

**Project Manual: Volume 1
Divisions 0 - 14**



INTERIOR AND EXTERIOR RENOVATIONS – RE-BID

OWNER:

**New Castle-Henry County Public Library
376 S 15th Street
New Castle, Indiana 47362**

Architect:

**LWC Inc.
712 East Main Street
Richmond, Indiana 47374
(765) 966-3546 Fax (765) 962-9195**

DATE: August 8, 2023

SPECIFICATION

For

**INTERIOR AND EXTERIOR RENOVATIONS OF
 NEW CASTLE – HENRY COUNTY PUBLIC LIBRARY**

SPECIFICATION SECTIONS	RE-BID SET	PERMIT SET	CONSTRUCTION SET
DIVISION 0 SECTIONS – BIDDING AND CONTRACT REQUIREMENTS			
000210 – Invitation to Bid - REBID	X	X	
000211 – Instructions to Bidders - REBID	X	X	
000900 – Geotech Report	X	X	
001020 – Supplemental Instructions to Bidders	X	X	
001030 – Form of Proposal - REBID	X	X	
001030A – Form 96 Revised 2013 - Indiana	X	X	
001031 – A101 – 2017 Standard Form of Agreement	X	X	
001031A – A101 – 2017 Exhibit A Insurance and Bonds	X	X	
001050 – A310 – 2010 Bid Bond	X	X	
001060 – A312 – 2010 Payment Bond	X	X	
001070 – A312 – 2010 Performance Bond	X	X	
001071 – A201 – 2017 General Conditions	X	X	
001072 – Modifications to General Conditions	X	X	
001090 – Affidavit of Employment Eligibility Verification	X	X	
DIVISION 1 SECTIONS – GENERAL CONDITIONS			
011000 – Summary of Work - REBID	X	X	
012200 – Unit Prices	X	X	
012300 - Alternates	X	X	
012500 – Substitution Procedures	X	X	
012600 – Contract Modification Procedures	X	X	
012900 – Payment Procedures	X	X	
013100 – Project Management and Coordination	X	X	
013200 – Construction Progress Documentation	X	X	
013300 – Submittal Procedures - Shop Drawings, Product Data and Samples	X	X	
013310 – Agreement and Waivers	X	X	
014000 – Quality Control Services	X	X	
014200 - References	X	X	
015000 – Temporary Facilities and Controls	X	X	
016000 – Product Requirements	X	X	
017300 - Execution	X	X	
017329 – Cutting and Patching	X	X	
017700 – Closeout Procedures	X	X	
017823 – Operation and Maintenance Data	X	X	
017839 – Project Record Documents	X	X	
017900 – Demonstration and Training	X	X	
DIVISION 2 SECTIONS – EXISTING CONDITIONS			
020100 – Maintenance of Existing Conditions	X	X	

024113 – Selective Site Demolition	X	X	
024119 – Selective Demolition	X	X	
DIVISION 3 SECTIONS - CONCRETE			
031000 – Concrete Formwork	X	X	
032000 – Concrete Reinforcement	X	X	
033000 – Cast in Place Concrete	X	X	
DIVISION 4 SECTIONS - MASONRY			
NOT USED			
DIVISION 5 SECTIONS - METALS			
055000 – Metal Fabrications	X	X	
055213 – Pipe and Tube Railings - REBID	X	X	
DIVISION 6 SECTIONS			
061053 – Miscellaneous Rough Carpentry	X	X	
064023 – Interior Architectural Woodwork	X	X	
DIVISION 7 SECTIONS			
071413 – Fluid Applied Waterproofing	X	X	
072100 – Thermal Insulation	X	X	
072414 – EIFS Recoat Systems	X	X	
078413 – Penetration Firestopping	X	X	
078446 – Fire-Resistive Joint Systems	X	X	
079200 – Joint Sealants			
DIVISION 8 SECTIONS			
081113 – Hollow Metal Doors and Frames	X	X	
081416 – Flush Wood Doors	X	X	
083113 – Access Doors and Frames	X	X	
084113.01 – Flush Aluminum Doors and Frames	X	X	
087100 – Door Hardware - REBID	X	X	
088000 – Glazing	X	X	
DIVISION 9 SECTIONS			
092216 – Non-Structural Metal Framing	X	X	
092900 – Gypsum Board	X	X	
093000 - Tiling	X	X	
095113 – Acoustical Panel Ceilings	X	X	
095223 – Custom Linear Metal Ceiling System - REBID	X	X	
095423 – Linear Metal Ceilings - REBID	X	X	
096513 – Resilient Base and Accessories	X	X	
096623 – Resinous Matrix Terrazzo Flooring	X	X	
096813 – Tile Carpeting	X	X	
098400 – Custom Felt Fabrications (Turf Design)	X	X	
098413 – Sound-Absorptive Acoustical System	X	X	
099100 – Interior Painting	X	X	
DIVISION 10 SECTIONS			
101426 – Post and Panel – Pylon Signage	X	X	
102113.14 – Stainless Steel Toilet Partitions	X	X	

102600 – Wall and Door Protection	X	X	
102800 – Toilet, Bath and Laundry Accessories	X	X	
104413 – Fire Protection Cabinets	X	X	
DIVISION 11 SECTIONS			
115213 – Projection Screens	X	X	
DIVISION 12 SECTIONS			
122413 – Roller Window Shades	X	X	
124813 – Entrance Floor Mats	X	X	
DIVISION 14 SECTIONS			
144200 – Wheelchair Lifts	X	X	
DIVISION 20 SECTIONS			
NOT USED			
DIVISION 21 SECTIONS			
210501 – Basic Fire Suppression Requirements	X	X	
210502 – Agreement and Waiver for the Use of Electronic Files	X	X	
210502A – Electronic Files – Heavy Release form to Contractors	X	X	
210504 – Basic Fire Suppression Materials and Methods	X	X	
210505 – Firestopping	X	X	
210507 – Piping Materials and Methods for Fire Suppression	X	X	
210509 – Excavation, Backfill and Surface Restoration	X	X	
210529 – Hangers and Supports for Fire Suppression Piping	X	X	
210553 – Identification for Fire Suppression Piping and Equipment	X	X	
DIVISION 22 SECTIONS			
220501 – Basic Plumbing Requirements	X	X	
220502 – Agreement and Waiver for the Use of Electronic files	X	X	
220502A – Electronic Files – Heavy Release Form to Contractors	X	X	
220504 – Basic Plumbing Materials and Methods	X	X	
220505 – Firestopping	X	X	
220507 – Piping Materials and Methods	X	X	
220509 – Excavation, Backfill and Surface Restoration	X	X	
220523 – General Duty Valves for Plumbing Piping	X	X	
220529 – Hangers and Supports for Plumbing Piping	X	X	
220553 – Identification of Plumbing Piping and Equipment	X	X	
220719 – Plumbing Piping Insulation	X	X	
221116 – Interior Domestic Water Piping	X	X	
221119 – Interior Domestic Water Piping Specialties	X	X	
221316 – Interior Drainage and Vent Systems	X	X	
221319 – Drainage System Specialties	X	X	
221329 – Plumbing Pumps - Drainage	X	X	
224200 – Plumbing Fixtures	X	X	
DIVISION 23 SECTIONS			
230501 – Basic HVAC Requirements	X	X	
230502 – Agreement and Waiver for the Use of Electronic files	X	X	

230502A – Electronic Files – Heapy Release Form to Contractors	X	X	
230504 – Basic HVAC Materials and Methods	X	X	
230505 – Firestopping	X	X	
230507 – Piping Materials and Methods	X	X	
230513 – Electrical Requirements for HVAC Equipment	X	X	
230514 – Adjustable Frequency Motor Controller	X	X	
230519 – Gauges and Make Up Meters	X	X	
230523 – General Duty Valves for HVAC Piping	X	X	
230529 – Hangers and Supports for HVAC Equipment	X	X	
230530 – Bases and Supports for HVAC Equipment	X	X	
230531 – HVAC Equipment Drives	X	X	
230549 – Vibration Control for HVAC	X	X	
230550 – Flexible HVAC Pipe Connectors	X	X	
230553 – Identification of HVAC Piping and Equipment	X	X	
230593 – Testing, Adjusting and Balancing for HVAC	X	X	
230713 – Duct Insulation	X	X	
230716 – HVAC Equipment Insulation	X	X	
230719 – HVAC Pipe Insulation	X	X	
230923 – Building Automation System for HVAC	X	X	
230925 – Instrumentation and Control Devices for HVAC	X	X	
230947 – Control Power and Wiring for HVAC	X	X	
232113 – Hydronic Piping	X	X	
232117 – Glycol Solution Systems	X	X	
232123 – Hydronic Pumps	X	X	
233113 – HVAC Ductwork	X	X	
233300 – Air Duct Accessories	X	X	
233700 – Air Outlets and Inlets	X	X	
236420 – Scroll Water Chillers – Air Cooled	X	X	
237323 – Custom Air Handling Units	X	X	
238128 – DX Mini Split Systems	X	X	
238219 – Fan-Coil Units	X	X	
DIVISION 26 SECTIONS			
260501 – Basic Electrical Requirements	X	X	
260502 – Agreement and Waiver for Use of Electronic Files	X	X	
260502A – Electronic Files – Heapy Release Form to Contractors	X	X	
260504 – Basic Electrical Materials and Methods	X	X	
260505 – Firestopping	X	X	
260509 – Excavation, Backfill and Surface Restoration	X	X	
260519 – Low-Voltage Electrical Power Conductors - Copper	X	X	
260520 – Low-Voltage Electrical Power Conductors – Metal Clad MC Cable	X	X	
260526 – Grounding and Bonding for Electrical Systems	X	X	
260533 – Raceways and Boxes for Electrical Systems	X	X	
260543 – Manholes, Handholes, Underground Ducts and Raceways for Electrical	X	X	
260553 – Identification for Electrical Systems	X	X	
260923 – Lighting Control Devices	X	X	
260926 – Lighting Control Panelboards	X	X	
262213 – Distribution Transformers	X	X	
262416 – Panelboards	X	X	
262417 – Panelboards with Surge Protective Devices	X	X	
262716 – Electrical Cabinets and Enclosures	X	X	
262719 – Single Channel Aluminum Multi-Outlet Assembly	X	X	

262726 – Wiring Devices and Coverplates	X	X	
262813 – Fuses	X	X	
262816 – Disconnect Switches	X	X	
262913 – Motor Controllers	X	X	
264313 – Surge Protection Devices for Low-Voltage Electrical Power Circuits	X	X	
265113 – Interior Luminaires and Drivers	X	X	
265200 – Exit and Emergency Lighting	X	X	
265600 – Exterior Lighting	X	X	
DIVISION 27 SECTIONS			
270501 – Basic Communications Requirements	X	X	
270502 – Agreement and Waiver for Use of Electronic Files	X	X	
270502A – Electronic Files – Heapy Release Form to Contractors	X	X	
270504 – Basic Communications Materials and Methods	X	X	
270505 – Firestopping	X	X	
270526 – Grounding and Bonding for Communications Systems	X	X	
270528 – Communications Systems Pathways and Support Equipment	X	X	
270553 – Identification for Communications Systems	X	X	
274119 – Video display Equipment	X	X	
275125 – Building Paging / Intercom System	X	X	
275128 – Auditorium sound Reinforcement System	X	X	
DIVISION 28 SECTIONS			
283100 – Extension of Existing Fire Detection and Alarm (Addressable)	X	X	
DIVISION 31 SECTIONS			
312000 - Earthwork	X	X	
312323 – Flowable Fill	X	X	
312500 – Erosion Control	X	X	
313116 – Termite Control	X	X	
DIVISION 32 SECTIONS			
321216 – Asphalt Paving	X	X	
321300 – Site Concrete	X	X	
323300 – Site Furnishings	X	X	
328000 - Irrigation	X	X	
329000 – Planting	X	X	
329219 – Seeding	X	X	
DIVISION 33 SECTIONS			
330500 – Common Work Results for Utilities	X	X	
334000 – Storm Drainage	X	X	

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DIVISION

BIDDING AND CONTRACT REQUIREMENTS

SECTION 000210 - INVITATION TO BID – REBID OF PROJECT

Project Identification Rebid of the Interior and Exterior Renovations to:

New Castle – Henry County Public Library

Owner New Castle – Henry County Public Library
376 South 15th Street
New Castle, IN 47362

Re-Bid of Work and Change In Scope of Work:

Rationale for the Re-Bid of Work: The original two bids received on June 7th exceeded the budget for the construction work established by the NCHC Public Library Board. On June 19, 2023 the Board voted to reject all Bids and directed the design team to reduce scope and modify the Bid Documents to keep the project on budget.

General Scope of Changes for the Re-Bid of Work: The exterior site scope of work related to the new entrance, concrete walks, stairs and ramp area as well as the steel and glass canopy has been removed from the project. Site concrete work in that area has been greatly reduced.

The existing north entrance remains. The interior entrance hall stairs and ramps leading from the north entrance to Lobby 116 will remain. The existing stair from the north entrance to the upper level will still be removed.

At the lower level auditorium area, the existing sound booth remains. The new operable wall between meeting rooms 175 and 176 has been eliminated.

Drawings and Specifications have been updated and adjusted to reflect this reduction in the Scope of Work.

Description of Work:

General Scope of Work: The project involves the remodeling and renovation of the existing building and site including but not limited to site construction, demolition work, structural modifications, remodeling of interior building spaces. Work will be conducted in two phases.

Exterior Site Work: Site work includes demolition, excavation and grading, underground utilities, stormwater, sanitary and other related site work. Site lighting, concrete walks, curbs and drives as well as asphalt pavement work is included. Site landscaping, trees, plants and grasses and related work is included in the scope of work.

Building Remodeling Work: Building remodeling will require modifications to existing footings and slabs. Structural modifications to building steel related to modifications of interior steel stairways and other building systems. Modifications to existing walls including demolition and construction of new masonry, metal stud and gypsum board wall systems. Modifications to floor systems and ceiling systems, soffits and finishes. New interior doors, windows, borrow lite frames as well as exterior doors storefront

framing, entrance systems are required. Interior specialty systems and finishes steel railings, acoustical ceiling systems, visual display surfaces, and toilet room accessories and partitions. New finishes and replacement of existing finishes are required throughout the remodeling areas.

Work will also include replacement of rooftop HVAC systems and related electrical and plumbing work and related roof modifications and exterior masonry cleaning and renovation.

Bid Basis:

Bids shall be based on a Single Prime Contract covering all divisions of work. Bids will be based on general construction on a stipulated sum basis and each will include all Work indicated in the Drawings, Specifications and Contract Documents.

Receipt of Bids:

Sealed bids will be received at the New Castle – Henry County Library at 376 South 15th Street, New Castle, IN 47362. Address bids to the attention of Winnie Logan, Director of New Castle – Henry County Public Library. Bids shall be received on **Tuesday, September 12th** no later than **3:00 pm**. There will be a public reading. Bids received after the deadline will not be considered.

Any bidder may withdraw his bid prior to bid receipt time. Bids will not be returned after bid receipt time and bids shall be held binding for thirty days or until award of contract within that time. Bids received after bid receipt time will not be opened or considered.

Documents:

Printed Procurement and Contracting Documents: Documents will be available to all contractors for download from the Architect's FTP site. A separate email with access instructions and credentials will be provided. For access, contact Sherry Jeffers by email at sjeffers@lwcinspires.com.

- Contractors may Copy and download PDF copies of Drawings and Specifications for their use.
- Contractors may arrange for printed, "hard copies" with the printer of their choice, at contractor expense.

Caveat:

Contract Documents require all Bidders to examine and base their bids on all information in the Contract Documents. Those purchasing individual sheets of Drawings are assumed to also have purchased or have thoroughly reviewed a full set of Documents and Addenda at one of the available sources.

Construction Period:

Construction shall be completed in approximately 18 months Construction shall commence by December 1, 2023. with substantial completion no later than June 1, 2025.

License:

All bidders must be licensed by the State, the County and/or by the City, if required by Authorities Having Jurisdiction, in the area of the building location.

Right of Owner:

New Castle – Henry County Public Library reserves the right to reject any or all Bids and to reject a Bid not accompanied by the required bid security or by other data required by the Bidding Documents, or to reject a Bid which is in any way incomplete or irregular.

New Castle – Henry County Public Library shall have the right to accept Alternates in any order or combination, or accept on the basis of the Base Bid alone, unless otherwise specifically provided in the Bidding Documents, and to determine the low Bidder on the basis of the sum of the Base Bid and Alternates accepted.

INFORMATION ON BID FORM:

See Bid Form for Cost Breakdown and sub-contractor lists required at Bid time.

PERFORMANCE BOND

The successful Bidder for this Contract shall be required to furnish a Performance Bond in the amount of one hundred percent (100%) of the entire proposal to be furnished for the faithful performance of the Contract.

EMPLOYMENT

Bidders shall comply with all applicable State, Federal and Local rules regulations and statutes relative to minority hiring and employment practices.

PREVAILING WAGE

This project is not a prevailing wage project.

LABOR STANDARDS – EEO & BWC Drug Workplace

All suppliers and trade contractors employed on this project are required to implement an Equal Employment Opportunity Program within their organization. Proper steps should be taken to establish non-discrimination because of race, color, age, creed, sex or national origin. The President’s Executive Order #11246 and modifications thereto, as well as other existing Federal and State legislation on Equal Employment Opportunities will be adhered to in the carrying out of the contract. Bidders for public contracts must submit an EEO certificate and proof of enrollment in the BWC Drug Free Workplace Program. These items will be asked for during the post bid interview process.

TAXES

Owner is tax exempt.

QUESTIONS

Submit all questions about Documents to LWC, Incorporated in writing to the attention of Greg Drennen (gdrennen@lwcinspires.com). Replies will be submitted to all Prime Bidders in writing. Such written

clarification shall be considered Addenda and part of the Contract. New Castle – Henry County Public Library or LWC, Inc. will not be responsible for oral clarification. Questions received less than 24 hours before Bid Opening cannot be answered.

PRE-BID WALK AROUND

A Pre-Bid Walk Around will be conducted at the site on August 22 at 3:00pm to allow bidders to examine existing conditions. Please plan for approximately 1 hour minimum for review of project and site. The Design team will be available for questions at that time. General contractors may bring representatives or sub-contractor from each of major divisions of work. Attendance by the General Contractor at Pre-Bid Meeting is highly recommended but not Mandatory.

END OF SECTION 000210



AIA Document A701™ – 2018

Instructions to Bidders

for the following Project:
(Name, location, and detailed description)

New Castle - Henry County Public Library
376 South 15th Street
New Castle, IN 47362

THE OWNER:
(Name, legal status, address, and other information)

New Castle - Henry County Public Library
Interior and Exterior Renovations

THE ARCHITECT:
(Name, legal status, address, and other information)

LWC Incorporated
712 East Main Street
Richmond, IN 47374

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ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

FEDERAL, STATE, AND LOCAL LAWS MAY IMPOSE REQUIREMENTS ON PUBLIC PROCUREMENT CONTRACTS. CONSULT LOCAL AUTHORITIES OR AN ATTORNEY TO VERIFY REQUIREMENTS APPLICABLE TO THIS PROCUREMENT BEFORE COMPLETING THIS FORM.

It is intended that AIA Document G612™–2017, Owner's Instructions to the Architect, Parts A and B will be completed prior to using this document.

ARTICLE 1 DEFINITIONS

§ 1.1 Bidding Documents include the Bidding Requirements and the Proposed Contract Documents. The Bidding Requirements consist of the advertisement or invitation to bid, Instructions to Bidders, supplementary instructions to bidders, the bid form, and any other bidding forms. The Proposed Contract Documents consist of the unexecuted form of Agreement between the Owner and Contractor and that Agreement's Exhibits, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, all Addenda, and all other documents enumerated in Article 8 of these Instructions.

§ 1.2 Definitions set forth in the General Conditions of the Contract for Construction, or in other Proposed Contract Documents apply to the Bidding Documents.

§ 1.3 Addenda are written or graphic instruments issued by the Architect, which, by additions, deletions, clarifications, or corrections, modify or interpret the Bidding Documents.

§ 1.4 A Bid is a complete and properly executed proposal to do the Work for the sums stipulated therein, submitted in accordance with the Bidding Documents.

§ 1.5 The Base Bid is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents, to which Work may be added or deleted by sums stated in Alternate Bids.

§ 1.6 An Alternate Bid (or Alternate) is an amount stated in the Bid to be added to or deducted from, or that does not change, the Base Bid if the corresponding change in the Work, as described in the Bidding Documents, is accepted.

§ 1.7 A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, as described in the Bidding Documents.

§ 1.8 A Bidder is a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.

§ 1.9 A Sub-bidder is a person or entity who submits a bid to a Bidder for materials, equipment, or labor for a portion of the Work.

ARTICLE 2 BIDDER'S REPRESENTATIONS

§ 2.1 By submitting a Bid, the Bidder represents that:

- .1 the Bidder has read and understands the Bidding Documents;
- .2 the Bidder understands how the Bidding Documents relate to other portions of the Project, if any, being bid concurrently or presently under construction;
- .3 the Bid complies with the Bidding Documents;
- .4 the Bidder has visited the site, become familiar with local conditions under which the Work is to be performed, and has correlated the Bidder's observations with the requirements of the Proposed Contract Documents;
- .5 the Bid is based upon the materials, equipment, and systems required by the Bidding Documents without exception; and
- .6 the Bidder has read and understands the provisions for liquidated damages, if any, set forth in the form of Agreement between the Owner and Contractor.

ARTICLE 3 BIDDING DOCUMENTS

§ 3.1 Distribution

§ 3.1.1 Bidders shall obtain complete Bidding Documents, as indicated below, from the issuing office designated in the advertisement or invitation to bid, for the deposit sum, if any, stated therein.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall obtain Bidding Documents.)

§ 3.1.2 Any required deposit shall be refunded to Bidders who submit a bona fide Bid and return the paper Bidding Documents in good condition within ten days after receipt of Bids. The cost to replace missing or damaged paper documents will be deducted from the deposit. A Bidder receiving a Contract award may retain the paper Bidding Documents, and the Bidder's deposit will be refunded.

§ 3.1.3 Bidding Documents will not be issued directly to Sub-bidders unless specifically offered in the advertisement or invitation to bid, or in supplementary instructions to bidders.

§ 3.1.4 Bidders shall use complete Bidding Documents in preparing Bids. Neither the Owner nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete Bidding Documents.

§ 3.1.5 The Bidding Documents will be available for the sole purpose of obtaining Bids on the Work. No license or grant of use is conferred by distribution of the Bidding Documents.

§ 3.2 Modification or Interpretation of Bidding Documents

§ 3.2.1 The Bidder shall carefully study the Bidding Documents, shall examine the site and local conditions, and shall notify the Architect of errors, inconsistencies, or ambiguities discovered and request clarification or interpretation pursuant to Section 3.2.2.

§ 3.2.2 Requests for clarification or interpretation of the Bidding Documents shall be submitted by the Bidder in writing and shall be received by the Architect at least seven days prior to the date for receipt of Bids. *(Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall submit requests for clarification and interpretation.)*

§ 3.2.3 Modifications and interpretations of the Bidding Documents shall be made by Addendum. Modifications and interpretations of the Bidding Documents made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3 Substitutions

§ 3.3.1 The materials, products, and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance, and quality to be met by any proposed substitution.

§ 3.3.2 Substitution Process

§ 3.3.2.1 Written requests for substitutions shall be received by the Architect at least ten days prior to the date for receipt of Bids. Requests shall be submitted in the same manner as that established for submitting clarifications and interpretations in Section 3.2.2.

§ 3.3.2.2 Bidders shall submit substitution requests on a Substitution Request Form if one is provided in the Bidding Documents.

§ 3.3.2.3 If a Substitution Request Form is not provided, requests shall include (1) the name of the material or equipment specified in the Bidding Documents; (2) the reason for the requested substitution; (3) a complete description of the proposed substitution including the name of the material or equipment proposed as the substitute, performance and test data, and relevant drawings; and (4) any other information necessary for an evaluation. The request shall include a statement setting forth changes in other materials, equipment, or other portions of the Work, including changes in the work of other contracts or the impact on any Project Certifications (such as LEED), that will result from incorporation of the proposed substitution.

§ 3.3.3 The burden of proof of the merit of the proposed substitution is upon the proposer. The Architect's decision of approval or disapproval of a proposed substitution shall be final.

§ 3.3.4 If the Architect approves a proposed substitution prior to receipt of Bids, such approval shall be set forth in an Addendum. Approvals made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3.5 No substitutions will be considered after the Contract award unless specifically provided for in the Contract Documents.

§ 3.4 Addenda

§ 3.4.1 Addenda will be transmitted to Bidders known by the issuing office to have received complete Bidding Documents.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Addenda will be transmitted.)

§ 3.4.2 Addenda will be available where Bidding Documents are on file.

§ 3.4.3 Addenda will be issued no later than four days prior to the date for receipt of Bids, except an Addendum withdrawing the request for Bids or one which includes postponement of the date for receipt of Bids.

§ 3.4.4 Prior to submitting a Bid, each Bidder shall ascertain that the Bidder has received all Addenda issued, and the Bidder shall acknowledge their receipt in the Bid.

ARTICLE 4 BIDDING PROCEDURES

§ 4.1 Preparation of Bids

§ 4.1.1 Bids shall be submitted on the forms included with or identified in the Bidding Documents.

§ 4.1.2 All blanks on the bid form shall be legibly executed. Paper bid forms shall be executed in a non-erasable medium.

§ 4.1.3 Sums shall be expressed in both words and numbers, unless noted otherwise on the bid form. In case of discrepancy, the amount entered in words shall govern.

§ 4.1.4 Edits to entries made on paper bid forms must be initialed by the signer of the Bid.

§ 4.1.5 All requested Alternates shall be bid. If no change in the Base Bid is required, enter "No Change" or as required by the bid form.

§ 4.1.6 Where two or more Bids for designated portions of the Work have been requested, the Bidder may, without forfeiture of the bid security, state the Bidder's refusal to accept award of less than the combination of Bids stipulated by the Bidder. The Bidder shall neither make additional stipulations on the bid form nor qualify the Bid in any other manner.

§ 4.1.7 Each copy of the Bid shall state the legal name and legal status of the Bidder. As part of the documentation submitted with the Bid, the Bidder shall provide evidence of its legal authority to perform the Work in the jurisdiction where the Project is located. Each copy of the Bid shall be signed by the person or persons legally authorized to bind the Bidder to a contract. A Bid by a corporation shall further name the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current power of attorney attached, certifying the agent's authority to bind the Bidder.

§ 4.1.8 A Bidder shall incur all costs associated with the preparation of its Bid.

§ 4.2 Bid Security

§ 4.2.1 Each Bid shall be accompanied by the following bid security:

(Insert the form and amount of bid security.)

§ 4.2.2 The Bidder pledges to enter into a Contract with the Owner on the terms stated in the Bid and shall, if required, furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder. Should the Bidder refuse to enter into such Contract or fail to furnish such bonds if required, the amount

of the bid security shall be forfeited to the Owner as liquidated damages, not as a penalty. In the event the Owner fails to comply with Section 6.2, the amount of the bid security shall not be forfeited to the Owner.

§ 4.2.3 If a surety bond is required as bid security, it shall be written on AIA Document A310™, Bid Bond, unless otherwise provided in the Bidding Documents. The attorney-in-fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of an acceptable power of attorney. The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 4.2.4 The Owner will have the right to retain the bid security of Bidders to whom an award is being considered until (a) the Contract has been executed and bonds, if required, have been furnished; (b) the specified time has elapsed so that Bids may be withdrawn; or (c) all Bids have been rejected. However, if no Contract has been awarded or a Bidder has not been notified of the acceptance of its Bid, a Bidder may, beginning days after the opening of Bids, withdraw its Bid and request the return of its bid security.

§ 4.3 Submission of Bids

§ 4.3.1 A Bidder shall submit its Bid as indicated below:

(Indicate how, such as by website, host site/platform, paper copy, or other method Bidders shall submit their Bid.)

§ 4.3.2 Paper copies of the Bid, the bid security, and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope. The envelope shall be addressed to the party receiving the Bids and shall be identified with the Project name, the Bidder's name and address, and, if applicable, the designated portion of the Work for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof.

§ 4.3.3 Bids shall be submitted by the date and time and at the place indicated in the invitation to bid. Bids submitted after the date and time for receipt of Bids, or at an incorrect place, will not be accepted.

§ 4.3.4 The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids.

§ 4.3.5 A Bid submitted by any method other than as provided in this Section 4.3 will not be accepted.

§ 4.4 Modification or Withdrawal of Bid

§ 4.4.1 Prior to the date and time designated for receipt of Bids, a Bidder may submit a new Bid to replace a Bid previously submitted, or withdraw its Bid entirely, by notice to the party designated to receive the Bids. Such notice shall be received and duly recorded by the receiving party on or before the date and time set for receipt of Bids. The receiving party shall verify that replaced or withdrawn Bids are removed from the other submitted Bids and not considered. Notice of submission of a replacement Bid or withdrawal of a Bid shall be worded so as not to reveal the amount of the original Bid.

§ 4.4.2 Withdrawn Bids may be resubmitted up to the date and time designated for the receipt of Bids in the same format as that established in Section 4.3, provided they fully conform with these Instructions to Bidders. Bid security shall be in an amount sufficient for the Bid as resubmitted.

§ 4.4.3 After the date and time designated for receipt of Bids, a Bidder who discovers that it made a clerical error in its Bid shall notify the Architect of such error within two days, or pursuant to a timeframe specified by the law of the jurisdiction where the Project is located, requesting withdrawal of its Bid. Upon providing evidence of such error to the reasonable satisfaction of the Architect, the Bid shall be withdrawn and not resubmitted. If a Bid is withdrawn pursuant to this Section 4.4.3, the bid security will be attended to as follows:

(State the terms and conditions, such as Bid rank, for returning or retaining the bid security.)

ARTICLE 5 CONSIDERATION OF BIDS

§ 5.1 Opening of Bids

If stipulated in an advertisement or invitation to bid, or when otherwise required by law, Bids properly identified and received within the specified time limits will be publicly opened and read aloud. A summary of the Bids may be made available to Bidders.

§ 5.2 Rejection of Bids

Unless otherwise prohibited by law, the Owner shall have the right to reject any or all Bids.

§ 5.3 Acceptance of Bid (Award)

§ 5.3.1 It is the intent of the Owner to award a Contract to the lowest responsive and responsible Bidder, provided the Bid has been submitted in accordance with the requirements of the Bidding Documents. Unless otherwise prohibited by law, the Owner shall have the right to waive informalities and irregularities in a Bid received and to accept the Bid which, in the Owner's judgment, is in the Owner's best interests.

§ 5.3.2 Unless otherwise prohibited by law, the Owner shall have the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents, and to determine the lowest responsive and responsible Bidder on the basis of the sum of the Base Bid and Alternates accepted.

ARTICLE 6 POST-BID INFORMATION

§ 6.1 Contractor's Qualification Statement

Bidders to whom award of a Contract is under consideration shall submit to the Architect, upon request and within the timeframe specified by the Architect, a properly executed AIA Document A305™, Contractor's Qualification Statement, unless such a Statement has been previously required and submitted for this Bid.

§ 6.2 Owner's Financial Capability

A Bidder to whom award of a Contract is under consideration may request in writing, fourteen days prior to the expiration of the time for withdrawal of Bids, that the Owner furnish to the Bidder reasonable evidence that financial arrangements have been made to fulfill the Owner's obligations under the Contract. The Owner shall then furnish such reasonable evidence to the Bidder no later than seven days prior to the expiration of the time for withdrawal of Bids. Unless such reasonable evidence is furnished within the allotted time, the Bidder will not be required to execute the Agreement between the Owner and Contractor.

§ 6.3 Submittals

§ 6.3.1 After notification of selection for the award of the Contract, the Bidder shall, as soon as practicable or as stipulated in the Bidding Documents, submit in writing to the Owner through the Architect:

- .1 a designation of the Work to be performed with the Bidder's own forces;
- .2 names of the principal products and systems proposed for the Work and the manufacturers and suppliers of each; and
- .3 names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for the principal portions of the Work.

§ 6.3.2 The Bidder will be required to establish to the satisfaction of the Architect and Owner the reliability and responsibility of the persons or entities proposed to furnish and perform the Work described in the Bidding Documents.

§ 6.3.3 Prior to the execution of the Contract, the Architect will notify the Bidder if either the Owner or Architect, after due investigation, has reasonable objection to a person or entity proposed by the Bidder. If the Owner or Architect has reasonable objection to a proposed person or entity, the Bidder may, at the Bidder's option, withdraw the Bid or submit an acceptable substitute person or entity. The Bidder may also submit any required adjustment in the Base Bid or Alternate Bid to account for the difference in cost occasioned by such substitution. The Owner may accept the adjusted bid price or disqualify the Bidder. In the event of either withdrawal or disqualification, bid security will not be forfeited.

§ 6.3.4 Persons and entities proposed by the Bidder and to whom the Owner and Architect have made no reasonable objection must be used on the Work for which they were proposed and shall not be changed except with the written consent of the Owner and Architect.

ARTICLE 7 PERFORMANCE BOND AND PAYMENT BOND

§ 7.1 Bond Requirements

§ 7.1.1 If stipulated in the Bidding Documents, the Bidder shall furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder.

§ 7.1.2 If the furnishing of such bonds is stipulated in the Bidding Documents, the cost shall be included in the Bid. If the furnishing of such bonds is required after receipt of bids and before execution of the Contract, the cost of such bonds shall be added to the Bid in determining the Contract Sum.

§ 7.1.3 The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 7.1.4 Unless otherwise indicated below, the Penal Sum of the Payment and Performance Bonds shall be the amount of the Contract Sum.

(If Payment or Performance Bonds are to be in an amount other than 100% of the Contract Sum, indicate the dollar amount or percentage of the Contract Sum.)

§ 7.2 Time of Delivery and Form of Bonds

§ 7.2.1 The Bidder shall deliver the required bonds to the Owner not later than three days following the date of execution of the Contract. If the Work is to commence sooner in response to a letter of intent, the Bidder shall, prior to commencement of the Work, submit evidence satisfactory to the Owner that such bonds will be furnished and delivered in accordance with this Section 7.2.1.

§ 7.2.2 Unless otherwise provided, the bonds shall be written on AIA Document A312, Performance Bond and Payment Bond.

§ 7.2.3 The bonds shall be dated on or after the date of the Contract.

§ 7.2.4 The Bidder shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix to the bond a certified and current copy of the power of attorney.

ARTICLE 8 ENUMERATION OF THE PROPOSED CONTRACT DOCUMENTS

§ 8.1 Copies of the proposed Contract Documents have been made available to the Bidder and consist of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)
- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)
- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)

(Paragraphs Deleted)

4. Drawings

Number	Title	Date
See Drawings	Title Sheet	

.5 Specifications

Section	Title	Date	Pages
See Index in Project Manual			

.6 Addenda:

Number	Date	Pages
To Be Determined		

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017.)

The Sustainability Plan:

Title	Date	Pages

Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
001072	Modifications to General Conditions	1/11/2021	19

.9 Other documents listed below:

(List here any additional documents that are intended to form part of the Proposed Contract Documents.)

SECTION 000900 – GEOTECH REPORT

PART 1 - GENERAL

1.1 DOCUMENTS

- A. Refer to the following, attached
- B. Geotech Report from Patriot Engineers dated August 18, 2022. The Geotechnical Report is furnished for reference only and is not part of the Contract Documents. All excavation, backfill, and compaction shall be accomplished in accordance with the Technical Specifications and the Drawings.

End of Section

REPORT OF GEOTECHNICAL ENGINEERING INVESTIGATION

**22-1084-01G
NEW CASTLE PUBLIC LIBRARY RENOVATION
NEW CASTLE, INDIANA**

PREPARED FOR:

**JPS CONSULTION ENGINEERS, LLC
9365 COUNSELORS ROW
INDIANAPOLIS, INDIANA**

**Patriot Engineering and Environmental, Inc.
6150 East 75th Street
Indianapolis, Indiana 46250**

August 18th, 2022





**PATRIOT ENGINEERING
and ENVIRONMENTAL, Inc.**

Engineering Value for Project Success

August 18th, 2022

Mr. Clayton Springer
JPS Consulting Engineers, LLC
9365 Counselors Row
Indianapolis, Indiana

Re: Report of Geotechnical Engineering Investigation
New Castle Public Library Renovation
376 South 15th Street
New Castle, Indiana
Patriot Project No.: 22-1084-01G


Dear Clayton:

Attached is the report of our geotechnical engineering investigation for the above referenced project. This investigation was completed in general accordance with our Proposal No. P22-1244-01G dated June 20th, 2022.


This report includes detailed and graphic logs of two (2) soil borings drilled at the proposed project site. Also included in the report are the results of laboratory tests performed on samples obtained from the site, and geotechnical recommendations pertinent to the site development, foundation design, and construction.

We appreciate the opportunity to perform this geotechnical engineering investigation and are looking forward to working with you during the construction phase of the project. If you have any questions regarding this report or if we may be of any additional assistance regarding any geotechnical aspect of the project, please do not hesitate to contact our office.

Respectfully submitted,
Patriot Engineering and Environmental, Inc.


Mark Jonard, E.I.
Geotechnical Engineer




William D. Dubois, P.E.
Senior Principal Engineer

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KENTUCKY - LOUISVILLE, OHIO - CINCINNATI, DAYTON

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APPENDICES

Appendix A:	Site Vicinity Map (Figure No. 1)
	Boring Location Map (Figure No. 2)
	Boring Logs
	Boring Log Key
	Unified Soil Classification System (USCS)
Appendix B:	Seismic Site Class Evaluation
Appendix C:	General Qualifications
	Standard Clause for Unanticipated Subsurface Conditions

REPORT OF GEOTECHNICAL ENGINEERING INVESTIGATION

**New Castle Public Library Renovation
376 South 15th Street
New Castle, Indiana
Patriot Project No.: 22-1084-01G**

1.0 INTRODUCTION

1.1 General

JPS Consulting Engineers, LLC is planning the construction of an addition to the existing New Castle Public Library located at 376 South 15th Street in New Castle, Indiana. The results of our geotechnical engineering investigation for the project are presented in this report.

1.2 Purpose and Scope

The purpose of this investigation is to determine the general near surface and subsurface conditions within the project area and to develop the geotechnical engineering recommendations necessary for the design and construction of the proposed addition. This was achieved by drilling soil borings, and by conducting laboratory tests on samples taken from the borings. This report contains the results of our findings, an engineering interpretation of these results with respect to the available project information, and recommendations to aid in the design and construction of the proposed facility.

2.0 PROJECT INFORMATION

The proposed addition is located at 376 South 15th Street in New Castle, Indiana. The project consists of a single (1)-story, structural steel, canopy structure of slab-on-grade construction. Structural loading information provided to us by the client indicated we can anticipate the structure will have wall loads not exceeding 2,000 pounds per lineal feet, isolated column loads not exceeding 75 kips, and the floor loads estimated to be not exceeding 150 pounds per square foot (psf)

3.0 SITE AND SUBSURFACE CONDITIONS

3.1 Site Conditions

The project site is presently at the existing New Castle Public Library used public purposes. The surrounding area is generally an area of residential and commercial development. The topography in the area proposed for construction is generally flat, with approximately half of the anticipated work area being located on grass, and the other half located on pavement.

3.2 General Subsurface Conditions

Our interpretation of the subsurface conditions is based upon two (2) soil borings drilled at the approximate locations shown on the Boring Location Map (Figure No. 2) in Appendix "A". All depths discussed below refer to depths below the existing ground or pavement surface. Based on the results of the soil borings completed at the site, the following subsurface profile is presented. A description of each general soil unit has been identified and is described below:

Topsoil – Topsoil, a surficial layer of material that is a blend of silts, sands, and clays, with varying amounts of organic matter, was encountered at the ground surface at Boring B-1. The topsoil layer was about 6 inches thick in the boring.

Asphalt and Crushed Stone – Asphalt and a crushed stone base was present at the surface of Boring B-2. The asphalt layer was 6 inches thick with the crushed stone base being 4 inches thick.

Sandy Clay (CL) – Below the surficial layers is generally underlain by brown to gray, slightly moist to moist, soft to stiff, sandy clay. The sandy clay typically extends to boring termination depth of 25 feet below the existing ground surface. The natural moisture content of this material ranges from 8 to 24 percent (%). The sandy clay has unconfined compressive strengths, as determined by a hand penetrometer, of 2.0 to greater than 4.5 tons per square foot (tsf). Standard Penetration Test N-values (blow counts) in this material varied from 4 to 30 blows per foot (bpf).

The soil conditions described above are general, and some variations in the descriptions should be expected; for more specific information, please refer to the boring logs presented in Appendix "A". It should be noted that the dashed stratification lines shown on

the soil boring logs indicate approximate transitions between soil types. In-situ stratification changes could occur gradually or at different depths.

As previously mentioned, unsuitable soft clays and fill were encountered in one (1) of the two (2) borings, at depths up to 6 feet below the existing ground surface. The following table presents the extent of the unsuitable soils encountered in the borings:

Table No. 1: Summary of Unsuitable Soils Encountered in Borings

Boring Number	Soil Classification	Approximate Depth of Unsuitable Soils (feet)⁽¹⁾
B-1	Soft Sandy Clay (Fill)	0 to 3.5
B-1	Soft Sandy Clay (CL)	3.5 to 6

⁽¹⁾ Represents depth below existing ground surface.

3.3 Groundwater Conditions

The term groundwater pertains to any water that percolates through the soil found on site. This includes any overland flow that permeates through a given depth of soil, perched water, and water that occurs below the “water table”, a zone that remains saturated and water-bearing year-round.

Groundwater was observed during drilling in one (1) of the two (2) soil borings performed at the site at depths of 17 feet below the existing ground surface. Groundwater was not observed in the remaining boring during drilling. Immediately after the borings were completed and the augers were removed from the boreholes, groundwater was observed at depths of 18 feet below the existing ground surface one (1) of the two (2) soil borings. The remaining boring were dry at the cave-in depths shown on the boring logs.

It should be recognized that fluctuations in the groundwater level should be expected over time due to variations in rainfall and other environmental or physical factors. ***The true static groundwater level can only be determined through observations made in cased holes over a long period of time, the installation of which was beyond the scope of this investigation.***

4.0 DESIGN RECOMMENDATIONS

4.1 Basis

Our recommendations are based on data presented in this report, which include soil borings, laboratory testing, and our experience with similar projects. Subsurface variations that may not be indicated by a dispersive exploratory boring program can exist on any site. If such variations or unexpected conditions are encountered during construction, or if the project information is incorrect or changed, we should be informed immediately since the validity of our recommendations may be affected.

4.2 Foundations

As previously mentioned, soft clay and fill was encountered in Boring B-1 from a depth of about 0.5 to 6 feet below existing grade and it is highly likely that potential existing fill materials could be present within the project area due to previous construction activities. ***If soft clays, existing fill materials, or other unsuitable materials are encountered at the footing level or below, they must be undercut and replaced with well-compacted structural fill or improved in-place prior to construction of foundations or the footings can be extended to suitable natural soils.*** Following the excavation of the footing areas, the foundations subgrade should be visually inspected by a *Patriot* representative and probed at multiple locations at isolated footings and at every 10 feet (maximum) along wall footings using a Dynamic Cone Penetrometer (DCP) to a minimum depth of 5 feet below the footing subgrade to verify that the underlying soil has a SPT blow count of 7 or more or unconfined compressive strength of 1.0 tsf or more. Any unsuitable soils encountered at the footing subgrade or below should be removed and replaced with well-compacted structural fill.

Provided the above recommendations are followed, the proposed structure can be supported on spread footings bearing on the medium stiff clays encountered at shallow depths or on new well-compacted structural fill overlying the same. These footings should be proportioned using a net allowable soil bearing pressure not exceeding 2,000 pounds per square foot (psf) for column footings or 1,500 psf for wall (strip) footings. For proper performance at the recommended design bearing pressure, foundations must be constructed in compliance with the recommendations for footing excavation inspection that are discussed in Section 5.0 “*Construction Considerations*”.

In using the above net allowable soil bearing pressures, the weight of the foundation and backfill over the foundation need not be considered. Hence, only loads applied at or above

the minimum finished grade adjacent to the footing need to be used for dimensioning the foundations. Each new foundation should be positioned so it does not induce significant pressure on adjacent foundations; otherwise, the stress overlap must be considered in the design.

All exterior foundations and foundations in unheated areas should be located at a depth of at least 30 inches below final exterior grade for frost protection. However, interior foundations in heated areas can bear at depths of approximately 24 inches below the finished floor. We recommend that wall (strip) footings be at least 18 inches wide and column footings be at least 24 inches wide for bearing capacity considerations.

We estimate that the total foundation settlement should not exceed approximately 1 inch and that differential settlement should not exceed about $\frac{3}{4}$ inch. Careful field control during construction is necessary to minimize the actual settlement that will occur.

Positive drainage of surface water, including downspout discharge, should be maintained away from structure foundations to avoid wetting and weakening of the foundation soils both during construction and after construction is complete.

4.3 Floor Slabs

As previously mentioned, soft clay and fill was encountered in Boring B-1 from a depth of about 0.5 to 6 feet below existing grade and it is highly likely that potential existing fill materials could be present within the project area due to previous construction activities. ***If soft clays, existing fill materials, or other unsuitable materials are encountered at the slab level or below, they must be undercut and replaced with well-compacted structural fill or improved in-place prior to construction of the slab.*** With these recommendations followed, the near surface or shallow subgrade soils encountered within the proposed building footprint generally consist of medium stiff clay, which if properly prepared are suitable for floor slab support.

We recommend that all floor slabs be designed as "floating", that is, fully ground supported and not structurally connected to walls or foundations. This is to minimize the possibility of cracking and displacement of the floor slabs because of differential movements between the slab and the foundation. Although the movements are estimated to be within the tolerable limits for the structural safety, such movements could be detrimental to the slabs if they were rigidly connected to the foundations. Additionally, we recommend that all slabs

should be liberally jointed and designed with the appropriate reinforcement for the anticipated loading conditions.

The building floor slabs should be supported on a minimum 6-inch-thick well-compacted granular base course (i.e. Indiana Department of Transportation (INDOT) No. 53 crushed stone) bearing on a suitably prepared subgrade (Refer to Section 5.0 "*Construction Considerations*"). The granular base course is expected to help distribute loads and equalize moisture conditions beneath the slab.

Provided that the recommendations above for floor slab design and construction are followed, a modulus of subgrade reaction, "K₃₀" value of 75 pounds per cubic inch (pci), is recommended for the design of ground supported floor slabs. It should be noted that the "K₃₀" modulus is based on a 30 inch diameter plate load empirical relationship.

4.4 Lateral Earth Pressures (Retaining Walls)

For the design of retaining walls, the magnitude of the lateral earth pressure on the walls is dependent on the method of backfill placement behind the walls, the type of backfill soil, drainage provisions and whether or not the wall is permitted to yield during and/or after placement of the backfill. When a retaining wall is held rigidly against horizontal movement, the lateral pressure against the wall is greater than the "active" earth pressure that is typically used in the design of free-standing retaining walls. Therefore, rigid walls should be designed for higher "at-rest" pressures (using an at-rest lateral earth pressure coefficient, K_o), while yielding walls can be designed for active pressures (using an active lateral earth pressure coefficient, K_a).

The retaining walls proposed for the project are expected to be rigid walls. ***It should be noted that the on-site clayey soils are not suitable for use as backfill immediately against the loading dock walls.*** Therefore, provided ***a clean well-graded granular material is used for backfill***, a total soil unit weight (γ_t) of 125 pounds per cubic foot (pcf), an at-rest lateral earth pressure coefficient (K_o) of 0.45, an active lateral earth pressure coefficient (K_a) of 0.30, and a passive lateral earth pressure coefficient (K_p) of 3.4 can be used for calculating the lateral earth pressures. An equivalent fluid active pressure of 38 psf per foot of wall height is recommended for design purposes in conditions where the top of the wall is allowed to yield during backfilling. However, if the top of the wall will be fixed, an equivalent fluid at-rest pressure of 57 psf per foot of wall height is recommended for design purposes. This equivalent fluid pressure would

increase linearly from zero (0) psf at the ground surface, to a maximum at the base of the wall.

When calculating passive earth pressure, the upper 3 feet of soil should be neglected due to the potential for frost disturbance or otherwise insufficiently compacted soil to appropriately generate the specified passive pressure. Additionally for design purposes, it should be recognized that in order for passive earth pressures to be fully developed, the wall must move laterally about 0.04H (where “H” equals the wall height). ***In most cases, passive earth pressures behind walls should not be considered in design.***

If hydrostatic pressure due to water build-up against the retaining walls is anticipated, the equivalent fluid pressure method will be changed for the soil. Rather, the lateral earth pressure should be computed using a total soil unit weight of 125 pcf above the highest anticipated water level, and a buoyant soil unit weight of 63 pcf below the highest anticipated water level. The earth pressure coefficient indicated above should be used above and below the water level to compute the lateral earth pressure. The hydrostatic pressure should be computed using the highest anticipated water level. The lateral earth pressure and hydrostatic pressure should be added to obtain the total lateral pressure on the wall.

Furthermore, in conjunction with and as a direct result of the lateral earth pressures defined above, the shear resistance against base sliding can be computed by multiplying the minimum normal force on the base of the footing times a coefficient of friction (μ) of 0.3. We recommend that for evaluation of sliding stability that a minimum factor of safety (F_s) of 1.5 is utilized for design purposes. Additionally for design, the toe pressure for the retaining wall footings should not exceed the maximum allowable bearing pressure provided in Section 4.2 “*Foundations*”.

Table No. 2: Summary of Lateral Earth Design Pressures for Retaining Walls

Soil Unit Weight (γ_t)	At-Rest Coefficient (K_o)	Active Coefficient (K_a)	Passive Coefficient (K_p)	Coefficient of Friction (μ)	Minimum Factor of Safety (F_s)
125 pcf	0.45	0.30	3.4	0.3	1.5

4.5 Seismic Considerations

For structural design purposes, we recommend using a **Site Classification of “C”** as defined by the current Building Code (modified 2012 International Building Code (IBC)). Furthermore, along with using a Site Classification of “C”, we recommend the use of the maximum considered spectral response acceleration and design spectral response acceleration coefficients provided in Table No. 3 below. Refer to Appendix “B” for “*Seismic Site Class Evaluation*” report summary.

Table No. 3: Seismic Design Spectral Response Acceleration Coefficients

Period (seconds)	Maximum Considered Spectral Response Acceleration Coefficient	Soil Factor	Design Spectral Response Acceleration Coefficient
0.2	$S_S = 0.137 \text{ g}$	1.20	$S_{DS} = 0.110 \text{ g}$
1.0	$S_1 = 0.076 \text{ g}$	1.70	$S_{D1} = 0.086 \text{ g}$

These values were obtained from the “*Earthquake Ground Motion Parameters*” program for seismic design, developed by the United States Geological Survey (USGS) Earthquake Hazard Program, utilizing latitude 39.92924° north and longitude 85.36699° west as the designation for identifying the location of the parcel. Other earthquake resistant design parameters should be applied consistent with the minimum requirements of the current Building Code.

4.6 Pavements

The near surface or shallow subgrade soils encountered within the proposed pavement areas generally consist of medium stiff clay, which if properly prepared are suitable for pavement support.

If construction is performed during a wet or cold period, the contractor will need to exercise care during the grading and fill placement activities in order to achieve the necessary subgrade soil support for the pavement section (Refer to Section 5.0 “Construction Considerations”). The base soil for the pavement section will need to be firm and dry. The subgrade should be sloped properly in order to provide good base drainage. To minimize the effects of groundwater or surface water conditions, the base

section for the pavement system should be sufficiently high above adjacent ditches and properly graded to provide pavement surface and pavement base drainage.

Based upon the near surface soils encountered in the borings, we recommend using a California Bearing Ratio (CBR) value of 3 for the design of flexible (hot mix asphalt (HMA)) pavement sections. It should be recognized though, that the recommended CBR value provided is based on empirical relationships only, and laboratory tests may determine higher allowable values.

5.0 CONSTRUCTION CONSIDERATIONS

5.1 Site Preparation

All areas that will support foundations, floors, pavements or newly placed structural fill must be properly prepared. All loose surficial soil or “topsoil” and other unsuitable materials must be removed. Unsuitable materials include: frozen soil, relatively soft material, relatively wet soils, deleterious material, or soils that exhibit a high organic content. ***Additionally, all existing trees, under-brush and associated root-mass must also be completely removed within the proposed building and pavement areas prior to construction.***

Approximately 6 inches of loose surficial topsoil was encountered in the borings. The topsoil was measured at discrete locations as shown on the Boring Location Map (Figure No. 2) in Appendix “A”. The topsoil thickness measured at the boring locations may or may not be representative of the overall average topsoil thickness at the site. Therefore, it is possible that the actual stripping depth could significantly vary from this data. The data presented should be viewed only as a guide to the minimum stripping depth that will be required to remove organic material at the surface. Additional field exploration by *Patriot* would be required to provide an accurate estimate of the stripping depth. This limited data indicates that a minimum stripping depth will be required to remove the organic material at the surface, followed by the potential for additional stripping and/or scarification and recompaction as may be required to achieve suitable subgrade support. ***Additionally, if saturated conditions exist with the surface soils, light tracked equipment could be required to avoid pushing organics deeper into the suitable subgrade soils.*** A *Patriot* representative should verify the stripping depth at the time grading operations occur.

Prior to construction of floor slabs, pavements or the placement of new structural fill, the exposed subgrade must be evaluated by a Patriot representative; which will

include proofrolling of the subgrade. Proofrolling should consist of repeated passes of a loaded, pneumatic-tired vehicle such as a tandem-axle dump-truck or scraper. The proofrolling operations should be observed by a *Patriot* representative, and the proofrolling vehicle should be loaded as directed by *Patriot*. Any area found to rut, pump, or deflect excessively should be compacted in-place or, if necessary, undercut and replaced with structural fill, compacted as specified in Section 5.3 “*Structural Fill and Fill Placement Control*”.

Care must be exercised during grading and fill placement operations. ***The combination of heavy construction equipment traffic and excess surface moisture can cause pumping and deterioration of the near surface soils. The severity of this potential problem depends to a great extent on the weather conditions prevailing during construction.*** The contractor must exercise discretion when selecting equipment sizes and also make a concerted effort to control construction traffic and surface water while the subgrade soils are exposed. We recommend that heavy construction equipment (i.e. dump trucks, scrapers, etc.) be rerouted away from the building and pavement areas. If such problems do arise, the operations in the affected area should be halted and the *Patriot* representative contacted to evaluate the condition.

5.2 Foundation Excavations

Upon completion of the foundation excavations and prior to the placement of reinforcing steel, a *Patriot* representative should check the exposed subgrade to confirm that a bearing surface of adequate strength has been reached. Any localized soft soil zones encountered at the bearing elevations should be further excavated until adequate support soils are encountered. The cavity should be backfilled with structural fill as defined below, or the footing can be poured at the excavated depth. Structural fill used as backfill beneath footings should be limited to lean concrete, well-graded sand and gravel, or crushed stone placed and compacted in accordance with Section 5.3 “*Structural Fill and Fill Placement Control*”.

If it is necessary to support spread footings on structural fill, the fill pad must extend laterally a minimum distance beyond the edge of the footing. The minimum structural pad width would correspond with a point at which an imaginary line extending downward from the outside edge of the footing at a 1H:2V (horizontal: vertical) slope intersects the surface of the natural soils. For example, if the depth to the bottom of excavation is 4 feet below the bottom of the foundation, the excavation would need to extend laterally beyond the

edge of the footing at least 2 feet, as shown in Illustration “A” found at the conclusion of this report.

Excavation slopes should be maintained within all requirements set-forth by the Occupational Safety and Health Standards (OSHA), but specifically Section 1926 Subpart “P” – “Excavations”. We recommend that any surcharge fill or heavy equipment be kept at least 5 feet away from the edge of the excavation.

In addition, excavations that occur near existing in-use foundations should be carefully performed making a conscious effort not to undermine the support of the in-use foundations. If it is necessary to excavate soil adjacent to and below the bearing elevation of any in-use foundations, *Patriot* should be contacted to make further recommendations regarding these excavations. Please refer to Illustration “B” at the end of this report for further details.

Construction traffic on the exposed surface of the bearing soil will potentially cause some disturbance of the subgrade and consequently loss of bearing capacity. However, the degree of disturbance can be minimized by proper protection of the exposed surface.

5.3 Structural Fill and Fill Placement Control

Structural fill, defined as any fill which will support structural loads, should be clean and free of organic material, debris, deleterious materials and frozen soils. Samples of the proposed fill materials should be tested prior to initiating the earthwork and backfilling operations to determine the classification, the natural and optimum moisture contents and maximum dry density and overall suitability as a structural fill. ***Structural fill should have a liquid limit less than 40 and a plasticity index less than 20.***

All structural fill beneath floor slabs, adjacent to foundations and over foundations, should be compacted to at least 95 percent (%) of its maximum Standard Proctor dry density (ASTM D-698). This minimum compaction requirement should be increased to 100 percent (%) of the maximum Standard Proctor dry density for fill supporting footings, provided these are designed as outlined Section 4.0 “*Design Recommendations*”.

Structural fill supporting, around and over utilities should be compacted to at least 95 percent (%) of its maximum Standard Proctor dry density (ASTM D-698) for utilities underlying structural areas (i.e. buildings, pavements, sidewalks, etc.). However, the

minimum compaction requirement can be reduced for backfill around and over the utilities to 90 percent (%) of the maximum Standard Proctor dry density where utilities underlie greenbelt areas (i.e. grassy lawns, landscaping, etc.). It is recommended that a clean well-graded granular material be utilized as the bedding material, as well as the backfill material around and over the utility lines.

In cut areas, where pavement sections are planned, the upper 10 inches of subgrade should be scarified and compacted to a dry density of at least 100 percent (%) of the Standard Proctor maximum dry density (ASTM D-698). Any grade-raise fill placed within 1 foot of the base of the pavement section should also be compacted to at least 100 percent (%) of the Standard Proctor maximum dry density. This can be reduced to 95 percent (%) for structural fill placed more than 1 foot below the base of the pavement section.

To achieve the recommended compaction of the structural fill, we suggest that the fill be placed and compacted in layers not exceeding 8 inches in loose thickness (the loose lift thickness should be reduced to 6 inches when utilizing small hand compactors) and within the range of 2 percentage (%) points below or above the optimum moisture content value. All fill placement should be monitored by a *Patriot* representative. ***Each lift should be tested for proper compaction at a frequency of at least one (1) test every 2,500 square feet (ft²) per lift for the building areas, at least one (1) test every 10,000 square feet (ft²) per lift for the parking and roadway areas, and at a frequency of at least one (1) test for every 50 lineal feet of utility installation.***

5.4 Groundwater Considerations

Groundwater was observed during our field activities at depths between about 17 and 18 feet below the existing ground surface (Refer Section 3.3 “*Groundwater Conditions*”); which is expected to be below the anticipated foundation excavation depths. Therefore, and depending on seasonal conditions, localized and sporadic groundwater infiltration may occur into the building foundation excavations on this site.

Groundwater inflow into shallow excavations **above** the groundwater table is expected to be adequately controlled by conventional methods such as gravity drainage and/or pumping from sumps. More significant inflow can be expected in deeper excavations **below** the groundwater table requiring more aggressive dewatering techniques, such as well or wellpoint systems. For groundwater to have minimal effects on the construction, foundation excavations should be constructed and poured in the same day, if possible.

6.0 INVESTIGATIONAL PROCEDURES

6.1 Field Work

A total of two (2) soil borings were drilled, sampled, and tested at the project site on August 1st, 2022 at the approximate locations shown on the Boring Location Map (Figure No. 2) in Appendix "A". The depths that the soil borings were advanced to are shown on the Boring Logs in Appendix "A". The soil borings were drilled to depths of 25 feet. All depths are given as feet below the existing ground surface.

The borings were advanced using 3¼ inch inside diameter hollow-stem augers. Samples were recovered in the undisturbed material below the bottom of the augers using the standard drive sample technique in accordance with ASTM D 1586-74. A 2 inch outside diameter by 1³/₈ inch inside diameter split-spoon sampler was driven a total of 18 inches with the number of blows of a 140-pound hammer falling 30 inches recorded for each 6 inches of penetration. The sum of blows for the final 12 inches of penetration is the Standard Penetration Test result commonly referred to as the N-value (or blow-count). Split-spoon samples were recovered at 2.5 feet intervals, beginning at a depth of 1 foot below the existing surface grade, extending to a depth of 10 feet, and at 5 feet intervals thereafter to the termination of the boring.

Water levels were monitored at each borehole location during drilling and upon completion of the boring. The boreholes were backfilled with auger cuttings and boring performed in pavement areas were patched prior to demobilization for safety considerations.

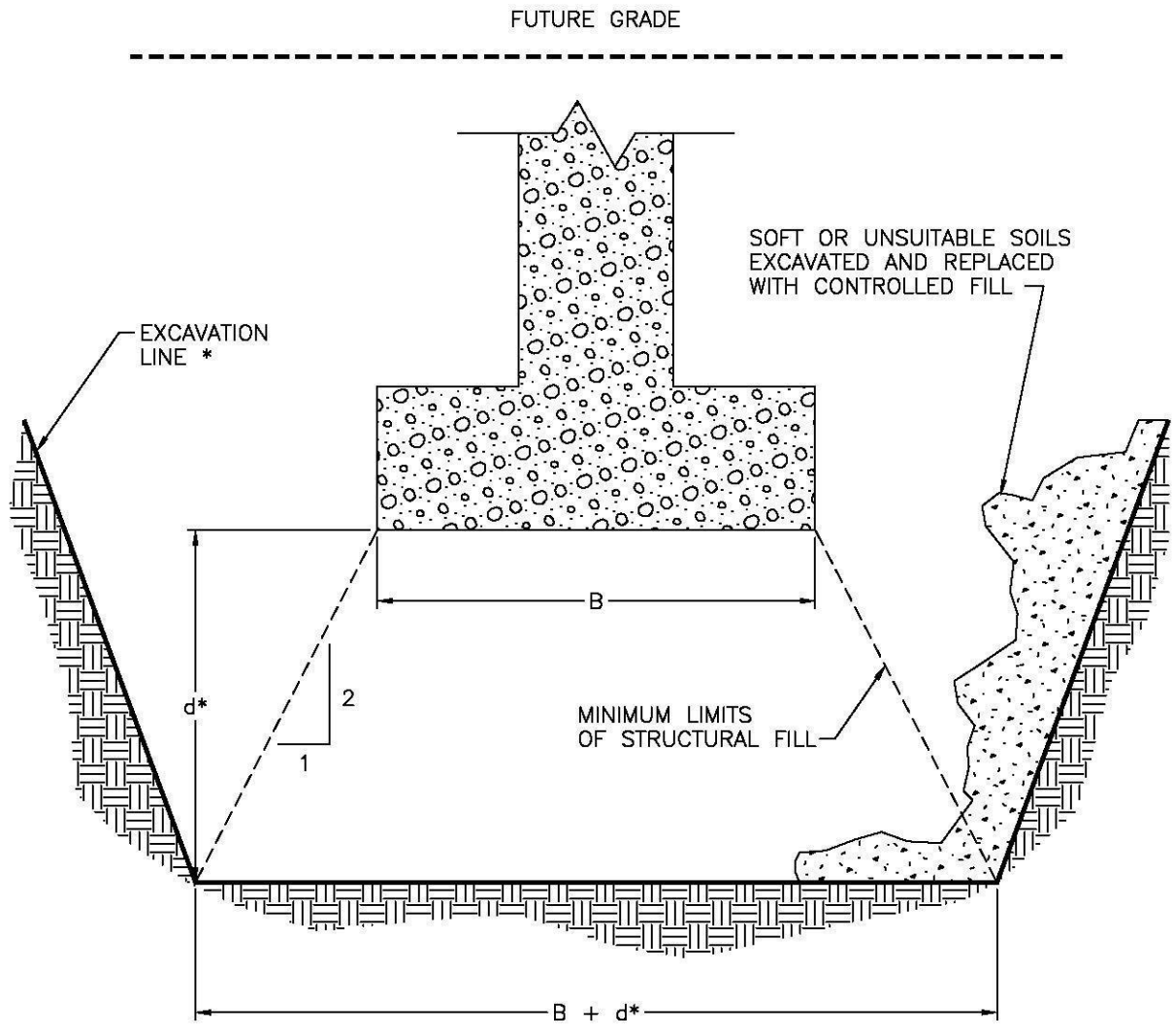
Upon completion of the boring program, all of the samples retrieved during drilling were returned to *Patriot's* soil testing laboratory where they were visually examined and classified. A laboratory-generated log of each boring was prepared based upon the driller's field log, laboratory test results, and our visual examination. Test boring logs and a description of the classification system are included in Appendix "A" in this report. Indicated on each log are: the primary strata encountered, the depth of each stratum change, the depth of each sample, the Standard Penetration Test results, groundwater conditions, and selected laboratory test data. The laboratory logs were prepared for each boring giving the appropriate sample data and the textural description and classification.

6.2 Laboratory Testing

Representative samples recovered in the borings were selected for testing in the laboratory to evaluate their physical properties and engineering characteristics. Laboratory analysis included: natural moisture content determinations (ASTM D 2216) and an estimate of the unconfined compressive strength (q_u) of the cohesive soil samples utilizing a calibrated hand penetrometer (q_p) were obtained. The results of laboratory tests are summarized in Section 3.2 “*General Subsurface Conditions*”. Soil descriptions on the boring logs are in accordance with the Unified Soil Classification System (USCS).

7.0 ILLUSTRATIONS

See Illustrations “A” and “B” on the following pages. These illustrations are presented to further visually clarify several of the construction considerations presented in Section 5.2 “*Foundation Excavations*”.



*d IS DEPTH TO SUITABLE SOILS

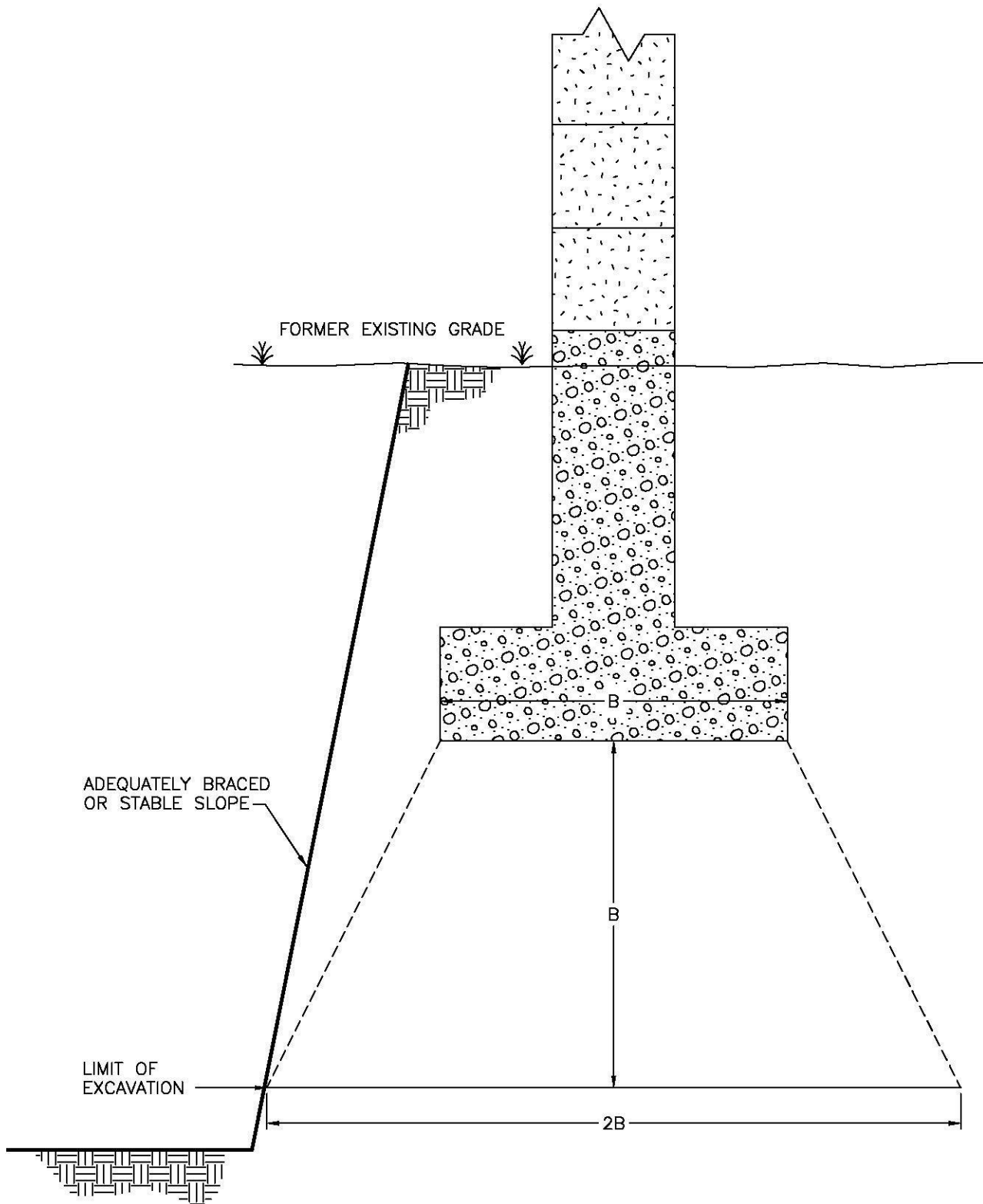
* IN COMPLIANCE WITH OSHA STANDARDS



**PATRIOT ENGINEERING
and Environmental, Inc.**
Engineering Value for Project Success
Consulting Environmental, Geotechnical
and Materials Engineers

Excavation for Footings
In an Area of Fill
ILLUSTRATION A

job. no.:	figure:
-----------	---------



**PATRIOT ENGINEERING
and Environmental, Inc.**

*Engineering Value for Project Success
Consulting Environmental, Geotechnical
and Materials Engineers*

Excavation Near Existing
In Use Foundations
ILLUSTRATION B

job. no.:

figure:

APPENDIX A

SITE VICINITY MAP (FIGURE NO. 1)

BORING LOCATION MAP (FIGURE NO. 2)

BORING LOGS

BORING LOG KEY

**UNIFIED SOIL CLASSIFICATION SYSTEM
(USCS)**



Image Source:
USGS New Castle East & West Topos 2019



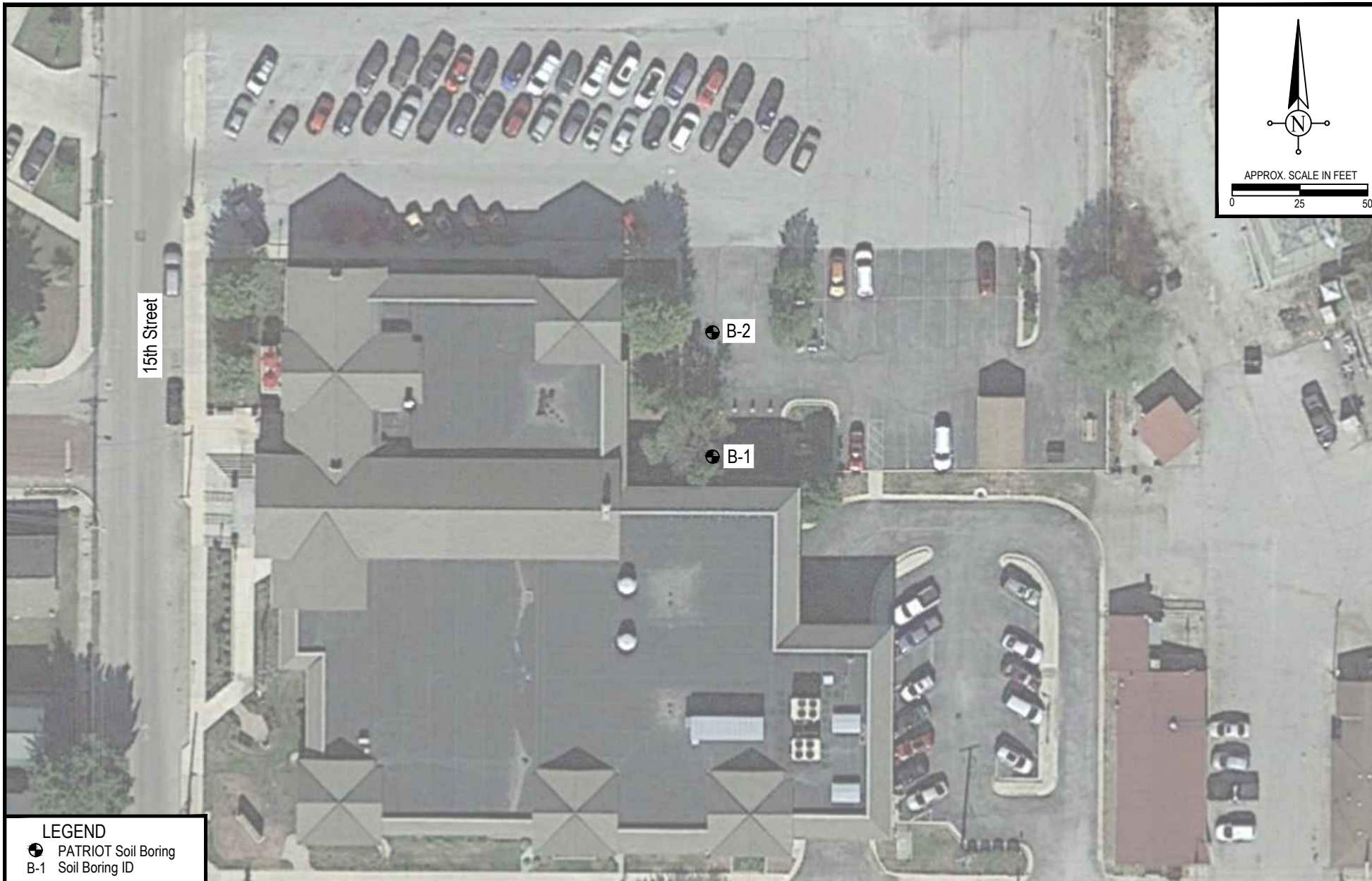
Patriot Engineering &
Environmental, Inc.

Project: New Castle Public Library Renovation
376 South 15th Street
New Castle, Indiana

Project Number: 22-1054-01	Drawn By: J. DuMond
Date: August 17, 2022	Approved: M. Jonard
	DWG: 22-1054-01_geo

Figure 1

Site Vicinity Map



LEGEND
 ● PATRIOT Soil Boring
 B-1 Soil Boring ID

Patriot Engineering & Environmental, Inc.

NOTES:
 1. Boring locations were staked by PATRIOT. All locations are shown as approximate.
 2. All locations were determined in the field with references to existing landmarks.
 3. Image Source: Google Earth 10-07-2018
 4. Scale as shown.

Project: New Castle Public Library Renovation 376 South 15th Street New Castle, Indiana	
Project Number: 22-1054-01	Drawn By: J. DuMond
Date: August 17, 2022	Approved: M. Jonard
	DWG: 22-1054-01_geo

Figure 2
 Soil Boring Location Map



LOG OF BORING B-1

New Castle Public Library Renovation
376 South 15th Street
New Castle, Indiana

Client Name	: JPS Consulting Engineers, LLC	Driller	: R. Zarobinski
Project Number	: 22-1084-01G	Sampling	: Splitspoon
Logged By	: E. Bergel	Approx. Elevation	: +/- 1045 feet
Start Date	: 08/01/2022	Latitude	: 39°55'45.58"N
Drilling Method	: HSA	Longitude	: 85°22'0.42"W

Depth (Feet)	Elevation (Feet)	Water Level	USCS	GRAPHIC	Water Levels					REMARKS					
					▼ During Drilling - Dry	▽ After Completion - Dry	◆ After 24 Hours - N/A	Samples	Rec %		SPT Results	qp tsf	w %		
DESCRIPTION															
0					TOPSOIL (6")										
			CL		Brown and gray, moist, soft, SANDY CLAY and gravel (FILL)					1	44	2/2/2		17	
			CL		Brown, moist to slightly moist, soft, SANDY CLAY with trace gravel					2	83	2/2/2		19	
5	1040		CL		Brown, moist to slightly moist, medium stiff, SANDY CLAY with trace gravel					3	83	2/2/3		13	
			CL		Brown, moist to slightly moist, stiff to medium stiff, SANDY CLAY with trace gravel					4	94	2/4/5	2.25	17	
10	1035		CL							5	89	2/2/4	2.75	10	
15	1030		CL							6	33	12/14/16		17	
20	1025		CL		Gray and brown, moist to slightly moist, very stiff, SANDY CLAY with trace gravel					7	44	10/12/16	2.0	12	
25	1020		Boring terminated at 25 feet.					Groundwater was not encountered during drilling, nor upon completion.							
30	1015														



New Castle Public Library Renovation
376 South 15th Street
New Castle, Indiana

Client Name	: JPS Consulting Engineers, LLC	Driller	: R. Zarobinski
Project Number	: 22-1084-01G	Sampling	: Splitspoon
Logged By	: E. Bergel	Approx. Elevation	: +/- 1045 feet
Start Date	: 08/01/2022	Latitude	: 39°55'46.02"N
Drilling Method	: HSA	Longitude	: 85°22'0.42"W

Depth (Feet)	Elevation (Feet)	Water Level	USCS	GRAPHIC	Water Levels					REMARKS	
					▼ During Drilling - 17.0 feet	▽ After Completion - 18.0 feet	◆ After 24 Hours - N/A	Samples	Rec %		SPT Results
DESCRIPTION											
0					ASPHALT (6")						
					CRUSHED STONE (4")						
					Brown and gray, slightly moist to moist, medium stiff, SANDY CLAY with trace gravel						
			CL		1	83	2/3/4	>4.5	12		
					2	89	2/4/4	>4.5	12		
5	1040				3	100	2/2/3	4.25	24		
					Gray and brown, moist, medium stiff, SANDY CLAY with trace gravel						
			CL		4	94	2/2/3	3.25	22		
10	1035				Brown, slightly moist, stiff, SANDY CLAY with trace gravel and interbedded sand seams						
			CL		5	78	8/7/3	2.0	8		
15	1030				Gray, slightly moist, stiff to very stiff, SANDY CLAY with trace gravel						
			CL		6	83	6/6/8	2.5	12		
20	1025				Boring caved to 20 feet upon auger removal.						
					7	89	7/7/9	3.75	11		
25	1020				Boring terminated at 25 feet.						
30	1015										

BORING LOG KEY

UNIFIED SOIL CLASSIFICATION SYSTEM FIELD CLASSIFICATION SYSTEM FOR SOIL EXPLORATION

NON COHESIVE SOILS

(Silt, Sand, Gravel and Combinations)

Density		Grain Size Terminology		
		<u>Soil Fraction</u>	<u>Particle Size</u>	<u>US Standard Sieve Size</u>
Very Loose	-4 blows/ft. or less	Boulders	Larger than 12"	Larger than 12"
Loose	-5 to 10 blows/ft.	Cobbles	3" to 12"	3" to 12"
Medium Dense	-11 to 30 blows/ft.	Gravel: Coarse	¾" to 3"	¾" to 3"
Dense	-31 to 50 blows/ft.	Small	4.76mm to ¾"	#4 to ¾"
Very Dense	-51 blows/ft. or more	Sand: Coarse	2.00mm to 4.76mm	#10 to #4
		Medium	0.42mm to 2.00mm	#40 to #10
		Fine	0.074mm to 0.42mm	#200 to #40
		Silt	0.005mm to 0.074 mm	Smaller than #200
		Clay	Smaller than 0.005mm	Smaller than #200

RELATIVE PROPORTIONS FOR SOILS

<u>Descriptive Term</u>	<u>Percent</u>
Trace	1 - 10
Little	11 - 20
Some	21 - 35
And	36 - 50

COHESIVE SOILS

(Clay, Silt and Combinations)

<u>Consistency</u>	<u>Unconfined Compressive Strength (tons/sq. ft.)</u>	<u>Field Identification (Approx.) SPT Blows/ft.</u>
Very Soft	Less than 0.25	0 - 2
Soft	0.25 - < 0.5	3 - 4
Medium Stiff	0.5 - < 1.0	5 - 8
Stiff	1.0 - < 2.0	9 - 15
Very Stiff	2.0 - < 4.0	16 - 30
Hard	Over 4.0	> 30

Classification on logs are made by visual inspection.

Standard Penetration Test - Driving a 2.0" O.D., 1^{3/8}" I.D., sampler a distance of 1.0 foot into undisturbed soil with a 140 pound hammer free falling a distance of 30.0 inches. It is customary for **Patriot** to drive the spoon 6.0 inches to seat into undisturbed soil, then perform the test. The number of hammer blows for seating the spoon and making the tests are recorded for each 6.0 inches of penetration on the drill log (Example - 6/8/9). The standard penetration test results can be obtained by adding the last two figures (i.e. 8 + 9 = 17 blows/ft.).

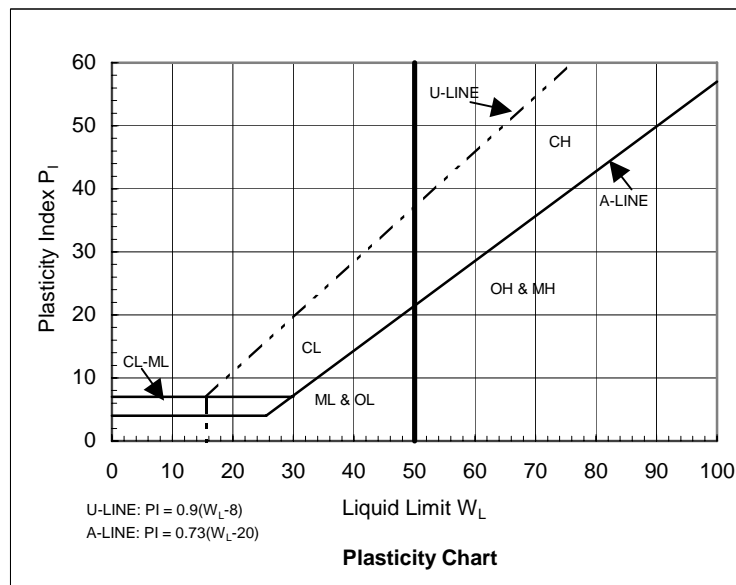
Strata Changes - In the column "Soil Descriptions" on the drill log the horizontal lines represent strata changes. A solid line (——) represents an actually observed change, a dashed line (- - - -) represents an estimated change.

Groundwater observations were made at the times indicated. Porosity of soil strata, weather conditions, site topography, etc., may cause changes in the water levels indicated on the logs.

Groundwater symbols: ▼-observed groundwater elevation, encountered during drilling; ▽-observed groundwater elevation upon completion of boring.

Unified Soil Classification System

Major Divisions		Group Symbol	Typical Names	Classification Criteria for Coarse-Grained Soils				
Coarse-grained soils (more than half of material is larger than No. 200)	Gravels (more than half of coarse fraction is larger than No. 4 sieve size)	Clean gravels (little or no fines)	GW	Well-graded gravels, gravel-sand mixtures, little or no fines	$C_u \geq 4$ $1 \leq C_c \leq 3$	$C_u = \frac{D_{60}}{D_{10}}$	$C_c = \frac{D_{30}^2}{D_{10} D_{60}}$	
		Poorly graded gravels, gravel-sand mixtures, little or no fines	GP		Not meeting all gradation requirements for GW ($C_u < 4$ or $1 > C_c > 3$)			
		Gravels with fines (appreciable amount of fines)	GM	$\frac{d}{u}$	Silty gravels, gravel-sand-silt mixtures	Atterberg limits below A line or $P_i < 4$		Above A line with $4 < P_i < 7$ are borderline cases requiring use of dual symbols
			GC		Clayey gravels, gravel-sand-clay mixtures	Atterberg limits above A line or $P_i > 7$		
	Sands (more than half of coarse fraction is smaller than No. 4 sieve size)	Clean sands (little or no fines)	SW	Well-graded sands, gravelly sands, little or no fines	$C_u \geq 6$ $1 \leq C_c \leq 3$	$C_u = \frac{D_{60}}{D_{10}}$	$C_c = \frac{(D_{30})^2}{D_{10} D_{60}}$	
		Poorly graded sands, gravelly sands, little or no fines	SP		Not meeting all gradation requirements for SW ($C_u < 6$ or $1 > C_c > 3$)			
		Sands with fines (appreciable amount of fines)	SM	$\frac{d}{u}$	Silty sands, sand-silt mixtures	Atterberg limits below A line or $P_i < 4$		Limits plotting in hatched zone with $4 \leq P_i \leq 7$ are borderline cases requiring use of dual symbols
			SC		Clayey sands, sand-clay mixtures	Atterberg limits above A line with $P_i > 7$		
	Fine-grained soils (more than half of material is smaller than No. 200)	Silt and clays (liquid limit <50)	ML	Inorganic silts and very fine sands, rock flour, silty or clayey fine sands, or clayey silts with slight plasticity	<ol style="list-style-type: none"> Determine percentages of sand and gravel from grain size curve. Depending on percentages of fines (fraction smaller than 200 sieve size), coarse-grained soils are classified as follows: Less than 5% - GW, GP, SW, SP More than 12% - GM, GC, SM, SC 5-12% - Borderline cases requiring dual symbols 			
			CL	Inorganic clays of low to medium plasticity, gravelly clays, sandy clays, silty clays, lean clays				
OL			Organic silts and organic silty clays of low plasticity					
Silt and clays (liquid limit >50)		MH	Inorganic silts, micaceous or diatomaceous fine sandy or silty soils, elastic silts					
		CH	Inorganic clays or high plasticity, fat clays					
		OH	Organic clays of medium to high plasticity, organic silts					
Highly organic soils		PT	Peat and other highly organic soils					



APPENDIX B

SEISMIC SITE CLASS EVALUATION

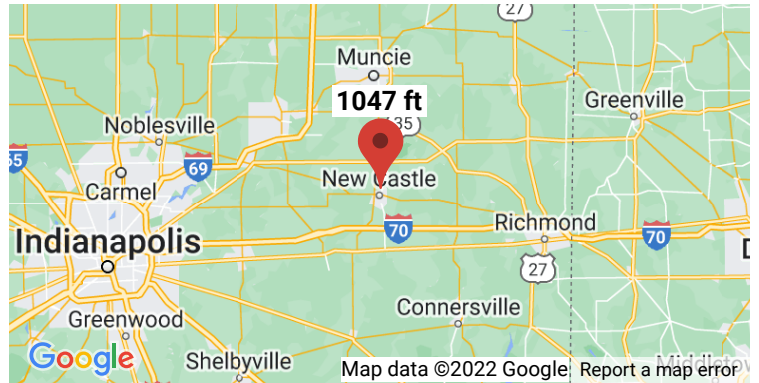
⚠ This is a beta release of the new ATC Hazards by Location website. Please [contact us](#) with feedback.

i The ATC Hazards by Location website will not be updated to support ASCE 7-22. [Find out why.](#)

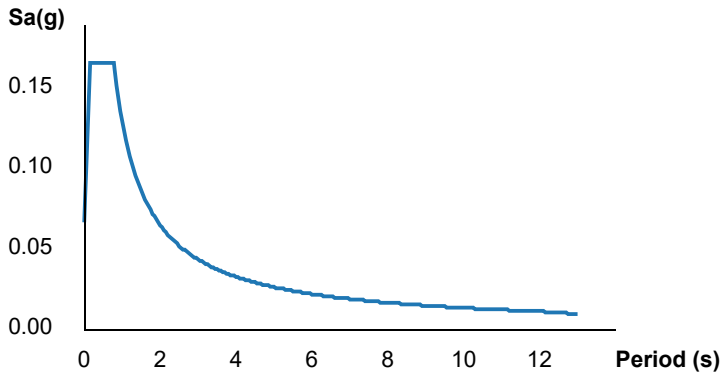
ATC Hazards by Location

Search Information

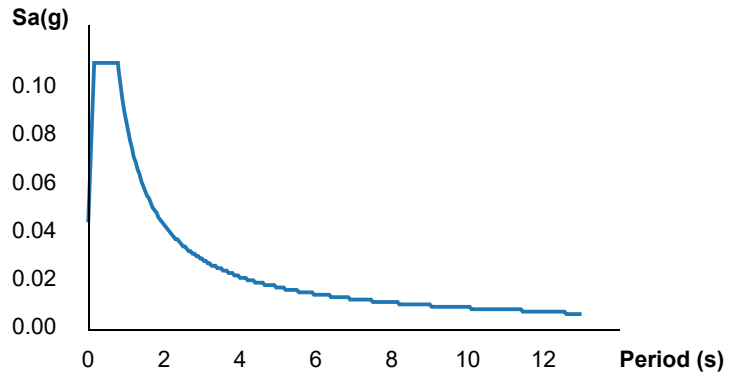
Address: 376 S 15th St, New Castle, IN 47362, USA
Coordinates: 39.92924350000001, -85.36699060000001
Elevation: 1047 ft
Timestamp: 2022-08-16T15:25:28.890Z
Hazard Type: Seismic
Reference Document: IBC-2012
Risk Category: II
Site Class: C



MCE_R Horizontal Response Spectrum



Design Horizontal Response Spectrum



Basic Parameters

Name	Value	Description
S _S	0.137	MCE _R ground motion (period=0.2s)
S ₁	0.076	MCE _R ground motion (period=1.0s)
S _{MS}	0.165	Site-modified spectral acceleration value
S _{M1}	0.129	Site-modified spectral acceleration value
S _{DS}	0.11	Numeric seismic design value at 0.2s SA
S _{D1}	0.086	Numeric seismic design value at 1.0s SA

Additional Information

Name	Value	Description
SDC	B	Seismic design category

F_a	1.2	Site amplification factor at 0.2s
F_v	1.7	Site amplification factor at 1.0s
CR_S	0.915	Coefficient of risk (0.2s)
CR_1	0.87	Coefficient of risk (1.0s)
PGA	0.063	MCE_G peak ground acceleration
F_{PGA}	1.2	Site amplification factor at PGA
PGA_M	0.076	Site modified peak ground acceleration
T_L	12	Long-period transition period (s)
SsRT	0.137	Probabilistic risk-targeted ground motion (0.2s)
SsUH	0.15	Factored uniform-hazard spectral acceleration (2% probability of exceedance in 50 years)
SsD	1.5	Factored deterministic acceleration value (0.2s)
S1RT	0.076	Probabilistic risk-targeted ground motion (1.0s)
S1UH	0.087	Factored uniform-hazard spectral acceleration (2% probability of exceedance in 50 years)
S1D	0.6	Factored deterministic acceleration value (1.0s)
PGAd	0.6	Factored deterministic acceleration value (PGA)

The results indicated here DO NOT reflect any state or local amendments to the values or any delineation lines made during the building code adoption process. Users should confirm any output obtained from this tool with the local Authority Having Jurisdiction before proceeding with design.

Please note that the ATC Hazards by Location website will not be updated to support ASCE 7-22. [Find out why.](#)

Disclaimer

Hazard loads are provided by the U.S. Geological Survey [Seismic Design Web Services](#).

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APPENDIX C

GENERAL QUALIFICATIONS

**STANDARD CLAUSE FOR UNANTICIPATED
SUBSURFACE CONDITIONS**

GENERAL QUALIFICATIONS
of Patriot Engineering's Geotechnical Engineering Investigation

This report has been prepared at the request of our client for his use on this project. Our professional services have been performed, findings obtained, and recommendations prepared in accordance with generally accepted geotechnical engineering principles and practices. This warranty is in lieu of all other warranties either expressed or implied.

The scope of our services did not include any environmental assessment or investigation for the presence or absence of wetlands, hazardous or toxic materials in the soil, groundwater, or surface water within or beyond the site studied. Any statements in this report or on the test borings logs regarding vegetation types, odors or staining of soils, or other unusual conditions observed are strictly for the information of our client and the owner.

This report may not contain sufficient information for purposes of other parties or other uses. This company is not responsible for the independent conclusions, opinions or recommendations made by others based on the field and laboratory data presented in this report. Should there be any significant differences in structural arrangement, loading or location of the structure, our analysis should be reviewed.

The recommendations provided herein were developed from the information obtained in the test borings, which depict subsurface conditions only at specific locations. The analysis, conclusions, and recommendations contained in our report are based on site conditions as they existed at the time of our exploration. Subsurface conditions at other locations may differ from those occurring at the specific drill sites. The nature and extent of variations between borings may not become evident until the time of construction. If, after performing on-site observations during construction and noting the characteristics of any variation, substantially different subsurface conditions from those encountered during our explorations are observed or appear to be present beneath excavations, we must be advised promptly so that we can review these conditions and reconsider our recommendations where necessary.

If there is a substantial lapse of time between the submission of our report and the start of work at the site, or if conditions have changed due to natural causes or construction operations at or adjacent to the site, we urge that our report be reviewed to determine the applicability of the conclusions and recommendations considering the changed conditions and time lapse.

We urge that Patriot be retained to review those portions of the plans and specifications that pertain to earthwork and foundations to determine whether they are consistent with our recommendations. In addition, we are available to observe construction, particularly the compaction of structural backfill and preparation of the foundations, and such other field observations as may be necessary.

In order to fairly consider changed or unexpected conditions that might arise during construction, we recommend the following verbiage (Standard Clause for Unanticipated Subsurface Conditions) be included in the project contract.

STANDARD CLAUSE FOR UNANTICIPATED SUBSURFACE CONDITIONS

"The owner has had a subsurface exploration performed by a soils consultant, the results of which are contained in the consultant's report. The consultant's report presents his conclusions on the subsurface conditions based on his interpretation of the data obtained in the exploration. The contractor acknowledges that he has reviewed the consultant's report and any addenda thereto, and that his bid for earthwork operations is based on the subsurface conditions as described in that report. It is recognized that a subsurface exploration may not disclose all conditions as they actually exist and further, conditions may change, particularly groundwater conditions, between the time of a subsurface exploration and the time of earthwork operations. In recognition of these facts, this clause is entered in the contract to provide a means of equitable additional compensation for the contractor if adverse unanticipated conditions are encountered and to provide a means of rebate to the owner if the conditions are more favorable than anticipated.

At any time during construction operations that the contractor encounters conditions that are different than those anticipated by the soils consultant's report, he shall immediately (within 24 hours) bring this fact to the owner's attention. If the owner's representative on the construction site observes subsurface conditions which are different than those anticipated by the consultant's report, he shall immediately (within 24 hours) bring this fact to the contractor's attention. Once a fact of unanticipated conditions has been brought to the attention of either the owner or the contractor, and the consultant has concurred, immediate negotiations will be undertaken between the owner and the contractor to arrive at a change in contract price for additional work or reduction in work because of the unanticipated conditions. The contract agrees that the following unit prices would apply for additional or reduced work under the contract. For changed conditions for which unit prices are not provided, the additional work shall be paid for on a time and materials basis."

Another example of a changed conditions clause can be found in paper No. 4035 by Robert F. Borg, published in ASCE Construction Division Journal, No. CO2, September 1964, page 37.

SECTION 001020 - SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

The "Instructions to Bidders", AIA Document A701-1997, are modified and amended as hereinafter described.

2.1.3 Add the following clause 2.1.3.1:

2.1.3.1 Bidders are to inform themselves of other work, if any, being performed at the site. Failure to visit the site and verify existing conditions and dimensions will in no way relieve the successful bidders from the necessity of furnishing any materials or performing any work that may be required to complete work in accordance with the Bidding Documents, (whether or not the existing conditions are accurately depicted on the Architect's drawings); without additional cost to the Owner. Access to the site can be obtained by contacting Winnie Logan, Director.

To Subparagraph 3.2.1 add the following Clause 3.2.1.1:

3.2.1.1 Failure of a Bidder to fully acquaint himself with the amount and nature of work required to complete the Work in conformity with all requirements for the project as a whole will not be considered subsequently as a basis for extra compensation.

To Subparagraph 3.2.2 add the following Clause 3.2.2.1:

3.2.2.1 Should any requirements of the Bidding Documents appear to a Bidder to be in conflict with the part of the work on which he proposes to bid, a written request for clarification should be addressed to the Architect prior to the date set for opening bids. The Architect shall reply to all such inquiries received no later than two days prior to bid. Verbal interpretations will not be honored. In the case of a discrepancy in the Bidding Documents, an Addendum will be issued to clarify the matter. The Architect will forward copy of same to all individuals of record holding Bidding Documents. If, in examining the Bidding Documents, the Bidder discovers an apparent violation of the Building Code or other applicable statute or regulation, he shall report such apparent violation to the Architect promptly. However, this provision shall not be construed as imposing responsibility on the Contractor to ensure conformity of the Bidding Documents to the State Building Code and other applicable regulations.

To Subparagraph 4.1.4 add the following Clause 4.1.4.1:

4.1.4.1 The wording of the Proposal shall be used without change, alteration, or addition except for signatures, filling in necessary blanks, and ruling out words not applicable in the "Alternate" section of the Proposal. Any other change in the wording will cause a Proposal to be rejected; however, the Owner reserves the right to waive any informalities not affecting the substance of the Proposal.

4.3 SUBMISSION OF BIDS

Add the following Subparagraph 4.3.5:

4.3.5 Should a discrepancy be discovered between plans and specifications or different scale details and no official interpretation or correction is issued by the Architect, the bidders shall be held to furnishing the more expensive of the items or methods in question. If ultimately, the Architect selects the lesser expensive item or method, a suitable credit is to be issued to the Owner.

5.2 REJECTION OF BIDS

Add the following Subparagraph 5.2.1:

5.2.1 No Bid(s) will be accepted from any Contractor who has failed in any respect to comply with every provision of any previous contract with the Owner, such failure will be construed as evidence of irresponsibility and will render the bid as irresponsible.

END OF SECTION 001020

FORM OF PROPOSAL – RE-BID

For:

NEW CASTLE – HENRY COUNTY PUBLIC LIBRARY

LWC Incorporated
712 East Main Street
Richmond, IN 47374
Tel: 765-966-3546
Fax: 765-962-9195

SUBMITTED BY:

Name: _____
Address: _____

Telephone: _____
Fax _____

TO: New Castle Henry County Public Library
Board of Trustees
376 South 15th Street
New Castle, IN 47362

Bonding Co.: _____
Addenda Received: _____

The undersigned, having carefully examined all contract documents, including Instructions to Bidders, General Conditions, Modifications to General Conditions, Special Conditions, Drawings, and Specifications entitled:

New Castle – Henry County Public Library
Interior and Exterior Renovations

Dated August 8, 2023, prepared by LWC Incorporated, Architects, Richmond, Indiana, and having examined the site, hereby proposed to furnish all materials, all services, all labor, and all equipment to complete all work as described in the contract documents for the following:

BASE BID

General	\$
Sum in Words	\$

UNIT PRICING

UNIT PRICING NO. 1 – Cost for 1 cubic yard of engineered fill

ALL MATERIALS & LABOR, for the sum of \$ _____

Sum in words: _____

UNIT PRICING NO. 2 – Cost for 1 cubic yard of flowable fill:

ALL MATERIALS & LABOR, for the sum of \$ _____

Sum in words: _____

ALTERNATES

ALTERNATE NO. 1 – Epoxy Terrazzo in lieu of Carpet.

ALL LABOR AND MATERIALS, for the sum of **ADD** \$ _____

Sum in words: _____

ALTERNATE NO. 2 – Ceiling Acoustical Treatment

ALL LABOR AND MATERIALS, for the sum of **ADD** \$ _____

Sum in words: _____

ALTERNATE NO. 3 – Exterior perimeter building uplighting

ALL LABOR AND MATERIALS, for the sum of **ADD** \$ _____

Sum in words: _____

ALTERNATE NO. 4A – Type B1 Light Fixture:

ALL LABOR AND MATERIALS, for the sum of **ADD / DEDUCT** \$ _____

Sum in words: _____

ALTERNATE NO. 4B – Type B1 Light Fixture:

ALL LABOR AND MATERIALS, for the sum of **ADD / DEDUCT** \$ _____

Sum in words: _____

ALTERNATE NO. 4C – Type B1 Light Fixture:

ALL LABOR AND MATERIALS, for the sum of **ADD / DEDUCT** \$ _____

Sum in words: _____

ALTERNATE NO. 5 – Type P1 Light Fixture:

ALL LABOR AND MATERIALS, for the sum of **ADD / DEDUCT** \$ _____

Sum in words: _____

SIGNATURE SHEET

A CORPORATION: _____

STATE IN WHICH INCORPORATED: _____

A PARTNERSHIP: _____

AN INDIVIDUAL: _____

BY: _____
Signature Title

BY: _____
Signature Title

BUSINESS ADDRESS: _____

DATE: _____

NOTE: A CORPORATION must present a certified copy of a resolution by its Board of Directors authorizing the signing of this proposal by any person other than the President of the Corporation. AN INDIVIDUAL must be the Owner and state the name of his business, as well as his full legal name.

BID GUARANTEE AND CONTRACT BOND

To be valid, this proposal must be accompanied by a properly executed Bid Guaranty and Contract bond in the form provided and in conformance with applicable State laws.

SUBCONTRACTOR AND MATERIALS LIST

Provide a list of all Sub-Contractors that provided pricing as part of this Bid. Provide Manufacturer or Supplier names utilized as basis of Bid price.

<u>DIVISION 5 - METALS</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Metal Railings Fabricator			
Aluminum Railings			

<u>DIVISION 6 - WOODS</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Woodworking Sub-Contractor			

<u>DIVISION 7 - THERMAL & MOISTURE PROTECTION</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
EIFS Recoat system			
Joint Sealants			
Fire Resistive Joint Systems			

<u>DIVISION 8 - OPENINGS</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Hollow Metal Frames			
Flush Aluminum doors			
Flush Wood Doors			
Door Hardware Sub-Contractor			

<u>DIVISION 9 - FINISHES</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Acoustical Ceilings Sub-Contractor			
Acoustical Panel Ceilings			
Custom Linear Metal Ceiling System			
Linear Metal Ceilings			
Resilient Base and Accessories			
Tile Carpeting			
Interior Painting			

NEW CASTLE - HENRY COUNTY PUBLIC LIBRARY
 INTERIOR AND EXTERIOR RENOVATIONS
 LWC Commission No. 22105.00

<u>DIVISION 10 - SPECIALTIES</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Toilet Compartments			
Wall and Door Protection			
Toilet, Bath and Laundry Accessories			
Fire Extinguisher Cabinets			

<u>DIVISION 11 - EQUIPMENT</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Projection Screens			

<u>DIVISION 12 - FURNISHINGS</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Roller Window Shades			
Site Furnishings			

<u>DIVISION 13 - SPECIAL CONSTRUCTION</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
NOT USED			

<u>DIVISION 14 - CONVEYING EQUIPMENT</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Wheelchair Lifts			

<u>DIVISION 20 - COMMON REQUIREMENTS</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
SEE DIVISIONS 22 AND 23 BELOW			

<u>DIVISION 21 - FIRE SUPPRESSION</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Sprinkler Sub-Contractor			

<u>DIVISION 22 - PLUMBING</u>			

NEW CASTLE - HENRY COUNTY PUBLIC LIBRARY
 INTERIOR AND EXTERIOR RENOVATIONS
 LWC Commission No. 22105.00

<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Plumbing Sub-Contractor			
Fixtures			

<u>DIVISION 23 - HVAC</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
HVAC / Mechanical Sub-Contractor			
Hydronic Pumps			
Custom Air Handling Units			
DX Mini-split Systems			
Fan Coil Units			

<u>DIVISION 26 - ELECTRICAL</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Panel Boards			
Lighting Control Devices			
Interior Light Fixtures			
Exterior Light Fixtures			

<u>DIVISION 27 - COMMUNICATIONS</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Video Display Equipment			
Building Paging System			
Auditorium Sound System			

<u>DIVISION 28 - ELECTRONIC SAFETY AND SECURITY</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Extension of Existing Fire Detection System			

<u>DIVISION 31 - EARTHWORK</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Site Concrete			

<u>DIVISION 32 - EXTERIOR</u>			

<u>IMPROVEMENTS</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Landscaping			
Site Furnishings			
Irrigation Systems			

<u>DIVISION 33 – UTILITIES</u>			
<u>EQUIPMENT OR WORK</u>	<u>SUB- CONTRACTOR</u>	<u>MFG. OR FABRICATOR</u>	<u>SUPPLIER</u>
Subdrainage			

NAME OF PRIME CONTRACTOR	
BY:	
DATE:	

CIVIL RIGHTS COMPLIANCE

Vendor agrees that in the performance of an Agreement, there shall be no discrimination against an employee because of race, color, sex, religion, national origin, or any other factor as specified in the Civil Rights Act of 1964 and subsequent amendments.

Name of Company

Signature of Representative Vendor

Date



CONTRACTOR'S BID FOR PUBLIC WORK - FORM 96

State Form 52414 (R2 / 2-13) / Form 96 (Revised 2013)
Prescribed by State Board of Accounts

PART I

(To be completed for all bids. Please type or print)

Date (month, day, year): _____

1. Governmental Unit (Owner): New Castle - Henry County Public Library

2. County : _____

3. Bidder (Firm): _____

Address: _____

City/State/ZIPcode: _____

4. Telephone Number: _____

5. Agent of Bidder (if applicable): _____

Pursuant to notices given, the undersigned offers to furnish labor and/or material necessary to complete the public works project of _____

(Governmental Unit) in accordance with plans and specifications prepared by _____

_____ and dated _____ for the sum of

_____ \$ _____

The undersigned further agrees to furnish a bond or certified check with this bid for an amount specified in the notice of the letting. If alternative bids apply, the undersigned submits a proposal for each in accordance with the notice. Any addendums attached will be specifically referenced at the applicable page.

If additional units of material included in the contract are needed, the cost of units must be the same as that shown in the original contract if accepted by the governmental unit. If the bid is to be awarded on a unit basis, the itemization of the units shall be shown on a separate attachment.

The contractor and his subcontractors, if any, shall not discriminate against or intimidate any employee, or applicant for employment, to be employed in the performance of this contract, with respect to any matter directly or indirectly related to employment because of race, religion, color, sex, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

CERTIFICATION OF USE OF UNITED STATES STEEL PRODUCTS

(If applicable)

I, the undersigned bidder or agent as a contractor on a public works project, understand my statutory obligation to use steel products made in the United States (I.C. 5-16-8-2). I hereby certify that I and all subcontractors employed by me for this project will use U.S. steel products on this project if awarded. I understand that violations hereunder may result in forfeiture of contractual payments.

ACCEPTANCE

The above bid is accepted this _____ day of _____, _____, subject to the following conditions: _____

Contracting Authority Members:

PART II

(For projects of \$150,000 or more – IC 36-1-12-4)

Governmental Unit: _____

Bidder (Firm) _____

Date (month, day, year): _____

These statements to be submitted under oath by each bidder with and as a part of his bid. Attach additional pages for each section as needed.

SECTION I EXPERIENCE QUESTIONNAIRE

1. What public works projects has your organization completed for the period of one (1) year prior to the date of the current bid?

Contract Amount	Class of Work	Completion Date	Name and Address of Owner

2. What public works projects are now in process of construction by your organization?

Contract Amount	Class of Work	Expected Completion Date	Name and Address of Owner

3. Have you ever failed to complete any work awarded to you? _____ If so, where and why?

4. List references from private firms for which you have performed work.

SECTION II PLAN AND EQUIPMENT QUESTIONNAIRE

1. Explain your plan or layout for performing proposed work. *(Examples could include a narrative of when you could begin work, complete the project, number of workers, etc. and any other information which you believe would enable the governmental unit to consider your bid.)*

2. Please list the names and addresses of all subcontractors *(i.e. persons or firms outside your own firm who have performed part of the work)* that you have used on public works projects during the past five (5) years along with a brief description of the work done by each subcontractor.

3. If you intend to sublet any portion of the work, state the name and address of each subcontractor, equipment to be used by the subcontractor, and whether you will require a bond. However, if you are unable to currently provide a listing, please understand a listing must be provided prior to contract approval. Until the completion of the proposed project, you are under a continuing obligation to immediately notify the governmental unit in the event that you subsequently determine that you will use a subcontractor on the proposed project.

4. What equipment do you have available to use for the proposed project? Any equipment to be used by subcontractors may also be required to be listed by the governmental unit.

5. Have you entered into contracts or received offers for all materials which substantiate the prices used in preparing your proposal? If not, please explain the rationale used which would corroborate the prices listed.

SECTION III CONTRACTOR'S FINANCIAL STATEMENT

Attachment of bidder's financial statement is mandatory. Any bid submitted without said financial statement as required by statute shall thereby be rendered invalid. The financial statement provided hereunder to the governing body awarding the contract must be specific enough in detail so that said governing body can make a proper determination of the bidder's capability for completing the project if awarded.

SECTION IV CONTRACTOR'S NON – COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

SECTION V OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated at _____ this _____ day of _____, _____

(Name of Organization)

By _____

(Title of Person Signing)

ACKNOWLEDGEMENT

STATE OF _____)
) ss
COUNTY OF _____)

Before me, a Notary Public, personally appeared the above-named _____ and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to before me this _____ day of _____, _____.

Notary Public

My Commission Expires: _____

County of Residence: _____

BID OF

_____ (Contractor)

_____ (Address)

**FOR
PUBLIC WORKS PROJECTS
OF**

Filed _____

Action taken _____

DRAFT AIA® Document A101® - 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the «» day of «» in the year «»
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

«New Castle – Henry County Public Library»
«376 South 15th Street
New Castle, IN 47362»
« »
« »

and the Contractor:
(Name, legal status, address and other information)

« »
« »
« »
« »

for the following Project:
(Name, location and detailed description)

«New Castle – Henry County Public Library»
«Interior and Exterior Renovations »
« »

The Architect:
(Name, legal status, address and other information)

«LWC Incorporated»
«712 East Main Street
Richmond, IN 47374»
«Telephone Number: 765-966-3546»
« »

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

ELECTRONIC COPYING of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

- EXHIBIT A INSURANCE AND BONDS
EXHIBIT B CONTRACTORS PROJECT SCHEDULE
EXHIBIT C DRAWINGS INDEX
EXHIBIT D SPECIFICATIONS INDEX
EXHIBIT E CONTRACTORS SCHEDULE OF VALUES

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, AIA A-201 General, Specification Section 001072 Modifications to General Conditions, Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

[] The date of this Agreement.

[] A date set forth in a notice to proceed issued by the Owner.

[] Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

[]

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

[] Not later than () calendar days from the date of commencement of the Work.

[] By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Milestones	Milestone Completion Date
<input type="text"/>	<input type="text"/>

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be (\$), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
<input type="text"/>	<input type="text"/>

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
<input type="text"/>	<input type="text"/>	<input type="text"/>

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price
<input type="text"/>	<input type="text"/>

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
<input type="text"/>	<input type="text"/>	<input type="text"/>

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

« »

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

« »

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the «» day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the «» day of the «» month. If an Application for Payment is received by the Architect after the application date fixed above, the Application for Payment shall not be considered submitted until the next month's submission due date. From each payment, the Contractor must pay all subcontractors, laborers, material suppliers, and those performing services within the period of that Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment. In addition to other required items, each Application for Payment shall be accompanied by the following documents, all in form and substance satisfactory to the Owner:

1. A completed standard AIA Form G702 and Form G703 (or similar forms acceptable to the lender) signed by the Contractor and certified by the Architect.
2. A duly executed and acknowledged sworn statement setting forth the names of all Subcontractors and material suppliers with whom the Contractor has contracted, the amount of each contract, the amount requested for each in the Application for Payment, and the amount to be paid to each from such progress payment.
3. Executed conditional lien waivers from Contractor and Subcontractors for the current Application for Payment and executed final lien waivers for the preceding Application for Payment.
4. An updated Project Schedule.
5. All required permits then needed in connection with the Project and not previously delivered to the Owner.
6. Such other instruments, documents and information as the Owner, the lender or the title insurer may reasonably request.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

«All contracts above two hundred thousand dollars (\$200,000.00) must provide for a retainage to be withheld from progress payments made by the Owner to the Contractor. At the election of the Contractor, the funds comprising the retainage shall be placed in an escrow account with a bank or savings and loan association mutually agreeable to the Contractor and Owner and authorized by a written agreement executed by each. If the Contractor agrees, the funds comprising the retainage may be held by the Owner pending final payment, as defined in the Contract Documents. In such case, the retainage funds held by the Owner shall not bear interest during the term of the escrow. The retainage to be withheld shall be ten percent (10%) of the dollar value of all satisfactory work completed up to fifty percent (50%) complete. »

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

« »

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

« »

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

«Within sixty-one (61) days following the date of substantial completion, the contractor shall be paid all escrow principal and income. However, if any work remains incomplete or incorrect as determined by the Architect, two hundred percent (200%) of the value of each item value, as determined by the Architect, shall be retained. »

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

1. the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of the AIA Document A201-2017, and to satisfy other requirements, if any, which extend beyond final payment; and
2. a final Certificate for Payment has been issued by the Architect.
3. Contractor and all Subcontractors and material suppliers have submitted lien waivers or releases satisfactory to Owner and in compliance with applicable state law:
4. Contractor has delivered to the Owner all operating and maintenance manuals, parts lists, and repair sources with respect to each system or piece of equipment included in the Work in accordance with the Contract Documents:
5. Contractor has delivered to the Owner and Architect one (1) complete set of as-built drawings, and as-built plans to the Architect; and
6. Contractor has furnished to the Owner copies of all licenses and permits required by any governmental authority having jurisdiction for the occupancy of the Project and the operation thereof, including a final certificate of occupancy from the municipality in which the Project is located, or a letter from the appropriate governmental authority that no such certificate is issued, but excluding any permits, licenses or other authorizations necessary for the Owner's use or operation of the Project.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than sixty-one (61) days after satisfaction of all conditions of final payment in Section 5.2.1.

« »

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

«0» % «Zero»

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201-2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker. *(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)*

« »

« »

« »

« »

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201-2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

[] Arbitration pursuant to Section 15.4 of AIA Document A201-2017

[] Litigation in a court of competent jurisdiction

[] Other *(Specify)*

« »

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

«\$0 (Zero Dollars) »

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:

(Name, address, email address, and other information)

«Winnie Logan, Director »
«New Castle – Henry County Public Library »
«376 South 15th Street »
«New Castle, IN 47362 »
« »
« »

§ 8.3 The Contractor’s representative:

(Name, address, email address, and other information)

« »
« »
« »
« »
« »
« »

§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

« »

§ 8.7 Other provisions:

« »

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction

.4 Drawings – EXHIBIT C: DRAWING INDEX

Number	Title	Date
« »		

.5 Specifications – EXHIBIT D: SPECIFICATIONS INDEX

Section	Title	Date	Pages
« »			

.6 Addenda, if any:

Number	Date	Pages
« »		

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.7 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

[] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

« »

[] The Sustainability Plan:

Title	Date	Pages
« »		

[] Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
«Section 001072 »	Modifications to General Conditions	Date of Agreement	19

.8 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

- «EXHIBIT A – Insurance and Bonds
- EXHIBIT B – Contractors Project Schedule
- EXHIBIT C – Drawing Index
- EXHIBIT D – Specifications Index
- EXHIBIT E – Contractors Schedule of Values ■»

This Agreement entered into as of the day and year first written above.

« »

OWNER *(Signature)*

« »
(Printed name and title)

« »

CONTRACTOR *(Signature)*

« »
(Printed name and title)



DRAFT AIA® Document A101® – 2017

Exhibit A

Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the «» day of «» in the year «»
(In words, indicate day, month and year.)

for the following **PROJECT**:
(Name and location or address)

«New Castle – Henry County Public Library»
«Interior and Exterior Renovations »

THE OWNER:
(Name, legal status and address)

«New Castle – Henry County Public Library»« »
«376 South 15th Street
New Castle, IN 47362»

THE CONTRACTOR:
(Name, legal status and address)

« »« »
« »

TABLE OF ARTICLES

- A.1 GENERAL
- A.2 OWNER'S INSURANCE
- A.3 CONTRACTOR'S INSURANCE AND BONDS
- A.4 SPECIAL TERMS AND CONDITIONS

ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER'S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201®–2017, General Conditions of the Contract for Construction. Article 11 of A201®–2017 contains additional insurance provisions.

ELECTRONIC COPYING of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

§ A.2.2 Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner's usual general liability insurance.

§ A.2.3 Required Property Insurance

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ A.2.3.1.1 **Causes of Loss.** The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also not provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials, but if a covered cause of loss results, the insurance will pay for the covered cause of loss. The builder's risk and other property insurance required by this Section A.2.3.1 shall cover only the Work, materials and supplies to be incorporated into the Work, and other temporary facilities included in the Contract Sum. It shall not cover any tools, structures, or equipment owned or rented by the contractor or Subcontractors of any tier, the capital cost of which is not included in the Contract Sum. The builder's risk and other property insurance may exclude (1) underground value, (2) land value, grading or filling and cost of excavation, (3) lawns, trees, shrubs, plants, and other landscaping, (4) those portions of walks, roadways and other paved surfaces which are more than 25 feet from the Project boundary. Sub-limits, if any, are as follows:

(Indicate below the cause of loss and any applicable sub-limit.)

Causes of Loss

<< >>

Sub-Limit

§ A.2.3.1.2 **Specific Required Coverages.** The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:

(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)

Coverage

<< >>

Sub-Limit

§ A.2.3.1.3 Intentionally omitted.

§ A.2.3.1.4 **Deductibles and Self-Insured Retentions.** If the Contractor makes a claim covered by the builder's risk or other property insurance policy maintained in connection with the Project, the Contractor shall be responsible for, and shall permit the proceeds of its claim to be reduced by, the amount of the deductible required under the builder's risk or property insurance policy irrespective of the cause or nature of the occurrence giving rise to the claim. If the insurance required by this Section A.2.3 is subject to self-insured retentions, the Owner shall be responsible for all loss not covered because of such retentions.

§ A.2.3.2 **Occupancy or Use Prior to Substantial Completion.** The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, “all-risks” property insurance, on a replacement cost basis, if commercially available (or otherwise on an actual case basis), protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.3.4 Equipment Floater Coverage

Except as specifically provided in this Article A.2, the builder’s risk and other property insurance will not cover any tools, apparatus, machinery, scaffolding, hoists, forms, staging, shoring, and other similar items that may be used to perform the Work but not incorporated into the completed Work (“contractor equipment”). The Contractor and Subcontractors shall maintain adequate insurance on all contractor equipment. The insurance shall include all-risk perils, blanket limit of liability, on-premises coverage, and no coinsurance, and shall also cover cranes, equipment used for underground operations, rented equipment, equipment in transit and on jobsites, and automatic coverage for newly-acquired equipment. The Contractor and Subcontractors and their insurers waive all claims and rights of subrogation against the Owner for loss of use of or damage to all contractor equipment.

§ A.2.4 Optional Extended Property Insurance.

The Owner shall purchase and maintain the insurance selected and described below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)

- [] **§ A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner’s property, or the inability to conduct normal operations due to a covered cause of loss.
- [] **§ A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.
- [] **§ A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.
- [] **§ A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.
- [] **§ A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.
- [] **§ A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured’s business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.

<< >>

[<< >>] **§ A.2.4.7 Soft Costs Insurance.** to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

<< >>

§ A.2.5 Other Optional Insurance.

The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

[<< >>] **§ A.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information. *(Indicate applicable limits of coverage or other conditions in the fill point below.)*

<< >>

[<< >>] **§ A.2.5.2 Other Insurance**
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage

Limits

<< >>

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. Upon request, the Contractor will provide the Owner with copies of the actual insurance policies. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability, Commercial Automobile Liability, and excess or umbrella liability policy or policies.

§ A.3.1.2 Deductibles and Self-Insured Retentions. The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause all Contractor's insurance required hereunder (except Worker's Compensation) to include (1) the Owner, Hamilton County Chamber of Commerce, the Architect, and the Architect's consultants as additional insureds ("Additional Insureds") for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.1.3 The Contractor and each Subcontractor and Sub-subcontractor hereby waives all rights of recovery (including rights of subrogation) against the Owner and each other Additional Insured for any claim, injury, loss or damage arising from any occurrence that (1) is covered by any insurance maintained by the Contractor or such

Subcontractor or Sub-subcontractor or (2) would have been covered by any insurance required to be maintained by the Contractor or such Subcontractor or Sub-subcontractor under the Contract Documents. All of the Contractor's insurance policies and the policies of each Subcontractor and Sub-subcontractor shall include a waiver of subrogation clause or endorsement denying to the insurer rights of subrogation against the Owner and each other Additional Insured.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below: *(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)*

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than «» (\$ «») each occurrence, «» (\$ «») general aggregate, and «» (\$ «») aggregate for products-completed operations hazard, providing coverage for claims including

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;
- .2 personal injury and advertising injury;
- .3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

The Contractor's Commercial General Liability policy shall provide coverage on an occurrence form and be endorsed to have the general aggregate apply on a per location/per project basis.

The Contractor's Products-Completed Operations coverage shall be maintained for minimum period equal to the greater of (i) the period under which a claim can be asserted under the applicable statute of limitations and/or repose: or (ii) three (3) years after Substantial Completion of the Work.

§ A.3.2.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

- .1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
- .2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
- .3 Claims for bodily injury other than to employees of the insured.
- .4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
- .5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
- .6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
- .7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
- .8 Claims related to roofing, if the Work involves roofing.
- .9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
- .10 Claims related to earth subsidence or movement, where the Work involves such hazards.
- .11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than « » (\$ « ») per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers. All Commercial General Liability, Automobile Liability, and Umbrella/Excess Liability insurance policies shall be primary and non-contributory with regard to any other insurance that may be available to the Owner and the other Additional Insured.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than « » (\$ « ») each accident, « » (\$ « ») each employee, and « » (\$ « ») policy limit.

§ A.3.2.7 Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate.

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate.

§ A.3.2.11 Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate.

§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate.

§ A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)

« »

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

[] § A.3.3.2.1 Property insurance of the same type and scope satisfying the requirements identified in

Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below: *(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)*

« »

- [« »] **§ A.3.3.2.2 Railroad Protective Liability Insurance**, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate, for Work within fifty (50) feet of railroad property.
- [« »] **§ A.3.3.2.3 Asbestos Abatement Liability Insurance**, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.
- [« »] **§ A.3.3.2.4 Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.**
- [« »] **§ A.3.3.2.5 Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.**
- [« »] **§ A.3.3.2.6 Other Insurance**
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage	Limits
« »	

§ A.3.4 Performance Bond and Payment Bond

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located, as follows:
(Specify type and penal sum of bonds.)

Type	Penal Sum (\$0.00)
Payment Bond	«100% of Contract Value »
Performance Bond	100% of Contract Value

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

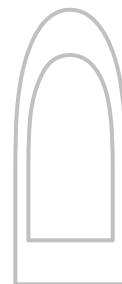
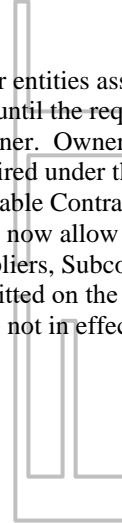
« »

§ A.4.1 Subcontractor Insurance Requirements

§ A.4.1.1 The Contractor shall require each of its Subcontractors of all tiers to procure and maintain during the life of its subcontract all the insurance required under this Exhibit A, and subject to all the terms and conditions of this Exhibit A unless written consent is obtained from Owner.

Contractor shall not allow Subcontractors to begin work on the Project until the insurance has been so obtained. The Contractor shall require each Subcontractor to provide an insurance certificate requiring thirty (30) days written notice to the Contractor of cancellation, material alteration or non-renewal of any of the insurance coverages. The Contractor shall obtain certificates of insurance from the Subcontractors and confirm such certifications of insurance satisfy the requirements of the Contract Documents prior to the Subcontractor's performance of any portion of the Work. The Contractor will cause all Subcontractors to name the Owner, lender, the other Additional Insured as additional insureds on each Subcontractor's general liability and umbrella policies, and otherwise comply with the requirements of Section A.3.1.3.

§ A.4.1.2 The Contractor, its employees, suppliers, Subcontractors and any other person or entities associated with the performance of the Work, shall not commence the Work or enter upon the Project site until the required certificates of insurance and endorsements have been delivered to and approved by the Owner. Owner, at its discretion, may also require Contractor to provide copies of the policies for insurance required under this Contract. Failure to deliver and maintain valid insurance certificates and endorsements in order to enable Contractor to commence the Work or complete the Work in accordance with the Progress Schedule shall now allow the Contractor to extend the Contract Time or increase the Contract Sum. Contractor, its employees, suppliers, Subcontractors and any other person or entities associated with the performance of the Work shall not be permitted on the Owner's property during any time the insurance coverage required under the Contract Documents is not in effect.





AIA[®]

Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

SURETY:

(Name, legal status and principal place of business)

OWNER:

(Name, legal status and address)

New Castle - Henry County Public Library
376 South 15th Street
New Castle, IN 47362

BOND AMOUNT: \$

PROJECT:

(Name, location or address, and Project number, if any)

New Castle - Henry County Public Library
Interior and Exterior Renovations

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

Init.

furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this day of ,

(Witness)

(Witness)

(Contractor as Principal)

(Seal)

(Title)

(Surety)

(Seal)

(Title)



AIA[®]

Document A312™ – 2010

Payment Bond

CONTRACTOR:

(Name, legal status and address)

SURETY:

(Name, legal status and principal place of business)

OWNER:

(Name, legal status and address)

New Castle - Henry County Public Library
376 South 15th Street
New Castle, IN 47362

CONSTRUCTION CONTRACT

Date:

Amount: \$

Description:

(Name and location)

New Castle - Henry County Public Library
Interior and Exterior Renovations

BOND

Date:

(Not earlier than Construction Contract Date)

Amount: \$

Modifications to this Bond:

None

See Section 18

CONTRACTOR AS PRINCIPAL

Company:

(Corporate Seal)

Signature:

SURETY

Company:

(Corporate Seal)

Signature:

Name and

Title:

(Any additional signatures appear on the last page of this Payment Bond.)

Name and

Title:

(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:

OWNER'S REPRESENTATIVE:

(Architect, Engineer or other party:)

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.

§ 2 If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Section 13) of claims, demands, liens or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety.

§ 4 When the Owner has satisfied the conditions in Section 3, the Surety shall promptly and at the Surety's expense defend, indemnify and hold harmless the Owner against a duly tendered claim, demand, lien or suit.

§ 5 The Surety's obligations to a Claimant under this Bond shall arise after the following:

§ 5.1 Claimants, who do not have a direct contract with the Contractor,

- .1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
- .2 have sent a Claim to the Surety (at the address described in Section 13).

§ 5.2 Claimants, who are employed by or have a direct contract with the Contractor, have sent a Claim to the Surety (at the address described in Section 13).

§ 6 If a notice of non-payment required by Section 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Section 5.1.1.

§ 7 When a Claimant has satisfied the conditions of Sections 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:

§ 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and

§ 7.2 Pay or arrange for payment of any undisputed amounts.

§ 7.3 The Surety's failure to discharge its obligations under Section 7.1 or Section 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Section 7.1 or Section 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

§ 8 The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Section 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

§ 9 Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

§ 10 The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to, or give notice on behalf of, Claimants or otherwise have any obligations to Claimants under this Bond.

§ 11 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 12 No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Section 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 13 Notice and Claims to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.

§ 14 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 15 Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

§ 16 Definitions

§ 16.1 Claim. A written statement by the Claimant including at a minimum:

- .1 the name of the Claimant;
- .2 the name of the person for whom the labor was done, or materials or equipment furnished;
- .3 a copy of the agreement or purchase order pursuant to which labor, materials or equipment was furnished for use in the performance of the Construction Contract;
- .4 a brief description of the labor, materials or equipment furnished;
- .5 the date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
- .6 the total amount earned by the Claimant for labor, materials or equipment furnished as of the date of the Claim;
- .7 the total amount of previous payments received by the Claimant; and
- .8 the total amount due and unpaid to the Claimant for labor, materials or equipment furnished as of the date of the Claim.

§ 16.2 Claimant. An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

§ 16.3 Construction Contract. The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.

§ 16.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 16.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 17 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 18 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL

Company: _____
Signature: _____
(Corporate Seal)

SURETY

Company: _____
Signature: _____
(Corporate Seal)

Name and Title: _____
Address: _____

Name and Title: _____
Address: _____



AIA Document A312™ – 2010

Performance Bond

CONTRACTOR:
(Name, legal status and address)

SURETY:
(Name, legal status and principal place of business)

OWNER:
(Name, legal status and address)

New Castle - Henry County Public Library
376 South 15th Street
New Castle, IN 47362

CONSTRUCTION CONTRACT

Date:
Amount: \$
Description:
(Name and location)

New Castle - Henry County Public Library
Interior and Exterior Renovations

BOND

Date:
(Not earlier than Construction Contract Date)

Amount: \$
Modifications to this Bond: None See Section 16

CONTRACTOR AS PRINCIPAL

Company: *(Corporate Seal)*
Signature: _____

Name and Title: _____
(Any additional signatures appear on the last page of this Performance Bond.)

SURETY

Company: *(Corporate Seal)*
Signature: _____

Name and Title: _____

(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:

OWNER'S REPRESENTATIVE:
(Architect, Engineer or other party:)

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- .1 the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- .1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
- .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- .1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- .3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 14 Definitions

§ 14.1 **Balance of the Contract Price.** The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 **Contractor Default.** Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL

Company: _____
Signature: _____
(Corporate Seal)

Name and Title: _____
Address: _____

SURETY

Company: _____
Signature: _____
(Corporate Seal)

Name and Title: _____
Address: _____

 **AIA**® Document A201® – 2017**General Conditions of the Contract for Construction****for the following PROJECT:***(Name and location or address)*

New Castle - Henry County Public Library
Interior and Exterior Renovations

THE OWNER:*(Name, legal status and address)*

New Castle - Henry County Public Library
376 South 15th Street
New Castle, IN 47362

THE ARCHITECT:*(Name, legal status and address)*

LWC Incorporated
712 East Main Street
Richmond, IN 47374

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- 3 CONTRACTOR
- 4 ARCHITECT
- 5 SUBCONTRACTORS
- 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS
- 7 CHANGES IN THE WORK
- 8 TIME
- 9 PAYMENTS AND COMPLETION
- 10 PROTECTION OF PERSONS AND PROPERTY
- 11 INSURANCE AND BONDS
- 12 UNCOVERING AND CORRECTION OF WORK
- 13 MISCELLANEOUS PROVISIONS

ADDITIONS AND DELETIONS:

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This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

For guidance in modifying this document to include supplementary conditions, see AIA Document A503™, Guide for Supplementary Conditions.

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Basic Definitions

§ 1.1.1 The Contract Documents

The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding or proposal requirements.

§ 1.1.2 The Contract

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants, or (4) between any persons or entities other than the Owner and the Contractor. The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.

§ 1.1.3 The Work

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§ 1.1.4 The Project

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by Separate Contractors.

§ 1.1.5 The Drawings

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.6 The Specifications

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.8 Initial Decision Maker

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent

consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 1.2.1.1 The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles, or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.5.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect's or Architect's consultants' reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to any protocols established pursuant to Sections 1.7 and 1.8, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the Instruments of Service on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect's consultants.

§ 1.6 Notice

§ 1.6.1 Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement.

§ 1.6.2 Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 1.7 Digital Data Use and Transmission

The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.8 Building Information Models Use and Reliance

Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 OWNER

§ 2.1 General

§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 2.1.2 The Owner shall furnish to the Contractor, within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of, or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein.

§ 2.2 Evidence of the Owner's Financial Arrangements

§ 2.2.1 Prior to commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 2.2.1, the Contract Time shall be extended appropriately.

§ 2.2.2 Following commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract only if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due; or (3) a change in the Work materially changes the Contract Sum. If the Owner fails to provide such evidence, as required, within fourteen days of the Contractor's request, the Contractor may immediately stop the Work and, in that event, shall notify the Owner that the Work has stopped. However, if the request is made because a change in the Work materially changes the Contract Sum under (3) above, the Contractor may immediately stop only that portion of the Work affected by the change until reasonable evidence is provided. If the Work is stopped under this Section 2.2.2, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided in the Contract Documents.

§ 2.2.3 After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

§ 2.2.4 Where the Owner has designated information furnished under this Section 2.2 as "confidential," the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.

§ 2.3 Information and Services Required of the Owner

§ 2.3.1 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements,

assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.3.2 The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

§ 2.3.3 If the employment of the Architect terminates, the Owner shall employ a successor to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect.

§ 2.3.4 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 2.3.5 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.

§ 2.3.6 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Contract Documents for purposes of making reproductions pursuant to Section 1.5.2.

§ 2.4 Owner's Right to Stop the Work

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect and the Architect may, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's additional services made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 15.

ARTICLE 3 CONTRACTOR

§ 3.1 General

§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect's administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely notice to the Owner and Architect, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect shall evaluate the proposed alternative solely for conformance with the design intent for the completed construction. Unless the Architect objects to the Contractor's proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 Labor and Materials

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

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§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect in accordance with Section 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive.

§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.5 Warranty

§ 3.5.1 The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

§ 3.5.2 All material, equipment, or other special warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4.

§ 3.6 Taxes

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 Permits, Fees, Notices and Compliance with Laws

§ 3.7.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work.

§ 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 Concealed or Unknown Conditions

If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than 14 days after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may submit a Claim as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

§ 3.8 Allowances

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- .1 allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- .2 Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- .3 whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 Superintendent

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect may notify the Contractor, stating whether the Owner or the Architect (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.10 Contractor's Construction and Submittal Schedules

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall contain detail appropriate for the Project, including (1) the date of commencement of the Work, interim schedule milestone dates, and the date of Substantial Completion; (2) an apportionment of the Work by construction activity; and (3) the time required for completion of each portion of the Work. The schedule shall provide for the orderly progression of the Work to completion and shall not exceed time limits current under the Contract Documents. The schedule shall be revised at appropriate intervals as required by the conditions of the Work and Project.

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall submit a submittal schedule for the Architect's approval. The Architect's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the

Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner and Architect.

§ 3.11 Documents and Samples at the Site

The Contractor shall make available, at the Project site, the Contract Documents, including Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These shall be in electronic form or paper copy, available to the Architect and Owner, and delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents, in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors.

§ 3.12.6 By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such notice, the Architect's approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

§ 3.12.10.1 If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall be entitled to rely upon the adequacy and accuracy of the performance and design criteria provided in the Contract Documents. The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor the performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 3.12.10.2 If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect at the time and in the form specified by the Architect.

§ 3.13 Use of Site

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.14 Cutting and Patching

§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

§ 3.15 Cleaning Up

§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and the Owner shall be entitled to reimbursement from the Contractor.

§ 3.16 Access to Work

The Contractor shall provide the Owner and Architect with access to the Work in preparation and progress wherever located.

§ 3.17 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications, or other documents prepared by the Owner or Architect. However, if an infringement of a copyright or patent is discovered by, or made known to, the Contractor, the Contractor shall be responsible for the loss unless the information is promptly furnished to the Architect.

§ 3.18 Indemnification

§ 3.18.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

ARTICLE 4 ARCHITECT

§ 4.1 General

§ 4.1.1 The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the Agreement.

§ 4.1.2 Duties, responsibilities, and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

§ 4.2 Administration of the Contract

§ 4.2.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction until the date the Architect issues the final Certificate for Payment. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the

Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 Communications

The Owner and Contractor shall include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner. The Contract Documents may specify other communication protocols.

§ 4.2.5 Based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect has authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will have authority to require inspection or testing of the Work in accordance with Sections 13.4.2 and 13.4.3, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect's review shall not constitute approval of safety precautions or of any construction means, methods, techniques, sequences, or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect will prepare Change Orders and Construction Change Directives, and may order minor changes in the Work as provided in Section 7.4. The Architect will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

§ 4.2.9 The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect's responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the Project representatives.

§ 4.2.11 The Architect will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.2.12 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations

and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith.

§ 4.2.13 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect will review and respond to requests for information about the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the persons or entities proposed for each principal portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect may notify the Contractor whether the Owner or the Architect (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person, or entity for one previously selected if the Owner or Architect makes reasonable objection to such substitution.

§ 5.3 Subcontractual Relations

By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work that the Contractor, by these Contract Documents, assumes toward the Owner and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies, and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor,

prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

- .1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor; and
- .2 assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner's Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

§ 6.1.3 The Owner shall provide for coordination of the activities of the Owner's own forces and of each Separate Contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with any Separate Contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to its construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Contractor, Separate Contractors, and the Owner until subsequently revised.

§ 6.1.4 Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces or with Separate Contractors, the Owner or its Separate Contractors shall have the same obligations and rights that the Contractor has under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6, and Articles 10, 11, and 12.

§ 6.2 Mutual Responsibility

§ 6.2.1 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work,

promptly notify the Architect of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor's Work. Failure of the Contractor to notify the Architect of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner's or Separate Contractor's completed or partially completed construction is fit and proper to receive the Contractor's Work. The Contractor shall not be responsible for discrepancies or defects in the construction or operations by the Owner or Separate Contractor that are not apparent.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a Separate Contractor because of the Contractor's delays, improperly timed activities or defective construction. The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a Separate Contractor's delays, improperly timed activities, damage to the Work or defective construction.

§ 6.2.4 The Contractor shall promptly remedy damage that the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5.

§ 6.2.5 The Owner and each Separate Contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner's Right to Clean Up

If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect. A Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect alone.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work.

§ 7.2 Change Orders

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:

- .1 The change in the Work;
- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2 Unit prices stated in the Contract Documents or subsequently agreed upon;
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
- .4 As provided in Section 7.3.4.

§ 7.3.4 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:

- .1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Architect;
- .2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;
- .3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;
- .4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and
- .5 Costs of supervision and field office personnel directly attributable to the change.

§ 7.3.5 If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.7 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 Minor Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. The Architect's order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will

affect the Contract Sum or Contract Time, the Contractor shall notify the Architect and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect's order for a minor change without prior notice to the Architect that such change will affect the Contract Sum or Contract Time, the Contractor waives any adjustment to the Contract Sum or extension of the Contract Time.

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established in the Agreement.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement, the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, commence the Work prior to the effective date of insurance required to be furnished by the Contractor and Owner.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with Section 15.1.6.2, or other causes beyond the Contractor's control; (4) by delay authorized by the Owner pending mediation and binding dispute resolution; or (5) by other causes that the Contractor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

§ 9.1.1 The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 9.2 Schedule of Values

Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit a schedule of values to the Architect before the first Application for Payment, allocating the entire Contract Sum to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect and supported by such data to substantiate its accuracy as the Architect may require, and

unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's subsequent Applications for Payment.

§ 9.3 Applications for Payment

§ 9.3.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. The application shall be notarized, if required, and supported by all data substantiating the Contractor's right to payment that the Owner or Architect require, such as copies of requisitions, and releases and waivers of liens from Subcontractors and suppliers, and shall reflect retainage if provided for in the Contract Documents.

§ 9.3.1.1 As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders.

§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage, and transportation to the site, for such materials and equipment stored off the site.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work.

§ 9.4 Certificates for Payment

§ 9.4.1 The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; or (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner of the Architect's reasons for withholding certification in part as provided in Section 9.5.1; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole as provided in Section 9.5.1.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect's evaluation of the Work and the data in the Application for Payment, that, to the best of the Architect's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- .1 defective Work not remedied;
- .2 third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
- .3 failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a Separate Contractor;
- .6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
- .7 repeated failure to carry out the Work in accordance with the Contract Documents.

§ 9.5.2 When either party disputes the Architect's decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, that party may submit a Claim in accordance with Article 15.

§ 9.5.3 When the reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.4 If the Architect withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Contractor shall reflect such payment on its next Application for Payment.

§ 9.6 Progress Payments

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Architect.

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier, except as may otherwise be required by law.

§ 9.6.5 The Contractor's payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.6.8 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

§ 9.7 Failure of Payment

If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven days after the date established in the Contract Documents, the amount certified by the Architect or awarded by binding dispute resolution, then the Contractor may, upon seven additional days' notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents.

§ 9.8 Substantial Completion

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.3 Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor's notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection. When the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

- § 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from
- .1 liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;
 - .2 failure of the Work to comply with the requirements of the Contract Documents;
 - .3 terms of special warranties required by the Contract Documents; or
 - .4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
- .3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3. The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 Injury or Damage to Person or Property

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 Hazardous Materials and Substances

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect of the condition.

§ 10.3.2 Upon receipt of the Contractor's notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of the material or substance or who are to perform the task of removal or safe containment of the material or substance. The Contractor and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up.

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for hazardous materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for hazardous materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

§ 10.3.5 The Contractor shall reimburse the Owner for the cost and expense the Owner incurs (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred.

§ 10.4 Emergencies

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

ARTICLE 11 INSURANCE AND BONDS

§ 11.1 Contractor's Insurance and Bonds

§ 11.1.1 The Contractor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Owner, Architect, and Architect's consultants shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents.

§ 11.1.2 The Contractor shall provide surety bonds of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 11.1.3 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.4 **Notice of Cancellation or Expiration of Contractor's Required Insurance.** Within three (3) business days of the date the Contractor becomes aware of an impending or actual cancellation or expiration of any insurance required by the Contract Documents, the Contractor shall provide notice to the Owner of such impending or actual cancellation or expiration. Upon receipt of notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage.

§ 11.2 Owner's Insurance

§ 11.2.1 The Owner shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Owner shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located.

§ 11.2.2 **Failure to Purchase Required Property Insurance.** If the Owner fails to purchase and maintain the required property insurance, with all of the coverages and in the amounts described in the Agreement or elsewhere in the Contract Documents, the Owner shall inform the Contractor in writing prior to commencement of the Work. Upon receipt of notice from the Owner, the Contractor may delay commencement of the Work and may obtain insurance that will protect the interests of the Contractor, Subcontractors, and Sub-Subcontractors in the Work. When the failure to provide coverage has been cured or resolved, the Contract Sum and Contract Time shall be equitably adjusted. In the event the Owner fails to procure coverage, the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent the loss to the Owner would have been covered by the insurance to have been procured by the Owner. The cost of the insurance shall be charged to the Owner by a Change Order. If the Owner does not provide written notice, and the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain the required insurance, the Owner shall reimburse the Contractor for all reasonable costs and damages attributable thereto.

§ 11.2.3 **Notice of Cancellation or Expiration of Owner's Required Property Insurance.** Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any property insurance required by the Contract Documents, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the Contractor, upon receipt of notice from the Owner, shall have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

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§ 11.3 Waivers of Subrogation

§ 11.3.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Architect and Architect's consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by the Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 11.3.2 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 11.3.1 for damages caused by fire or other causes of loss covered by this separate property insurance.

§ 11.4 Loss of Use, Business Interruption, and Delay in Completion Insurance

The Owner, at the Owner's option, may purchase and maintain insurance that will protect the Owner against loss of use of the Owner's property, or the inability to conduct normal operations, due to fire or other causes of loss. The Owner waives all rights of action against the Contractor and Architect for loss of use of the Owner's property, due to fire or other hazards however caused.

§ 11.5 Adjustment and Settlement of Insured Loss

§ 11.5.1 A loss insured under the property insurance required by the Agreement shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.5.2. The Owner shall pay the Architect and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Architect and Contractor shall make payments to their consultants and Subcontractors in similar manner.

§ 11.5.2 Prior to settlement of an insured loss, the Owner shall notify the Contractor of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor shall have 14 days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor does not object, the Owner shall settle the loss and the Contractor shall be bound by the settlement and allocation. Upon receipt, the Owner shall deposit the insurance proceeds in a separate account and make the appropriate distributions. Thereafter, if no other agreement is made or the Owner does not terminate the Contract for convenience, the Owner and Contractor shall execute a Change Order for reconstruction of the damaged or destroyed Work in the amount allocated for that purpose. If the Contractor timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15. Pending resolution of any dispute, the Owner may issue a Construction Change Directive for the reconstruction of the damaged or destroyed Work.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work

§ 12.1.1 If a portion of the Work is covered contrary to the Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, the Contractor shall be entitled to an equitable adjustment to

the Contract Sum and Contract Time as may be appropriate. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense.

§ 12.2 Correction of Work

§ 12.2.1 Before Substantial Completion

The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, discovered before Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.

§ 12.2.2 After Substantial Completion

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty. If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner or Architect, the Owner may correct it in accordance with Section 2.5.

§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction of the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.

§ 13.2 Successors and Assigns

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate the assignment.

§ 13.3 Rights and Remedies

§ 13.3.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner, Architect, or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing.

§ 13.4 Tests and Inspections

§ 13.4.1 Tests, inspections, and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 13.4.2 If the Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection, or approval, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures. Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense.

§ 13.4.3 If procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure, including those of repeated procedures and compensation for the Architect's services and expenses, shall be at the Contractor's expense.

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect.

§ 13.4.5 If the Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.5 Interest

Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate the parties agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, for any of the following reasons:

- .1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;
- .2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped;
- .3 Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents; or
- .4 The Owner has failed to furnish to the Contractor reasonable evidence as required by Section 2.2.

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, as well as reasonable overhead and profit on Work not executed, and costs incurred by reason of such termination.

§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, or their agents or employees or any other persons or entities performing portions of the Work because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days' notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

§ 14.2 Termination by the Owner for Cause

§ 14.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or suppliers;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, and upon certification by the Architect that sufficient cause exists to justify such action, the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

- .1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
- .2 Accept assignment of subcontracts pursuant to Section 5.4; and
- .3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance,

the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.

§ 14.3 Suspension by the Owner for Convenience

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent

- .1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or
- .2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 Termination by the Owner for Convenience

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 14.4.2 Upon receipt of notice from the Owner of such termination for the Owner's convenience, the Contractor shall

- .1 cease operations as directed by the Owner in the notice;
- .2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
- .3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed; costs incurred by reason of the termination, including costs attributable to termination of Subcontracts; and the termination fee, if any, set forth in the Agreement.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition

A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, a change in the Contract Time, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.

§ 15.1.2 Time Limits on Claims

The Owner and Contractor shall commence all Claims and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the binding dispute resolution method selected in the Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

§ 15.1.3 Notice of Claims

§ 15.1.3.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party under this Section 15.1.3.1 shall be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party. In such event, no decision by the Initial Decision Maker is required.

§ 15.1.4 Continuing Contract Performance

§ 15.1.4.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 15.1.4.2 The Contract Sum and Contract Time shall be adjusted in accordance with the Initial Decision Maker's decision, subject to the right of either party to proceed in accordance with this Article 15. The Architect will issue Certificates for Payment in accordance with the decision of the Initial Decision Maker.

§ 15.1.5 Claims for Additional Cost

If the Contractor wishes to make a Claim for an increase in the Contract Sum, notice as provided in Section 15.1.3 shall be given before proceeding to execute the portion of the Work that is the subject of the Claim. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 15.1.6 Claims for Additional Time

§ 15.1.6.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, notice as provided in Section 15.1.3 shall be given. The Contractor's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

§ 15.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and had an adverse effect on the scheduled construction.

§ 15.1.7 Waiver of Claims for Consequential Damages

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.2 Initial Decision

§ 15.2.1 Claims, excluding those where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3, 10.4, and 11.5, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If an initial decision has not been rendered within 30 days after the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the

Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished, or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within 30 days from the date of receipt of an initial decision, demand in writing that the other party file for mediation. If such a demand is made and the party receiving the demand fails to file for mediation within 30 days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 Mediation

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract, except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.7, shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 15.3.3 Either party may, within 30 days from the date that mediation has been concluded without resolution of the dispute or 60 days after mediation has been demanded without resolution of the dispute, demand in writing that the other party file for binding dispute resolution. If such a demand is made and the party receiving the demand fails to file for binding dispute resolution within 60 days after receipt thereof, then both parties waive their rights to binding dispute resolution proceedings with respect to the initial decision.

§ 15.3.4 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 Arbitration

§ 15.4.1 If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. The Arbitration shall be conducted in the place where the Project is located, unless another location is mutually agreed upon. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

§ 15.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 15.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 15.4.3 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 15.4.4 Consolidation or Joinder

§ 15.4.4.1 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 15.4.4.2 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 15.4.4.3 The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as those of the Owner and Contractor under this Agreement.

SECTION 001072 – MODIFICATION TO GENERAL CONDITIONS

These Supplementary Conditions modify, change, delete from or add to the "General conditions of the Contract for Construction" AIA Document A201 / 2007 Edition, and are hereby made a part of the Contract. Where any Article of the General Conditions is modified or any Paragraph, Subparagraph, or Clause thereof is modified or deleted by these Supplementary Conditions, the unaltered provisions of that Article, paragraph, Subparagraph or Clause shall remain in effect.

ARTICLE 1 – GENERAL PROVISIONS

Add the following Subparagraph 1.1.1.1 as follows:

"The Contract Documents shall include the Bidding Documents such as the Invitation to Bid, the Instructions to Bidders, Sample Forms, the Contractor's Bid, all Addenda and other documents as specifically enumerated in the Owner-Contractor Agreement."

Add the following Subparagraphs 1.1.9 through 1.1.16:

1.1.9 The term "products(s)" as used in the Contract Documents refers to the materials, systems, and equipment provided by the Contractor for use in the Work of the Project.

1.1.10 The terms "warranty" and "guarantee" as used in the Contract Documents shall have the same meanings and shall be defined as "legally enforceable assurance of the duration of satisfactory performance or quality of a product or Work."

1.1.11 Where materials, systems, and equipment items are referred to in the singular, such reference shall not serve to limit the quantity required. Furnish quantities as required by the Contract Documents to complete the Work.

1.1.12 The Project Manuals are the volumes which include the Bidding Documents and Bid Forms; the Contracts, Conditions of the Contract and Division 1 - General Requirements, and the specifications noted on the drawings. Requirements set forth in the various sections of the Project Manual are interrelated and are binding on the Contractor in their entirety whether issued as one or multiple documents or volumes.

1.1.13 The term "Contractor" as used in the Contract Documents refers to the Contractor.

1.1.14 The general character and scope of the physical construction are shown by the drawings. Where a portion of the Work is fully drawn and the remainder is merely indicated, the portion fully drawn shall apply.

1.1.15 Calculated dimensions shall be followed in preference to scaled measurements. Dimensions on drawings and within the physical construction are subject to field verification.

1.1.16 Reasonable Time - Whenever a "reasonable time" is specified in any of the Contact Documents, the time allowed shall be forty eight (48) hours, weekends and holidays excluded, unless otherwise indicated or agreed upon. However, if it is necessary for any Contractor or Subcontractor to repair or replace any work after final acceptance of all work, the repair or replacement shall be done forthwith without regard for the foregoing provisions.

Add the following Subparagraphs 1.2.4, 1.2.5, and 1.2.6:

1.2.4 The limits of the Work shall not be restricted because of the arrangement of the Specifications. Where responsibility for particular work is required of a particular trade or contract, that trade or contract shall not be released from that responsibility by reason of the location of the specification working or drawing information which establishes the responsibility.

1.2.4.1 It is understood and agreed by the Contractor that the Work described in the Contract Documents is intended to be as complete as possible. The Contractor shall be held to provide all labor, equipment, materials, and related services necessary for the entire completion of the physical construction described in the Contract Documents and reasonably implied therefrom. The Contract Documents indicate the intended occupancy and utilization of the building and its individual systems, facilities, and components, and it is intended that the Contractor supply a building that is fit for the indicated use.

1.2.5 Should the Contract Drawings and Specifications be in disagreement with each other relative to quality or quantity of Work required, the better quality and/or the greater quantity shall govern, and shall be provided, unless instructions are otherwise furnished to the Contractor by the Architect in writing. If an item is shown on the Drawings, but not specified, the Contractor shall provide the item of a similar quality to other items specified, as determined by the Architect. If an item is specified but not shown on the Drawings, it shall be located as directed by the Architect.

1.2.5.1 Where a number is listed in the Contract Documents (as for gauges, weights, temperatures, amount of time, etc.) the number shall be interpreted as that or better. Variations must be requested in writing by the Contractor and must be approved in writing by the Architect.

1.2.6 The Contractor shall perform its duties hereunder with due diligence; in a good and workmanlike manner using new, good quality materials; in full compliance with the Drawings and Specifications; in accordance with all applicable laws, ordinances, and rules, and regulations.

1.5.2 After the last word "consultants," insert the phrase "which shall not be unreasonably withheld."

ARTICLE 2 - OWNER

Add the following Paragraph 2.5:

2.5 COST OF COMPLETION

2.5 Neither the Owner nor its officers, agents, employees, or representatives are in any way liable or accountable to the Contractor for the method by which completion of Work, or any portion thereof, is accomplished or for the price paid therefore. The Contractor is responsible for all costs of completing the work in excess of the Contract Sum. The Owner does not forfeit the right to recover damages from the Contractor for failure to complete the Contract by taking over the work or declaring the Contractor in default. Maintenance of the work remains the Contractor's responsibility.

ARTICLE 3 - CONTRACTOR

Add the following Subparagraph 3.2.2.1:

3.2.2.1 The Drawings shall not be scaled. Indicated or figured dimensions shall be followed: In case of any discrepancy in the figures, the Contractor shall bring the matter to the attention of the Architect for decision before proceeding with the Work. Failure to follow this procedure shall be at the Contractor's own risk.

To Subparagraph 3.4.1 add the following Clause 3.4.1.1:

3.4.1.1 The Contractor shall place orders for materials and equipment to be incorporated in the Work as soon as possible after award of the Contract and receipt of approvals where applicable. The Contractor shall keep the Architect informed as to availability of all specified materials and equipment.

Add the following Subparagraphs 3.4.4 and 3.4.5:

3.4.4 The Contractor agrees that neither he nor his subcontractors will discriminate against any employee or applicant for employment, to be employed in the performance of this Contract, with respect to hire, tenure, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of race, age, sex, color, religion, national origin, ancestry, or sexual orientation. Breach of this covenant may be regarded as a material breach of this Contract.

3.4.5 The Contract Sum will not be increased because of increases in labor rates, increases in material and equipment costs, and/or increases in equipment rental charges.

Add the following Subparagraphs to 3.5 as follows:

3.5.1 When so requested by the Architect, the Contractor and his Subcontractors and manufacturers or suppliers shall certify in writing that materials furnished by them comply with requirements described in Specifications and reference standards, including tests, and are so guaranteed by them. Certification shall be by affidavit from Contractor if so requested by the Architect.

3.5.2 As part of the Work, the Contractor shall properly adjust and regulate all systems and equipment so that such systems and equipment will function as intended; and it is understood that such systems and equipment cannot be properly regulated or adjusted until they are in actual use or operation.

3.5.3 The Contractor shall not be relieved of his general warranty obligation by the specification of a particular product or procedure.

3.5.4 The Contractor shall warrant all Work for a period of two years after the date established for substantial completion. Determination of this date shall be at the Architect's sole and absolute discretion and shall be final. The Contractor shall replace, without cost to the Owner or interference with Owner's operation, any defective workmanship or materials. All work shall be completed to the satisfaction of the Owner and Architect.

3.5.5 Manufacturers and fabricators of materials and products shall warrant their materials or products for a minimum period of one year after the date of substantial completion unless otherwise indicated in the Specifications. Owner may request such warranties in writing.

3.5.6 The responsibility for defective work shall not terminate at the end of the guarantee period. The Contractor shall continue to provide even beyond the two-year period, without limitation, such additional replacements or repairs required to correct all defective workmanship and materials for which written notice of the failure of compliance with Contract Documents has been given prior to the expiration of the two-year period.

3.5.7 The provisions contained in this paragraph 3.5 shall not be construed as restricting the Contractor's liability (or the Owner's right to recover damages) for breach of Contract by reason of non-conformance with the specifications or defects or faulty workmanship.

To Subparagraph 3.6 add the following Clauses 3.6.1, 3.6.2, 3.6.3, 3.6.4:

3.6.1 The Contractor shall pay all Social Security, unemployment and other taxes required by Federal, State, and Local Laws.

3.6.2 Contractors shall be responsible for informing themselves of tax laws, requirements, regulations, and interpretations as they apply to this Project.

3.6.3 Unless otherwise specified, the Contract Sum shall include all taxes applicable under tax laws in effect as of the date of Bid Opening, and which are applicable to the Work. If tax laws are subsequently amended by legislation, equitable net adjustment to the Contract Sum shall be made upon claim by either party involved. Separate Contractors and Subcontractors shall pay all taxes on materials, labor, or services furnished by them.

3.6.4 As provided in Clause 3.6.1, allowances shall include all applicable taxes, and failure by the Contractor to include applicable taxes shall not be cause to increase the Contract Sum.

Add the following Subparagraph 3.7.1:

3.7.1.1 The Contractor shall obtain and pay for a Certificate of Occupancy as required by governing authorities prior to final acceptance of the Project. Certificate shall be forwarded to the Owner.

3.7.1.2 LWC Incorporated will submit documents to the State and the Contractor shall obtain and pay for the General Building Permit as required by authorities having jurisdiction. All other permits, fees required by local authorities of the Contractor or his Sub-contractors shall be included with the Contractor's Bid. The Contractor shall obtain and pay for the "Occupancy Permit".

3.7.1.3 The Contractor shall obtain and pay for required "Tap in Fees".

3.7.1.4 The Contractor shall pay for the "Aid to Construction" charge.

Add the following Paragraph 3.10.4 and Subparagraphs 3.10.4.1 through 3.10.4.4:

3.10.4 When it becomes apparent from the weekly progress meeting that any activity completion date may not be met, the Contractor shall take some or all of the following actions at no additional cost to the Owner or the Architect:

3.10.4.1 Increase construction manpower in such quantities as will eliminate the backlog of work and put the Project back on schedule.

3.10.4.2 Increase the number of working hours per shift, shifts per working day, working days per week, or the amount of construction equipment, or any combination of the foregoing as will substantially eliminate the backlog of work and put the project back on schedule.

3.10.4.3 Reschedule activities to achieve maximum practical concurrency of accomplishment of activities and put the Project back on schedule.

3.10.4.4 If a Contractor fails to take any of the above actions within forty-eight (48) hours after receiving written notice, the Owner may take action to attempt to put the Project back on schedule, and deduct the cost of such actions from the moneys due or to become due the Contractor.

To Subparagraph 3.12.2 add the following Clause 3.12.2.1:

3.12.2.1 All Work shall be furnished and installed in accordance with the Drawings, Specifications, and as additionally required by the manufacturer's printed instructions. The Contractor shall review the manufacturer's instructions, and where conflict occurs between the Drawings or Specifications and the manufacturer's instructions, the Contractor shall request clarification from the Architect prior to commencing the work.

Modify Subparagraph 3.12.8 as follows:

3.12.8 In the first sentence, delete the words "approved submittals" and substitute in lieu thereof the words "submittals reviewed by the Architect" and delete the words "Architect's approval" and substitute in lieu thereof the words "Architect's review". In last sentence, delete the words "Architect's approval" and substitute "Architect's review".

Add the following Subparagraph 3.12.8.1:

3.12.8.1 The Contractor shall provide full information to the manufacturer as to the relevant performance requirements and conditions under which materials, systems, or equipment will be expected to operate. Certifications received shall be in the form of a presentation or assurance of performance at the Project site.

Add the following Subparagraph to 3.14:

3.14.3 Contractor and his Subcontractors shall provide chases, holes, and openings which are in correct location and of proper size, in their own work as may be necessary for proper installation of their own and other Subcontractor's work. Subcontractors shall consult with Contractor and any other Subcontractors concerned regarding proper location and size of chases, holes, and openings. In case of failure to leave or cut same in place, the Contractor, or Subcontractor shall cut them afterwards at his own expense. No excessive cutting will be permitted nor shall any structural members be cut without the consent of the Architect.

3.14.4 Each Contractor shall protect his work from damage at all times in a proper manner, or as the Architect may direct. Erect all necessary barriers, furnish and keep lighted and required danger signals at night, employ necessary watch person when required and take every precaution to prevent injury to persons or property.

3.14.5 Each Contractor shall be responsible for any damage which may accrue to the property of any other Contractor connected with the work, or to adjacent private or public properties, or to any portion of the structure which in any way results from the acts or neglect of his employees.

3.14.6 No Contractor shall cut away any structure, or other parts, or in any case allow the same to be done without the full knowledge and consent of the Architect and shall be held responsible for any damage resulting from any violations of the provisions of this clause.

Add the following Subparagraph 3.15.3 through 3.15.7:

3.15.3 All other Contractors and Subcontractors shall deposit their debris in a dumpster. Each Contractor shall be responsible for the removals daily of his crates and cartons in which materials, equipment, or fixtures are received. Failure of a Contractor to do so will require that this be done by the Owner and labor for doing so be charged to responsible Contractor. Debris removed from work site will be transported to an acceptable disposal site. Any debris, mud, or deleterious material from the building site will be removed from said streets at the end of each working day, or before, if directed by the Local Authority.

3.15.4 At the completion of the project, the Contractor, in addition to removal to accumulated rubbish, shall clean all first floor glass, clean windows both sides, replace any broken glass, remove paint, remove stains, spots, and marks from finish work and hardware.

3.15.5 At the completion of the project, the Contractor shall clean all plumbing fixtures and equipment he installs, including any fixtures which were used during construction.

3.15.6 The Contractor shall clean all light fixtures, including lenses, and miscellaneous devices which will include removing bugs, debris, stains, rust, and dirt after the completion of the building. Re-lamp all re-purposed/re-used fixtures. Re-lamp or furnish lamps to Owner for all fixtures used during construction.

3.15.7 The Contractor, at the completion of the work, shall remove all surplus material.

Add the following Subparagraph 3.18.3:

3.18.3 The Contractor shall be obligated to report errors or inconsistencies to the Architect and shall be liable for extra costs resulting from failure to give adequate notice of errors and inconsistencies.

Add the following Paragraph 3.19:

3.19 LABOR DISPUTES

3.19.1 The Contractor agrees to indemnify and hold the Owner and the Architect harmless from any and all losses or damages arising out of jurisdictional labor disputes or other labor troubles of any kind that may occur during performance of the Contract.

To Subparagraph 4.2 add the following Clauses 4.2.15, 4.2.16, 4.2.17:

4.2.15 The Architect will not be responsible for means and methods indicated by submittals.

4.2.16 The Architect will not be responsible for specified construction procedures. The Contractor shall be responsible for all construction means, methods, materials, and procedures. The Specifications may

indicate or specify means, methods, and materials (including manufacturer's instructions, and reference codes and standards). Where the Architect makes such reference, it is merely to indicate a standard by which Work may be judged and to indicate means, methods, materials, and systems whose suitability has been demonstrated by "Rules of the Trade", by certified test data, industry standards, governing regulations, and manufacturer's recommendations. The Contractor shall be responsible for making timely objections, proposing alternative, or making discrepancies known to the Architect when procedures and materials are specified.

4.2.17 Products, materials, or methods, etc., were selected by the Architect and are reasonably fit for the particular purpose and for the use indicated; and the Architect may rely on the sellers, manufacturers, fabricators, referenced standard, or Contractor's judgement regarding the specific uses of materials, methods, or equipment.

ARTICLE 5 - SUBCONTRACTORS

To Subparagraph 5.1.1 add the following Clause 5.1.1.1:

5.1.1.1 Material and equipment suppliers shall be included in the definition of Subcontractors.

Add the following Subparagraph 5.1.3:

5.1.3 If any Contractor, Subcontractor, or Sub-Subcontractor desires to obtain the services of any other Subcontractor or Sub-Subcontractor, the party hired to do the work shall become a Subcontractor or Sub-Subcontractor under the party who has hired him, and shall be subject to all provisions of the Contract Documents which pertain to Subcontractors and Sub-Subcontractors as applicable.

Add the following Subparagraph 5.2.5:

5.2.5 The Contractor shall submit, prior to the award of a Contract, to the Architect a list of the names of the Subcontractors proposed for all portions of the Work. The above list shall be submitted either on AIA Document G805 or on the Contractor's letterhead, in which case the list shall identify the work to be done, the firm's name, the address, the phone number, and the contact representative for each Subcontractor listed.

5.2.5.1 No Work shall be commended and no payment will be approved until the Architect has received the above noted list of Subcontractors.

Add the following Subparagraph 5.3.1:

5.3.1 All subcontracts shall be in writing and the Contractor shall be responsible for forwarding copies to the Architect or Owner upon request.

ARTICLE 6 – CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

To Subparagraph 6.1.3 add the following Clause 6.1.3.1:

6.1.3.1 The Contractor's cooperation, as required by Subparagraph 6.1.3 shall include, but not necessarily be limited to, requirements for phased construction, the Owner's phased occupancy and all other needs for the project.

Add the following Subparagraph 6.1.5:

6.1.5 Any use of the premises and partial occupancy by the Owner shall not be construed as an acceptance of any portion of the Work nor a waiver of any claims.

ARTICLE 7 - CHANGES IN THE WORK

Add the following to Subparagraph 7.1:

7.1.4 The Contractor shall promptly notify the Architect should the Contractor encounter any concealed condition which might result in a claim for adjustment of the Contract Sum including adjustment on the basis of established unit prices. Failure to promptly notify the Architect will waive the right of the Contractor to seek an increase in the Contract Sum.

7.1.5 The Contractor shall verify all information given prior to beginning his work. The Contractor shall make careful investigation to establish the exact location of items indicated on the Drawings. The Contractor shall be responsible for all costs arising out of damage to such items which result from his work.

7.1.6 The Contractor shall be alert to any indication or evidence of existing or concealed utilities not shown on the Drawings and shall notify the Architect of such evidence. If the Contractor encounters such utilities or structures he shall cease operations immediately to minimize damage, and shall notify the Architect. Cost of unavoidable initial damage, and such supplemental and remedial work which is ordered by the Architect, shall be borne by the Owner in accordance with the General Conditions. The Contractor shall bear the cost of damage resulting from his failure to exercise reasonable care in his work, or from continuing operations without notifying the Architect.

7.1.7 Contractors bidding on this work are encouraged to visit the site and determine all local conditions that may in any way affect their work.

7.1.8 After award of the Contract, no substitutions of manufacturer, products, materials, equipment, or technique will be considered unless a formal written request is submitted by the Contractor to the Architect and substantiated by one or more of the following conditions:

7.1.8.1 Required for compliance with code requirements or insurance regulations not existing at the time of award of the Contract.

7.1.8.2 Impossibility of supplying in conformance with the Contract Documents, through no fault of the Contractor.

7.1.8.3 Where the substitution would clearly serve the Owner's best interest, in terms of cost, time, value, or other consideration.

7.1.8.4 Represents that the Contractor has personally investigated the proposed substitute product and determined that it is equal or superior in all respects to that specified;

7.1.8.5 Represents that the Contractor will provide the same warranty for the substitution that the Contractor would for that specified;

7.1.8.6 Certifies that the cost data presented is complete and includes all related costs under this Contract but excludes costs under separate contracts, and excludes the Architect's redesign costs, and waives all claims for additional costs related to the substitution which subsequently become apparent; and

7.1.8.7 Will coordinate the installation of the accepted substitute, making such changes as may be required for the Work to be complete in all respects.

7.1.8.8 Substitution requests shall be timely, stating the reason why the substitution is being proposed and accompanied by complete data on the proposed substitution, substantiating compliance with the Contract Documents including product identification and description; drawings and catalog cuts; performance and test data, references and samples where applicable; and an itemized comparison of the proposed substitution with that as originally specified along with data relating to other portions of the work and the effect of such substitution on the Contract time schedule, design and artistic effect where applicable, and its relationship or effects on separate Contracts, if any; and accurate cost data on the proposed substitution in comparison with that as originally specified whether or not modification of the Contract Sum is to be a consideration.

7.1.8.9 The Architect shall be the judge of all proposed substitutions and his decision shall be final. Acceptable changes shall be incorporated in the Contract by Change Order, by Shop Drawings in accordance with Subparagraph 3.12.8, or other written order.

7.1.9 By making requests for substitutions, the Contractor:

7.1.9.1 Represents that he has personally investigated the proposed substitute product and determined that it is equal or superior in all respects to that originally specified.

7.1.9.2 Represents that he shall provide the same guarantee or warranty for the substitution that would be required for the item originally specified;

7.1.9.3 Certifies that the cost data presented is complete and includes all related costs under this Contract but excludes costs under Separate Contracts, and excludes the Architect's re-design costs, and further waives all claims for additional costs related to the substitution which subsequently become apparent; and,

7.1.9.4 Shall coordinate the installation of the accepted substitute, making such changes as may be required for the Work to be complete in all respects.

7.1.10 Substitutions will not be considered if:

7.1.10.1 They are indicated or implied on Shop Drawings, Product Data, or Sample submissions without the formal written request required in applicable Subparagraph above; or,

7.1.10.2 For their implementation they require a substantial revision of the Contract Documents or work of the Owner or separate contractors in order to accommodate their use.

To Subparagraph 7.2.1 add the following Clauses 7.2.2, 7.2.3, and 7.2.4:

7.2.2 If requested, the Contractor shall submit to the Architect a detailed breakdown.

7.2.3 CHANGE ORDER PRICING GUIDELINES

- A. Labor - all field labor expended by the Trade Contractor at the base rate without fringe benefits. The payroll to be based on straight time (if overtime is needed, it should be included in the proposal), and to include number of hours and rate for each item in Bulletin.
- B. All establishing payroll taxes, assessments and fringe benefits. This may include Bond, FICA, Federal Unemployment, Local Health and Welfare, Local Pension Fund, State Unemployment Workers' Compensation, Public Liability and Property, Local Apprentice Fund. Each of these categories is to be a separate line item.
- C. Rental:
Heavy equipment and trucking.
- D. Travel Expense:
 - 1. Travel expense for men brought to the job specifically for this work.
- E. Overhead:
 - 1. Overhead on Items A, B, C, D: 10 percent.
- F. Materials:
 - 1. All materials purchased by the Trade Contractor for this work.
 - 2. Agreed on value of materials taken from the Contract work, either as used or unused new materials.
- G. Profit on Items A, B, C, D, E, F: 5 percent.
- H. All Trade Subcontractor labor and material (enclose quotations).
- I. Trade Subcontractor Overhead and Profit: 8 percent
- J. Other reimbursable items - (without overhead or profit):
 - 1. Extra "out of pocket" insurance premiums, job connected.
 - 2. Telephone, telegrams, photos, etc.
 - 3. Fees for permits, licenses, inspections, etc.
 - 4. Premium payments for overtime work or special conditions.
- K. The use of the Trade Contractors' small tools, light weight equipment, gear, simple scaffolds, etc., shall be considered a part of the overhead cost.
- L. The Architect reserves the right to approve items entering into the "actual field cost" before commitments are made.
- M. The Owner has the right to audit the Contractor's records insofar as the "line item cost" work is concerned.

7.2.4 Proposals are submitted to the Architect on the approved form. Attached to Proposal shall be an Itemized Breakdown of each Item Applicable A through L used in preparing Estimate.

ARTICLE 8 - TIME

To Subparagraph 8.1.1 add the following Clause 8.1.1.1:

8.1.1.1 The Contract Time is a period of time allotted in the Contract Documents for the Substantial completion of all Work as defined in Subparagraph 8.1.3, including authorized adjustments thereto. The

Contract Time includes the time required for clean up and preparation for Owner move in. The time required for Contractor shall be in accordance with the durations established in the Progress Schedule.

To Subparagraph 8.1.2 add the following Clause 8.1.2.1:

8.1.2.1 Notice to proceed will be issued to the Contractor. The Contractor shall obtain insurance and permits, file documents, and notices as required and necessary, and shall commence the Work immediately.

Add the following Subparagraphs 8.2.4 and 8.2.5:

8.2.4 Each Contractor and Subcontractor shall prosecute the work regularly and diligently at a rate of progress that maintains the Project Schedule and that insures the achievement of Substantial completion and the issuance of a "Certificate of Substantial Completion" no later than that date specified by the Project Schedule.

8.2.5 The items listed in the Architect's Certificate of Substantial Completion to be completed or corrected shall be completed by the Contractor and Subcontractor within 10 days after the Owner's and Contractor's written acceptance of the responsibilities assigned to them in such Certificate, as stated in Paragraph 9.8 of the General Conditions. Items not completed or corrected within 10 days of the date of Substantial Completion shall be completed or corrected by the Contractor and Subcontractor within the next 30 days but only during non-business hours of the Owner's facility, at no additional cost to the Owner.

8.3.1 Delete the term "arbitration".

To Subparagraph 8.3.1 add the following Clauses 8.3.1.1 and 8.3.1.2:

8.3.1.1 Wherever any provisions of any Section of the Contract Documents conflict with any agreements or regulations of any kind at any time in force among members of any Trade Associations, Unions, or Councils which regulate or distinguish what work shall or shall not be included in the work of any particular trade, the Contractor shall make all necessary arrangements to reconcile any such conflict without delay, recourse, damage, or cost to the Owner or the Architect.

8.3.1.2 In case the progress of the Work is affected by any undue delay in furnishing or installing any items of material or equipment required under the Contract Documents because of a conflict involving any such Labor Union agreement or regulation, the Owner or Architect may require that other material or equipment of equal kind or quality be provided at no additional cost to the Owner or Architect.

Add the following Subparagraphs 8.3.4, 8.3.5, 8.3.6, and 8.3.6:

8.3.4 Contractor's written claims for extension of time shall be accompanied by detailed dates, correspondence, notices, and other data which provide proof of the events which are the basis for the claim.

8.3.5 Delays due to tardy shop drawings submittal, tardy material ordering, or shipment, or any other delays caused by a supplier or a Subcontractor of the Contractor shall not be deemed valid causes for delay and shall not be accepted as a basis for claims for extension of time, as the scheduling and control of suppliers and Subcontractors is a part of each Contractor's responsibility.

8.3.6 Time extensions will be granted for legitimate cause to a Contractor on an individual basis. Granting of a time extension to one Contractor does not imply nor will it necessarily constitute the granting of similar time extensions to other contractors. Extensions of time, when granted, will be by written Change Order, which shall be the only valid form. Where a change in the Work is ordered by written Change Order, any agreed upon extension of time required because of the change in the Work shall be a part of the Change Order. No extension of time will be granted subsequent to the execution of a change order, on account of work which is changed by said Change Order. Permitting the Contractor to continue and finish the work after the dates to which the time for completion may have been extended, shall in no way operate as a waiver on the part of the Owner of any of his rights under the Contract.

Add the following Paragraph 8.4 and related Subparagraphs 8.4.1 through 8.4.6:

8.4 RECOVERY OF DAMAGES

8.4.1 It is hereby understood and mutually agreed, by and between the Contractor and the Owner, that the date of beginning and the time for completion as specified in the Contract, of the work to be done hereunder, are essential conditions of this Contract; and it is further mutually understood and agreed that the work embraced in this Contract shall be commenced on a date to be specified in the Notice to Proceed.

8.4.2 The Contractor agrees that said work shall be prosecuted regularly, diligently, and uninterruptedly at such rate of progress as will insure full completion thereof within the time specified. It is expressly understood and agreed, by and between the Contractor and the Owner, that the time for the completion of the work described herein is an achievable time for the completion of the same, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality.

8.4.3 There is no liability for damages upon work resulting from delay caused by third persons which is not the result of interference on the part of the Owner as a contracting party. Any loss that may ensue that is caused by the failure of the Contractor to finish his work at a scheduled time is the responsibility of the Contractor.

8.4.4 It is further agreed that time is of the essence of each and every portion of this Contract and of the Specifications wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where under the Contract an additional time is allowed for the completion of any work, the new time limit fixed by such extension shall be of the essence of this Contract provided that the Contractor shall not be charged with damages when the delay in completion of the work is due:

1. To any preference, priority, or allocation order duly issued by the Government.
2. To unforeseeable cause beyond the control and without the fault or negligence of the Contractor, including but not restricted to, acts of God, or the public enemy, acts or omissions of another Contractor in the performance of a Contract with the Owner, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; and
3. To any delays by Subcontractors or Suppliers occasioned by any of the causes specified in 1 and 2 of this Subparagraph.
4. To a stop work order which may only be issued by the Owner or the Architect with a copy of the order sent by registered mail.
5. To sizable Change Orders that affect timing and cause delays that involve extra work on the part of the Contractor.

Provided further, that the Contractor shall, within twenty (20) days from the beginning of such delay, inform the Architect in writing of the cause of delay. Within fifteen (15) days of the Contractor's request, the Architect will recommend or approve with comments concerning data or circumstances for the delay. Delay time will be evaluated near the completion of the Project and consideration will then be given for any extensions the Owner believes have been justified.

ARTICLE 9 - PAYMENTS AND COMPLETION

To Subparagraph 9.3.1 add the following Clause 9.3.1.3:

9.3.1.3 Pay application to be submitted on AIA G703.

Add the following Subparagraphs 9.3.4, 9.3.5, 9.3.6, and 9.3.7:

9.3.4 Until the Work is 50 percent (50%) complete, the Owner will pay 90 percent (90%) of the amount due the Contractor on account of progress payments for labor. There shall be paid to the Contractor a sum at the rate of 90% of the invoice costs, not to exceed the bid price for material delivered to the site or other approved storage area, but not incorporated into the work. At the time the Work is 50 percent complete and thereafter, if the manner of completion of the Work and its progress are and remain satisfactory to the Architect and Owner and in the absence of other good and sufficient reasons, the Architect with the consent of the Owner, will (on presentation by the Contractor of Consent of Surety for each Application) and at the request of the Contractor, may, at his discretion, deduct the increment retained in connection with any subsequent progress payments, or make any subsequent progress payments in full. Unconditional waiver of lien must be included with pay application.

9.3.4.1 The full retainage of 10% of the entire Contract Amount may be reinstated if the manner of completion of the Work and its progress do not remain satisfactory to the Owner, or the Architect, or if the Surety withholds its consent, or for other good and sufficient reasons.

9.3.5 The Contractor shall pay for transportation, services, materials, tools, expendables, and subcontract work. Each payment shall be in an amount equal to the percentage of completion allowed to the Contractor for each item or category, less the same percentage retained from payments to the Contractor.

9.3.6 In order to facilitate the Contractors' timely ordering and delivery of materials so as to minimize the Contractor's difficulties which could arise out of failure to have proper materials and equipment on hand when needed for construction, the Owner will make payment on account of materials or equipment not incorporated in the Work, but delivered and suitably stored at some other location, if prior approval has been obtained from the Architect for such storage. Owner's payment will be contingent upon receipt of the Contractor's statement of responsibility in a form acceptable to the Owner. The Owner's payment for off-site stored materials will not include the Contractor's overhead and profit. Contractor's statement of responsibility shall as a minimum:

9.3.6.1 Accurately describe the material and/or equipment for which payment is being requested.

9.3.6.2 State the amount of payment being requested. The amount of payment being requested shall not include the Contractor's overhead and profit.

9.3.6.3 Be accompanied by such invoices or bills of sale as the Owner or Architect requires in order to verify the amount of payment being requested.

9.3.6.4 Identify the location of the off-site storage.

9.3.6.5 Be accompanied by a Certificate of Insurance showing type and limits of coverage acceptable to the Owner.

9.3.6.6 Include a statement by the Contractor agreeing that the Owner's payment for off-site stored material and/or equipment in no way relieves the Contractor from performing all the Work required by the Contract Documents, and further, indemnifying the Owner against all damages, losses, and expenses arising out of any circumstance associated with loss of damage of off-site stored materials for which the Owner makes payment.

9.3.6.7 Be signed by a person who is authorized to sign agreements on behalf of the Contractor, said signature being witness by a Notary Public.

9.3.7 Contractor shall be fully responsible for all procedures necessary to protect himself from damages, losses, and expenses arising out of loss or damage to off-site stored materials for which the Owner has made payment, which procedures may include but not limited to Bonded Warehousing, adequate insurance, etc.

In Subparagraph 9.5.1 add the following to the list concerning the withholding of payments:

- .8 Erroneous estimates by the Contractor of the value of the work performed.
- .9 Unauthorized deviations by the Contractor from the Contract Documents.
- .10 Failure of the Contractor to provide record documents.
- .11 Failure to provide materials and subcontractor list prior to initial pay request.
- .12 Failure to provide and update Progress Schedule.
- .13 Failure to provide contract cost breakdown prior to first pay request.
- .14 Failure to provide a neat, error-free, legible request; one copy of which must be an "original" copy.
- .15 Failure to keep record documents up to date on a monthly basis.
- .16 Funds may also be withheld on account of damages resulting from the Contractor's failure to give notice of errors and inconsistencies.
- .17 Failure to provide documentation required for Living Building Challenge Certification.
- .18 Failure to keep documentation required for Living Building Challenge Certification up to date on a monthly basis.

Delete Subparagraph 9.10.4 entirely.

Add Subparagraph 9.10.6

9.10.6 The acceptance by the Contractor of final payment shall further constitute a release of the Owner and Architect from all uninsured liability for all things done or furnished in connection with the Work and for every uninsured act of omission or neglect by the Owner and Architect relating to or arising out of the Work. Each Contractor, before final payment, shall also execute and deliver a general release to the Architect of all liability as set forth in the preceding sentence.

ARTICLE 10 - PROTECTION OF PERSONS AND PROPERTY

To Subparagraph 10.1 add the following Clause 10.1.1:

10.1.1 Contractor shall provide methods and equipment for protecting the building, all materials, and personnel from fire damage prior to starting work. Methods and equipment are subject to approval of the local fire department or State Fire Marshal which shall have jurisdiction.

To Subparagraph 10.2.2 add the following Clause 10.2.2.1:

10.2.2.1 The Contractor shall comply with the Department of Labor Occupational Safety and Health Act (OSHA). "Act" means the William-Stiger Occupational Safety and Health Act of 1970 (84-State 1590). The Contractor shall also comply with all applicable provisions of the "Manual of Accident Prevention in Construction" of the Associated General Contractors of America, Inc., and IC-3 of the Industrial Commission of Ohio.

Delete Subparagraph 10.2.8 and substitute the following:

10.2.8 If any party suffers injury or damage to person or property because of an act or omission of another party, or of others for whose acts such party is legally responsible, written notice of such injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

ARTICLE 11 – INSURANCE AND BONDS

Delete Subparagraph 11.1.2 and substitute the following:

11.1.2 The insurance required by Section 11.1.1 shall be written for not less than limits of liability specified in the Contract Documents or required by law, whichever coverage is greater. Coverages shall be written on an occurrence basis and be maintained without interruption from the date of the commencement of the Work until the date of final payment and termination of any coverage required to be maintained after final payment, and, with respect to the Contractor's completed operations coverage, until the expiration of the period for correction of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents.

11.1.2.1 The Insurance required by Subparagraph 11.1.1 shall be written for not less than the following:

1. Worker's Compensation
 - (a) State Statutory
 - (b) Applicable Federal Statutory
(e.g., Longshoremen's)

2. Contractor's Liability Insurance
 - (a) The Contractor shall acquire and maintain during the term of the Contract Bodily Injury and Property Damage Liability Insurance under a standard Comprehensive General/Automobile Liability Policy which shall provide and include coverage on all Contractor's Operations, Contractor's Protective (Sublet) Liability, Con-

- tractual Liability, Completed Operations Liability, Owned Automobiles, and Non-Owned and Hired Automobiles.
- (b) Coverage for an "if any" basis. Property Damage Liability Insurance shall be provided on any demolition, blasting, excavating, shoring or similar operation on an "if any" basis.
 - (c) Bodily Injury Liability limits shall be for an amount of no less than Five Hundred Thousand Dollars (\$500,000.00) for injuries, including wrongful death to any one person, and subject to the same limit for each person, in an amount of not less than One Million Dollars (\$1,000,000.00) on the account of any one occurrence..
 - (d) Property Damage Liability Insurance in an amount of not less than Five Hundred Thousand Dollars (\$500,000.00) per occurrence with General Liability extended to provide "Broad Form Property Damage Liability", and in an amount of not less than Two Million Five Hundred Thousand Dollars (\$2,500,000.00) aggregate for damage on account of all occurrences.
 - (e) Any combination of underlying Comprehensive General/Automobile Liability coverage with Umbrella/Excess Liability coverage which provides no less than Two Million Five Hundred Thousand Dollars (\$2,500,000.00) Single Limit Bodily Injury & Property Damage Liability Insurance for the Contractor will also be acceptable.

Add the following Subparagraph 11.1.4 as follows:

11.1.4.1 The Contractor shall furnish one (1) copy of each Certificate of Insurance herein required for each copy of any applicable agreement which shall specifically set forth evidence of all coverage required. The form of the Certificates shall be AIA Document G705 or similar form. The Contractor shall furnish to the Owner copies of any endorsements that are subsequently issued amending coverage or limits.

Add the following Subparagraph 11.1.5:

11.1.5 No Contractor shall be allowed to continue to work on site after the expiration of full insurance coverage. Contractor progress payments shall be withheld until current Certificates of Insurance are submitted to the Architect. It is agreed that it is the Contractor's responsibility to maintain the insurance coverages noted below. If the Contractor fails to maintain these coverages, all Liabilities shall be borne by the Contractor, and the Contractor shall Hold Harmless the Owner and the Architect.

To Subparagraph 11.2 add the following Clauses 11.2.1 and 11.2.2.

11.2.1 During the term of the Contract, the Owner will furnish and maintain the following Liability Insurance coverage as provided for in the General Conditions.

To Paragraph 11.3.1.1 add the following Subparagraph 11.3.1.1.1:

11.3.1.1.1 During the term of the Contract, the Owner will furnish the following Property Insurance as provided for in the General Conditions.

- .1 Endorsements: All-risk.
- .2 On the following form: Completed value.

- .3 In the names of the Owner, as their interests may appear with limits as follows: Full insurable value of the Work.

Add the following Subparagraph 11.4.3:

11.4.3 Simultaneously with his delivery of the executed Contract and if required by the Owner the Contractor shall furnish Performance Bond and Labor and Material Payment Bond executed on current AIA forms or related types of forms as required by the Owner. The surety on such bond(s) shall be a duly authorized Surety Company authorized to do business in the State in which the Project is located, and satisfactory to the Owner and Architect. The Contractor shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix thereto a certified and current copy of his power of attorney, indicating the monetary limit of such power.

ARTICLE 12 - UNCOVERING AND CORRECTION OF WORK

Subparagraph 12.2.2.3: Remove the word “not.”

Add the following Subparagraph 12.2.6:

12.2.6 In the case of minor repairs to newly finished interior surfaces of the building (not covered by Property Insurance), the cost of said repairs shall be pro-rated to the Contractors in proportion to the manpower employed during the period when the damage occurred if the Contractor causing the damage is unknown. The Architect will endeavor to determine the Contractor or other parties responsible for damage, but inability to determine responsibility shall in no way waive the Architect's right to pro-rate repair costs.

ARTICLE 13 - MISCELLANEOUS PROVISIONS

- 13.1 Insert a period (.) after the word “located”. Delete the paragraph after that period.

To Subparagraph 13.1 add the following clause 13.1.1:

13.1.1 The governing law shall mean codes or regulations of the State, County, and local municipality where the Project is situated; also, any regulation or requirement of utility companies and insurance companies having jurisdiction of the Work, whether insurance companies having jurisdiction of the Work, whether such regulations are legally mandatory or not, if same are binding upon the Owner. Each trade engaged on the Project shall also be bound by National Codes and standards which apply to materials and practices applying to such respective trades. If, and to the extent that any provision of this contract shall be unlawful or contrary to public policy, the same shall not be deemed to invalidate or otherwise affect the other provisions hereof.

ARTICLE 14 - TERMINATION OR SUSPENSION OF THE CONTRACT

Delete Subparagraph 14.1.1 and substitute the following:

14.1.1 If work is stopped for a period of 30 days under any order of a court or any public authority having jurisdiction, or as a result of any act of government, such as declaration of national emergency making

materials unavailable, through no act or fault of the Contractor or subcontractor or their agents or employees or any other persons performing any of the work under a contract with the Contractor, then the Contractor may, upon seven days written notice to the Owner and Architect, terminate the Contract and recover from Owner payment for all work executed and for any proven loss resulting upon any material, equipment, tools, construction equipment and machinery, including reasonable profit.

To Subparagraph 14.2.1 add the following:

- .5 Failure to complete the work within the Contract Time or any extension thereof.
- .6 Failure or refusal to comply with any directive of the Architect within a reasonable time.
- .7 Failure or refusal to remove rejected materials.
- .8 Failure or refusal to perform anew any defective or unacceptable work.
- .9 Bankruptcy or insolvency, or making of an assignment for the benefit of creditors.
- .10 Failure to provide qualified superintendent, or subcontractors to carry on the work in an acceptable manner.
- .11 Failure to prosecute the work according to agreed schedule of completion.

In the event of termination pursuant to Paragraph 14.2.1, Contractor shall, if requested, promptly assign to Owner such of Contractor's subcontracts as Owner may request, and Contractor shall remove such materials, tools, and equipment used by Contractor in the performance of the work as Owner may direct."

Add the following Subparagraph 14.2.3.1:

14.2.3.1 Where the Contractor's services have been so terminated by Owner, said termination shall not affect any rights of Owner against Contractor then existing or which may thereafter accrue. Any retention or payment of moneys by Owner due Contractor shall not release Contractor from liability.

To subparagraph 15.1.1 add the following Clause 15.1.1.1:

15.1.1.1 Claims for additional cost arising out of an error or inconsistency shall be denied where the Contractor has failed to review the documents or report the error or inconsistency.

Delete Subparagraph 15.1.6 entirely.

15.2.5 Insert a period (.) after the phrase "but subject to mediation" and delete the remainder of that sentence.

15.2.6.1 Insert a period (.) after the word "meditate." Delete the remaining sentence after that period.

15.3.1 Delete references to Paragraphs 9.10.4 and 15.1.6.

15.3.2 Delete the paragraph starting with the sentence "The request may be made concurrently with the filing of binding dispute resolution proceedings but ..."

15.4 ARBITRATION – Delete this article entirely.

Add the following Article 16:

16.1 COMMITMENT TO ECONOMIC INCLUSION AND DIVERSITY

16.1.1 Each Contractor shall be committed to maximizing contracting and subcontracting opportunities for qualified businesses who are certified by an organization or entity or who subcontract with businesses so certified, in one of the following categories: Small Business Enterprise (“SBE”), Minority-Owned Enterprise (“MBE”), or Woman-Owned Enterprise (“WBE”) (collectively referred to as "certified diverse businesses").

END OF SECTION 000816

Affidavit of Employment Eligibility Verification

The Contractor, _____, affirms under the penalties of perjury that Contractor does not knowingly employ an unauthorized alien. If Contractor is self-employed and does not employ any employees, Contractor verifies he or she is a United States citizen or qualified alien.

The Contractor has not knowingly employed or contracted with an unauthorized alien and shall not retain an employee or contract with a person that the Contractor subsequently learns is an unauthorized alien. Pursuant to Indiana Code 22-5-1.7, Contractor has enrolled in and verified the work eligibility status of all newly hired employees of the contractor through the Indiana E-Verify program.

The Contractor has required Contractor's subcontractors to certify to the Contractor that the subcontractor does not knowingly employ or contract with an unauthorized alien and that the subcontractor has enrolled and is participating in the E-Verify program. The Contractor will maintain this certification throughout the duration of the term of a contract with a subcontractor.

I hereby verify under the penalty of perjury that the foregoing statement is true.

Dated this ____ day of _____, 20__.

(signature)

(printed name)

DIVISION



GENERAL CONDITIONS

SECTION 011000 – SUMMARY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes the following:
 - 1. Work covered by the Contract Documents.
 - 2. Type of the Contract.
 - 3. Work will be done in multiple phases.
 - 4. Owner-furnished products.
 - 5. Use of premises.
 - 6. Owner's occupancy requirements.
 - 7. Work restrictions.
 - 8. Specification formats and conventions.
 - 9. Temporary enclosures.

1.3 WORK COVERED BY CONTRACT DOCUMENTS

- A. Interior and Exterior Renovations of New Castle – Henry County Public Library
 - 1. 376 South 15th Street, New Castle, IN 47362
- B. Owner: New Castle – Henry County Public Library, 376 South 15th Street, New Castle, IN 47362
 - 1. Owner's Representative: Winnie Logan, Director
- C. Architect: LWC Incorporated, 712 East Main Street, Richmond, IN 47374
- D. The Work consists of the following:
 - 1. Description of Work:
 - a. **General Scope of Work:** The project involves the remodeling and renovation of the existing building and site including but not limited to site construction, demolition work, structural modifications, remodeling of interior building spaces. Work will be conducted in two phases.
 - b. **Exterior Site Work:** Site work includes demolition, excavation and grading, underground utilities, stormwater, sanitary and other related site work. Site lighting, concrete walks, curbs and drives as well as asphalt pavement work is included. Site landscaping, trees, plants and grasses and related work is included in the scope of work.
 - c. **Building Remodeling Work:** Building remodeling will require modifications to existing footings and slabs. Structural modifications to building steel related to modifications of

interior steel stairways and other building systems. Modifications to existing walls including demolition and construction of new masonry, metal stud and gypsum board wall systems. Modifications to floor systems and ceiling systems, soffits and finishes. New interior doors, windows, borrow lite frames as well as exterior doors storefront framing, entrance systems are required. Interior specialty systems and finishes steel railings, acoustical ceiling systems, visual display surfaces, and toilet room accessories and partitions. New finishes and replacement of existing finishes are required throughout the remodeling areas.

- d. Work will also include replacement of rooftop HVAC systems and related electrical and plumbing work and related roof modifications and exterior masonry cleaning and renovation.

1.4 TYPE OF CONTRACT

- A. Bids shall be based on a Single Prime Contract covering all divisions of work. The Bids will be based on general construction on a stipulated sum basis and each will include all Work indicated in the Drawings, Specifications and Contract Documents.

1.5 WORK PHASES

- A. The Work shall be conducted in two phases. These are indicated on the phasing plans.
- B. Fencing shall be provided around portions of the site under construction to ensure visitors to the Library do not enter any spaces where construction is occurring. Fencing shall be moved and modified between phases and sub-phases to provide as much access to completed areas of the site as possible. Refer to phasing plans.
- C. Means of egress from the building that open to active construction areas of the site during various phases must remain active throughout the project. The local Fire Marshal shall be made aware of the scope of work and the phasing plans reviewed to ensure access for fire prevention and occupant egress are adequate. The Contractor shall perform the following at all times throughout the project:
 1. Maintain a clear pedestrian path from the building means of egress to the perimeter of the site through any active construction zones. These paths shall be a minimum of 5' wide, shall be defined on both sides by snow fencing, and shall have a level and even surface walking surface that will remain stable at all times. The building means of egress to which this applies are noted on the phasing plans.
 2. Notify the fire department a minimum of one week in advance of any change to the site entrance, building access configuration, or access to portions of the site that would limit firefighter access to portions of the building façade.
- D. The Contractor shall be responsible for providing adequate temporary signage at all phases of the work. Temporary signage shall include the following:
 1. Exterior directional vehicular signage any time entry to the site is modified or traffic flow patterns within the site are changed. This shall include signage for patrons as well as deliveries.

2. Exterior directional pedestrian signage any time entry to the building is modified or pedestrian pathways within the site are changed. This shall include signage for patrons as well as deliveries.
 3. Interior directional pedestrian signage any time building exit locations, means of egress, or patron pathways within the Library are changed.
 4. Exit signs shall be modified, either eliminated or added as necessary, to ensure all required exits at each Phase of the Project are adequately defined.
- E. Interior temporary partitions have generally been indicated on the Drawings. Additional temporary partitions may be required depending on how the Contractor stages portions of the work. The Contractor shall be responsible for providing all temporary partitions necessary to separate patrons and staff from active areas of Construction whether the temporary partitions are shown or not. Refer to Phasing Plans for temporary partition construction details.

1.6 WORK BY OWNER-SPECIFIED VENDOR

- A. General: There are vendors with whom the Owner has worked in the past to modify and maintain critical library infrastructure. To maintain continuity with past projects and ongoing services agreements, the General Contractor shall coordinate his work with each Owner-Specified Vendors scope of work. Refer to the drawings and specifications for work required.
- B. Data Systems, Security Cameras:
1. All conduits, pathways and rough-ins shall be included in the General Contractors Scope of work. Cabling, devices and terminations are provided by the following Owner-Specified Vendor and paid for by the Owner directly to that vendor.
 - a. Vital Computing LLC., PO Box 1120, New Castle, IN 47362
 - b. Vaughn L. Reid III – Vaughn.reid@vchc.biz, 888-796-7796 ext. 1001
- C. Fire Alarm Systems
1. All conduits, pathways and rough-ins including all work provided by the following Owner-Specified vendor shall be included in the General Contractor’s Scope of Work.
 - a. Koorsen Fire & Security
 - b. Chad Crawford; Cell: 317-339-4434; chad.crawford@koorsen.com.
- D. Building Security, Access Controls:
1. All conduits, pathways and rough-ins including all work provided by the following Owner-Specified vendor shall be included in the General Contractor’s Scope of Work.
 - a. Johnson Controls Inc,
 - b. Andrew Huntzinger; Cell: 317-308-8028; Andrew.thomas.huntzinger@jci.com.
- E. Existing Vendors / Equipment incorporated into the work:
1. All conduits, pathways and rough-ins including all work provided by the following Owner-Specified vendor shall be included in the General Contractor’s Scope of Work.
 2. RFID Readers, Drop Boxes:
 - a. FE Technologies; Dustin Lamm, dustin.lamm@fetechgroup.com,

1.7 USE OF PREMISES

- A. General: The site and building will be occupied during all Phases of Work. The Contractor shall have limited use of premises for construction operations, including use of Project site, during construction period.
- B. Use of Site: Limit use of premises to work in areas indicated. Refer to Phasing plans. Do not disturb portions of Project site beyond areas in which the Work is indicated.
 - 1. Driveways and Entrances: Keep driveways and entrances serving premises clear and available to emergency vehicles at all times. Do not use these areas for parking or storage of materials.
 - a. Schedule deliveries to minimize use of driveways and entrances.
 - b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

1.8 WORK RESTRICTIONS

- A. On-Site Work Hours: Work shall be generally performed inside the existing building during normal business working hours of 9:00 a.m. to 7:00 p.m., Monday through Friday, except otherwise indicated.
 - 1. Noise generating activities shall be scheduled off - hours.
 - 2. Coordinate interior work with the Owner as needed to keep staff and library patrons out of the areas as required for safety.
 - 3. Off – hour activities shall be coordinated with owner a minimum of 72 hours in advance.
- B. Nonsmoking Building: Smoking is not permitted within the building or on site.

1.9 SPECIFICATION FORMATS AND CONVENTIONS

- A. Specification Format: The Specifications are organized into Divisions and Sections using the 50-division format and CSI/CSC's "MasterFormat" numbering system.
 - 1. Section Identification: The Specifications use Section numbers and titles to help cross-referencing in the Contract Documents. Sections in the Project Manual are in numeric sequence; however, the sequence is incomplete because all available Section numbers are not used. Consult the table of contents at the beginning of the Project Manual to determine numbers and names of Sections in the Contract Documents.
 - 2. Division 01: Sections in Division 01 govern the execution of the Work of all Sections in the Specifications.
- B. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
 - 1. Abbreviated Language: Language used in the Specifications and other Contract Documents is abbreviated. Words and meanings shall be interpreted as appropriate. Words implied, but not stated, shall be inferred as the sense requires. Singular words

shall be interpreted as plural, and plural words shall be interpreted as singular where applicable as the context of the Contract Documents indicates.

2. Imperative mood and streamlined language are generally used in the Specifications. Requirements expressed in the imperative mood are to be performed by Contractor. Occasionally, the indicative or subjunctive mood may be used in the Section Text for clarity to describe responsibilities that must be fulfilled indirectly by Contractor or by others when so noted.
 - a. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.

1.10 MISCELLANEOUS PROVISIONS

- A. Temporary Enclosures: Each Contractor is responsible for protecting new construction that may be affected by their construction operations. This protection includes temporary enclosure of new building elements from weather conditions, precipitation, rain, snow, ice or temperature fluctuations or other elements that can damage new construction. This protection also includes temporary separation of areas under construction from occupied areas. Contractor shall be responsible for any and all clean-up costs resulting from failure to provide adequate temporary separations. Refer to other Division 1 Sections for submittals and requirements related to Temporary Enclosures.
- B. Temporary Egress: Contractor is responsible for coordinating temporary enclosures and signage required to maintain egress while library is open to the public.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

SECTION 012200 - UNIT PRICES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for unit prices.
- B. Related Requirements:
 - 1. Section 012600 "Contract Modification Procedures" for procedures for submitting and handling Change Orders.
 - 2. Section 014000 "Quality Requirements" for field testing by an independent testing agency.

1.3 DEFINITIONS

- A. Unit price is an amount incorporated into the Agreement, applicable during the duration of the Work as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, added to or deducted from the Contract Sum by appropriate modification, if the scope of Work or estimated quantities of Work required by the Contract Documents are increased or decreased.

1.4 PROCEDURES

- A. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.
- B. Measurement and Payment: See individual Specification Sections for work that requires establishment of unit prices. Methods of measurement and payment for unit prices are specified in those Sections.
- C. Owner reserves the right to reject Contractor's measurement of work-in-place that involves use of established unit prices and to have this work measured, at Owner's expense, by an independent surveyor acceptable to Contractor.
- D. List of Unit Prices: A schedule of unit prices is included in Part 3. Specification Sections referenced in the Part 3 "Schedule of Unit Prices" Article contain requirements for materials described under each unit price.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF UNIT PRICES

A. Unit Pricing includes the following:

1. Unit Price No. 1 - Engineered Fill for Unsuitable Soils
 - a. Description: Where indicated by the Owner's Testing Agency and as directed by A / E, provide the complete cost for removal and disposal of unsuitable soils off site and backfill with engineered fill materials according to Earthwork section.
 - b. Unit of Measurement: Provide a price Per Cubic Yard for compacted, engineered fill. Unit Prices shall be indicated on the Bid Form.
2. Unit Price No.2 - Flowable Fill for Unsuitable Soils
 - a. Description: As an Alternative to Engineered Fill and when allowed by the Owner's Testing Agency and A / E, provide the complete cost for removal and disposal of unsuitable soils and backfill with flowable fill materials according to the Earthwork section.
 - b. Unit of Measurement: Provide a price Per Cubic Yard of flowable fill. Unit Prices shall be indicated on the Bid Form.

END OF SECTION 012200

SECTION 012300 – ALTERNATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if the Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
 - 1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
 - 2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternates into the Work. No other adjustments are made to the Contract Sum.

1.4 PROCEDURES

- A. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
 - 1. Include, as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation, whether or not indicated as part of alternate.
- B. Execute accepted alternates under the same conditions as other Work of the Contract.
- C. Schedule: A Part 3 "Schedule of Alternates" Article is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

- A. Alternate Bid Work includes the following:

1. Alternate No. 1 – Epoxy Terrazzo in lieu of Carpet.
 - a. Base Bid: Work shall include carpeted floor finishes and carpeted treads and risers at the upper level floor areas as indicated on the interior finishes sheets
 - b. Alternate Bid: Work shall include preparation of the existing floor substrates to receive the new epoxy terrazzo flooring area and stair landings. Installation and finishing of the new epoxy terrazzo flooring and precast epoxy terrazzo stair treads on existing stair 253. Refer to the interior finish sheets and specifications.
2. Alternate No. 2 – Ceiling Acoustical Treatment
 - a. Base Bid: Work shall include painting of existing ceiling surfaces.
 - b. Alternate Bid: Work shall include the installation of acoustical treatments identified on the Reflected Ceiling Plans as Note #7.
3. Alternate No. 3 – Exterior Perimeter Building Uplighting
 - a. Base Bid: No supplementary lighting.
 - b. Alternate Bid: Work will include the installation of ground mounted linear building uplighting as indicated on the site electrical plan.
4. Alternate No. 4A – Type B1 Light Fixture
 - a. Base Bid: Forms + Surfaces Series “Knight”
 - b. Alternate Bid: Bega Series 84016 with 84691 light module
5. Alternate No. 4B – Type B1 Light Fixture
 - a. Base Bid: Forms + Surfaces Series “Knight”
 - b. Alternate Bid: Kim Lighting, Pavilion Square Impact Rated
6. Alternate No. 4C – Type B1 Light Fixture
 - a. Base Bid: Forms + Surfaces Series “Knight”
 - b. Alternate Bid: Cole Lighting Custom Lighted Security Bollard.
7. Alternate No. 5 – Type P1 Light Fixture
 - a. Base Bid: Lite Art “BEVEL” series
 - b. Alternate Bid: Louis Poulsen “PATERA” series.

END OF SECTION 012300

SECTION 012500 - SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for substitutions.

1.3 DEFINITIONS

- A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents.
 - 1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
 - 2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required to meet other Project requirements but may offer advantage to Contractor or Owner.

1.4 ACTION SUBMITTALS

- A. Substitution Requests: Submit documentation identifying product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
 - 1. Documentation: Show compliance with requirements for substitutions and the following, as applicable:
 - a. Statement indicating why specified product or fabrication or installation method cannot be provided, if applicable.
 - b. Coordination of information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
 - c. Detailed comparison of significant qualities of proposed substitutions with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes, such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.

- d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
 - e. Samples, where applicable or requested.
 - f. Certificates and qualification data, where applicable or requested.
 - g. Material test reports from a qualified testing agency, indicating and interpreting test results for compliance with requirements indicated.
 - h. Cost information, including a proposal of change, if any, in the Contract Sum.
 - i. Contractor's certification that proposed substitution complies with requirements in the Contract Documents, except as indicated in substitution request, is compatible with related materials and is appropriate for applications indicated.
 - j. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.
2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation. Architect will notify Contractor of acceptance or rejection of proposed substitution.

1.5 QUALITY ASSURANCE

- A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

- A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

1.7 SUBSTITUTIONS

- A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than 15 days prior to time required for preparation and review of related submittals.
 1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:
 - a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
 - b. Requested substitution will not adversely affect Contractor's construction schedule.
 - c. Requested substitution has received necessary approvals of authorities having jurisdiction.
 - d. Requested substitution is compatible with other portions of the Work.
 - e. Requested substitution provides specified warranty.

- f. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

B. Substitutions for Convenience: Not allowed.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012500

SECTION 012600 - CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section specifies administrative and procedural requirements for handling and processing Contract modifications.

1.2 BULLETINS

- A. Bulletins will be issued by the Owner for minor changes in work, requests for proposals, and construction change directives. Bulletins will be numbered sequentially. Attachments to Bulletins may include one of the standard AIA forms, prepared by the Architect. (Examples of each are included at the end of this section.)

1.3 MINOR CHANGES IN THE WORK

- A. Architect will issue supplemental instructions authorizing Minor Changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on AIA Document G710, "Architect's Supplemental Instructions."

1.4 REQUEST FOR PROPOSALS

- A. Request for Proposal / Bulletin: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.
 - 1. Changes in Work may be issued as a Bulletin or in the form of a Proposal Request.

1.5 CONSTRUCTION CHANGE DIRECTIVE

- A. Construction Change Directive: Architect may issue a Construction Change Directive on AIA Document G714. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.
- B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END
SECTION 012600

OF

DRAFT AIA® Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i>	CONTRACT INFORMATION: Contract For: Date:	CHANGE ORDER INFORMATION: Change Order Number: 001 Date:
OWNER: <i>(Name and address)</i>	ARCHITECT: <i>(Name and address)</i>	CONTRACTOR: <i>(Name and address)</i>

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The original Contract Sum was
 The net change by previously authorized Change Orders
 The Contract Sum prior to this Change Order was
 The Contract Sum will be increased by this Change Order in the amount of
 The new Contract Sum including this Change Order will be

The Contract Time will be increased by Zero (0) days.
 The new date of Substantial Completion will be

\$	0.00
\$	0.00
\$	0.00
\$	0.00
\$	0.00

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

_____ ARCHITECT <i>(Firm name)</i>	_____ CONTRACTOR <i>(Firm name)</i>	_____ OWNER <i>(Firm name)</i>
_____ SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE
_____ DATE	_____ DATE	_____ DATE

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User Notes: (3B9ADA3E)

DRAFT AIA® Document G709™ – 2018

Proposal Request

PROJECT: <i>(name and address)</i>	CONTRACT INFORMATION: Contract For: Date:	Architect's Project Number: Proposal Request Number: Proposal Request Date:
OWNER: <i>(name and address)</i>	ARCHITECT: <i>(name and address)</i>	CONTRACTOR: <i>(name and address)</i>

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Zero (0) days or notify the Architect in writing of the anticipated date of submission.
(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT:

 PRINTED NAME AND TITLE



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 User Notes: (3B9ADM4C)

DRAFT AIA® Document G714™ - 2017

Construction Change Directive

PROJECT: <i>(name and address)</i>	CONTRACT INFORMATION: Contract For: Date:	CCD INFORMATION: Directive Number: Date:
OWNER: <i>(name and address)</i>	ARCHITECT: <i>(name and address)</i>	CONTRACTOR: <i>(name and address)</i>

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

PROPOSED ADJUSTMENTS

- The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
 - Lump Sum decrease of \$0.00
 - Unit Price of \$ per
 - Cost, as defined below, plus the following fee:
(Insert a definition of, or method for determining, cost)
 - As follows:

- The Contract Time is proposed to remain unchanged. The proposed adjustment, if any, is (0 days).

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

_____ ARCHITECT <i>(Firm name)</i>	_____ OWNER <i>(Firm name)</i>	_____ CONTRACTOR <i>(Firm name)</i>
_____ SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE
_____ DATE	_____ DATE	_____ DATE

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SECTION 012900 - PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.
- B. Related Requirements:
 - 1. Section 012600 "Contract Modification Procedures" for administrative procedures for handling changes to the Contract.

1.3 DEFINITIONS

- A. Schedule of Values: A statement furnished by Contractor allocating portions of the Contract Sum to various portions of the Work and used as the basis for reviewing Contractor's Applications for Payment.

1.4 SCHEDULE OF VALUES

- A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.
 - 1. Coordinate line items in the schedule of values with other required administrative forms and schedules, including the following:
 - a. Application for Payment forms with continuation sheets.
 - b. Submittal schedule.
 - c. Items required to be indicated as separate activities in Contractor's construction schedule.
 - 2. Submit the schedule of values to Architect at earliest possible date, but no later than seven days before the date scheduled for submittal of initial Applications for Payment.
- B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section.
 - 1. Identification: Include the following Project identification on the schedule of values:
 - a. Project name and location.
 - b. Name of Architect.
 - c. Architect's project number.
 - d. Contractor's name and address.

- e. Date of submittal.
2. Arrange schedule of values consistent with format of AIA Document G703.
 3. Arrange the schedule of values in tabular form with separate columns to indicate the following for each item listed:
 - a. Related Specification Section or Division.
 - b. Description of the Work.
 - c. Name of subcontractor.
 - d. Name of manufacturer or fabricator.
 - e. Name of supplier.
 - f. Change Orders (numbers) that affect value.
 - g. Dollar value of the following, as a percentage of the Contract Sum to nearest one-hundredth percent, adjusted to total 100 percent.
 - 1) Labor.
 - 2) Materials.
 - 3) Equipment.
 4. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Coordinate with Project Manual table of contents. Provide multiple line items for principal subcontract amounts in excess of five percent of the Contract Sum.
 5. Round amounts to nearest whole dollar; total shall equal the Contract Sum.
 6. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.
 - a. Differentiate between items stored on-site and items stored off-site. If required, include evidence of insurance.
 7. Provide separate line items in the schedule of values for initial cost of materials, for each subsequent stage of completion, and for total installed value of that part of the Work.
 8. Allowances: Provide a separate line item in the schedule of values for each allowance. Show line-item value of unit-cost allowances, as a product of the unit cost, multiplied by measured quantity. Use information indicated in the Contract Documents to determine quantities.
 9. Each item in the schedule of values and Applications for Payment shall be complete. Include total cost and proportionate share of general overhead and profit for each item.
 - a. Temporary facilities and other major cost items that are not direct cost of actual work-in-place may be shown either as separate line items in the schedule of values or distributed as general overhead expense, at Contractor's option.

1.5 APPLICATIONS FOR PAYMENT

- A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments as certified by Architect and paid for by Owner.
 1. Initial Application for Payment, Application for Payment at time of Substantial Completion, and final Application for Payment involve additional requirements.

- B. Payment Application Times: The date for each progress payment is indicated in the Agreement between Owner and Contractor. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.
- C. Payment Application Times: Submit Application for Payment to Architect by the first day of the month. The period covered by each Application for Payment is one month, ending on the last day of the month.
 - 1. Submit draft copy of Application for Payment seven days prior to due date for review by Architect.
- D. Application for Payment Forms: Use AIA Document G702 and AIA Document G703 as form for Applications for Payment.
- E. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.
 - 1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
 - 2. Include amounts for work completed following previous Application for Payment, whether or not payment has been received. Include only amounts for work completed at time of Application for Payment.
 - 3. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.
 - 4. Indicate separate amounts for work being carried out under Owner-requested project acceleration.
- F. Stored Materials: Include in Application for Payment amounts applied for materials or equipment purchased or fabricated and stored, but not yet installed. Differentiate between items stored on-site and items stored off-site.
 - 1. Provide certificate of insurance, evidence of transfer of title to Owner, and consent of surety to payment, for stored materials.
 - 2. Provide supporting documentation that verifies amount requested, such as paid invoices. Match amount requested with amounts indicated on documentation; do not include overhead and profit on stored materials.
 - 3. Provide summary documentation for stored materials indicating the following:
 - a. Value of materials previously stored and remaining stored as of date of previous Applications for Payment.
 - b. Value of previously stored materials put in place after date of previous Application for Payment and on or before date of current Application for Payment.
 - c. Value of materials stored since date of previous Application for Payment and remaining stored as of date of current Application for Payment.
- G. Transmittal: Submit three signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt within 24 hours. One copy shall include waivers of lien and similar attachments if required.
 - 1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.
- H. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's liens from subcontractors, sub-subcontractors, and suppliers for construction period covered by the previous application.

1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
 2. When an application shows completion of an item, submit conditional final or full waivers.
 3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
 4. Submit final Application for Payment with or preceded by conditional final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.
 5. Waiver Forms: Submit executed waivers of lien on forms, acceptable to Owner.
- I. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:
1. List of subcontractors.
 2. Schedule of values.
 3. Copies of building permits.
 4. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
 5. Initial progress report.
 6. Report of preconstruction conference.
 7. Certificates of insurance and insurance policies.
 8. Performance and payment bonds.
 9. Data needed to acquire Owner's insurance.
- J. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.
1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.
 2. This application shall reflect Certificate(s) of Substantial Completion issued previously for Owner occupancy of designated portions of the Work.
- K. Final Payment Application: After completing Project closeout requirements, submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:
1. Evidence of completion of Project closeout requirements.
 2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
 3. Updated final statement, accounting for final changes to the Contract Sum.
 4. AIA Document G706, "Contractor's Affidavit of Payment of Debts and Claims."
 5. AIA Document G706A, "Contractor's Affidavit of Release of Liens."
 6. AIA Document G707, "Consent of Surety to Final Payment."

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012900



AIA Document G702® – 1992

Application and Certificate for Payment

TO OWNER:	PROJECT:	APPLICATION NO:	Distribution to:
		PERIOD TO:	OWNER <input type="checkbox"/>
		CONTRACT FOR:	ARCHITECT <input type="checkbox"/>
FROM CONTRACTOR:	VIA ARCHITECT:	CONTRACT DATE:	CONTRACTOR <input type="checkbox"/>
		PROJECT NOS: / /	FIELD <input type="checkbox"/>
			OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ _____

2. NET CHANGE BY CHANGE ORDERS \$ _____

3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ _____

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ _____

5. RETAINAGE:

a. _____% of Completed Work
(Columns D + E on G703) \$ _____

b. _____% of Stored Material
(Column F on G703) \$ _____

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ _____

6. TOTAL EARNED LESS RETAINAGE \$ _____
(Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ _____
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ _____
(Line 3 minus Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: _____

State of: _____

County of: _____

Subscribed and sworn to before
me this _____ day of _____

Notary Public:
My commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	




AIA Document G703[®] - 1992

Continuation Sheet

AIA Document G702[®], Application and Certificate for Payment, or G732[™], Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
 APPLICATION DATE:
 PERIOD TO:
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>	H BALANCE TO FINISH <i>(C-G)</i>	I RETAINAGE <i>(if variable rate)</i>
			D FROM PREVIOUS APPLICATION <i>(D+E)</i>	E THIS PERIOD				
								
GRAND TOTAL								

SECTION 013100 - PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:
 - 1. General coordination procedures.
 - 2. Coordination drawings.
 - 3. Requests for Information (RFIs).
 - 4. Project meetings.
- B. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.
- C. Related Requirements:
 - 1. Section 013200 "Construction Progress Documentation" for preparing and submitting Contractor's construction schedule.
 - 2. Section 017300 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.
 - 3. Section 017700 "Closeout Procedures" for coordinating closeout of the Contract.

1.3 DEFINITIONS

- A. RFI: Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 INFORMATIONAL SUBMITTALS

- A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Use CSI Form 1.5A. Include the following information in tabular form:
 - 1. Name, address, and telephone number of entity performing subcontract or supplying products.
 - 2. Number and title of related Specification Section(s) covered by subcontract.
 - 3. Drawing number and detail references, as appropriate, covered by subcontract.
- B. Key Personnel Names: Within 15 days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses and telephone numbers, including home,

office, and cellular telephone numbers and e-mail addresses. Provide names, addresses, and telephone numbers of individuals assigned as alternates in the absence of individuals assigned to Project.

1. Post copies of list in project meeting room, in temporary field office, and by each temporary telephone. Keep list current at all times.

1.5 GENERAL COORDINATION PROCEDURES

- A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different sections that depend on each other for proper installation, connection, and operation.
 1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
 2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
 3. Make adequate provisions to accommodate items scheduled for later installation.
- B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.
 1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.
- C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities and activities of other contractors to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
 1. Preparation of Contractor's construction schedule.
 2. Preparation of the schedule of values.
 3. Installation and removal of temporary facilities and controls.
 4. Delivery and processing of submittals.
 5. Progress meetings.
 6. Preinstallation conferences.
 7. Project closeout activities.
 8. Startup and adjustment of systems.
- D. Conservation: Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials. Coordinate use of temporary utilities to minimize waste.
 1. Salvage materials and equipment involved in performance of, but not actually incorporated into, the Work. See other Sections for disposition of salvaged materials that are designated as Owner's property.

1.6 COORDINATION DRAWINGS

- A. Coordination Drawings, General: Prepare coordination drawings according to requirements in individual Sections, and additionally where installation is not completely shown on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.

1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:
 - a. Use applicable Drawings as a basis for preparation of coordination drawings. Prepare sections, elevations, and details as needed to describe relationship of various systems and components.
 - b. Coordinate the addition of trade-specific information to the coordination drawings by multiple contractors in a sequence that best provides for coordination of the information and resolution of conflicts between installed components before submitting for review.
 - c. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
 - d. Indicate space requirements for routine maintenance and for anticipated replacement of components during the life of the installation.
 - e. Show location and size of access doors required for access to concealed dampers, valves, and other controls.
 - f. Indicate required installation sequences.
 - g. Indicate dimensions shown on the Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternate sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.

- B. Coordination Drawing Organization: Organize coordination drawings as follows:
 1. Floor Plans and Reflected Ceiling Plans: Show architectural and structural elements, and mechanical, plumbing, fire-protection, fire-alarm, and electrical Work. Show locations of visible ceiling-mounted devices relative to acoustical ceiling grid. Supplement plan drawings with section drawings where required to adequately represent the Work.
 2. Plenum Space: Indicate subframing for support of ceiling and wall systems, mechanical and electrical equipment, and related Work. Locate components within ceiling plenum to accommodate layout of light fixtures indicated on Drawings. Indicate areas of conflict between light fixtures and other components.
 3. Mechanical Rooms: Provide coordination drawings for mechanical rooms showing plans and elevations of mechanical, plumbing, fire-protection, fire-alarm, and electrical equipment.
 4. Structural Penetrations: Indicate penetrations and openings required for all disciplines.
 5. Slab Edge and Embedded Items: Indicate slab edge locations and sizes and locations of embedded items for metal fabrications, sleeves, anchor bolts, bearing plates, angles, door floor closers, slab depressions for floor finishes, curbs and housekeeping pads, and similar items.
 6. Mechanical and Plumbing Work: Show the following:
 - a. Sizes and bottom elevations of ductwork, piping, and conduit runs, including insulation, bracing, flanges, and support systems.
 - b. Dimensions of major components, such as dampers, valves, diffusers, access doors, cleanouts and electrical distribution equipment.
 - c. Fire-rated enclosures around ductwork.
 7. Electrical Work: Show the following:
 - a. Runs of vertical and horizontal conduit 1-1/4 inches (32 mm) in diameter and larger.
 - b. Light fixture, exit light, emergency battery pack, smoke detector, and other fire-alarm locations.
 - c. Panel board, switch board, switchgear, transformer, busway, generator, and motor control center locations.
 - d. Location of pull boxes and junction boxes, dimensioned from column center lines.

8. Review: Architect will review coordination drawings to confirm that the Work is being coordinated, but not for the details of the coordination, which are Contractor's responsibility. If Architect determines that coordination drawings are not being prepared in sufficient scope or detail, or are otherwise deficient, Architect will so inform Contractor, who shall make changes as directed and resubmit.
 9. Coordination Drawing Prints: Prepare coordination drawing prints according to requirements in Section 013300 "Submittal Procedures."
- C. Coordination Digital Data Files: Prepare coordination digital data files according to the following requirements:
1. File Preparation Format: Same digital data software program, version, and operating system as original Drawings.
 2. File Preparation Format: DWG, Version , operating in Microsoft Windows operating system.
 3. File Submittal Format: Submit or post coordination drawing files using format same as file preparation format.

1.7 REQUESTS FOR INFORMATION (RFIs)

- A. General: Immediately on discovery of the need for additional information or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.
1. Architect will return RFIs submitted to Architect by other entities controlled by Contractor with no response.
 2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.
- B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:
1. Project name.
 2. Project number.
 3. Date.
 4. Name of Contractor.
 5. Name of Architect.
 6. RFI number, numbered sequentially.
 7. RFI subject.
 8. Specification Section number and title and related paragraphs, as appropriate.
 9. Drawing number and detail references, as appropriate.
 10. Field dimensions and conditions, as appropriate.
 11. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
 12. Contractor's signature.
 13. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.
 - a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.
- C. RFI Forms: AIA Document G716.
1. Attachments shall be electronic files in Adobe Acrobat PDF format.

- D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow seven working days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.
1. The following Contractor-generated RFIs will be returned without action:
 - a. Requests for approval of submittals.
 - b. Requests for approval of substitutions.
 - c. Requests for approval of Contractor's means and methods.
 - d. Requests for coordination information already indicated in the Contract Documents.
 - e. Requests for adjustments in the Contract Time or the Contract Sum.
 - f. Requests for interpretation of Architect's actions on submittals.
 - g. Incomplete RFIs or inaccurately prepared RFIs.
 2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt of additional information.
 3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 012600 "Contract Modification Procedures."
 - a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within 10 days of receipt of the RFI response.
- E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Use CSI Log Form 13.2B.
1. Project name.
 2. Name and address of Contractor.
 3. Name and address of Architect.
 4. RFI number including RFIs that were returned without action or withdrawn.
 5. RFI description.
 6. Date the RFI was submitted.
 7. Date Architect's response was received.
- F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.
1. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.
 2. Identification of related Field Order, Work Change Directive, and Proposal Request, as appropriate.

1.8 PROJECT MEETINGS

- A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.
1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times.
 2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
 3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Architect, within three days of the meeting.

- B. Preconstruction Conference: Architect will schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement.
1. Conduct the conference to review responsibilities and personnel assignments.
 2. Attendees: Authorized representatives of Owner, Owner's Commissioning Authority, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
 3. Agenda: Discuss items of significance that could affect progress, including the following:
 - a. Tentative construction schedule.
 - b. Phasing.
 - c. Critical work sequencing and long-lead items.
 - d. Designation of key personnel and their duties.
 - e. Lines of communications.
 - f. Procedures for processing field decisions and Change Orders.
 - g. Procedures for RFIs.
 - h. Procedures for testing and inspecting.
 - i. Procedures for processing Applications for Payment.
 - j. Distribution of the Contract Documents.
 - k. Submittal procedures.
 - l. Preparation of record documents.
 - m. Use of the premises.
 - n. Work restrictions.
 - o. Working hours.
 - p. Owner's occupancy requirements.
 - q. Responsibility for temporary facilities and controls.
 - r. Procedures for moisture and mold control.
 - s. Procedures for disruptions and shutdowns.
 - t. Construction waste management and recycling.
 - u. Parking availability.
 - v. Office, work, and storage areas.
 - w. Equipment deliveries and priorities.
 - x. First aid.
 - y. Security.
 - z. Progress cleaning.
 4. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.
- C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity that requires coordination with other construction.
1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect and Owner's Commissioning Authority of scheduled meeting dates.
 2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:
 - a. Contract Documents.
 - b. Options.
 - c. Related RFIs.
 - d. Related Change Orders.
 - e. Purchases.

- f. Deliveries.
 - g. Submittals.
 - h. Review of mockups.
 - i. Possible conflicts.
 - j. Compatibility requirements.
 - k. Time schedules.
 - l. Weather limitations.
 - m. Manufacturer's written instructions.
 - n. Warranty requirements.
 - o. Compatibility of materials.
 - p. Acceptability of substrates.
 - q. Temporary facilities and controls.
 - r. Space and access limitations.
 - s. Regulations of authorities having jurisdiction.
 - t. Testing and inspecting requirements.
 - u. Installation procedures.
 - v. Coordination with other work.
 - w. Required performance results.
 - x. Protection of adjacent work.
 - y. Protection of construction and personnel.
- 3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
 - 4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
 - 5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.
- D. Project Closeout Conference: Schedule and conduct a project closeout conference, at a time convenient to Owner and Architect, but no later than 90 days prior to the scheduled date of Substantial Completion.
- 1. Conduct the conference to review requirements and responsibilities related to Project closeout.
 - 2. Attendees: Authorized representatives of Owner, Owner's Commissioning Authority, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
 - 3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:
 - a. Preparation of record documents.
 - b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
 - c. Submittal of written warranties.
 - d. Requirements for preparing operations and maintenance data.
 - e. Requirements for delivery of material samples, attic stock, and spare parts.
 - f. Requirements for demonstration and training.
 - g. Preparation of Contractor's punch list.
 - h. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
 - i. Submittal procedures.
 - j. Coordination of separate contracts.
 - k. Owner's partial occupancy requirements.
 - l. Installation of Owner's furniture, fixtures, and equipment.
 - m. Responsibility for removing temporary facilities and controls.

4. Minutes: Entity conducting meeting will record and distribute meeting minutes.
- E. Progress Meetings: Conduct progress meetings at biweekly intervals.
1. Coordinate dates of meetings with preparation of payment requests.
 2. Attendees: In addition to representatives of Owner, Owner's Commissioning Authority and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
 3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
 - a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
 - 1) Review schedule for next period.
 - b. Review present and future needs of each entity present, including the following:
 - 1) Interface requirements.
 - 2) Sequence of operations.
 - 3) Resolution of BIM component conflicts.
 - 4) Status of submittals.
 - 5) Deliveries.
 - 6) Off-site fabrication.
 - 7) Access.
 - 8) Site utilization.
 - 9) Temporary facilities and controls.
 - 10) Progress cleaning.
 - 11) Quality and work standards.
 - 12) Status of correction of deficient items.
 - 13) Field observations.
 - 14) Status of RFIs.
 - 15) Status of proposal requests.
 - 16) Pending changes.
 - 17) Status of Change Orders.
 - 18) Pending claims and disputes.
 - 19) Documentation of information for payment requests.
 4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.
 - a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.
- F. Coordination Meetings: Conduct Project coordination meetings at biweekly intervals. Project coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, Owner's Commissioning Authority and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meetings shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
 - a. Combined Contractor's Construction Schedule: Review progress since the last coordination meeting. Determine whether each contract is on time, ahead of schedule, or behind schedule, in relation to combined Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
 - b. Schedule Updating: Revise combined Contractor's construction schedule after each coordination meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
 - c. Review present and future needs of each contractor present, including the following:
 - 1) Interface requirements.
 - 2) Sequence of operations.
 - 3) Resolution of BIM component conflicts.
 - 4) Status of submittals.
 - 5) Deliveries.
 - 6) Off-site fabrication.
 - 7) Access.
 - 8) Site utilization.
 - 9) Temporary facilities and controls.
 - 10) Work hours.
 - 11) Hazards and risks.
 - 12) Progress cleaning.
 - 13) Quality and work standards.
 - 14) Change Orders.
3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013100

SECTION 013200 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:

1. Preliminary Construction Schedule.
2. Contractor's Construction Schedule.
3. Submittals Schedule.
4. Daily construction reports.
5. Material location reports.
6. Field condition reports.
7. Special reports.

- B. Related Sections include the following:

1. Division 01 Section "Payment Procedures" for submitting the Schedule of Values.
2. Division 01 Section "Project Management and Coordination" for submitting and distributing meeting and conference minutes.
3. Division 01 Section "Submittal Procedures" for submitting schedules and reports.
4. Division 01 Section "Quality Requirements" for submitting a schedule of tests and inspections.

1.3 DEFINITIONS

- A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction project. Activities included in a construction schedule consume time and resources.

1. Critical activities are activities on the critical path. They must start and finish on the planned early start and finish times.
2. Predecessor Activity: An activity that precedes another activity in the network.
3. Successor Activity: An activity that follows another activity in the network.

- B. Cost Loading: The allocation of the Schedule of Values for the completion of an activity as scheduled. The sum of costs for all activities must equal the total Contract Sum, unless otherwise approved by Architect.

- C. CPM: Critical path method, which is a method of planning and scheduling a construction project where activities are arranged based on activity relationships. Network calculations determine when activities can be performed and the critical path of Project.

- D. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.
 - E. Event: The starting or ending point of an activity.
 - F. Float: The measure of leeway in starting and completing an activity.
 - 1. Float time is not for the exclusive use or benefit of either Owner or Contractor, but is a jointly owned, expiring Project resource available to both parties as needed to meet schedule milestones and Contract completion date.
 - 2. Free float is the amount of time an activity can be delayed without adversely affecting the early start of the successor activity.
 - 3. Total float is the measure of leeway in starting or completing an activity without adversely affecting the planned Project completion date.
 - G. Fragnet: A partial or fragmentary network that breaks down activities into smaller activities for greater detail.
 - H. Major Area: A story of construction, a separate building, or a similar significant construction element.
 - I. Milestone: A key or critical point in time for reference or measurement.
 - J. Network Diagram: A graphic diagram of a network schedule, showing activities and activity relationships.
 - K. Resource Loading: The allocation of manpower and equipment necessary for the completion of an activity as scheduled.
- 1.4 SUBMITTALS
- A. Submittals Schedule: Submit three copies of schedule. Arrange the following information in a tabular format:
 - 1. Scheduled date for first submittal.
 - 2. Specification Section number and title.
 - 3. Submittal category (action or informational).
 - 4. Name of subcontractor.
 - 5. Description of the Work covered.
 - 6. Scheduled date for Architect's final release or approval.
 - B. Preliminary Construction Schedule: Submit two opaque copies.
 - 1. Approval of cost-loaded preliminary construction schedule will not constitute approval of Schedule of Values for cost-loaded activities.
 - C. Contractor's Construction Schedule: Submit two opaque copies of initial schedule, large enough to show entire schedule for entire construction period.
 - 1. Submit an electronic copy of schedule, using software indicated, on CD-R, and labeled to comply with requirements for submittals. Include type of schedule (Initial or Updated) and date on label.
 - D. CPM Reports: Concurrent with CPM schedule, submit three copies of each of the following computer-generated reports. Format for each activity in reports shall contain activity number, activity description,

cost and resource loading, original duration, remaining duration, early start date, early finish date, late start date, late finish date, and total float in calendar days.

1. Activity Report: List of all activities sorted by activity number and then early start date, or actual start date if known.
 2. Logic Report: List of preceding and succeeding activities for all activities, sorted in ascending order by activity number and then early start date, or actual start date if known.
 3. Total Float Report: List of all activities sorted in ascending order of total float.
 4. Earnings Report: Compilation of Contractor's total earnings from the Notice to Proceed until most recent Application for Payment.
- E. Daily Construction Reports: Submit two copies at monthly intervals.
- F. Material Location Reports: Submit two copies at monthly intervals.
- G. Field Condition Reports: Submit two copies at time of discovery of differing conditions.
- H. Special Reports: Submit two copies at time of unusual event.

1.5 QUALITY ASSURANCE

- A. Prescheduling Conference: Conduct conference at Project site to comply with requirements in Division 01 Section "Project Management and Coordination." Review methods and procedures related to the Preliminary Construction Schedule and Contractor's Construction Schedule, including, but not limited to, the following:
1. Review software limitations and content and format for reports.
 2. Verify availability of qualified personnel needed to develop and update schedule.
 3. Discuss constraints, including phasing, work stages, area separations, interim milestones, and partial Owner occupancy.
 4. Review delivery dates for Owner-furnished products.
 5. Review schedule for work of Owner's separate contracts.
 6. Review time required for review of submittals and resubmittals.
 7. Review requirements for tests and inspections by independent testing and inspecting agencies.
 8. Review time required for completion and startup procedures.
 9. Review and finalize list of construction activities to be included in schedule.
 10. Review submittal requirements and procedures.
 11. Review procedures for updating schedule.

1.6 COORDINATION

- A. Coordinate preparation and processing of schedules and reports with performance of construction activities and with scheduling and reporting of separate contractors.
- B. Coordinate Contractor's Construction Schedule with the Schedule of Values, list of subcontracts, Submittals Schedule, progress reports, payment requests, and other required schedules and reports.
1. Secure time commitments for performing critical elements of the Work from parties involved.
 2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

PART 2 - PRODUCTS

2.1 SUBMITTALS SCHEDULE

- A. Preparation: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, resubmittal, ordering, manufacturing, fabrication, and delivery when establishing dates.
1. Coordinate Submittals Schedule with list of subcontracts, the Schedule of Values, and Contractor's Construction Schedule.
 2. Initial Submittal: Submit concurrently with preliminary bar-chart schedule. Include submittals required during the first 60 days of construction. List those required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
 - a. At Contractor's option, show submittals on the Preliminary Construction Schedule, instead of tabulating them separately.
 3. Final Submittal: Submit concurrently with the first complete submittal of Contractor's Construction Schedule.

2.2 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

- A. Procedures: Comply with procedures contained in AGC's "Construction Planning & Scheduling."
- B. Time Frame: Extend schedule from date established for the Notice of Award to date of Substantial Completion.
1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.
- C. Activities: Treat each story or separate area as a separate numbered activity for each principal element of the Work. Comply with the following:
1. Activity Duration: Define activities so no activity is longer than 20 days, unless specifically allowed by Architect.
 2. Procurement Activities: Include procurement process activities for the following long lead items and major items, requiring a cycle of more than 60 days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.
 3. Submittal Review Time: Include review and resubmittal times indicated in Division 01 Section "Submittal Procedures" in schedule. Coordinate submittal review times in Contractor's Construction Schedule with Submittals Schedule.
 4. Startup and Testing Time: Include not less than 21 days for startup and testing.
 5. Substantial Completion: Indicate completion in advance of date established for Substantial Completion, and allow time for Architect's administrative procedures necessary for certification of Substantial Completion.
- D. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule, and show how the sequence of the Work is affected.
1. Phasing: Arrange list of activities on schedule by phase.
 2. Work under More Than One Contract: Include a separate activity for each contract.
 3. Work by Owner: Include a separate activity for each portion of the Work performed by Owner.
 4. Products Ordered in Advance: Include a separate activity for each product. Include delivery date indicated in Division 01 Section "Summary." Delivery dates indicated stipulate the earliest possible delivery date.

5. Owner-Furnished Products: Include a separate activity for each product. Include delivery date indicated in Division 01 Section "Summary." Delivery dates indicated stipulate the earliest possible delivery date.
 6. Work Restrictions: Show the effect of the following items on the schedule:
 - a. Coordination with existing construction.
 - b. Limitations of continued occupancies.
 - c. Uninterruptible services.
 - d. Partial occupancy before Substantial Completion.
 - e. Use of premises restrictions.
 - f. Provisions for future construction.
 - g. Seasonal variations.
 - h. Environmental control.
 7. Work Stages: Indicate important stages of construction for each major portion of the Work, including, but not limited to, the following:
 - a. Subcontract awards.
 - b. Submittals.
 - c. Purchases.
 - d. Mockups.
 - e. Fabrication.
 - f. Sample testing.
 - g. Deliveries.
 - h. Installation.
 - i. Tests and inspections.
 - j. Adjusting.
 - k. Curing.
 - l. Startup and placement into final use and operation.
 8. Area Separations: Identify each major area of construction for each major portion of the Work. Indicate where each construction activity within a major area must be sequenced or integrated with other construction activities to provide for the following:
 - a. Structural completion.
 - b. Permanent space enclosure.
 - c. Completion of mechanical installation.
 - d. Completion of electrical installation.
 - e. Substantial Completion.
- E. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, Substantial Completion, and Final Completion.
- F. Cost Correlation: At the head of schedule, provide a cost correlation line, indicating planned and actual costs. On the line, show dollar volume of the Work performed as of dates used for preparation of payment requests.
1. Refer to Division 01 Section "Payment Procedures" for cost reporting and payment procedures.
 2. Contractor shall assign cost to construction activities on the CPM schedule. Costs shall not be assigned to submittal activities unless specified otherwise but may, with Architect's approval, be assigned to fabrication and delivery activities. Costs shall be under required principal subcontracts for testing and commissioning activities, operation and maintenance manuals, punch list activities, Project Record Documents, and demonstration and training (if applicable), in the amount of 5 percent of the Contract Sum.
 3. Each activity cost shall reflect an accurate value subject to approval by Architect.

4. Total cost assigned to activities shall equal the total Contract Sum.

G. Contract Modifications: For each proposed contract modification and concurrent with its submission, prepare a time-impact analysis using fragnets to demonstrate the effect of the proposed change on the overall project schedule.

2.3 PRELIMINARY CONSTRUCTION SCHEDULE

A. Bar-Chart Schedule: Submit preliminary horizontal bar-chart-type construction schedule within seven days of date established for the Notice of Award.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line. Outline significant construction activities for first 60 days of construction. Include skeleton diagram for the remainder of the Work and a cash requirement prediction based on indicated activities.

2.4 CONTRACTOR'S CONSTRUCTION SCHEDULE (CPM SCHEDULE)

A. General: Prepare network diagrams using AON (activity-on-node) format.

B. CPM Schedule: Prepare Contractor's Construction Schedule using a computerized, time-scaled CPM network analysis diagram for the Work.

1. Develop network diagram in sufficient time to submit CPM schedule so it can be accepted for use no later than 30 days after date established for the Notice of Award.

a. Failure to include any work item required for performance of this Contract shall not excuse Contractor from completing all work within applicable completion dates, regardless of Architect's approval of the schedule.

2. Conduct educational workshops to train and inform key Project personnel, including subcontractors' personnel, in proper methods of providing data and using CPM schedule information.

3. Establish procedures for monitoring and updating CPM schedule and for reporting progress. Coordinate procedures with progress meeting and payment request dates.

4. Use "one workday" as the unit of time. Include list of nonworking days and holidays incorporated into the schedule.

C. CPM Schedule Preparation: Prepare a list of all activities required to complete the Work. Using the preliminary network diagram, prepare a skeleton network to identify probable critical paths.

1. Activities: Indicate the estimated time duration, sequence requirements, and relationship of each activity in relation to other activities. Include estimated time frames for the following activities:

a. Preparation and processing of submittals.

b. Mobilization and demobilization.

c. Purchase of materials.

d. Delivery.

e. Fabrication.

f. Utility interruptions.

g. Installation.

h. Work by Owner that may affect or be affected by Contractor's activities.

i. Testing and commissioning.

2. Critical Path Activities: Identify critical path activities, including those for interim completion dates. Scheduled start and completion dates shall be consistent with Contract milestone dates.
 3. Processing: Process data to produce output data on a computer-drawn, time-scaled network. Revise data, reorganize activity sequences, and reproduce as often as necessary to produce the CPM schedule within the limitations of the Contract Time.
 4. Format: Mark the critical path. Locate the critical path near center of network; locate paths with most float near the edges.
 - a. Subnetworks on separate sheets are permissible for activities clearly off the critical path.
- D. Initial Issue of Schedule: Prepare initial network diagram from a list of straight "early start-total float" sort. Identify critical activities. Prepare tabulated reports showing the following:
1. Contractor or subcontractor and the Work or activity.
 2. Description of activity.
 3. Principal events of activity.
 4. Immediate preceding and succeeding activities.
 5. Early and late start dates.
 6. Early and late finish dates.
 7. Activity duration in workdays.
 8. Total float or slack time.
 9. Average size of workforce.
 10. Dollar value of activity (coordinated with the Schedule of Values).
- E. Schedule Updating: Concurrent with making revisions to schedule, prepare tabulated reports showing the following:
1. Identification of activities that have changed.
 2. Changes in early and late start dates.
 3. Changes in early and late finish dates.
 4. Changes in activity durations in workdays.
 5. Changes in the critical path.
 6. Changes in total float or slack time.
 7. Changes in the Contract Time.
- F. Value Summaries: Prepare two cumulative value lists, sorted by finish dates.
1. In first list, tabulate activity number, early finish date, dollar value, and cumulative dollar value.
 2. In second list, tabulate activity number, late finish date, dollar value, and cumulative dollar value.
 3. In subsequent issues of both lists, substitute actual finish dates for activities completed as of list date.
 4. Prepare list for ease of comparison with payment requests; coordinate timing with progress meetings.
 - a. In both value summary lists, tabulate "actual percent complete" and "cumulative value completed" with total at bottom.
 - b. Submit value summary printouts one week before each regularly scheduled progress meeting.

2.5 REPORTS

- A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:

1. List of subcontractors at Project site.
2. List of separate contractors at Project site.
3. Approximate count of personnel at Project site.
4. Equipment at Project site.
5. Material deliveries.
6. High and low temperatures and general weather conditions.
7. Accidents.
8. Meetings and significant decisions.
9. Unusual events (refer to special reports).
10. Stoppages, delays, shortages, and losses.
11. Meter readings and similar recordings.
12. Emergency procedures.
13. Orders and requests of authorities having jurisdiction.
14. Change Orders received and implemented.
15. Construction Change Directives received and implemented.
16. Services connected and disconnected.
17. Equipment or system tests and startups.
18. Partial Completions and occupancies.
19. Substantial Completions authorized.

- B. Material Location Reports: At monthly intervals, prepare and submit a comprehensive list of materials delivered to and stored at Project site. List shall be cumulative, showing materials previously reported plus items recently delivered. Include with list a statement of progress on and delivery dates for materials or items of equipment fabricated or stored away from Project site.
- C. Field Condition Reports: Immediately on discovery of a difference between field conditions and the Contract Documents, prepare and submit a detailed report. Submit with a request for interpretation. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.

2.6 SPECIAL REPORTS

- A. General: Submit special reports directly to Owner within two day(s) of an occurrence. Distribute copies of report to parties affected by the occurrence.
- B. Reporting Unusual Events: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons participating, response by Contractor's personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.

PART 3 - EXECUTION

3.1 CONTRACTOR'S CONSTRUCTION SCHEDULE

- A. Contractor's Construction Schedule Updating: At **monthly intervals**, update schedule to reflect actual construction progress and activities. Issue schedule one week before each regularly scheduled progress meeting.
1. **Revise schedule immediately after each meeting or other activity** where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
 2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.

3. As the Work progresses, indicate Actual Completion percentage for each activity.
- B. Distribution: Distribute copies of approved schedule to Architect Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.
1. Post copies in Project meeting rooms and temporary field offices.
 2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

END OF SECTION 013200

SECTION 013300 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.
- B. Related Requirements:
 - 1. Section 013200 "Construction Progress Documentation" for submitting schedules and reports, including Contractor's construction schedule.
 - 2. Section 017823 "Operation and Maintenance Data" for submitting operation and maintenance manuals.
 - 3. Section 017839 "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.
 - 4. Section 017900 "Demonstration and Training" for submitting video recordings of demonstration of equipment and training of Owner's personnel.

1.3 DEFINITIONS

- A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action. Action submittals are those submittals indicated in individual Specification Sections as "action submittals."
- B. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as "informational submittals."
- C. File Transfer Protocol (FTP): Communications protocol that enables transfer of files to and from another computer over a network and that serves as the basis for standard Internet protocols. An FTP site is a portion of a network located outside of network firewalls within which internal and external users are able to access files.
- D. Portable Document Format (PDF): An open standard file format licensed by Adobe Systems used for representing documents in a device-independent and display resolution-independent fixed-layout document format.

1.4 ACTION SUBMITTALS

- A. Submittal Schedule: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and

delivery when establishing dates. Include additional time required for making corrections or revisions to submittals noted by Architect and additional time for handling and reviewing submittals required by those corrections.

1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.
2. Initial Submittal: Submit concurrently with startup construction schedule. Include submittals required during the first 60 days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
3. Final Submittal: Submit concurrently with the first complete submittal of Contractor's construction schedule.
 - a. Submit revised submittal schedule to reflect changes in current status and timing for submittals.
4. Format: Arrange the following information in a tabular format:
 - a. Scheduled date for first submittal.
 - b. Specification Section number and title.
 - c. Submittal category: Action; informational.
 - d. Name of subcontractor.
 - e. Description of the Work covered.
 - f. Scheduled date for Architect's final release or approval.
 - g. Scheduled date of fabrication.
 - h. Scheduled dates for purchasing.
 - i. Scheduled dates for installation.
 - j. Activity or event number.

1.5 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

- A. Architect's Digital Data Files: Electronic digital data files of the Contract Drawings may be obtained from the Architect for Contractor's use in preparing submittals.
 1. Architect may furnish Contractor one set of digital data drawing files of the Contract Drawings for use in preparing Shop Drawings and Project record drawings.
 - a. Architect makes no representations as to the accuracy or completeness of digital data drawing files as they relate to the Contract Drawings.
 - b. Contractor shall execute a data licensing agreement in the form of Agreement included in Project Manual.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
 1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
 2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
 3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
 4. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.

- a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
1. Initial Review: Allow 15 days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Architect will advise Contractor when a submittal being processed must be delayed for coordination.
 2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
 3. Resubmittal Review: Allow 15 days for review of each resubmittal.
 4. Sequential Review: Where sequential review of submittals by Architect's consultants, Owner, or other parties is indicated, allow 21 days for initial review of each submittal.
 5. Concurrent Consultant Review: Where the Contract Documents indicate that submittals may be transmitted simultaneously to Architect and to Architect's consultants, allow 15 days for review of each submittal. Submittal will be returned to Architect before being returned to Contractor.
- D. Electronic Submittals: Identify and incorporate information in each electronic submittal file as follows:
1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
 2. Name file with submittal number or other unique identifier, including revision identifier.
 - a. File name shall use project identifier and Specification Section number followed by a decimal point and then a sequential number (e.g., LNHS-061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., LNHS-061000.01.A).
 3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
 4. Transmittal Form for Electronic Submittals: Use electronic form acceptable to Owner, containing the following information:
 - a. Project name.
 - b. Date.
 - c. Name and address of Architect.
 - d. Name of Contractor.
 - e. Name of firm or entity that prepared submittal.
 - f. Names of subcontractor, manufacturer, and supplier.
 - g. Category and type of submittal.
 - h. Submittal purpose and description.
 - i. Specification Section number and title.
 - j. Specification paragraph number or drawing designation and generic name for each of multiple items.
 - k. Drawing number and detail references, as appropriate.
 - l. Location(s) where product is to be installed, as appropriate.
 - m. Related physical samples submitted directly.
 - n. Indication of full or partial submittal.
 - o. Transmittal number, numbered consecutively.
 - p. Submittal and transmittal distribution record.
 - q. Other necessary identification.
 - r. Remarks.

5. Metadata: Include the following information as keywords in the electronic submittal file metadata:
 - a. Project name.
 - b. Number and title of appropriate Specification Section.
 - c. Manufacturer name.
 - d. Product name.
- E. Options: Identify options requiring selection by Architect.
- F. Deviations and Additional Information: On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Architect on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same identification information as related submittal.
- G. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
 1. Note date and content of previous submittal.
 2. Note date and content of revision in label or title block and clearly indicate extent of revision.
 3. Resubmit submittals until they are marked with approval notation from Architect's action stamp.
- H. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.
- I. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with approval notation from Architect's action stamp.

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEDURES

- A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.
 1. Submit electronic submittals via email as PDF electronic files.
 - a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
 2. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
 - a. Provide a digital signature with digital certificate on electronically submitted certificates and certifications where indicated.
- B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
 1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
 2. Mark each copy of each submittal to show which products and options are applicable.
 3. Include the following information, as applicable:

- a. Manufacturer's catalog cuts.
 - b. Manufacturer's product specifications.
 - c. Standard color charts.
 - d. Statement of compliance with specified referenced standards.
 - e. Testing by recognized testing agency.
 - f. Application of testing agency labels and seals.
 - g. Notation of coordination requirements.
 - h. Availability and delivery time information.
4. For equipment, include the following in addition to the above, as applicable:
- a. Wiring diagrams showing factory-installed wiring.
 - b. Printed performance curves.
 - c. Operational range diagrams.
 - d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.
5. Submit Product Data before or concurrent with Samples.
6. Submit Product Data in the following format:
- a. PDF electronic file.
- C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale.
1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:
 - a. Identification of products.
 - b. Schedules.
 - c. Compliance with specified standards.
 - d. Notation of coordination requirements.
 - e. Notation of dimensions established by field measurement.
 - f. Relationship and attachment to adjoining construction clearly indicated.
 - g. Seal and signature of professional engineer if specified.
 2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches, but no larger than 30 by 42 inches.
 3. Submit Shop Drawings in the following format:
 - a. PDF electronic file.
- D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.
1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
 2. Identification: Attach label on unexposed side of Samples that includes the following:
 - a. Generic description of Sample.
 - b. Product name and name of manufacturer.
 - c. Sample source.
 - d. Number and title of applicable Specification Section.
 - e. Specification paragraph number and generic name of each item.

3. For projects where electronic submittals are required, provide corresponding electronic submittal of Sample transmittal, digital image file illustrating Sample characteristics, and identification information for record.
 4. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.
 - a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
 - b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.
 5. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.
 - a. Number of Samples: Submit one full set(s) of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Architect will return submittal with options selected.
 6. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.
 - a. Number of Samples: Submit two sets of Samples. Architect will retain one Sample sets; remainder will be returned.
 - 1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
 - 2) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least three sets of paired units that show approximate limits of variations.
- E. Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:
1. Type of product. Include unique identifier for each product indicated in the Contract Documents or assigned by Contractor if none is indicated.
 2. Manufacturer and product name, and model number if applicable.
 3. Number and name of room or space.
 4. Location within room or space.
 5. Submit product schedule in the following format:
 - a. PDF electronic file.
- F. Coordination Drawing Submittals: Comply with requirements specified in Section 013100 "Project Management and Coordination."
- G. Contractor's Construction Schedule: Comply with requirements specified in Section 013200 "Construction Progress Documentation."

- H. Application for Payment and Schedule of Values: Comply with requirements specified in Section 012900 "Payment Procedures."
- I. Test and Inspection Reports and Schedule of Tests and Inspections Submittals: Comply with requirements specified in Section 014000 "Quality Requirements."
- J. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Section 017700 "Closeout Procedures."
- K. Maintenance Data: Comply with requirements specified in Section 017823 "Operation and Maintenance Data."
- L. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.
- M. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of Welding Procedure Specification and Procedure Qualification Record on AWS forms. Include names of firms and personnel certified.
- N. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.
- O. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.
- P. Product Certificates: Submit written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.
- Q. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.
- R. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.
- S. Product Test Reports: Submit written reports indicating that current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.
- T. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:
 - 1. Name of evaluation organization.
 - 2. Date of evaluation.
 - 3. Time period when report is in effect.
 - 4. Product and manufacturers' names.
 - 5. Description of product.
 - 6. Test procedures and results.
 - 7. Limitations of use.

- U. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.
- V. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.
- W. Field Test Reports: Submit written reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.
- X. Design Data: Prepare and submit written and graphic information, including, but not limited to, performance and design criteria, list of applicable codes and regulations, and calculations. Include list of assumptions and other performance and design criteria and a summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Include page numbers.

2.2 DELEGATED-DESIGN SERVICES

- A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
 - 1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.
- B. Delegated-Design Services Certification: In addition to Shop Drawings, Product Data, and other required submittals, submit digitally signed PDF electronic file, signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.
 - 1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.

PART 3 - EXECUTION

3.1 CONTRACTOR'S REVIEW

- A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.
- B. Project Closeout and Maintenance Material Submittals: See requirements in Section 017700 "Closeout Procedures."
- C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT'S ACTION

- A. Action Submittals: Architect will review each submittal, make marks to indicate corrections or revisions required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action.
- B. Informational Submittals: Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.
- C. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Architect.
- D. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.
- E. Submittals not required by the Contract Documents may be returned by the Architect without action.

END OF SECTION 013300

**SECTION 013310 - AGREEMENT & WAIVER FOR USE OF ELECTRONIC INFORMATION &
DATA**

PROJECT:

PART 1 - GENERAL

- 1.1 The Architect, at his sole discretion and without obligation, makes graphic portions of the contract documents available for use by the contractor in electronic format. These electronic documents are proprietary, and remain the Architect's Instruments of Service and shall be for use solely with respect to this project, as provided in the Standard Form of Agreement between Owner/Architect.
- 1.2 Electronic files shall be released only after bids have been received for the project and contracts have been signed with the contractors.
- 1.3 The contractor shall acknowledge receipt of digital files format for this project. These files are provided as a convenience to the User, for use in preparing shop drawings and/or coordination drawings related to the construction of the above project only. These files and the information contained within are the property of LWC Incorporated and may not be reproduced or used in any format except in conjunction with the above project.
- 1.4 The User acknowledges that the information provided in these files is not a substitution or replacement for the Contract Documents and does not become a Contract Document. The User acknowledges that LWC Incorporated does not make warranty or representation that the information contained in these files reflects the Contract Documents in their entirety. The User assumes full responsibility in the use of these files, including the responsibility to see that all manual modifications, addenda, bulletins, clarification, Supplemental Instruction, and Change Orders to the drawings executed as a part of the Contract Documents have been incorporated.
- 1.5 The User acknowledges that the furnishing of these files in no way relieves the User from the responsibility for the preparation of shop drawings or other submittals as set forth in the Contract between the Contractor and Owner.
- 1.6 Digital documents are available in DWG Format for a cost of \$100 per sheet. Digital models are available in RVT Format for a cost of \$1,000 minimum per model per project or \$.03 per gross square foot of project area per model per project, whichever is greater. Additional file type requests will be evaluated for cost on a case-by-case basis. Charges are for the Architect's time to prepare the documents in the format and version requested. They are available through the Architect's office only.
- 1.7 The User agrees to indemnify, hold harmless, and defend LWC Incorporated and any of their agents from any litigation resulting from the use of (by any means of reproduction or electronic media) these files. The Architect makes no representation regarding fitness for any particular purpose, or suitability for use with any software or hardware, and shall not be responsible or liable for errors, defects, inexactitudes, or anomalies in the data, information, or documents caused by the Architect's or its consultant's computer software or hardware defects or errors; the Architect's or its consultant's transmittal of data, information, or documents electronically or disk transmitted from the Architect's consultants to the Architect. The contractor waives all claims against the Architect, officers, and consultants for any and all damages and losses, or expenses the contractor incurs from such defects or errors in the electronic documents.

Furthermore, the contractor shall indemnify, defend and hold harmless the Architect, and its consultants together with their respective employees and officers, harmless from and against any claims, suits, demands, causes of action, losses, damages or expenses (including all attorney's fees and litigation expenses) attributed to errors or defects in data, information, or documents, including drawings and specifications, resulting from the contractor's distribution of electronic documents to other contractors, persons, or entities.

PART 2 - PRODUCTS

2.1 Not Used

PART 3 - EXECUTION

3.1 Attached "Agreement" shall be submitted with accompanying payment to the Architect prior to delivery of files.

END OF SECTION 013310

AGREEMENT AND WAIVER FOR USE OF ELECTRONIC INFORMATION AND DATA

Project: _____ Commission No.: _____

Owner: _____ To the Attention of: _____

Client: _____

The undersigned requests Digital files for the above project. These files are provided as a convenience to the User, for use in preparing shop drawings and/or coordination drawings related to the construction of the above project only. These files and the information contained within are the property of LWC Incorporated and may not be reproduced or used in any format except in conjunction with the above project.

The User acknowledges that the information provided in these files is not a substitution or replacement for the Contract Documents and does not become a Contract Document. The User acknowledges that LWC Incorporated does not make any warrant or representation that the information contained in these files reflects the Contract Documents in their entirety. The User assumes full responsibility in the use of these files, including the responsibility to see that all manual modifications, addenda, bulletins, clarifications, Supplemental Instructions, and Change Orders to the drawings and models executed as a part of the Contract Documents have been incorporated.

The User further acknowledges that the furnishing of these files in no way relieves the User from the responsibility for the preparation of shop drawings or other submittals as set forth in the Contract between the Contractor and the Client.

The User agrees to indemnify, hold harmless and defend LWC Incorporated and any of their agents from any litigation resulting from the use of (by any means of reproduction or electronic media) these files.

User: _____ Date: _____

Signed: _____ Title: _____

Email: _____

Digital Documents Requested: _____

Method of Delivery: E-Mail FTP Site Compact Disc

All drawing files will be provided without any design firm names or seals contained therein. LWC Incorporated does not warrant the symbology contained within the CAD files, the User is responsible for establishing their own symbology.

Type of Files Requested:	Version* of Files Requested:	No. of DWG Files Requested:
<input type="checkbox"/> DWG	<input type="checkbox"/> AutoCAD _____	_____ x \$100.00 = \$ _____
<input type="checkbox"/> RVT		No. of RVT Files Requested x Gross SF:
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____	_____ x _____ x \$0.03 = \$ _____ ¹

(¹Or \$1,000, whichever is greater)

Please make check payable to: **LWC Incorporated, Accounts Receivable**
(Please pay from this form, no further invoice will be provided)

*Note: RVT files will only be made available in the version currently in use on the project at the time of request.

SECTION 014000 - QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for quality assurance and quality control.
- B. Testing and inspecting services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
 - 1. Specific quality-assurance and -control requirements for individual construction activities are specified in the Sections that specify those activities. Requirements in those Sections may also cover production of standard products.
 - 2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and -control procedures that facilitate compliance with the Contract Document requirements.
 - 3. Requirements for Contractor to provide quality-assurance and -control services required by Architect, Owner, Construction Manager, or authorities having jurisdiction are not limited by provisions of this Section.
 - 4. Specific test and inspection requirements are not specified in this Section.

1.3 DEFINITIONS

- A. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.
- B. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Services do not include contract enforcement activities performed by Architect.
- C. Mockups: Full-size physical assemblies that are constructed on-site. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and, where indicated, qualities of materials and execution; to review coordination, testing, or operation; to show interface between dissimilar materials; and to demonstrate compliance with specified installation tolerances. Mockups are not Samples. Unless otherwise indicated, approved mockups establish the standard by which the Work will be judged.
 - 1. Laboratory Mockups: Full-size physical assemblies constructed at testing facility to verify performance characteristics.
 - 2. Integrated Exterior Mockups: Mockups of the exterior envelope erected separately from the building but on Project site, consisting of multiple products, assemblies, and subassemblies.

3. Room Mockups: Mockups of typical interior spaces complete with wall, floor, and ceiling finishes, doors, windows, millwork, casework, specialties, furnishings and equipment, and lighting.
 - D. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria.
 - E. Product Testing: Tests and inspections that are performed by an NRTL, an NVLAP, or a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.
 - F. Source Quality-Control Testing: Tests and inspections that are performed at the source, e.g., plant, mill, factory, or shop.
 - G. Field Quality-Control Testing: Tests and inspections that are performed on-site for installation of the Work and for completed Work.
 - H. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.
 - I. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.
 1. Use of trade-specific terminology in referring to a trade or entity does not require that certain construction activities be performed by accredited or unionized individuals, or that requirements specified apply exclusively to specific trade(s).
 - J. Experienced: When used with an entity or individual, "experienced" means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.
- 1.4 DELEGATED DESIGN SERVICES
- A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
 1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.
 - B. Delegated Design Services Statement: Submit a statement signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

1.5 CONFLICTING REQUIREMENTS

- A. Referenced Standards: If compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer conflicting requirements that are different, but apparently equal, to Architect for a decision before proceeding.
- B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.6 INFORMATIONAL SUBMITTALS

- A. Contractor's Quality-Control Plan: For quality-assurance and quality-control activities and responsibilities.
- B. Qualification Data: For Contractor's quality-control personnel.
- C. Contractor's Statement of Responsibility: When required by authorities having jurisdiction, submit copy of written statement of responsibility sent to authorities having jurisdiction before starting work on the following systems:
 - 1. Main wind-force-resisting system or a wind-resisting component listed in the wind-force-resisting system quality-assurance plan prepared by Architect.
- D. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.
- E. Schedule of Tests and Inspections: Prepare in tabular form and include the following:
 - 1. Specification Section number and title.
 - 2. Entity responsible for performing tests and inspections.
 - 3. Description of test and inspection.
 - 4. Identification of applicable standards.
 - 5. Identification of test and inspection methods.
 - 6. Number of tests and inspections required.
 - 7. Time schedule or time span for tests and inspections.
 - 8. Requirements for obtaining samples.
 - 9. Unique characteristics of each quality-control service.

1.7 CONTRACTOR'S QUALITY-CONTROL PLAN

- A. Quality-Control Plan, General: Submit quality-control plan within 10 days of Notice to Proceed, and not less than five days prior to preconstruction conference. Submit in format acceptable to Architect. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities. Coordinate with Contractor's construction schedule.
- B. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.

- C. Testing and Inspection: In quality-control plan, include a comprehensive schedule of Work requiring testing or inspection, including the following:
 - 1. Contractor-performed tests and inspections including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections.
 - 2. Special inspections required by authorities having jurisdiction and indicated on the "Statement of Special Inspections."
 - 3. Owner-performed tests and inspections indicated in the Contract Documents, including tests and inspections indicated to be performed by the Commissioning Authority.
- D. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring work into compliance with standards of workmanship established by Contract requirements and approved mockups.
- E. Monitoring and Documentation: Maintain testing and inspection reports including log of approved and rejected results. Include work Architect has indicated as nonconforming or defective. Indicate corrective actions taken to bring nonconforming work into compliance with requirements. Comply with requirements of authorities having jurisdiction.

1.8 REPORTS AND DOCUMENTS

- A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:
 - 1. Date of issue.
 - 2. Project title and number.
 - 3. Name, address, and telephone number of testing agency.
 - 4. Dates and locations of samples and tests or inspections.
 - 5. Names of individuals making tests and inspections.
 - 6. Description of the Work and test and inspection method.
 - 7. Identification of product and Specification Section.
 - 8. Complete test or inspection data.
 - 9. Test and inspection results and an interpretation of test results.
 - 10. Record of temperature and weather conditions at time of sample taking and testing and inspecting.
 - 11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
 - 12. Name and signature of laboratory inspector.
 - 13. Recommendations on retesting and reinspecting.
- B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:
 - 1. Name, address, and telephone number of technical representative making report.
 - 2. Statement on condition of substrates and their acceptability for installation of product.
 - 3. Statement that products at Project site comply with requirements.
 - 4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
 - 5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
 - 6. Statement whether conditions, products, and installation will affect warranty.
 - 7. Other required items indicated in individual Specification Sections.

- C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:
 - 1. Name, address, and telephone number of factory-authorized service representative making report.
 - 2. Statement that equipment complies with requirements.
 - 3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
 - 4. Statement whether conditions, products, and installation will affect warranty.
 - 5. Other required items indicated in individual Specification Sections.

- D. Permits, Licenses, and Certificates: For Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents, established for compliance with standards and regulations bearing on performance of the Work.

1.9 QUALITY ASSURANCE

- A. General: Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

- B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

- C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

- D. Installer Qualifications: A firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

- E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that are similar in material, design, and extent to those indicated for this Project.

- F. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged for the activities indicated.
 - 1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.

- G. Testing Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E 329; and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.
 - 1. NRTL: A nationally recognized testing laboratory according to 29 CFR 1910.7.
 - 2. NVLAP: A testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program.

- H. **Manufacturer's Technical Representative Qualifications:** An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- I. **Factory-Authorized Service Representative Qualifications:** An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- J. **Preconstruction Testing:** Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following:
 - 1. **Testing Agency Responsibilities:** Submit a certified written report of each test, inspection, and similar quality-assurance service to Architect and Commissioning Authority, with copy to Contractor. Interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from the Contract Documents.

1.10 QUALITY CONTROL

- A. **Owner Responsibilities:** Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.
 - 1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspecting they are engaged to perform.
 - 2. Payment for these services will be made from testing and inspecting allowances, as authorized by Change Orders.
 - 3. Costs for retesting and reinspecting construction that replaces or is necessitated by work that failed to comply with the Contract Documents will be charged to Contractor, and the Contract Sum will be adjusted by Change Order.
- B. **Contractor Responsibilities:** Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities required to verify that the Work complies with requirements, whether specified or not.
 - 1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
 - 2. Where services are indicated as Contractor's responsibility, engage a qualified testing agency to perform these quality-control services.
 - a. Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.
 - 3. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspecting will be performed.
 - 4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
 - 5. Testing and inspecting requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
 - 6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.
- C. **Manufacturer's Field Services:** Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 013300 "Submittal Procedures."

- D. **Manufacturer's Technical Services:** Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.
- E. **Retesting/Reinspecting:** Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.
- F. **Testing Agency Responsibilities:** Cooperate with Architect, Commissioning Authority and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.
1. Notify Architect, Commissioning Authority, and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
 2. Determine the location from which test samples will be taken and in which in-situ tests are conducted.
 3. Conduct and interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements.
 4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.
 5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
 6. Do not perform any duties of Contractor.
- G. **Associated Services:** Cooperate with agencies performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:
1. Access to the Work.
 2. Incidental labor and facilities necessary to facilitate tests and inspections.
 3. Adequate quantities of representative samples of materials that require testing and inspecting. Assist agency in obtaining samples.
 4. Facilities for storage and field curing of test samples.
 5. Delivery of samples to testing agencies.
 6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
 7. Security and protection for samples and for testing and inspecting equipment at Project site.
- H. **Coordination:** Coordinate sequence of activities to accommodate required quality-assurance and -control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.
1. Schedule times for tests, inspections, obtaining samples, and similar activities.
- I. **Schedule of Tests and Inspections:** Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents as a component of Contractor's quality-control plan. Coordinate and submit concurrently with Contractor's construction schedule. Update as the Work progresses.
1. **Distribution:** Distribute schedule to Owner, Architect, Commissioning Authority, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

1.11 SPECIAL TESTS AND INSPECTIONS

- A. Special Tests and Inspections: Owner will engage a qualified testing agency to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner, as follows:

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 ACCEPTABLE TESTING AGENCIES

- A. Refer to individual sections for required or acceptable testing agencies for each system.

3.2 TEST AND INSPECTION LOG

- A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:
 - 1. Date test or inspection was conducted.
 - 2. Description of the Work tested or inspected.
 - 3. Date test or inspection results were transmitted to Architect.
 - 4. Identification of testing agency or special inspector conducting test or inspection.
- B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Architect's, Commissioning Authority's, reference during normal working hours.

3.3 REPAIR AND PROTECTION

- A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.
 - 1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 017300 "Execution."
- B. Protect construction exposed by or for quality-control service activities.
- C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION 014000

SECTION 014200 - REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. General: Basic Contract definitions are included in the Conditions of the Contract.
- B. "Approved": When used to convey Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.
- C. "Directed": A command or instruction by Architect. Other terms including "requested," "authorized," "selected," "required," and "permitted" have the same meaning as "directed."
- D. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."
- E. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.
- F. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- G. "Install": Operations at Project site including unloading, temporarily storing, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.
- H. "Provide": Furnish and install, complete and ready for the intended use.
- I. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

1.3 INDUSTRY STANDARDS

- A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.

- B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.
- C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.
 - 1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.

1.4 ABBREVIATIONS AND ACRONYMS

- A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities indicated in Thomson Gale's "Encyclopedia of Associations" or in Columbia Books' "National Trade & Professional Associations of the U.S."
- B. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

AA	Aluminum Association (The) www.aluminum.org	(703) 358-2960
AABC	Associated Air Balance Council www.aabchq.com	(202) 737-0202
AAMA	American Architectural Manufacturers Association www.aamanet.org	(847) 303-5664
AASHTO	American Association of State Highway and Transportation Officials www.transportation.org	(202) 624-5800
AATCC	American Association of Textile Chemists and Colorists www.aatcc.org	(919) 549-8141
ABAA	Air Barrier Association of America www.airbarrier.org	(866) 956-5888
ABMA	American Bearing Manufacturers Association www.abma-dc.org	(202) 367-1155
ACI	American Concrete Institute www.concrete.org	(248) 848-3700
ACPA	American Concrete Pipe Association www.concrete-pipe.org	(972) 506-7216
AEIC	Association of Edison Illuminating Companies, Inc. (The) www.aeic.org	(205) 257-2530
AF&PA	American Forest & Paper Association	(800) 878-8878

	www.afandpa.org	(202) 463-2700
AGA	American Gas Association www.aga.org	(202) 824-7000
AHAM	Association of Home Appliance Manufacturers www.aham.org	(202) 872-5955
AHRI	Air-Conditioning, Heating, and Refrigeration Institute, The www.ahrinet.org	(703) 524-8800
AI	Asphalt Institute www.asphaltinstitute.org	(859) 288-4960
AIA	American Institute of Architects (The) www.aia.org	(800) 242-3837 (202) 626-7300
AISC	American Institute of Steel Construction www.aisc.org	(800) 644-2400 (312) 670-2400
AISI	American Iron and Steel Institute www.steel.org	(202) 452-7100
AITC	American Institute of Timber Construction www.aitc-glulam.org	(303) 792-9559
ALSC	American Lumber Standard Committee, Incorporated www.alsc.org	(301) 972-1700
AMCA	Air Movement and Control Association International, Inc. www.amca.org	(847) 394-0150
ANSI	American National Standards Institute www.ansi.org	(202) 293-8020
AOSA	Association of Official Seed Analysts, Inc. www.aosaseed.com	(405) 780-7372
APA	APA - The Engineered Wood Association www.apawood.org	(253) 565-6600
APA	Architectural Precast Association www.archprecast.org	(239) 454-6989
API	American Petroleum Institute www.api.org	(202) 682-8000
ARI	Air-Conditioning & Refrigeration Institute www.ari.org	(703) 524-8800
ARMA	Asphalt Roofing Manufacturers Association www.asphaltroofing.org	(202) 207-0917
ASCE	American Society of Civil Engineers www.asce.org	(800) 548-2723 (703) 295-6300

ASCE/SEI	American Society of Civil Engineers/Structural Engineering Institute (See ASCE)	
ASHRAE	American Society of Heating, Refrigerating and Air-Conditioning Engineers www.ashrae.org	(800) 527-4723 (404) 636-8400
ASME	ASME International (American Society of Mechanical Engineers International) www.asme.org	(800) 843-2763 (973) 882-1170
ASSE	American Society of Sanitary Engineering www.asse-plumbing.org	(440) 835-3040
ASTM	ASTM International (American Society for Testing and Materials International) www.astm.org	(610) 832-9500
ATIS	Alliance for Telecommunications Industry Solutions www.atis.org	(202) 628-6380
AWCMA	American Window Covering Manufacturers Association (Now WCMA)	
AWCI	Association of the Wall and Ceiling Industry www.awci.org	(703) 534-8300
AWI	Architectural Woodwork Institute www.awinet.org	(571) 323-3636
AWPA	American Wood Protection Association (Formerly: American Wood Preservers' Association) www.awpa.com	(205) 733-4077
AWS	American Welding Society www.aws.org	(800) 443-9353 (305) 443-9353
AWWA	American Water Works Association www.awwa.org	(800) 926-7337 (303) 794-7711
BHMA	Builders Hardware Manufacturers Association www.buildershardware.com	(212) 297-2122
BIA	Brick Industry Association (The) www.bia.org	(703) 620-0010
BICSI	BICSI, Inc. www.bicsi.org	(800) 242-7405 (813) 979-1991
BIFMA	BIFMA International (Business and Institutional Furniture Manufacturer's Association International) www.bifma.com	(616) 285-3963

BISSC	Baking Industry Sanitation Standards Committee www.bissc.org	(866) 342-4772
CCC	Carpet Cushion Council www.carpetcushion.org	(610) 527-3880
CDA	Copper Development Association www.copper.org	(800) 232-3282 (212) 251-7200
CEA	Canadian Electricity Association www.canelect.ca	(613) 230-9263
CEA	Consumer Electronics Association www.ce.org	(866) 858-1555 (703) 907-7600
CFFA	Chemical Fabrics & Film Association, Inc. www.chemicalfabricsandfilm.com	(216) 241-7333
CGA	Compressed Gas Association www.cganet.com	(703) 788-2700
CIMA	Cellulose Insulation Manufacturers Association www.cellulose.org	(888) 881-2462 (937) 222-2462
CISCA	Ceilings & Interior Systems Construction Association www.cisca.org	(630) 584-1919
CISPI	Cast Iron Soil Pipe Institute www.cispi.org	(423) 892-0137
CLFMI	Chain Link Fence Manufacturers Institute www.chainlinkinfo.org	(301) 596-2583
CPA	Composite Panel Association www.pbmdf.com	(703) 724-1128
CRI	Carpet and Rug Institute (The) www.carpet-rug.com	(800) 882-8846 (706) 278-3176
CRRC	Cool Roof Rating Council www.coolroofs.org	(866) 465-2523 (510) 485-7175
CRSI	Concrete Reinforcing Steel Institute www.crsi.org	(847) 517-1200 (800) 328-6306
CRRC	Cool Roof Rating Council www.coolroofs.org	(866) 465-2523 (510) 485-7175
CSA	Canadian Standards Association www.csa.ca	(800) 463-6727 (416) 747-4000
CSA	CSA International (Formerly: IAS - International Approval Services) www.csa-international.org	(866) 797-4272 (416) 747-4000

CSI	Construction Specifications Institute (The) www.csinet.org	(800) 689-2900 (703) 684-0300
CSSB	Cedar Shake & Shingle Bureau www.cedarbureau.org	(604) 820-7700
CTI	Cooling Technology Institute (Formerly: Cooling Tower Institute) www.cti.org	(281) 583-4087
DHI	Door and Hardware Institute www.dhi.org	(703) 222-2010
ECA	Electrical Components Association www.ec-central.org	(703)907-8024
EIA	Electronic Industries Alliance www.eia.org	(703) 907-7500
EIMA	EIFS Industry Members Association www.eima.com	(800) 294-3462 (770) 968-7945
EJCDC	Engineers Joint Contract Documents Committee http://content.asce.org/ejcdc/	(703) 295-6000
EJMA	Expansion Joint Manufacturers Association, Inc. www.ejma.org	(914) 332-0040
ESD	ESD Association (Electrostatic Discharge Association) www.esda.org	(315) 339-6937
ETL SEMCO	Intertek ETL SEMCO (Formerly: ITS - Intertek Testing Service NA) www.intertek-ctlsemko.com	(800) 967-5352
FIBA	Federation Internationale de Basketball (The International Basketball Federation) www.fiba.com	41 22 545 00 00
FIVB	Federation Internationale de Volleyball (The International Volleyball Federation) www.fivb.ch	41 21 345 35 35
FM Approvals	FM Approvals LLC www.fmglobal.com	(781) 762-4300
FM Global	FM Global (Formerly: FMG - FM Global) www.fmglobal.com	(401) 275-3000
FRSA	Florida Roofing, Sheet Metal & Air Conditioning Contractors Association, Inc. www.floridarooof.com	(407) 671-3772

FSA	Fluid Sealing Association www.fluidsealing.com	(610) 971-4850
FSC	Forest Stewardship Council www.fsc.org	49 228 367 66 0
GA	Gypsum Association www.gypsum.org	(301) 277-8686
GANA	Glass Association of North America www.glasswebsite.com	(785) 271-0208
GRI	(Part of GSI)	
GS	Green Seal www.greenseal.org	(202) 872-6400
GSI	Geosynthetic Institute www.geosynthetic-institute.org	(610) 522-8440
HI	Hydronics Institute www.gamanet.org	(908) 464-8200
HI/GAMA	Hydronics Institute/Gas Appliance Manufacturers Association Division of Air-Conditioning, Heating, and Refrigeration Institute (AHRI) www.ahrinet.org	(908) 464-8200
HMMA	Hollow Metal Manufacturers Association (Part of NAAMM)	
HPVA	Hardwood Plywood & Veneer Association www.hpva.org	(703) 435-2900
HPW	H. P. White Laboratory, Inc. www.hpwhite.com	(410) 838-6550
IAPSC	International Association of Professional Security Consultants www.iapsc.org	(515) 282-8192
ICBO	International Conference of Building Officials www.iccsafe.org	(888) 422-7233
ICEA	Insulated Cable Engineers Association, Inc. www.icea.net	(770) 830-0369
ICRI	International Concrete Repair Institute, Inc. www.icri.org	(847) 827-0830
ICPA	International Cast Polymer Association www.icpa-hq.org	(703) 525-0320
IEC	International Electrotechnical Commission www.iec.ch	41 22 919 02 11

IEEE	Institute of Electrical and Electronics Engineers, Inc. (The) www.ieee.org	(212) 419-7900
IES	Illuminating Engineering Society of North America www.iesna.org	(703) 525-0320
IEST	Institute of Environmental Sciences and Technology www.iest.org	(847) 255-1561
IGMA	Insulating Glass Manufacturers Alliance www.igmaonline.org	(613) 233-1510
ILI	Indiana Limestone Institute of America, Inc. www.iliai.com	(812) 275-4426
ISA	Instrumentation, Systems, and Automation Society, The www.isa.org	(919) 549-8411
ISO	International Organization for Standardization www.iso.ch	41 22 749 01 11
ISSFA	International Solid Surface Fabricators Association www.issfa.net	(877) 464-7732 (801) 341-7360
ITS	Intertek Testing Service NA (Now ETL SEMCO)	
ITU	International Telecommunication Union www.itu.int/home	41 22 730 51 11
KCMA	Kitchen Cabinet Manufacturers Association www.kcma.org	(703) 264-1690
LGSEA	Light Gauge Steel Engineers Association www.arcat.com	(202) 263-4488
LMA	Laminating Materials Association (Now part of CPA)	
LPI	Lightning Protection Institute www.lightning.org	(800) 488-6864
MBMA	Metal Building Manufacturers Association www.mbma.com	(216) 241-7333
MCA	Metal Construction Association www.metalconstruction.org	(847) 375-4718
MFMA	Maple Flooring Manufacturers Association, Inc. www.maplefloor.org	(888) 480-9138
MFMA	Metal Framing Manufacturers Association, Inc. www.metalframingmfg.org	(312) 644-6610

MH	Material Handling (Now MHIA)	
MHIA	Material Handling Industry of America www.mhia.org	(800) 345-1815 (704) 676-1190
MIA	Marble Institute of America www.marble-institute.com	(440) 250-9222
MPI	Master Painters Institute www.paintinfo.com	(888) 674-8937 (604) 298-7578
MSS	Manufacturers Standardization Society of The Valve and Fittings Industry Inc. www.mss-hq.com	(703) 281-6613
NAAMM	National Association of Architectural Metal Manufacturers www.naamm.org	(630) 942-6591
NACE	NACE International (National Association of Corrosion Engineers International) www.nace.org	(800) 797-6223 (281) 228-6200
NADCA	National Air Duct Cleaners Association www.nadca.com	(202) 737-2926
NAGWS	National Association for Girls and Women in Sport www.aahperd.org/nagws/	(800) 213-7193, ext. 453
NAIMA	North American Insulation Manufacturers Association www.naima.org	(703) 684-0084
NBGQA	National Building Granite Quarries Association, Inc. www.nbgqa.com	(800) 557-2848
NCAA	National Collegiate Athletic Association (The) www.ncaa.org	(317) 917-6222
NCMA	National Concrete Masonry Association www.ncma.org	(703) 713-1900
NCTA	National Cable & Telecommunications Association www.ncta.com	(202) 222-2300
NEBB	National Environmental Balancing Bureau www.nebb.org	(301) 977-3698
NECA	National Electrical Contractors Association www.necanet.org	(301) 657-3110
NeLMA	Northeastern Lumber Manufacturers' Association www.nelma.org	(207) 829-6901
NEMA	National Electrical Manufacturers Association	(703) 841-3200

	www.nema.org	
NETA	InterNational Electrical Testing Association www.netaworld.org	(888) 300-6382 (269) 488-6382
NFHS	National Federation of State High School Associations www.nfhs.org	(317) 972-6900
NFPA	NFPA (National Fire Protection Association) www.nfpa.org	(800) 344-3555 (617) 770-3000
NFRC	National Fenestration Rating Council www.nfrc.org	(301) 589-1776
NGA	National Glass Association www.glass.org	(866) 342-5642 (703) 442-4890
NHLA	National Hardwood Lumber Association www.natlhardwood.org	(800) 933-0318 (901) 377-1818
NLGA	National Lumber Grades Authority www.nlga.org	(604) 524-2393
NOFMA	NOFMA: The Wood Flooring Manufacturers Association (Formerly: National Oak Flooring Manufacturers Association) www.nofma.org	(901) 526-5016
NOMMA	National Ornamental & Miscellaneous Metals Association www.nomma.org	(888) 516-8585
NRCA	National Roofing Contractors Association www.nrca.net	(800) 323-9545 (847) 299-9070
NRMCA	National Ready Mixed Concrete Association www.nrmca.org	(888) 846-7622 (301) 587-1400
NSF	NSF International (National Sanitation Foundation International) www.nsf.org	(800) 673-6275 (734) 769-8010
NSSGA	National Stone, Sand & Gravel Association www.nssga.org	(800) 342-1415 (703) 525-8788
NTMA	National Terrazzo & Mosaic Association, Inc. (The) www.ntma.com	(800) 323-9736 (540) 751-0930
NWFA	National Wood Flooring Association www.nwfa.org	(800) 422-4556 (636) 519-9663
PCI	Precast/Prestressed Concrete Institute www.pci.org	(312) 786-0300
PDI	Plumbing & Drainage Institute www.pdionline.org	(800) 589-8956 (978) 557-0720

PGI	PVC Geomembrane Institute http://pgi-tp.cce.uiuc.edu	(217) 333-3929
PTI	Post-Tensioning Institute www.post-tensioning.org	(248) 848-3180
RCSC	Research Council on Structural Connections www.boltcouncil.org	
RFCI	Resilient Floor Covering Institute www.rfci.com	(706) 882-3833
RIS	Redwood Inspection Service www.redwoodinspection.com	(925) 935-1499
SAE	SAE International www.sae.org	(877) 606-7323 (724) 776-4841
SCAQMD	South Coast Air Quality Management District www.aqmd.com	(909) 396-2000
SCTE	Society of Cable Telecommunications Engineers www.scte.org	(800) 542-5040 (610) 363-6888
SDI	Steel Deck Institute www.sdi.org	(847) 458-4647
SDI	Steel Door Institute www.steeldoor.org	(440) 899-0010
SEFA	Scientific Equipment and Furniture Association www.sefalabs.com	(877) 294-5424 (516) 294-5424
SEI/ASCE	Structural Engineering Institute/American Society of Civil Engineers (See ASCE)	
SIA	Security Industry Association www.siaonline.org	(866) 817-8888 (703) 683-2075
SJI	Steel Joist Institute www.steeljoist.org	(843) 626-1995
SMA	Screen Manufacturers Association www.smacentral.org	(561) 533-0991
SMACNA	Sheet Metal and Air Conditioning Contractors' National Association www.smacna.org	(703) 803-2980
SMPTE	Society of Motion Picture and Television Engineers www.smpte.org	(914) 761-1100
SPFA	Spray Polyurethane Foam Alliance	(800) 523-6154

(Formerly: SPI/SPFD - The Society of the Plastics Industry, Inc.;
 Spray Polyurethane Foam Division)
www.sprayfoam.org

SPIB	Southern Pine Inspection Bureau (The) www.spib.org	(850) 434-2611
SPRI	Single Ply Roofing Industry www.spri.org	(781) 647-7026
SSINA	Specialty Steel Industry of North America www.ssina.com	(800) 982-0355 (202) 342-8630
SSPC	SSPC: The Society for Protective Coatings www.sspc.org	(877) 281-7772 (412) 281-2331
STI	Steel Tank Institute www.steeltank.com	(847) 438-8265
SWI	Steel Window Institute www.steelwindows.com	(216) 241-7333
SWPA	Submersible Wastewater Pump Association www.swpa.org	(847) 681-1868
TCA	Tilt-Up Concrete Association www.tilt-up.org	(319) 895-6911
TCNA	Tile Council of North America, Inc. www.tileusa.com	(864) 646-8453
TEMA	Tubular Exchanger Manufacturers Association www.tema.org	(914) 332-0040
TIA/EIA	Telecommunications Industry Association/Electronic Industries Alliance www.tiaonline.org	(703) 907-7700
TMS	The Masonry Society www.masonrysociety.org	(303) 939-9700
TPI	Truss Plate Institute, Inc. www.tpinst.org	(703) 683-1010
TPI	Turfgrass Producers International www.turfgrassod.org	(800) 405-8873 (847) 649-5555
TRI	Tile Roofing Institute www.tilerroofing.org	(312) 670-4177
UL	Underwriters Laboratories Inc. www.ul.com	(877) 854-3577 (847) 272-8800
UNI	Uni-Bell PVC Pipe Association www.uni-bell.org	(972) 243-3902

USAV	USA Volleyball www.usavolleyball.org	(888) 786-5539 (719) 228-6800
USGBC	U.S. Green Building Council www.usgbc.org	(800) 795-1747
USITT	United States Institute for Theatre Technology, Inc. www.usitt.org	(800) 938-7488 (315) 463-6463
WASTEC	Waste Equipment Technology Association www.wastec.org	(800) 424-2869 (202) 244-4700
WCLIB	West Coast Lumber Inspection Bureau www.wclib.org	(800) 283-1486 (503) 639-0651
WCMA	Window Covering Manufacturers Association www.wcmanet.org	(212) 297-2122
WDMA	Window & Door Manufacturers Association (Formerly: NWWDA - National Wood Window and Door Association) www.wdma.com	(800) 223-2301 (312) 321-6802
WI	Woodwork Institute (Formerly: WIC - Woodwork Institute of California) www.wicnet.org	(916) 372-9943
WMMPA	Wood Moulding & Millwork Producers Association www.wmmpa.com	(800) 550-7889 (530) 661-9591
WSRCA	Western States Roofing Contractors Association www.wsrca.com	(800) 725-0333 (650) 570-5441
WWPA	Western Wood Products Association www.wwpa.org	(503) 224-3930

C. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

DIN	Deutsches Institut für Normung e.V. www.din.de	49 30 2601-0
IAPMO	International Association of Plumbing and Mechanical Officials www.iapmo.org	(909) 472-4100
ICC	International Code Council www.iccsafe.org	(888) 422-7233
ICC-ES	ICC Evaluation Service, Inc. www.icc-es.org	(800) 423-6587 (562) 699-0543

D. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

COE	Army Corps of Engineers www.usace.army.mil	(202) 761-0011
CPSC	Consumer Product Safety Commission www.cpsc.gov	(800) 638-2772 (301) 504-7923
DOC	Department of Commerce www.commerce.gov	(202) 482-2000
DOD	Department of Defense http://dodssp.daps.dla.mil	(215) 697-6257
DOE	Department of Energy www.energy.gov	(202) 586-9220
EPA	Environmental Protection Agency www.epa.gov	(202) 272-0167
FAA	Federal Aviation Administration www.faa.gov	(866) 835-5322
FCC	Federal Communications Commission www.fcc.gov	(888) 225-5322
FDA	Food and Drug Administration www.fda.gov	(888) 463-6332
GSA	General Services Administration www.gsa.gov	(800) 488-3111
HUD	Department of Housing and Urban Development www.hud.gov	(202) 708-1112
LBL	Lawrence Berkeley National Laboratory www.lbl.gov	(510) 486-4000
NCHRP	National Cooperative Highway Research Program (See TRB)	
NIST	National Institute of Standards and Technology www.nist.gov	(301) 975-6478
OSHA	Occupational Safety & Health Administration www.osha.gov	(800) 321-6742 (202) 693-1999
PBS	Public Buildings Service (See GSA)	
PHS	Office of Public Health and Science http://www.hhs.gov/ophs/	(202) 690-7694

www.wbdg.org/ccb

FTMS	Federal Test Method Standard (See FS)	
MIL	(See MILSPEC)	
MIL-STD	(See MILSPEC)	
MILSPEC	Military Specification and Standards Available from Department of Defense Single Stock Point http://dodssp.daps.dla.mil	(215) 697-2664
UFAS	Uniform Federal Accessibility Standards Available from Access Board www.access-board.gov	(800) 872-2253 (202) 272-0080

F. State Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

CBHF	State of California, Department of Consumer Affairs Bureau of Home Furnishings and Thermal Insulation www.dca.ca.gov/bhfti	(800) 952-5210 (916) 574-2041
CCR	California Code of Regulations www.calregs.com	(916) 323-6815
CDHS	California Department of Health Services www.dhcs.ca.gov	(916) 445-4171
CDPH	California Department of Public Health, Indoor Air Quality Section www.cal-iaq.org	
CPUC	California Public Utilities Commission www.cpuc.ca.gov	(415) 703-2782
TFS	Texas Forest Service Forest Resource Development http://txforestservation.tamu.edu	(979) 458-6606

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 014200

SECTION 015000 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.
- B. Related Requirements:
 - 1. Section 011000 "Summary" for work restrictions and limitations on utility interruptions.

1.3 USE CHARGES

- A. General: Cost for use charges for temporary facilities shall be included in the Contract Sum. Allow other entities to use temporary services and facilities without cost, including, but not limited to, Owner's construction forces, Architect, occupants of Project, testing agencies, and authorities having jurisdiction.
- B. Water Service: Pay water service use charges for water used by all entities for construction operations.
- C. Provide connections and extensions of services as required for construction operations.
- D. Use of Owner existing utilities may be allowed. All connections, disconnections related to construction will be done at Contractors expense.
- E. Electric Power Service from Existing System: If allowed by Owner, electric power from Owner's existing system is available for use without metering and without payment of use charges. Provide connections and extensions of services as required for construction operations.

1.4 SUBMITTALS

- A. Site Plan: Show temporary facilities, utility hookups, staging areas, and parking areas for construction personnel.
- B. Roof and Building Envelope Protection / Temporary Roofing: Where demolition, cutting and patching or any construction operations affects any portion of the new or existing building envelope, the Prime Contractor responsible for the work shall provide all temporary enclosures

to protect the roof system, building envelope, interior of the building and its contents from damage due to intrusion by weather elements such as rain, snow, ice and temperature fluctuations. Contractor shall submit their protection plan to the Architect for review 10 days prior to commencing such work.

- a. Materials and methods to provide temporary enclosure of the building envelope.
 - b. Means to remove, divert or collect water runoff in order to prevent water intrusion, and damage to Owner's property, facility or site.
 - c. Means to enclose building envelope and roof at the end of each day and as necessary. No building component shall be left un-protected from the elements overnight. No building component shall be left un-protected from the elements if precipitation is anticipated or forecast.
 - d. Written acknowledgement from the Prime Contractor responsible for cutting and patching that any damage resulting from inadequate or missing temporary enclosures will be corrected to the Owner's satisfaction and costs borne by the Prime Contractor.
- C. Implementation and Termination Schedule: Within 10 days of date established for commencement of the Work, submit schedule indicating implementation and termination dates of each temporary utility.
- D. Fire-Safety Program: Show compliance with requirements of NFPA 241 and authorities having jurisdiction. Indicate Contractor personnel responsible for management of fire-prevention program.
- E. Dust- and HVAC-Control Plan: Submit coordination drawing and narrative that indicates the dust- and HVAC-control measures proposed for use, proposed locations, and proposed time frame for their operation. Include the following:
1. Locations of dust-control partitions at each phase of work.
 2. HVAC system isolation schematic drawing.
 3. Other dust-control measures.
- F. The location of the temporary construction barriers is indicated on the Drawings. The Owner intends to utilize as much of the existing cafeteria as possible during construction. During this time period the General Contractor shall provide temporary heating and ventilating unit(s) to be utilized from the time the temporary construction barrier is erected and the time the new HVAC system is operational. Refer to Unit Costs and Allowances.
- G. Noise and Vibration Control Plan: Identify construction activities that may impact the occupancy and use of existing spaces within the building or adjacent existing buildings, whether occupied by others, or occupied by the Owner.
1. Indicate activities that may disturb building occupants and that are planned to be performed during non-standard working hours as coordinated with the Owner.
- 1.5 QUALITY ASSURANCE
- A. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.

- B. Tests and Inspections: Arrange for authorities having jurisdiction to test and inspect each temporary utility before use. Obtain required certifications and permits.

1.6 PROJECT CONDITIONS

- A. Temporary Use of Permanent Facilities: Engage Installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Pavement: Provide IDOT standards for pavement materials used for temporary surfaces and repairs.
- B. Chain-Link Fencing: Minimum 2-inch (50-mm), 0.148-inch- (3.76-mm-) thick, galvanized steel, chain-link fabric fencing; minimum 6 feet (1.8 m) high with galvanized steel pipe posts; minimum 2-3/8-inch- (60-mm-) OD line posts and 2-7/8-inch- (73-mm-) OD corner and pull posts, with 1-5/8-inch- (42-mm-) OD top rails.
- C. Lumber and Plywood: Comply with requirements in Division 06 Section - Rough Carpentry.
- D. Gypsum Board: Minimum 1/2 inch (12.7 mm) thick by 48 inches (1219 mm) wide by maximum available lengths; regular-type panels with tapered edges. Comply with ASTM C 36/C 36M.
- E. Insulation: Unfaced mineral-fiber blanket, manufactured from glass, slag wool, or rock wool; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively.
- F. Paint: Comply with requirements in Division 09 painting Sections.
- G. Polyethylene Sheet: Reinforced, fire-resistive sheet, 10-mil (0.25-mm) minimum thickness, with flame-spread rating of 15 or less in accordance with ASTM E84 and passing NFPA 701 Test Method 2.
- H. Dust-Control Adhesive-Surface Walk-Off Mats: Provide mats, minimum 36 by 60 inches (914 by 1524 mm).

2.2 TEMPORARY FACILITIES

- A. Field Offices, General: Prefabricated or mobile units with serviceable finishes, temperature controls, and foundations adequate for normal loading.
- B. Common-Use Field Office: Of sufficient size to accommodate needs of construction personnel. Keep office clean and orderly.

2.3 EQUIPMENT

- A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.
- B. HVAC Equipment: Unless Owner authorizes use of permanent HVAC system, provide vented, self-contained, liquid-propane-gas heaters with thermostatic control.
 - 1. Use of gasoline-burning space heaters, open-flame heaters, or salamander-type heating units is prohibited.
 - 2. Heating Units: Listed and labeled for type of fuel being consumed, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
 - 3. Permanent HVAC System: If Owner authorizes use of permanent HVAC system for temporary use during construction, provide filter with MERV of [8] at each return air grille in system and remove at end of construction.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.

3.2 TEMPORARY UTILITY INSTALLATION

- A. General: Install temporary service or connect to existing service.
 - 1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.
- B. Water Service: Install water service and distribution piping in sizes and pressures adequate for construction.
- C. Sanitary Facilities: Provide temporary toilets, wash facilities, and drinking water for use of construction personnel. Comply with authorities having jurisdiction for type, number, location, operation, and maintenance of fixtures and facilities.
 - 1. Toilets: Use of Owner's existing toilet facilities will not be permitted.
- D. Heating and Cooling: Provide temporary heating and cooling required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of low temperatures or high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed.
 - 1. This requirement is separate from and not related to temporary heating, cooling and ventilating units for occupied areas, identified in Allowances and Unit Pricing sections.

- E. Ventilation and Humidity Control: Provide temporary ventilation required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirements to produce ambient condition required and minimize energy consumption.
- F. Electric Power Service: Provide electric power service and distribution system of sufficient size, capacity, and power characteristics required for construction operations.
 - 1. Install electric power service overhead, unless otherwise indicated.
 - 2. Connect temporary service to Owner's existing power source, as directed by Owner.
- G. Temporary Gas Service: Provide temporary gas service to maintain building services during rerouting / relocation of existing gas lines as indicated.
 - 1. Route line generally as indicated but as necessary to maintain service and allow for construction operations to proceed.
- H. Lighting: Provide temporary lighting with local switching that provides adequate illumination for construction operations, observations, inspections, and traffic conditions.
 - 1. Install and operate temporary lighting that fulfills security and protection requirements without operating entire system.

3.3 SUPPORT FACILITIES INSTALLATION

- A. General: Comply with the following:
 - 1. Provide incombustible construction for offices, shops, and sheds located within construction area or within 30 feet (9 m) of building lines. Comply with NFPA 241.
 - 2. Maintain support facilities until near Substantial Completion. Remove before Substantial Completion. Personnel remaining after Substantial Completion will be permitted to use permanent facilities, under conditions acceptable to Owner.
- B. Temporary Roads and Paved Areas: Construct and maintain temporary roads and paved areas adequate for construction operations. Locate temporary roads and paved areas in same location as permanent roads and paved areas. Extend temporary roads and paved areas, within construction limits indicated, as necessary for construction operations.
- C. Parking: Use designated areas of Owner's existing parking areas for construction personnel.
- D. Dewatering Facilities and Drains: Comply with requirements of authorities having jurisdiction. Maintain Project site, excavations, and construction free of water.
 - 1. Dispose of rainwater in a lawful manner that will not result in flooding Project or adjoining properties nor endanger permanent Work or temporary facilities.
 - 2. Remove snow and ice as required to minimize accumulations.
- E. Temporary Signs: Provide directional or informational signs as required to direct construction personnel or public in and around Project site. Install signs where indicated to inform public and individuals seeking entrance to Project. Unauthorized signs are not permitted.

- F. Waste Disposal Facilities: Provide waste-collection containers in sizes adequate to handle waste from construction operations. Comply with requirements of authorities having jurisdiction. Comply with Division 01 Section "Execution" for progress cleaning requirements.
- G. Lifts and Hoists: Provide facilities necessary for hoisting materials and personnel.
 - 1. Truck cranes and similar devices used for hoisting materials are considered "tools and equipment" and not temporary facilities.

3.4 TEMPORARY ENCLOSURES, SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction in ways and by methods that comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.
- B. Temporary Erosion and Sedimentation Control: Comply with requirements specified and indicated on the Drawings.
- C. Stormwater Control: Comply with authorities having jurisdiction. Provide barriers in and around excavations and subgrade construction to prevent flooding by runoff of stormwater from heavy rains.
- D. Site Enclosure Fence: Before construction operations begins, furnish and install site enclosure fence in a manner that will prevent people and animals from easily entering site except by entrance gates.
 - 1. Extent of Fence: As required to enclose entire Project site.
 - 2. Maintain security by limiting number of keys and restricting distribution to authorized personnel. Provide Owner with one set of keys.
- E. Security Enclosure and Lockup: Install substantial temporary enclosure around partially completed areas of construction. Provide lockable entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security.
- F. Barricades, Warning Signs, and Lights: Comply with requirements of authorities having jurisdiction for erecting structurally adequate barricades, including warning signs and lighting.
- G. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weathertight enclosure for building exterior.
 - 1. Temporary Enclosures: No construction operations, cutting and patching work affecting the new or existing building envelope shall occur until a plan for temporary patching, protecting and waterproofing of the building element is submitted for review by the Architect.
- H. Temporary Partitions: Provide floor-to-ceiling dustproof partitions to limit dust and dirt migration and to separate areas occupied by Owner from fumes and noise.

1. Construct dustproof partitions with gypsum wallboard with joints taped on occupied side, and fire-retardant plywood on construction operations side.
 2. Insulate partitions to provide noise protection to occupied areas.
 3. Seal joints and perimeter. Equip partitions with dustproof doors and security locks.
 4. Protect air-handling equipment.
 5. Weather strip openings.
 6. Provide walk-off mats at each entrance through temporary partition.
- I. Temporary Fire Protection: Install and maintain temporary fire-protection facilities of types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 241.
1. Each Contractor shall provide, maintain, and have readily accessible, approved type extinguishers when working adjacent to hazardous areas such as painting and welding. Personnel working on the Project shall be familiarized with the locations and operation of fire extinguishers.
 - a. Use of an open flame prohibited.
 - b. Prohibit smoking on Project site, or as may be required by Owner.
 - c. Prohibit the use of all tobacco products within new or existing building areas.
 2. Supervise welding operations, combustion-type temporary heating units, and similar sources of fire ignition according to requirements of authorities having jurisdiction.
 3. Develop and supervise an overall fire-prevention and -protection program for personnel at Project site. Review needs with local fire department and establish procedures to be followed. Instruct personnel in methods and procedures. Post warnings and information.
 4. Until fire protection needs are supplied by permanent facilities, install and maintain temporary fire protection facilities of the types needed to protect against reasonably predicable and controllable fire losses. Comply with NFPA 10 “Standard for Portable Fire Extinguishers and NFPA 241 “Standard for Safeguarding Construction, Alterations and Demolition Operations.”

3.5 OPERATION, TERMINATION, AND REMOVAL

- A. Maintenance: Maintain facilities in good operating condition until removal.
1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.
- B. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.
- C. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.

2. At Substantial Completion, clean and renovate permanent facilities used during construction period. Comply with final cleaning requirements specified in Division 01 Section "Closeout Procedures."

END OF SECTION 015000

SECTION 016000 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.
- B. Related Requirements:
 - 1. Section 012500 "Substitution Procedures" for requests for substitutions.
 - 2. Section 014200 "References" for applicable industry standards for products specified.

1.3 DEFINITIONS

- A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
 - 1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
 - 2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
 - 3. Comparable Product: Product that is demonstrated and approved through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.
- B. Basis-of-Design Product Specification: A specification in which a specific manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of additional manufacturers named in the specification.

1.4 ACTION SUBMITTALS

- A. Comparable Product Requests: Submit request for consideration of each comparable product. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
 - 1. Include data to indicate compliance with the requirements specified in "Comparable Products" Article.

2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within one week of receipt of a comparable product request. Architect will notify Contractor of approval or rejection of proposed comparable product request within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.
 - a. Form of Approval: As specified in Section 013300 "Submittal Procedures."
 - b. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.
- B. Basis-of-Design Product Specification Submittal: Comply with requirements in Section 013300 "Submittal Procedures." Show compliance with requirements.

1.5 QUALITY ASSURANCE

- A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.
 1. Each contractor is responsible for providing products and construction methods compatible with products and construction methods of other contractors.
 2. If a dispute arises between contractors over concurrently selectable but incompatible products, Architect will determine which products shall be used.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.
- B. Delivery and Handling:
 1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
 2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
 3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
 4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.
- C. Storage:
 1. Store products to allow for inspection and measurement of quantity or counting of units.
 2. Store materials in a manner that will not endanger Project structure.
 3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
 4. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
 5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
 6. Protect stored products from damage and liquids from freezing.

7. Provide a secure location and enclosure at Project site for storage of materials and equipment by Owner's construction forces. Coordinate location with Owner.

1.7 PRODUCT WARRANTIES

- A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.
 1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
 2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner.
- B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.
 1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
 2. Specified Form: When specified forms are included with the Specifications, prepare a written document using indicated form properly executed.
 3. See other Sections for specific content requirements and particular requirements for submitting special warranties.
- C. Submittal Time: Comply with requirements in Section 017700 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

- A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.
 1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
 2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
 3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
 4. Where products are accompanied by the term "as selected," Architect will make selection.
 5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
 6. Or Equal: For products specified by name and accompanied by the term "or equal," or "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.
- B. Product Selection Procedures:
 1. Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

2. Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
 3. Products:
 - a. Restricted List: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered unless otherwise indicated.
 - b. Nonrestricted List: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed, or an unnamed product, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product.
 4. Manufacturers:
 - a. Restricted List: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered unless otherwise indicated.
 - b. Nonrestricted List: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed, or a product by an unnamed manufacturer, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed manufacturer's product.
 5. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.
- C. Visual Matching Specification: Where Specifications require "match Architect's sample", provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.
1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 012500 "Substitution Procedures" for proposal of product.
- D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or similar phrase, select a product that complies with requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

- A. Conditions for Consideration: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with these requirements:
1. Evidence that the proposed product does not require revisions to the Contract Documents, that it is consistent with the Contract Documents and will produce the indicated results, and that it is compatible with other portions of the Work.

2. Detailed comparison of significant qualities of proposed product with those named in the Specifications. Significant qualities include attributes such as performance, weight, size, durability, visual effect, and specific features and requirements indicated.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners, if requested.
5. Samples, if requested.

PART 3 - EXECUTION (Not Used)

END OF SECTION 016000

SECTION 017300 - EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:

1. Construction layout.
2. Field engineering and surveying.
3. Installation of the Work.
4. Cutting and patching.
5. Coordination of Owner-installed products.
6. Progress cleaning.
7. Starting and adjusting.
8. Protection of installed construction.
9. Correction of the Work.

- B. Related Requirements:

1. Section 011000 "Summary" for limits on use of Project site.
2. Section 013300 "Submittal Procedures" for submitting surveys.
3. Section 017700 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, and final cleaning.

1.3 DEFINITIONS

- A. Cutting: Removal of in-place construction necessary to permit installation or performance of other work.
- B. Patching: Fitting and repair work required to restore construction to original conditions after installation of other work.

1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For professional engineer.
- B. Certificates: Submit certificate signed by professional engineer certifying that location and elevation of improvements comply with requirements.
- C. Cutting and Patching Plan: Submit plan describing procedures at least 10 days prior to the time cutting and patching will be performed. Include the following information:

1. Extent: Describe reason for and extent of each occurrence of cutting and patching.
 2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building appearance and other significant visual elements.
 3. Products: List products to be used for patching and firms or entities that will perform patching work.
 4. Dates: Indicate when cutting and patching will be performed.
 5. Utilities and Mechanical and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be relocated and those that will be temporarily out of service. Indicate length of time permanent services and systems will be disrupted.
 - a. Include description of provisions for temporary services and systems during interruption of permanent services and systems.
- D. Landfill Receipts: Submit copy of receipts issued by a landfill facility, licensed to accept hazardous materials, for any hazardous waste disposal.
- E. Certified Surveys: Submit two copies signed by professional engineer.
- F. Final Property Survey: Submit 10 copies showing the Work performed and record survey data.

1.5 QUALITY ASSURANCE

- A. Land Surveyor Qualifications: A professional land surveyor who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing land-surveying services of the kind indicated.
- B. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.
1. Structural Elements: When cutting and patching structural elements, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection
 2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.
 3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
 4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.
- C. Cutting and Patching Conference: Before proceeding, meet at Project site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

- D. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. General: Comply with requirements specified in other Sections.
- B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.
 - 1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, and other construction affecting the Work.
 - 1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, and water-service piping; underground electrical services, and other utilities.
 - 2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.
- B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.
 - 1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
 - 2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
 - 3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.
- C. Written Report: Where a written report listing conditions detrimental to performance of the Work is required by other Sections, include the following:
 - 1. Description of the Work.
 - 2. List of detrimental conditions, including substrates.
 - 3. List of unacceptable installation tolerances.
 - 4. Recommended corrections.
- D. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Existing Utility Information: Furnish information to local utility that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.
- B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.
- C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.
- D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control of Contractor, submit a request for information to Architect according to requirements in Section 013100 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

- A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks. If discrepancies are discovered, notify Architect promptly.
- B. General: Engage a professional engineer to lay out the Work using accepted surveying practices.
 - 1. Establish benchmarks and control points to set lines and levels at each story of construction and elsewhere as needed to locate each element of Project.
 - 2. Establish limits on use of Project site.
 - 3. Establish dimensions within tolerances indicated. Do not scale Drawings to obtain required dimensions.
 - 4. Inform installers of lines and levels to which they must comply.
 - 5. Check the location, level and plumb, of every major element as the Work progresses.
 - 6. Notify Architect when deviations from required lines and levels exceed allowable tolerances.
 - 7. Close site surveys with an error of closure equal to or less than the standard established by authorities having jurisdiction.
- C. Site Improvements: Locate and lay out site improvements, including pavements, grading, fill and topsoil placement, utility slopes, and rim and invert elevations.
- D. Building Lines and Levels: Locate and lay out control lines and levels for structures, building foundations, column grids, and floor levels, including those required for mechanical and electrical work. Transfer survey markings and elevations for use with control lines and levels. Level foundations and piers from two or more locations.
- E. Record Log: Maintain a log of layout control work. Record deviations from required lines and levels. Include beginning and ending dates and times of surveys, weather conditions, name and duty of each survey party member, and types of instruments and tapes used. Make the log available for reference by Architect.

3.4 FIELD ENGINEERING

- A. Identification: Owner will identify existing benchmarks, control points, and property corners.
- B. Reference Points: Locate existing permanent benchmarks, control points, and similar reference points before beginning the Work. Preserve and protect permanent benchmarks and control points during construction operations.
 - 1. Do not change or relocate existing benchmarks or control points without prior written approval of Architect. Report lost or destroyed permanent benchmarks or control points promptly. Report the need to relocate permanent benchmarks or control points to Architect before proceeding.
 - 2. Replace lost or destroyed permanent benchmarks and control points promptly. Base replacements on the original survey control points.
- C. Benchmarks: Establish and maintain a minimum of two permanent benchmarks on Project site, referenced to data established by survey control points. Comply with authorities having jurisdiction for type and size of benchmark.
 - 1. Record benchmark locations, with horizontal and vertical data, on Project Record Documents.
 - 2. Where the actual location or elevation of layout points cannot be marked, provide temporary reference points sufficient to locate the Work.
 - 3. Remove temporary reference points when no longer needed. Restore marked construction to its original condition.
- D. Certified Survey: On completion of foundation walls, major site improvements, and other work requiring field-engineering services, prepare a certified survey showing dimensions, locations, angles, and elevations of construction and sitework.
- E. Final Property Survey: Engage a professional engineer to prepare a final property survey showing significant features (real property) for Project. Include on the survey a certification, signed by professional engineer, that principal metes, bounds, lines, and levels of Project are accurately positioned as shown on the survey.
 - 1. Show boundary lines, monuments, streets, site improvements and utilities, existing improvements and significant vegetation, adjoining properties, acreage, grade contours, and the distance and bearing from a site corner to a legal point.
 - 2. Recording: At Substantial Completion, have the final property survey recorded by or with authorities having jurisdiction as the official "property survey."

3.5 INSTALLATION

- A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.
 - 1. Make vertical work plumb and make horizontal work level.
 - 2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
 - 3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.
 - 4. Maintain minimum headroom clearance of 96 inches in occupied spaces and 90 inches in unoccupied spaces.
- B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

- C. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.
- D. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.
- E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on site and placement in permanent locations.
- F. Tools and Equipment: Do not use tools or equipment that produce harmful noise levels.
- G. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.
- H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.
 - 1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
 - 2. Allow for building movement, including thermal expansion and contraction.
 - 3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.
- I. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.
- J. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

3.6 CUTTING AND PATCHING

- A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.
 - 1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.
- B. Temporary Support: Provide temporary support of work to be cut.
- C. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.
- D. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
 2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
 3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
 4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
 5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
 6. Proceed with patching after construction operations requiring cutting are complete.
- E. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.
1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
 2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.
 - a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
 - b. Restore damaged pipe covering to its original condition.
 3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.
 - a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch. Provide additional coats until patch blends with adjacent surfaces.
 4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
 5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.
- F. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.7 OWNER-INSTALLED PRODUCTS

- A. Site Access: Provide access to Project site for Owner's construction personnel.
- B. Coordination: Coordinate construction and operations of the Work with work performed by Owner's construction personnel.

1. Construction Schedule: Inform Owner of Contractor's preferred construction schedule for Owner's portion of the Work. Adjust construction schedule based on a mutually agreeable timetable. Notify Owner if changes to schedule are required due to differences in actual construction progress.
2. Preinstallation Conferences: Include Owner's construction personnel at preinstallation conferences covering portions of the Work that are to receive Owner's work. Attend preinstallation conferences conducted by Owner's construction personnel if portions of the Work depend on Owner's construction.

3.8 PROGRESS CLEANING

- A. General: Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.
 1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
 2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
 3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.
 - a. Use containers intended for holding waste materials of type to be stored.
 4. Coordinate progress cleaning for joint-use areas where Contractor and other contractors are working concurrently.
- B. Site: Maintain Project site free of waste materials and debris.
- C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.
 1. Remove liquid spills promptly.
 2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.
- D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.
- E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.
- F. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.
- G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 015000 "Temporary Facilities and Controls" and Section 017419 "Construction Waste Management and Disposal."
- H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

- I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.
- J. Limiting Exposures: Supervise construction operations to assure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.9 STARTING AND ADJUSTING

- A. Coordinate startup and adjusting of equipment and operating components with requirements in Section 019113 "General Commissioning Requirements."
- B. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.
- C. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.
- D. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- E. Manufacturer's Field Service: Comply with qualification requirements in Section 014000 "Quality Requirements."

3.10 PROTECTION OF INSTALLED CONSTRUCTION

- A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.
- B. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION 017300

SECTION 017329 - CUTTING AND PATCHING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes procedural requirements for cutting and patching.

1.3 DEFINITIONS

- A. Cutting: Removal of in-place construction necessary to permit installation or performance of other Work.
- B. Patching: Fitting and repair work required to restore surfaces to original conditions after installation of other Work.

1.4 SUBMITTALS

- A. Cutting and Patching Proposal: Submit a proposal describing procedures at least 10 days before the time cutting and patching will be performed, requesting approval to proceed. Include the following information:
 - 1. Extent: Describe cutting and patching, show how they will be performed, and indicate why they cannot be avoided.
 - 2. Architect's Approval: Obtain approval of cutting and patching proposal before cutting and patching. Approval does not waive right to later require removal and replacement of unsatisfactory work.

1.5 QUALITY ASSURANCE

- A. Miscellaneous Elements: Do not cut and patch miscellaneous elements or related components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
 - 1. Water, moisture, or vapor barriers.
 - 2. Membranes and flashings.
- B. Visual Requirements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch construction exposed on the exterior or in occupied spaces in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

- C. Cutting and Patching Conference: Before proceeding, meet at Project site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

1.6 WARRANTY

- A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during cutting and patching operations, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. In-Place Materials: Use materials identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.
 - 1. If identical materials are unavailable or cannot be used, use materials that, when installed, will match the visual and functional performance of in-place materials.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine surfaces to be cut and patched and conditions under which cutting and patching are to be performed.
 - 1. Compatibility: Before patching, verify compatibility with and suitability of substrates, including compatibility with in-place finishes or primers.
 - 2. Proceed with installation only after unsafe or unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Temporary Support: Provide temporary support of Work to be cut.
- B. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

3.3 PERFORMANCE

- A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.
 - 1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

- B. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as possible. Provide materials and comply with installation requirements specified in other Sections.
1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate integrity of installation.
 2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.
- C. Cleaning: Clean areas and spaces where cutting and patching are performed. Completely remove paint, mortar, oils, putty, and similar materials.

END OF SECTION 017329

SECTION 017700 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:
 - 1. Substantial Completion procedures.
 - 2. Final completion procedures.
 - 3. Warranties.
 - 4. Final cleaning.
 - 5. Repair of the Work.
- B. Related Requirements:
 - 1. Section 017300 "Execution" for progress cleaning of Project site.
 - 2. Section 017823 "Operation and Maintenance Data" for operation and maintenance manual requirements.
 - 3. Section 017839 "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.

1.3 ACTION SUBMITTALS

- A. Product Data: For cleaning agents.
- B. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.
- C. Certified List of Incomplete Items: Final submittal at Final Completion.

1.4 CLOSEOUT SUBMITTALS

- A. Certificates of Release: From authorities having jurisdiction.
- B. Certificate of Insurance: For continuing coverage.
- C. Field Report: For pest control inspection.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Schedule of Maintenance Material Items: For maintenance material submittal items specified in other Sections.

1.6 SUBSTANTIAL COMPLETION PROCEDURES

- A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's punch list), indicating the value of each item on the list and reasons why the Work is incomplete.

- B. Submittals Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
2. Submit closeout submittals specified in other Division 01 Sections, including project record documents, operation and maintenance manuals, final completion construction photographic documentation, damage or settlement surveys, property surveys, and similar final record information.
3. Submit closeout submittals specified in individual Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
4. Submit maintenance material submittals specified in individual Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by Architect. Label with manufacturer's name and model number where applicable.
 - a. Schedule of Maintenance Material Items: Prepare and submit schedule of maintenance material submittal items, including name and quantity of each item and name and number of related Specification Section. Obtain Architect's signature for receipt of submittals.
5. Submit test/adjust/balance records.
6. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.

- C. Procedures Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Advise Owner of pending insurance changeover requirements.
2. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.
3. Complete startup and testing of systems and equipment.
4. Perform preventive maintenance on equipment used prior to Substantial Completion.
5. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems. Submit demonstration and training video recordings specified in Section 017900 "Demonstration and Training."
6. Advise Owner of changeover in heat and other utilities.
7. Participate with Owner in conducting inspection and walkthrough with local emergency responders.
8. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
9. Complete final cleaning requirements, including touchup painting.
10. Touch up and otherwise repair and restore marred exposed finishes to eliminate visual defects.

D. Inspection: Submit a written request for inspection to determine Substantial Completion a minimum of 10 days prior to date the work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
2. Results of completed inspection will form the basis of requirements for final completion.

1.7 FINAL COMPLETION PROCEDURES

A. Submittals Prior to Final Completion: Before requesting final inspection for determining final completion, complete the following:

1. Submit a final Application for Payment according to Section 012900 "Payment Procedures."
2. Certified List of Incomplete Items: Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.
4. Submit pest-control final inspection report.

B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of 10 days prior to date the work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.8 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction. Use CSI Form 14.1A.

1. Organize list of spaces in sequential order, starting with exterior areas first.
2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
3. Include the following information at the top of each page:
 - a. Project name.
 - b. Date.
 - c. Name of Architect.
 - d. Name of Contractor.
 - e. Page number.
4. Submit list of incomplete items in the following format:

- a. MS Excel electronic file. Architect will return annotated file.

1.9 SUBMITTAL OF PROJECT WARRANTIES

- A. Time of Submittal: Submit written warranties on request of Architect for designated portions of the Work where commencement of warranties other than date of Substantial Completion is indicated, or when delay in submittal of warranties might limit Owner's rights under warranty.
- B. Partial Occupancy: Submit properly executed warranties within 15 days of completion of designated portions of the Work that are completed and occupied or used by Owner during construction period by separate agreement with Contractor.
- C. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.
 - 1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper.
 - 2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
 - 3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.
 - 4. Warranty Electronic File: Scan warranties and bonds and assemble complete warranty and bond submittal package into a single indexed electronic PDF file with links enabling navigation to each item. Provide bookmarked table of contents at beginning of document.
- D. Provide additional copies of each warranty to include in operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.
 - 1. Use cleaning products that comply with Green Seal's GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels.

PART 3 - EXECUTION

3.1 FINAL CLEANING

- A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.
- B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a designated portion of Project:
 - a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
 - b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
 - c. Rake grounds that are neither planted nor paved to a smooth, even-textured surface.
 - d. Remove tools, construction equipment, machinery, and surplus material from Project site.
 - e. Remove snow and ice to provide safe access to building.
 - f. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
 - g. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
 - h. Sweep concrete floors broom clean in unoccupied spaces.
 - i. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean according to manufacturer's recommendations if visible soil or stains remain.
 - j. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Polish mirrors and glass, taking care not to scratch surfaces.
 - k. Remove labels that are not permanent.
 - l. Wipe surfaces of mechanical and electrical equipment and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
 - m. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
 - n. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
 - o. Clean ducts, blowers, and coils if units were operated without filters during construction or that display contamination with particulate matter on inspection.
 - 1) Clean HVAC system in compliance with NADCA Standard 1992-01. Provide written report on completion of cleaning.
 - p. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency.
 - q. Leave Project clean and ready for occupancy.

- C. Pest Control: Comply with pest control requirements in Section 015000 "Temporary Facilities and Controls." Prepare written report.
- D. Construction Waste Disposal: Comply with waste disposal requirements in Section 015000 "Temporary Facilities and Controls" and Section 017419 "Construction Waste Management and Disposal."

3.2 REPAIR OF THE WORK

- A. Complete repair and restoration operations before requesting inspection for determination of Substantial Completion.
- B. Repair or remove and replace defective construction. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment. Where damaged or worn items cannot be repaired or restored, provide replacements. Remove and replace operating components that cannot be repaired. Restore damaged construction and permanent facilities used during construction to specified condition.

1. Remove and replace chipped, scratched, and broken glass, reflective surfaces, and other damaged transparent materials.
2. Touch up and otherwise repair and restore marred or exposed finishes and surfaces. Replace finishes and surfaces that that already show evidence of repair or restoration.
 - a. Do not paint over "UL" and other required labels and identification, including mechanical and electrical nameplates. Remove paint applied to required labels and identification.
3. Replace parts subject to operating conditions during construction that may impede operation or reduce longevity.
4. Replace burned-out bulbs, bulbs noticeably dimmed by hours of use, and defective and noisy starters in fluorescent and mercury vapor fixtures to comply with requirements for new fixtures.

END OF SECTION 017700

SECTION 017823 - OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:
 - 1. Operation and maintenance documentation directory.
 - 2. Emergency manuals.
 - 3. Operation manuals for systems, subsystems, and equipment.
 - 4. Product maintenance manuals.
 - 5. Systems and equipment maintenance manuals.
- B. Related Requirements:
 - 1. Section 013300 "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.

1.3 DEFINITIONS

- A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.
- B. Subsystem: A portion of a system with characteristics similar to a system.

1.4 CLOSEOUT SUBMITTALS

- A. Manual Content: Operations and maintenance manual content is specified in individual Specification Sections to be reviewed at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.
 - 1. Architect and Commissioning Authority will comment on whether content of operations and maintenance submittals are acceptable.
 - 2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.
- B. Format: Submit operations and maintenance manuals in the following format:
 - 1. PDF electronic file. Assemble each manual into a composite electronically indexed file. Submit on digital media acceptable to Architect.

- a. Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically linked operation and maintenance directory.
 - b. Enable inserted reviewer comments on draft submittals.
- C. Initial Manual Submittal: Submit draft copy of each manual at least 30 days before commencing demonstration and training. Architect and Commissioning Authority will comment on whether general scope and content of manual are acceptable.
- D. Final Manual Submittal: Submit each manual in final form prior to requesting inspection for Substantial Completion and at least 15 days before commencing demonstration and training. Architect and Commissioning Authority will return copy with comments.
1. Correct or revise each manual to comply with Architect's and Commissioning Authority's comments. Submit copies of each corrected manual within 15 days of receipt of Architect's and Commissioning Authority's comments and prior to commencing demonstration and training.

PART 2 - PRODUCTS

2.1 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY

- A. Directory: Prepare a single, comprehensive directory of emergency, operation, and maintenance data and materials, listing items and their location to facilitate ready access to desired information. Include a section in the directory for each of the following:
1. List of documents.
 2. List of systems.
 3. List of equipment.
 4. Table of contents.
- B. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.
- C. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.
- D. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.
- E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

2.2 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

- A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:
1. Title page.
 2. Table of contents.
 3. Manual contents.

- B. Title Page: Include the following information:
1. Subject matter included in manual.
 2. Name and address of Project.
 3. Name and address of Owner.
 4. Date of submittal.
 5. Name and contact information for Contractor.
 6. Name and contact information for Construction Manager.
 7. Name and contact information for Architect.
 8. Name and contact information for Commissioning Authority.
 9. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.
 10. Cross-reference to related systems in other operation and maintenance manuals.
- C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.
1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.
- D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.
- E. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.
1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
 2. File Names and Bookmarks: Enable bookmarking of individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.
- F. Manuals, Paper Copy: Submit manuals in the form of hard copy, bound and labeled volumes.
1. Binders: Heavy-duty, three-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
 - a. If two or more binders are necessary to accommodate data of a system, organize data in each binder into groupings by subsystem and related components. Cross-reference other binders if necessary to provide essential information for proper operation or maintenance of equipment or system.
 - b. Identify each binder on front and spine, with printed title "OPERATION AND MAINTENANCE MANUAL," Project title or name, and subject matter of contents, and indicate Specification Section number on bottom of spine. Indicate volume number for multiple-volume sets.
 2. Dividers: Heavy-paper dividers with plastic-covered tabs for each section of the manual. Mark each tab to indicate contents. Include typed list of products and major components of equipment included in the section on each divider, cross-referenced to Specification Section number and title of Project Manual.

3. Protective Plastic Sleeves: Transparent plastic sleeves designed to enclose diagnostic software storage media for computerized electronic equipment.
4. Supplementary Text: Prepared on 8-1/2-by-11-inch white bond paper.
5. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
 - a. If oversized drawings are necessary, fold drawings to same size as text pages and use as foldouts.
 - b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

2.3 EMERGENCY MANUALS

- A. Content: Organize manual into a separate section for each of the following:
 1. Type of emergency.
 2. Emergency instructions.
 3. Emergency procedures.
- B. Type of Emergency: Where applicable for each type of emergency indicated below, include instructions and procedures for each system, subsystem, piece of equipment, and component:
 1. Fire.
 2. Flood.
 3. Gas leak.
 4. Water leak.
 5. Power failure.
 6. Water outage.
 7. System, subsystem, or equipment failure.
 8. Chemical release or spill.
- C. Emergency Instructions: Describe and explain warnings, trouble indications, error messages, and similar codes and signals. Include responsibilities of Owner's operating personnel for notification of Installer, supplier, and manufacturer to maintain warranties.
- D. Emergency Procedures: Include the following, as applicable:
 1. Instructions on stopping.
 2. Shutdown instructions for each type of emergency.
 3. Operating instructions for conditions outside normal operating limits.
 4. Required sequences for electric or electronic systems.
 5. Special operating instructions and procedures.

2.4 OPERATION MANUALS

- A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:
 1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
 2. Performance and design criteria if Contractor has delegated design responsibility.
 3. Operating standards.
 4. Operating procedures.

5. Operating logs.
6. Wiring diagrams.
7. Control diagrams.
8. Piped system diagrams.
9. Precautions against improper use.
10. License requirements including inspection and renewal dates.

B. Descriptions: Include the following:

1. Product name and model number. Use designations for products indicated on Contract Documents.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.
8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

C. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

D. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

E. Piped Systems: Diagram piping as installed, and identify color-coding where required for identification.

2.5 PRODUCT MAINTENANCE MANUALS

A. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

B. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Product Information: Include the following, as applicable:

1. Product name and model number.
2. Manufacturer's name.
3. Color, pattern, and texture.
4. Material and chemical composition.
5. Reordering information for specially manufactured products.

- D. Maintenance Procedures: Include manufacturer's written recommendations and the following:
1. Inspection procedures.
 2. Types of cleaning agents to be used and methods of cleaning.
 3. List of cleaning agents and methods of cleaning detrimental to product.
 4. Schedule for routine cleaning and maintenance.
 5. Repair instructions.
- E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.
- F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
1. Include procedures to follow and required notifications for warranty claims.

2.6 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

- A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.
- B. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.
- C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:
1. Standard maintenance instructions and bulletins.
 2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
 3. Identification and nomenclature of parts and components.
 4. List of items recommended to be stocked as spare parts.
- D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:
1. Test and inspection instructions.
 2. Troubleshooting guide.
 3. Precautions against improper maintenance.
 4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 5. Aligning, adjusting, and checking instructions.
 6. Demonstration and training video recording, if available.
- E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.
1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.

2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.
- F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.
- G. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.
- H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
 1. Include procedures to follow and required notifications for warranty claims.

PART 3 - EXECUTION

3.1 MANUAL PREPARATION

- A. Operation and Maintenance Documentation Directory: Prepare a separate manual that provides an organized reference to emergency, operation, and maintenance manuals.
- B. Emergency Manual: Assemble a complete set of emergency information indicating procedures for use by emergency personnel and by Owner's operating personnel for types of emergencies indicated.
- C. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.
- D. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.
 1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
 2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.
- E. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.
 1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.
- F. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.
 1. Do not use original project record documents as part of operation and maintenance manuals.

2. Comply with requirements of newly prepared record Drawings in Section 017839 "Project Record Documents."
- G. Comply with Section 017700 "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION 017823

SECTION 017839 - PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for project record documents, including the following:
 - 1. Record Drawings.
 - 2. Record Specifications.
 - 3. Record Product Data.
 - 4. Miscellaneous record submittals.
- B. Related Requirements:
 - 1. Section 017300 "Execution" for final property survey.
 - 2. Section 017700 "Closeout Procedures" for general closeout procedures.
 - 3. Section 017823 "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.3 CLOSEOUT SUBMITTALS

- A. Record Drawings: Comply with the following:
 - 1. Number of Copies: Submit one set(s) of marked-up record prints.
 - 2. Number of Copies: Submit copies of record Drawings as follows:
 - a. Initial Submittal:
 - 1) Submit one paper-copy set(s) of marked-up record prints.
 - 2) Submit PDF electronic files of scanned record prints and one of file prints.
 - 3) Submit record digital data files and one set(s) of plots.
 - 4) Architect will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.
 - b. Final Submittal:
 - 1) Submit three paper-copy set(s) of marked-up record prints.
 - 2) Submit PDF electronic files of scanned record prints and three set(s) of prints.
 - 3) Print each drawing, whether or not changes and additional information were recorded.
 - c. Final Submittal:

- 1) Submit one paper-copy set(s) of marked-up record prints.
 - 2) Submit record digital data files and three set(s) of record digital data file plots.
 - 3) Plot each drawing file, whether or not changes and additional information were recorded.
- B. Record Specifications: Submit one paper copy of Project's Specifications, including addenda and contract modifications.
- C. Record Product Data: Submit one paper copy of each submittal.
1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.
- D. Miscellaneous Record Submittals: See other Specification Sections for miscellaneous record-keeping requirements and submittals in connection with various construction activities. Submit one paper copy of each submittal.
- E. Reports: Submit written report bi-weekly indicating items incorporated into project record documents concurrent with progress of the Work, including revisions, concealed conditions, field changes, product selections, and other notations incorporated.

PART 2 - PRODUCTS

2.1 RECORD DRAWINGS

- A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.
1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.
 - a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
 - b. Accurately record information in an acceptable drawing technique.
 - c. Record data as soon as possible after obtaining it.
 - d. Record and check the markup before enclosing concealed installations.
 - e. Cross-reference record prints to corresponding archive photographic documentation.
 2. Content: Types of items requiring marking include, but are not limited to, the following:
 - a. Dimensional changes to Drawings.
 - b. Revisions to details shown on Drawings.
 - c. Depths of foundations below first floor.
 - d. Locations and depths of underground utilities.
 - e. Revisions to routing of piping and conduits.
 - f. Revisions to electrical circuitry.
 - g. Actual equipment locations.
 - h. Duct size and routing.
 - i. Locations of concealed internal utilities.
 - j. Changes made by Change Order or Construction Work Change Directive.
 - k. Changes made following Architect's written orders.

- l. Details not on the original Contract Drawings.
 - m. Field records for variable and concealed conditions.
 - n. Record information on the Work that is shown only schematically.
3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
 4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
 5. Mark important additional information that was either shown schematically or omitted from original Drawings.
 6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.
- B. Newly Prepared Record Drawings: Prepare new Drawings instead of preparing record Drawings where Architect determines that neither the original Contract Drawings nor Shop Drawings are suitable to show actual installation.
1. New Drawings may be required when a Change Order is issued as a result of accepting an alternate, substitution, or other modification.
 2. Consult Architect for proper scale and scope of detailing and notations required to record the actual physical installation and its relation to other construction. Integrate newly prepared record Drawings into record Drawing sets; comply with procedures for formatting, organizing, copying, binding, and submitting.
- C. Format: Identify and date each record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.
1. Record Prints: Organize record prints and newly prepared record Drawings into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
 2. Format: Annotated PDF electronic file.
 3. Record Digital Data Files: Organize digital data information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each digital data file.
 4. Identification: As follows:
 - a. Project name.
 - b. Date.
 - c. Designation "PROJECT RECORD DRAWINGS."
 - d. Name of Architect.
 - e. Name of Contractor.

2.2 RECORD SPECIFICATIONS

- A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.
1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
 2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
 3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
 4. For each principal product, indicate whether record Product Data has been submitted in operation and maintenance manuals instead of submitted as record Product Data.

5. Note related Change Orders and record Drawings where applicable.

B. Format: Submit record Specifications as paper copy.

2.3 RECORD PRODUCT DATA

A. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders, record Specifications, and record Drawings where applicable.

B. Format: Submit record Product Data as of marked-up paper copy of Product Data.

1. Include record Product Data directory organized by Specification Section number and title, electronically linked to each item of record Product Data.

2.4 MISCELLANEOUS RECORD SUBMITTALS

A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.

B. Format: Submit miscellaneous record submittals as paper copy.

1. Include miscellaneous record submittals directory organized by Specification Section number and title, electronically linked to each item of miscellaneous record submittals.

PART 3 - EXECUTION

3.1 RECORDING AND MAINTENANCE

A. Recording: Maintain one copy of each submittal during the construction period for project record document purposes. Post changes and revisions to project record documents as they occur; do not wait until end of Project.

B. Maintenance of Record Documents and Samples: Store record documents and Samples in the field office apart from the Contract Documents used for construction. Do not use project record documents for construction purposes. Maintain record documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to project record documents for Architect's reference during normal working hours.

END OF SECTION 017839

SECTION 017900 - DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:
 - 1. Demonstration of operation of systems, subsystems, and equipment.
 - 2. Training in operation and maintenance of systems, subsystems, and equipment.
 - 3. Demonstration and training video recordings.

1.3 INFORMATIONAL SUBMITTALS

- A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.
 - 1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.
- B. Qualification Data: For facilitator.
- C. Attendance Record: For each training module, submit list of participants and length of instruction time.
- D. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.

1.4 CLOSEOUT SUBMITTALS

- A. Demonstration and Training Video Recordings: Submit two copies within seven days of end of each training module.
 - 1. Identification: On each copy, provide an applied label with the following information:
 - a. Name of Project.
 - b. Name and address of videographer.
 - c. Name of Architect.
 - d. Name of Construction Manager.
 - e. Name of Contractor.

- f. Date of video recording.
- 2. Transcript: Prepared and bound in format matching operation and maintenance manuals. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding video recording. Include name of Project and date of video recording on each page.
- 3. Transcript: Prepared in PDF electronic format. Include a cover sheet with same label information as the corresponding video recording and a table of contents with links to corresponding training components. Include name of Project and date of video recording on each page.
- 4. At completion of training, submit complete training manual(s) for Owner's use prepared and bound in format matching operation and maintenance manuals.

1.5 QUALITY ASSURANCE

- A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.
- B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 014000 "Quality Requirements," experienced in operation and maintenance procedures and training.
- C. Videographer Qualifications: A professional videographer who is experienced photographing demonstration and training events similar to those required.
- D. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 013100 "Project Management and Coordination." Review methods and procedures related to demonstration and training including, but not limited to, the following:
 - 1. Inspect and discuss locations and other facilities required for instruction.
 - 2. Review and finalize instruction schedule and verify availability of educational materials, instructors' personnel, audiovisual equipment, and facilities needed to avoid delays.
 - 3. Review required content of instruction.
 - 4. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

1.6 COORDINATION

- A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.
- B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.
- C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by Architect.

PART 2 - PRODUCTS

2.1 INSTRUCTION PROGRAM

- A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.
- B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:
 - 1. Basis of System Design, Operational Requirements, and Criteria: Include the following:
 - a. System, subsystem, and equipment descriptions.
 - b. Performance and design criteria if Contractor is delegated design responsibility.
 - c. Operating standards.
 - d. Regulatory requirements.
 - e. Equipment function.
 - f. Operating characteristics.
 - g. Limiting conditions.
 - h. Performance curves.
 - 2. Documentation: Review the following items in detail:
 - a. Emergency manuals.
 - b. Operations manuals.
 - c. Maintenance manuals.
 - d. Project record documents.
 - e. Identification systems.
 - f. Warranties and bonds.
 - g. Maintenance service agreements and similar continuing commitments.
 - 3. Emergencies: Include the following, as applicable:
 - a. Instructions on meaning of warnings, trouble indications, and error messages.
 - b. Instructions on stopping.
 - c. Shutdown instructions for each type of emergency.
 - d. Operating instructions for conditions outside of normal operating limits.
 - e. Sequences for electric or electronic systems.
 - f. Special operating instructions and procedures.
 - 4. Operations: Include the following, as applicable:
 - a. Startup procedures.
 - b. Equipment or system break-in procedures.
 - c. Routine and normal operating instructions.
 - d. Regulation and control procedures.
 - e. Control sequences.
 - f. Safety procedures.
 - g. Instructions on stopping.
 - h. Normal shutdown instructions.
 - i. Operating procedures for emergencies.
 - j. Operating procedures for system, subsystem, or equipment failure.
 - k. Seasonal and weekend operating instructions.

- l. Required sequences for electric or electronic systems.
 - m. Special operating instructions and procedures.
5. Adjustments: Include the following:
- a. Alignments.
 - b. Checking adjustments.
 - c. Noise and vibration adjustments.
 - d. Economy and efficiency adjustments.
6. Troubleshooting: Include the following:
- a. Diagnostic instructions.
 - b. Test and inspection procedures.
7. Maintenance: Include the following:
- a. Inspection procedures.
 - b. Types of cleaning agents to be used and methods of cleaning.
 - c. List of cleaning agents and methods of cleaning detrimental to product.
 - d. Procedures for routine cleaning
 - e. Procedures for preventive maintenance.
 - f. Procedures for routine maintenance.
 - g. Instruction on use of special tools.
8. Repairs: Include the following:
- a. Diagnosis instructions.
 - b. Repair instructions.
 - c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - d. Instructions for identifying parts and components.
 - e. Review of spare parts needed for operation and maintenance.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 017823 "Operation and Maintenance Data."
- B. Set up instructional equipment at instruction location.

3.2 INSTRUCTION

- A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.
- B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.

1. Architect will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
 2. Owner will furnish an instructor to describe Owner's operational philosophy.
 3. Owner will furnish Contractor with names and positions of participants.
- C. Scheduling: Provide instruction at mutually agreed on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.
1. Schedule training with Owner, through Architect, with at least seven days' advance notice.
- D. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.
- E. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of a demonstration performance-based test.
- F. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

END OF SECTION 017900

2

DIVISION

EXISTING CONDITIONS

SECTION 02 01 00 - MAINTENANCE OF EXISTING CONDITIONS

PART I - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Protection of existing buildings, facilities, utilities and site improvements to remain.
2. Verification of existing utilities, site improvements and site conditions.

B. Related Sections:

1. Division 00 Section "Geotechnical Data".
2. Division 02 Section "Selective Site Demolition".

1.2 SUBMITTALS

A. Shop Drawings: submit drawings showing details of any proposed construction which is necessary to protect existing construction and utilities.

B. Engineering Design:

1. If required by job conditions, Contractor shall retain the services of a licensed Professional Engineer registered in the state in which the project is located to design temporary and permanent installations as required to protect existing improvements and conditions.
2. All information required for the design shall be the Contractor's responsibility to obtain.
3. Submit design drawings and calculations to the Architect/Engineer for review. Review by the Architect/Engineer shall not relieve Contractor of full responsibility for design or work. The purpose of the Architect/Engineer review shall be only to protect the Owner from inadequate or insufficient protection for existing improvements and conditions. By reviewing the design, the Architect/Engineer assumes no responsibility for the design or adequacy thereof.
4. Underpinning calculations, if required, shall be reviewed by the Geotechnical Engineer.
5. All design drawings and calculations submitted shall be signed and sealed by the Contractor's Engineer.

1.3 PROJECT CONDITIONS

A. Existing Site Conditions:

1. The Drawings do not propose to show all existing improvements on the site.

2. Information shown on the Drawings was obtained from drawings of previous construction projects and/or a site survey provided by the Owner.
 3. Recorded information concerning existing construction is available for examination in the Architect/Engineer office.
 4. Existing structures:
 - a. Bottom of existing footing elevations are unknown.
 - b. Loads on existing footings and foundations are unknown.
 - c. Dimensions of existing foundations are unknown.
 5. Information regarding existing subsurface conditions is unconfirmed. See Division 00 Section "Geotechnical Data" for available information regarding Geotechnical Data and soils information.
 6. Information concerning the approximate locations of known existing underground utilities is shown on the Drawings. Depths and locations of existing utilities are unconfirmed.
 7. Utilities include all underground and above ground piping, conduits, cables and related structures and appurtenances. Utilities also include sewers.
- B. Contractor is responsible for field verifying all existing site conditions.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General:

1. Contractor may use materials and systems recognized as suitable for protection of existing improvements and conditions.
2. Untreated wood may only be used for temporary protection, bracing, supports, shores, etc.
3. The Owner or Architect/Engineer may prohibit certain materials and systems if they interfere with the Owner's operations.

PART 3 - EXECUTION

3.1 PREPARATION

A. Pre-Bid Site Inspection:

1. Bidders shall examine the site, inspect existing buildings, review existing plans and become familiar with all conditions under which the contract work will be performed.
2. This shall be completed during the bidding phase in order that bids include all costs for protection of existing improvements and conditions.

3. Contractor shall notify Architect/Engineer during the bidding phase of any discrepancies in bidding documents, existing conditions documents and field conditions.
4. No later claim for extra compensation will be allowed, unless it is determined by the Owner and Architect/Engineer to be unforeseen conditions.

B. Pre-Construction Verification of Existing Conditions:

1. Contractor shall verify all existing site conditions and improvements prior to construction, which includes field verifying locations of existing utilities and all other existing above grade and below grade improvements which may affect proposed construction activities.
2. Contractor shall notify Architect/Engineer immediately with conflicts or discrepancies from existing field conditions, existing conditions documentation and proposed new construction.
3. These verifications are to be done well in advance of construction activities in order to allow time for revising design if required.

3.2 GENERAL

- A. Contractor shall have underground utilities marked prior to beginning any excavation or other underground work in area of proposed activity.
- B. Provide all permanent and temporary construction necessary to protect existing improvements and conditions as required by construction activities.
- C. Install all protection in a manner which will not interfere with the Owner's operations or adjacent work.
- D. If at any time movement or other failure is observed in existing improvements or conditions, cease operations, provide all additional protection necessary to stabilize and retain said existing installations and notify Owner immediately.

3.3 JOB COMPLETION

- A. Upon completion of construction activities, leave the site in a neat and orderly condition.
- B. Restore all areas disrupted by construction activities, which were to remain and not be altered, to their original condition at no additional cost to Owner.

END OF SECTION 02 01 00

SECTION 02 41 13 - SELECTIVE SITE DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Demolition of existing site improvements made obsolete by this project, as indicated or implied by the contract documents.
2. Removal of demolition items and debris from site.
3. Protection of items to remain.
4. Abandonment of items indicated in contract documents.
5. Removal, storage and protection of items to be salvaged.
6. The removal of asbestos or lead containing products is not included in this scope of work. If such materials are discovered during demolition, notify the Owner immediately.

B. Related Sections:

1. Division 31 Section "Site Clearing".

1.2 REQUIREMENTS

A. General:

1. Proper access and function of existing facility operations must be maintained at all times.
2. Demolition activities shall not interfere with or interrupt the operations of the facility, employees or the public.
3. A complete and operable utility system must be maintained at all times.
4. Sufficient parking and site access must be maintained at all times.
5. The route for construction traffic and the removal of debris shall be limited to specific areas. See Drawings for further information.
6. Contractor is solely responsible for providing all permanent and temporary means to ensure site access, utility services and other required conditions are maintained at all times.

B. Miscellaneous:

1. On-site burning is not permitted.
2. Blasting or any other use of explosives is not permitted.
3. Use of heavy vibratory or other similar means that cause excessive nuisance to the public or compromise safety of existing facilities is not permitted.
4. Comply with NFPA 241 (latest edition).

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Concrete: If required, shall comply with Division 32 Section "Site Concrete".
- B. Flowable Fill: If required, shall comply with Division 31 Section "Flowable Fill".
- C. All other materials not specifically described but required for proper completion of the Work, shall be selected by the Contractor subject to approval of the Architect/Engineer and Owner.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Refer to Division 02 Section "Maintenance of Existing Conditions" for verification and maintenance of existing site conditions.
- B. Coordination:
 - 1. Contact Owner prior to site mobilization to discuss and verify site access and routing requirements. Prepare a schedule if requested by Owner.
 - 2. Before commencing the work of this Section, verify with the Architect/Engineer and Owner all items to be removed, all items to remain and all items to be salvaged.

3.2 GENERAL

- A. Protection:
 - 1. Demolition shall be done in such a manner to protect adjacent materials.
 - 2. Use all necessary and appropriate means to prevent the spread of dust during demolition.
 - 3. Protect employees and public from dust, noise, light, vibration, odor and all other types of nuisances and hazards.
 - 4. Protect all existing items to remain. If such items are damaged, they shall be repaired or replaced by the Contractor to the Owner's satisfaction at no additional cost to Owner.
 - 5. Items to be demolished as indicated in contract documents or made obsolete per field conditions shall be removed and disposed of off the project site. Abandoning such items in place shall not be permitted unless specifically indicated in the contract documents or approved by Architect/Engineer and Owner.
 - 6. Avoid overloading of existing structures by either a build-up of demolished items or by impact loading of demolished items on the existing structure.
 - 7. Bracing and shoring and other similar and appropriate mean shall be used where necessary to avoid collapse or other compromising of structures or materials.
- B. Demolition:

1. Items indicated in contract documents to be demolished shall be removed, demounted or disconnected in the best possible manner to ensure that no damage will result to other adjacent items or surfaces to remain.
2. Abandoning demolished items in place is not permitted unless specifically indicated in the contract documents or approved by Architect/Engineer and Owner.
3. For items indicated or approved as being abandoned in place, the means of abandonment shall be reviewed and approved by the Architect/Engineer and Owner prior to abandonment.
4. Phase demolition as described in the contract documents, as required per field conditions and per Owner's request.

C. Salvage:

1. Protect items to be salvaged during removal, handling and storage.
2. All reusable items salvaged during demolition operations shall be retained for the Owner's inspection. Only items so inspected and rejected by the Owner shall be disposed. All other such items shall be turned over to the Owner.

D. Cleaning:

1. Areas in which demolition and salvage work are being done shall be cleaned daily.
2. All dirt, dust, debris, unsalvageable and non-reusable items and similar items shall be removed from the project site daily.
3. Under no circumstances shall such refuse be allowed to collect for longer periods.
4. Refuse shall not be allowed to block or otherwise impair circulation in corridors, stairs, sidewalks or other traffic areas at any time.

E. Disposal:

1. Except for items or materials indicated to be reused, salvaged, reinstalled or otherwise indicated to remain Owner's property, remove demolished materials from Project site and legally dispose of them at an EPA-approved landfill.

3.3 JOB COMPLETION

- A. At the completion of demolition activities, ensure all demolition debris is removed from site. Restore adjacent areas to original condition and repair any damaged items to Owner's satisfaction at no additional cost to Owner.

END OF SECTION 02 41 13

SECTION 024119 - SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Demolition and removal of selected portions of building or structure.
- 2. Demolition and removal of selected site elements.
- 3. Salvage of existing items to be reused or recycled.

- B. Related Requirements:

- 1. Section 011000 "Summary" for restrictions on use of the premises, Owner-occupancy requirements, and phasing requirements.
- 2. Section 017300 "Execution" for cutting and patching procedures.

1.3 DEFINITIONS

- A. Remove: Detach items from existing construction and dispose of them off-site unless indicated to be salvaged or reinstalled.
- B. Remove and Salvage: Detach items from existing construction, in a manner to prevent damage, and deliver to Owner.
- C. Remove and Reinstall: Detach items from existing construction, in a manner to prevent damage, prepare for reuse, and reinstall where indicated.
- D. Existing to Remain: Leave existing items that are not to be removed and that are not otherwise indicated to be salvaged or reinstalled.
- E. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

1.4 MATERIALS OWNERSHIP

- A. Unless otherwise indicated, demolition waste becomes property of Contractor.
- B. Historic items, relics, antiques, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, and other items of interest or value to Owner that may be uncovered during demolition remain the property of Owner.

1. Carefully salvage in a manner to prevent damage and promptly return to Owner.

1.5 PREINSTALLATION MEETINGS

- A. Predemolition Conference: Conduct conference at Project Site.
 1. Inspect and discuss condition of construction to be selectively demolished.
 2. Review structural load limitations of existing structure.
 3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
 4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
 5. Review areas where existing construction is to remain and requires protection.

1.6 INFORMATIONAL SUBMITTALS

- A. Proposed Protection Measures: Submit report, including Drawings, that indicates the measures proposed for protecting individuals and property. Indicate proposed locations and construction of barriers.
- B. Schedule of Selective Demolition Activities: Indicate the following:
 1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's on-site operations are uninterrupted.
 2. Interruption of utility services. Indicate how long utility services will be interrupted.
 3. Coordination for shutoff, capping, and continuation of utility services.
 4. Use of elevator and stairs.
 5. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.
- C. Warranties: Documentation indicating that existing warranties are still in effect after completion of selective demolition.

1.7 CLOSEOUT SUBMITTALS

- A. Inventory: Submit a list of items that have been removed and salvaged.

1.8 QUALITY ASSURANCE

- A. Refrigerant Recovery Technician Qualifications: Certified by an EPA-approved certification program.

1.9 FIELD CONDITIONS

- A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.
- B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

- C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.
- D. Hazardous Materials: It is not expected that hazardous materials will be encountered in the Work.
 - 1. Hazardous materials will be removed by Owner before start of the Work.
 - 2. If suspected hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Hazardous materials will be removed by Owner under a separate contract.
- E. Storage or sale of removed items or materials on-site is not permitted.
- F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
 - 1. Maintain fire-protection facilities in service during selective demolition operations.

1.10 WARRANTY

- A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials and using approved contractors so as not to void existing warranties.
- B. Notify warrantor on completion of selective demolition, and obtain documentation verifying that existing system has been inspected and warranty remains in effect. Submit documentation at Project closeout.

1.11 COORDINATION

- A. Arrange selective demolition schedule so as not to interfere with Owner's operations.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.
- B. Standards: Comply with ASSE A10.6 and NFPA 241.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that utilities have been disconnected and capped before starting selective demolition operations.
- B. Review Project Record Documents of existing construction or other existing condition and hazardous material information provided by Owner. Owner does not guarantee that existing conditions are same as those indicated in Project Record Documents.

3.2 PREPARATION

- A. Refrigerant: Before starting demolition, remove refrigerant from mechanical equipment according to 40 CFR 82 and regulations of authorities having jurisdiction.

3.3 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

- A. Existing Services/Systems to Remain: Maintain services/systems indicated to remain and protect them against damage.
- B. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.
 - 1. Arrange to shut off utilities with utility companies.
 - 2. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
 - 3. Disconnect, demolish, and remove fire-suppression systems, plumbing, and HVAC systems, equipment, and components indicated on Drawings to be removed.

3.4 PROTECTION

- A. Temporary Protection: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.
 - 1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
 - 2. Provide temporary weather protection, during interval between selective demolition of existing construction on exterior surfaces and new construction, to prevent water leakage and damage to structure and interior areas.
 - 3. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
 - 4. Cover and protect furniture, furnishings, and equipment that have not been removed.
 - 5. Comply with requirements for temporary enclosures, dust control, heating, and cooling specified in Section 015000 "Temporary Facilities and Controls."
- B. Temporary Shoring: Design, provide, and maintain shoring, bracing, and structural supports as required to preserve stability and prevent movement, settlement, or collapse of construction and finishes to remain, and to prevent unexpected or uncontrolled movement or collapse of construction being demolished.
 - 1. Strengthen or add new supports when required during progress of selective demolition.
- C. Remove temporary barricades and protections where hazards no longer exist.

3.5 SELECTIVE DEMOLITION, GENERAL

- A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
 - 1. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or

- small power tools designed for sawing or grinding, not hammering and chopping. Temporarily cover openings to remain.
2. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
 3. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
 4. Remove unsuitable materials and promptly dispose of off-site.
 5. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.
- B. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.
- C. Removed and Salvaged Items:
1. Clean salvaged items.
 2. Pack or crate items after cleaning. Identify contents of containers.
 3. Store items in a secure area until delivery to Owner.
 4. Protect items from damage during transport and storage.
- D. Removed and Reinstalled Items:
1. Clean and repair items to functional condition adequate for intended reuse.
 2. Pack or crate items after cleaning and repairing. Identify contents of containers.
 3. Protect items from damage during transport and storage.
 4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.
- E. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and reinstalled in their original locations after selective demolition operations are complete.

3.6 SELECTIVE DEMOLITION PROCEDURES FOR SPECIFIC MATERIALS

- A. Concrete: Demolish in small sections. Using power-driven saw, cut concrete at junctures with construction to remain. Dislodge concrete from reinforcement at perimeter of areas being demolished, cut reinforcement, and then remove remainder of concrete. Neatly trim openings to dimensions indicated.
- B. Concrete: Demolish in sections. Cut concrete full depth at junctures with construction to remain and at regular intervals using power-driven saw, and then remove concrete between saw cuts.
- C. Masonry: Demolish in small sections. Cut masonry at junctures with construction to remain, using power-driven saw, and then remove masonry between saw cuts.
1. Existing brick veneer shall be salvaged and store for use at infill locations or repair of existing brick veneer where indicated.
- D. Concrete Slabs-on-Grade: Saw-cut perimeter of area to be demolished, and then break up and remove. If needed, insert requirements for other types of finishes.

E. Roofing: Remove no more existing roofing than what can be covered in one day by new roofing and so that building interior remains watertight and weathertight.

1. Remove existing where indicated and prep existing substrate for new work.

3.7 DISPOSAL OF DEMOLISHED MATERIALS

A. Remove demolition waste materials from Project site.

1. Do not allow demolished materials to accumulate on-site.
2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.

3.8 CLEANING

A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION 024119

3

DIVISION

CONCRETE

SECTION 03 10 00 – CONCRETE FORMWORK

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Furnish, install, and remove all formwork for all cast-in-place concrete as shown or implied on the Contract Documents.
2. Design of formwork, shoring and reshoring.

B. Related Sections:

1. Division 03 Section: Concrete Reinforcement
2. Division 03 Section: Cast-in-Place Concrete

1.2 QUALITY ASSURANCE

A. Qualifications of Workmen:

1. Provide at least one person who shall be present at all times during execution of this portion of the Work.
2. This workman shall be thoroughly familiar with the type of materials being installed, the referenced standards, and the requirements of this work.
3. This workman shall direct all work performed under this Section.

B. Codes and Standards:

1. In addition to complying with all pertinent codes and regulations, comply with all pertinent recommendations and maintain tolerances contained in "Recommended Practice for Concrete Formwork," publication ACI 347-Latest Edition of the American Concrete Institute.
2. Where provisions of pertinent codes and standards conflict with the requirements of this Section of the Project Manual, the more stringent provisions shall govern.
3. Tolerance limits per ACI 117-Latest Edition.
 - a. Form concrete and set screeds or bulkheads so maximum variation in slab elevation in any bay does not exceed 1/2 inch.

C. Design:

1. Design of formwork, shoring and reshoring by a Professional Engineer of the State where the project is located.

1.3 PRODUCT HANDLING

A. Protection:

1. Use all means necessary to protect formwork materials before, during, and after installation and to protect the installed work and materials of all other trades.
2. Special precautions, as required to protect permanent steel forms and formwork for exposed concrete, shall be utilized after erection.

PART 2 - PRODUCTS

2.1 FORM MATERIALS

A. Form Lumber:

1. All form lumber in contact with exposed concrete shall be new or of sufficient quality to insure an unblemished texture.
2. All form lumber shall be one of the following or a combination thereof.
 - a. Plywood, board lumber, hardwood, or other material of grade or quality to best suit each particular usage.

B. Steel Forms:

1. Steel is an acceptable material for formwork.
2. Steel forms shall be "like new" producing a clean, smooth, unblemished texture for concrete exposed in the finished structure. Do not use damaged forms.

C. Corrugated Steel Permanent Form:

1. Where shown on the Contract Drawings, provide and install galvanized 26 gauge corrugated steel forms.
 - a. Nominal depth: 1"
 - b. Minimum section modulus: 0.075 inch-cubed per 1 foot width
 - c. Minimum tensile strength: 80,000 psi
2. This permanent steel form acts only as form, unlike the products defined in Division 05 Section: Composite Metal Decking, which also provide positive moment reinforcement.

D. Fiber Forms:

1. Fiber forms may be utilized to construct round columns/piers.
2. Seamless forms shall be used for concrete exposed in the finished structure.
3. Standard seamed tubes are permissible for non-exposed concrete.

E. Form Release Agent: Provide non-staining and non-emulsifiable form release agent.

1. Standards:

- a. Release agent shall be similar to Magic Kote by Dayton Superior.
- b. Acceptable manufacturer: BASF Construction Chemicals, W.R. Meadows

F. Bracing/Shoring/Studs:

1. Such supports shall be selected for economy consistent with safety requirements and the quality required in the finished work. The Contractor is responsible for the design, illustration, safety, and serviceability of all formwork.

2.2 TIES/SPREADERS/ACCESSORIES

A. Type:

1. All form ties shall be a type which does not leave an open hole through the concrete and which permits neat and solid patching at every hole.
2. Spreaders shall be commercially manufactured devices compatible with the system.

B. Design:

1. When forms are removed, ties remaining within the concrete shall be not less than 1" from the surface.
2. Utilize ties with removable plastic cones where concrete will be exposed in the finished structure.

C. Wire Ties and Wood Spreaders:

1. Do not use wire ties and wood spreaders.

D. Other Materials:

1. All other materials not specifically described but required for proper completion of concrete formwork, shall be as selected by the Contractor subject to advance acceptance by the Architect/Engineer.

PART 3 - EXECUTION

3.1 SURFACE CONDITIONS

A. Inspection:

1. Prior to all work of this Section, carefully inspect the installed work of all trades and verify that all such work is complete to the point where form installation may properly commence.
2. Review the Contract Documents, including Addenda and Post Bid Revisions, as applicable, to determine all Contract requirements/details.
3. Verify that forms may be constructed in accordance with all pertinent codes and regulations, the referenced standards, and the original design.

B. Discrepancies:

1. In the event of discrepancy, immediately notify the Architect/Engineer.
2. Do not proceed with installation in areas of discrepancy until all such discrepancies have been fully resolved.

3.2 CONSTRUCTION OF FORMS

A. General:

1. Construct all required forms to be substantial, sufficiently tight to prevent leakage of mortar.
2. The design and engineering of the formwork shall be the responsibility of the Contractor.
3. Formwork shall be designed for wet concrete and construction loads, lateral pressures, wind loads, and all other loads anticipated during construction.
4. Provide shoring and bracing as required to prevent undue deflection or bulging of concrete.
5. Provide removable sections at the base of forms, where required, to permit removal of debris, water, etc., from the formwork for walls and deep beams.

B. Layout:

1. Form for all required cast-in-place concrete to the shapes, sizes, lines and dimensions indicated on the drawings.
2. Exercise particular care in the layout of forms to ensure the proper finish structure size and shape.
3. Make proper provision for all openings, offsets, recesses, anchorage, blocking, and other features of the Work as shown or required.
4. Carefully examine the Contract Documents and consult with other trades as required to insure proper provisions for openings, reglets, chases, and other items in the forms.
5. Camber forms as required to allow for form deflections, slippage, and settlement of shores during concrete placement.

C. Embedded Items:

1. Set all required steel frames, angles, grilles, bolts, reglets, inserts, pipe, conduit, and other such items required to be anchored in the concrete before the concrete is placed.

D. Bracing and Shoring:

1. Properly brace and tie the forms together so as to maintain position and shape and to ensure safety to personnel.
2. Construct all bracing, supporting members, and centering of ample size and strength to safely carry, without excessive deflection, all dead and live loads to which they may be subjected.
3. Properly space the forms apart and securely tie them together, using metal spreader ties that give positive tying and accurate spreading.
4. All shoring shall extend to adequate foundations.
5. Shores supporting successive stories shall be placed directly over those below or be so designed and placed to prevent overload on the structure below.
6. The Contractor is responsible for both the proper design and installation of all bracing and shoring, to properly ensure the safety and serviceability of the structure.

E. Tolerances:

1. Construct all forms straight, true, plumb, and square within the tolerances recommended by ACI 347.
2. Formed surfaces shall be Class A.
 - a. Abrupt irregularities in formed surfaces exposed to view in final construction shall not exceed 1/8 inch.
3. Construct formwork so concrete members and structures are of size, shape, alignment, elevation, and position indicated, within tolerance limits of ACI 117.
 - a. Level Alignment: Variance in elevation of top of slab in any structural bay shall not exceed 1/2 inch.

F. Wetting:

1. Keep forms sufficiently wetted to prevent joints opening up before concrete is placed, except as recommended in ACI 306 R-78, "Recommended Practice for Cold Weather Concreting."

G. Construction Joints:

1. Refer to Division 03 Section: Cast-In-Place-Concrete of this Project Manual.

3.3 PLYWOOD FORMS

A. Assembly:

1. Nail the plywood panels directly to studs and apply in a manner to minimize the number of joints.

B. Joints:

1. Make all panel joints tight butt joints with all edges true and square.

3.4 FOOTING FORMS

A. Side Forms:

1. All footing sides shall be formed unless otherwise specifically authorized by the Architect/Engineer.

3.5 REUSE OF FORMS

A. Requirements:

1. Reuse of forms shall in no way delay or change the schedule for placement of concrete from the schedule obtainable if all forms were new.
2. Reuse of forms shall in no way impart less structural stability to the forms, nor less acceptable appearance to finished concrete.

3.6 CLEAN-UP

A. General:

1. Before concrete is placed the forms shall be cleaned of all debris, ice, snow, frost, and standing water.
2. Remove all loose earth materials from the surfaces of earth forms.

3.7 REMOVAL OF FORMS

A. General:

1. Forms shall be removed in such manner to ensure complete safety of the structure.
2. Formwork for columns, walls, and other parts not supporting the weight of the concrete may be removed as soon as the concrete has hardened sufficiently to resist damage from removal operations with the following minimums:
 - a. Formwork for walls and columns shall remain in place a minimum of two (2) days during which the temperature of the air surrounding the concrete must be above 50°F.
 - b. This minimum time period represents a cumulative number of days or fractions thereof.
 - c. Such formwork for concrete placed during cold weather with surrounding air temperatures below 50°F shall remain in place one day after the artificial heating and/or freeze protection is discontinued/ removed.
3. Forms and falsework supporting any vertical loads shall remain in place until the members have acquired sufficient strength to safely support their weight and any superimposed loads. Such forming shall remain in place until the concrete has attained its specified 28 day strength as indicated by the test cylinders unless reshores are installed

in sufficient quantities to transmit the loads to adequate foundations without overstressing the partially cured structure. The requirements of ACI 305 and 306 must also be met before forms may be removed.

4. Forms for load bearing superstructure concrete shall never be removed earlier than seven (7) days after the concrete is placed.
5. Removal of forms and falsework is the responsibility of the Contractor, and the Contractor shall bear the full responsibility for this operation.
6. Concrete damaged by too early removal of forms or falsework shall be repaired or replaced as directed by the Architect/Engineer.
7. Concrete exposed by form removal during the curing period shall be cured by one of the methods specified in Division 03 Section: Cast-In-Place-Concrete.
8. Note that curing compound is not permitted in certain locations. In these cases, curing is to be by an alternate method. See Cast-in-Place Concrete specification for alternate methods.
9. In no case shall the superimposed load on relatively new concrete exceed 50 pounds per square foot unless proper shoring to suitable foundations is installed as required by the Architect/Engineer.

B. Removal

1. Use all means necessary to protect workmen, passers-by, the installed work and materials of other trades, and the complete safety of the structure.
2. Cut nails and similar fasteners off flush and leave all surfaces smooth and clean.
3. Remove metal spreader ties on exposed concrete by removing or snapping off inside the wall surface and pointing up and rubbing the resulting pockets to match the surrounding areas.

END OF SECTION 03 10 00

SECTION 03 20 00 – CONCRETE REINFORCEMENT

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Furnish and install all bar supports, inserts, anchor bolts, welded wire fabric, reinforcing bars and all other items to be embedded in the cast-in-place concrete, not specifically indicated to be by others, as shown or implied on the Contract Documents.

B. Related Sections:

1. Division 03 Section: Concrete Formwork
2. Division 03 Section: Cast-in-Place Concrete
3. Division 03 Section: Epoxy Grout

1.2 QUALITY ASSURANCE

A. Qualifications of Workmen:

1. Provide at least one person who shall be present at all times during execution of this portion of the work.
2. This workman shall be thoroughly familiar with the type of materials being installed and the best methods for their installation.
3. This workman shall direct all work performed under this Section.

B. Codes and Standards:

1. In addition to complying with all pertinent codes and regulations, comply with all pertinent recommendations contained in ACI 315 – Manual of Standard Practice for Detailing Reinforced Concrete Structures and ACI 318 - Building Code Requirements for Reinforced Concrete.
2. Where provisions of pertinent codes and standards conflict with this Section of the Project Manual, the more stringent provisions shall govern.

1.3 SUBMITTALS

A. Shop Drawings:

1. Submit shop drawings to the Architect/Engineer defining details of concrete reinforcement in accordance with Division 01 Section: Submittals of this Project Manual.
2. Reinforcing for concrete walls shall be shown on scale elevations of the walls.
3. The Contractor may release shop drawings for fabrication at his discretion; however, the Contractor shall bear all financial responsibility for changes to the shop drawings up to

the time they are marked "Furnish as Submitted." Actual field installation shall only be made with shop drawings marked "Furnish as Submitted."

4. Where hooks are indicated on the Contract Drawings, provide standard hooks unless otherwise noted.
5. All accessories necessary for support of reinforcing steel shall be shown in plan. Do not schedule accessories.

B. Certifications:

1. Submit a certification that all material used is in accordance with the requirements of this Section.

1.4 PRODUCT HANDLING

A. Protection:

1. Use all means necessary to protect concrete reinforcement before, during, and after installation and to protect the installed work and materials of all other trades.
2. Store in a manner to prevent excessive rusting and fouling with dirt, grease, and other bond-breaking coatings.

B. Replacements:

1. In the event of damage, immediately make all repairs and replacements necessary at no additional cost to the Owner.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Reinforcing Bars and Dowels:

1. Conform to ASTM A615, Grade 60.
2. Reinforcing that is to be welded shall conform to ASTM A615, Grade 40.
3. Epoxy coated bars (required only where noted) shall meet the requirements of ASTM A884.

B. Welded Wire Fabric:

1. Conform to ASTM A1064, 6 x 6 x W 2.1x W 2.1, or as indicated on the drawings. Welded wire fabric shall be furnished in the flat sheet form in lieu of roll form.
2. Epoxy coated welded wire fabric (required only where noted) shall meet the requirements of ASTM A884.

C. Other Embedded Items:

1. Provide standard manufactured products as approved by the Architect/Engineer.

D. Bar Supports:

1. Conform to the requirements of the "Manual of Standard Practice," published by the Concrete Reinforcing Steel Institute.
2. Accessories shall be plastic protected Class "C" for all concrete exposed in the finished structure, except as specified below.
3. Accessories shall be Class "A," bright basic, for unexposed concrete.
4. Utilize Class "E," stainless steel bar supports, for exterior concrete to be finished by sand blasting.
5. Do not use continuous high chairs. Use individual high chairs laced with bottom cross bars plus #5 support bars. (Minimum of 2 rows of supports for all reinforcing.)
6. Supports must be capable of supporting construction loads without failing. Contractor to furnish additional supports at no cost to the Owner if in the Architect/Engineer's estimation the supports are not adequate.

PART 3 - EXECUTION

3.1 SURFACE CONDITIONS

A. Inspection:

1. Prior to installation of the work of this Section, carefully inspect the installed work of all other trades and verify that all such work is complete to the point where this installation may properly commence.
2. Verify that concrete reinforcement may be installed in strict accordance with all pertinent codes and regulations and original design.

B. Discrepancies:

1. Do not proceed with installation in areas of discrepancy until all such discrepancies have been fully resolved.

3.2 PREPARATION

A. General:

1. Remove all dirt, oil, paint, loose rust, and other foreign materials from the concrete reinforcement prior to replacement.

3.3 PLACING

A. Reinforcing Bars:

1. Place reinforcing steel accurately in conformance with shop drawings stamped "Furnish as Submitted" by the Architect/Engineer.
2. Positively secure reinforcing to bar supports and tie or otherwise anchor bars to prevent displacement by construction loads or by the placing of concrete.

3. Splice bars with a minimum lap of 40 bar diameters, unless otherwise indicated. Use mechanical splicers/couplers where quantity of reinforcement restricts placement of concrete if lapped splices are utilized. Install mechanical splice as recommended by manufacturer.
4. Splice bars only at locations indicated on the Contract Documents and shop drawings.
5. Both shop and field bending shall be accomplished without heating the bars.
6. Minor placing adjustments can be made to avoid interference with other reinforcement and/or embedded devices. The final arrangement, however, is subject to review and acceptance of the Architect/Engineer.
7. Immediately notify the Architect/Engineer if reinforcing cannot be installed as detailed on the "Furnish as Submitted" shop drawings. No cutting of reinforcing should occur unless the Architect/Engineer has reviewed and allowed such cuts.

B. Embedded Devices:

1. Set hangers, anchor bolts, inserts, and other embedded devices accurately in place.
2. Make sure all such devices are installed so that work to be attached thereto will be properly received.
3. Keep devices straight and true-to-line.

C. Welded Wire Fabric:

1. Splice the welded wire fabric by lapping each section at least two meshes wide plus one wire with the adjacent section, but not less than 8".
2. Extend fabric into all openings, doorways, and the like, unless otherwise indicated.
3. Reinforce all equipment pads with 6x6-W2.1xW2.1 welded wire fabric unless otherwise indicated.
4. Support the welded wire fabric over metal deck in floor or roof slabs with continuous slab bolster – upper (with continuous bars at the top and bottom) spaced at 2'-6" o.c. maximum.
5. Support the welded wire fabric in slab-on-grade, with #4 continuous bars spaced at 2'-6" o.c. (maximum in one direction) and supported on concrete brick spaced at 2'-6" o.c.

3.4 CLEANING REINFORCING

A. Final Cleaning:

1. Prior to casting concrete, all loose mill and rust scale, oil, mud, ice, and other foreign coatings which destroy and/or reduce bond between the reinforcement and concrete shall be removed.
2. Wire brushing and/or other suitable methods shall be used to complete cleaning operations.

3.5 INSPECTION

A. Scheduling:

1. Notify the Architect/Engineer 24 hours in advance that forms and reinforcing are in place and are ready for inspection. Keep Architect/Engineer informed of the basic schedule so

that he can anticipate inspection times in advance of the required 24-hour notice. Canceled pours are subject to additional inspection charges by the Architect/Engineer against the Contractor where the Architect/Engineer representative is already in route to the site at the time the concrete pour is canceled. Inspection costs shall be based upon the hourly rate of the Architect/Engineer representative plus travel expenses.

2. Do not cast concrete until the Architect/Engineer has observed and accepted the installation.
3. Premature notification of the Architect/Engineer to inspect the reinforcement of forms shall be subject to additional inspection charges by the Architect/Engineer as described above.

END OF SECTION 03 20 00

SECTION 03 30 00 – CAST-IN-PLACE CONCRETE

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Cast-in-place concrete as shown or implied by the Contract Documents.
2. Coordinate installation of vapor retarder, specified in Division 07.
3. Concrete fill in metal stair pans.
4. Concrete requirements for housekeeping pads and inertial isolation slabs.

B. Related Sections:

1. Division 03 Section: Concrete Formwork
2. Division 03 Section: Concrete Reinforcement
3. Division 03 Section: Grouting
4. Division 05 Section: Composite Metal Decking

1.2 REFERENCES

A. American Concrete Institute (ACI):

1. 116R – Cement and Concrete Terminology
2. 117 – Standard Specifications for Tolerances for Concrete Construction and Materials
3. 211.1 – Standard Practice For Selecting Proportions For Normal, Heavy Weight, And Mass Concrete
4. 211.2 – Standard Practice For Selecting Proportions For Structural Lightweight Concrete
5. 214 – Recommended Practice For Evaluation Of Strength Test Results Of Concrete
6. 301 – Specifications for Structural Concrete
7. 304R – Guide for Measuring, Mixing, Transporting, and Placing Concrete
8. 305 R – Recommended Practice For Hot Weather Concreting
9. 306 R – Recommended Practice For Cold Weather Concreting
10. 318 – Building Code Requirements For Reinforced Concrete

B. ASTM International (ASTM):

1. C 33 – Standard Specification for Concrete Aggregates
2. C 94 – Standard Specification for Ready-Mixed Concrete
3. C 143 – Standard Test Method for Slump of Hydraulic Cement Concrete
4. C 150 – Standard Specification for Portland Cement
5. C 260 – Standard Specification for Air-Entraining Admixtures for Concrete
6. C 309 – Standard Specification for Liquid Membrane-Forming Compounds for Curing Concrete
7. C 330 – Standard Specification for Lightweight Aggregates for Structural Concrete
8. C 494 – Standard Specification for Chemical Admixtures for Concrete

9. C 618 – Standard Specification for Coal Fly Ash and Raw or Calcined Natural Pozzolan for Use as a Mineral Admixture in Concrete
10. D 6 – Standard Test Method for Loss on Heating of Oil and Asphaltic Compounds
11. D 297 – Standard Test Methods for Rubber Products-Chemical Analysis
12. D 994 – Standard Specification for Preformed Expansion Joint Filler for Concrete (Bituminous Type)
13. D 1752 – Standard Specification for Preformed Sponge Rubber and Cork Expansion Joint Fillers for Concrete Paving and Structural Construction
14. E 1155 – Standard Test Method for Determining F_F Floor Flatness and F_L Floor Levelness Numbers
15. F609 – Standard Test Methods for static slip resistance of Footwear sole, heel, or related materials by horizontal-pull slipmeter.

1.3 SUBMITTALS

- A. Product Data: Submit manufacturers literature for each type of product furnished.
- B. Shop Drawings:
 1. Provide layout drawings for coordination of floor slab pours. Indicate locations of expansion joints, construction joints, and control joints.
- C. Quality Assurance Submittals:
 1. Concrete Mix: Submit proposed concrete mix designs for each strength, slump, and combination of admixtures required for the Project.
 2. Test Reports:
 - a. Submit chloride ion tests or total chloride tests (with generally accepted method to relate total chloride to chloride ion) to show compliance with maximum ion concentrations.
 - 1) Tests may be from another job, utilizing the same proportions of aggregates, cements, and admixtures.
 - b. Submit slump, air-entrainment, compressive strength, and flatness and levelness test reports to the Architect/Engineer.

1.4 QUALITY ASSURANCE

- A. Codes and Standards:
 1. In addition to complying with all pertinent codes and regulations, comply with all pertinent requirements of the following American Concrete Institute Publications:
 - a. ACI 117 – Standard Specifications for Tolerances for Concrete Construction and Materials
 - b. ACI 211.1 – Standard Practice For Selecting Proportions For Normal, Heavy Weight, And Mass Concrete

- c. ACI 211.2 – Standard Practice For Selecting Proportions For Structural Lightweight Concrete
 - d. ACI 214 – Recommended Practice For Evaluation Of Strength Test Results Of Concrete
 - e. ACI 305 R – Recommended Practice For Hot Weather Concreting
 - f. ACI 306 R – Recommended Practice For Cold Weather Concreting
 - g. ACI 318 – Building Code Requirements For Reinforced Concrete
2. Where provisions of pertinent codes and standards conflict with this section of the Project Manual, the more stringent provisions shall govern.
- B. Qualification for Testing:
1. The following field-testing procedures shall be performed only by personnel holding current certificates issued by ACI for Concrete Field Testing Technician - Grade I as required by the local code.
 - a. Sampling of fresh concrete
 - b. Testing fresh concrete for slump
 - c. Testing fresh concrete for entrained air
 - d. Making concrete specimens for compression tests
 2. Flatness and levelness testing: Floor flatness and levelness testing shall be performed by a technician trained in the use of the testing equipment and the procedures of ASTM E 1155.
- C. Preinstallation Conference: Conduct conference at Project site to comply with requirements in Division 01 Section: Project Management and Coordination. Review methods and procedures related to concrete Work, including, but not limited to, the following:
1. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
 2. Review requirements for concrete tolerances, finishing, and curing methods, prior to commencing concrete work
 - a. Include floor covering installers, to review specific tolerance and finish requirements.
- D. Mockups: Cast concrete slab-on-grade panels to demonstrate typical joints, surface finish, texture, tolerances, floor treatments, and standard of workmanship.
1. Build panel approximately 36 sq. ft. for slab-on-grade in the location indicated or, if not indicated, as directed by Architect/owner to be demolished after project

1.5 PROJECT CONDITIONS

A. Environment Conditions:

1. Extreme temperature conditions:

- a. When extreme hot or cold weather conditions occur, or are expected to occur, which might detrimentally affect concrete, employ handling and placing techniques to guard against such effects.
 - 1) Comply with the ACI nomograph attached to the end of this Section.
 - b. Comply with the recommendations of American Concrete Institute publications ACI 305 R and ACI 306 R, for hot and cold weather concreting.
2. Inclement weather:
- a. Unless adequate protection is provided, do not place exterior concrete during rain, sleet, or snow.
 - b. Do not use calcium chloride or admixtures containing soluble chlorides.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Cement: ASTM C 150, Type I or III
- B. Fine Aggregate: ASTM C 33 with fineness modules, 2.40 to 3.00. For pumped concrete, 15 to 30% passing number 50 sieve and 5 to 10% passing a number 100 sieve.
- C. Coarse Aggregate:
 1. ASTM C 33 with maximum size:
 - a. Three-fourths of minimum clear spacing between reinforcing bars or between bars and forms
 2. Provide crushed stone for sidewalks, curbs, and exterior slabs/stairs
 3. Pea gravel shall not be used as an aggregate for any part of the elevated structure or the foundation system. Pea gravel may be acceptable for miscellaneous structural items as approved by the Architect/Engineer.
- D. Lightweight Aggregate: ASTM C 330.
 1. Nominal maximum size: 3/4"
 2. Pre-soak aggregate prior to mixing in accordance with aggregate supplier recommendations
- E. Water: Clean, fresh, potable.
- F. Air-Entraining Admixture: ASTM C 260
- G. Concrete shall not exceed maximum chloride ion content for corrosion protection as defined in ACI 318 Table 4.4.1.

- H. Fly Ash: ASTM C 618, Class C or F.
1. Fly ash shall not replace more than 20% of the cement.
- I. Curing and Sealing Compounds:
1. Products: Furnish one of the following curing or curing and sealing compounds for each application listed:
 - a. Interior concrete slabs to receive floor coverings or other applied material: ASTM C 309, Type 1D, Class B; water based, all resin, dissipating, VOC compliant, clear with fugitive dye.
 - 1) Conspec Marketing & Manufacturing Co., Inc.; WB Resin Cure
 - 2) Dayton Superior Chemical Division; Day-Chem Rez Cure (J-11-W)
 - 3) L&M Construction Chemicals, Inc.; Cure R
 - 4) W.R. Meadows; 1100 (Clear)
 - b. Interior concrete slabs, finish scheduled as sealed concrete, or formed concrete requiring use of a curing compound: ASTM C 309, Type 1, Class B; water based, all resin, VOC compliant, clear.
 - 1) Dayton Superior Chemical Division; Safe Cure & Seal (J-18)
 - 2) Euclid Chemical Company; Aqua-Cure VOX
 - 3) L&M Construction Chemicals, Inc.; Dress & Seal WB
 - 4) W.R. Meadows; Vocomp
 - 5) BASF Construction Chemicals; Sonneborn; Kure-N-Seal W
 - c. Interior concrete slabs, finish scheduled as hardener/sealer or hardened sealed concrete: Clear, chemically reactive, waterborne solution of inorganic silicate or silicate materials and proprietary components; odorless; colorless; that penetrates, hardens, and densifies concrete surfaces.
 - 1) Conspec Marketing & Manufacturing Co., Inc., a Dayton Superior Company; Intraseal.
 - 2) Curecrete Distribution Inc.; Ashford Formula.
 - 3) Dayton Superior Corporation; Day-Chem Sure Hard.
 - 4) Euclid Chemical Company (The); Euco Diamond Hard.
 - 5) L&M Construction Chemicals, Inc.; Seal Hard.
 - 6) Meadows, W. R., Inc.; Liqui-Hard.
 - 7) Symons Corporation, a Dayton Superior Company; Buff Hard.
 - d. Product used shall be compatible with waterproofing if forms are stripped from concrete to receive waterproofing prior to 7 days curing above 50°F.
 - e. Refer to Part 3 Article "Curing" for removal of curing compounds.
 2. If curing compound is not used, and the forms are stripped prior to 7 days curing, the following methods are approved:
 - a. Ponding or continuous sprinkling
 - b. Continuously wet mats

c. Sand kept continuously wet

J. Expansion Strips:

1. Self-expanding cork: ASTM D 1752, Type III, preformed, self-expanding strips formed of cork particles with a non-bitumen, isolable resin binder for all interior and exterior slabs at building vertical faces, or as noted.
2. Asphaltic board expansion joint: ASTM D 994, preformed joint material. Material shall not deform under normal handling, or become brittle. Use in exterior slabs, except at building vertical faces or as noted.
3. Closed-cell poly

K. Waterstops:

1. 20 OZ. Copper formed to shapes shown on the drawings.
2. PVC flat ribbed waterstops:
 - a. Manufacturers:
 - 1) Vinylex Corporation
 - 2) Greenstreak.
 - b. Shapes and sizes to be reviewed by the Architect/Engineer.
3. PVC dumbbell waterstops:
 - a. Manufacturers:
 - 1) Vinylex Corporation
 - 2) Greenstreak.
 - b. Shapes and sizes to be reviewed by the Architect/Engineer.
4. Self-Expanding Butyl Strip Waterstops: Manufactured rectangular strip, butyl rubber with sodium bentonite or other hydrophilic polymers, for adhesive bonding to concrete, 3/4 by 1 inch (19 by 25 mm).
 - a. Products: Subject to compliance with requirements, provide one of the following:
 - 1) Carlisle Coatings & Waterproofing, Inc.; MiraSTOP.
 - 2) CETCO; Volclay Waterstop-RX.
 - 3) Concrete Sealants Inc.; Con Seal CS-231.
 - 4) Greenstreak; Swellstop.
 - 5) Henry Company, Sealants Division; Hydro-Flex.
 - 6) JP Specialties, Inc.; Earth Shield Type 20.
5. Additional types, shapes, and sizes to fit the job conditions, with review by Architect/Engineer.
 - a. Standard: Vinylex Corporation

L. Dovetail Anchor Slot and Reglets:

1. Standard:
 - a. Dovetail anchor slot No. 100 as manufactured by Heckmann Building Products, Inc.; 22 gauge galvanized steel.
 - b. Dayton Superior Corporation, Dur-O-Wall Division; D/A 100
 - c. Stay-put reglets as manufactured by Heckmann Building Products, Inc., 26 gage galvanized steel.

- M. Joint Sealant:
 1. Flatwork: Two-part polysulfide compound
 - a. Standard: "Euco Polysulphide sealant" by the Euclid Chemical Company
 2. Vertical joints: Two-part polysulfide compound
 - a. Standard: W.R. Meadows CM-60
 3. Vertical joints: Two-part polyurethane, refer to Section 07920.

- N. Water Reducing Admixtures:
 1. Normal set: ASTM C 494, Type A
 2. Retarders: ASTM C 494, Type D
 3. Accelerators: ASTM C 494, Type C or E
 4. High range water reducers: ASTM C 494, Type F

- O. Evaporation Retardant:
 1. Standard: Master Builders Confilm; Degussa Building Systems
 2. Apply per manufacturer's directions.

- P. Vapor Retarders:
 1. Refer to Division 07 Section: Vapor Retarders, or use the information within this section if there is no Specification section which pertains to vapor retarders.
 2. Plastic Vapor Barrier: ASTM E 1745, Class A with a permeance of 0.01 as tested before and after mandatory conditioning (ASTM E 1745 Section 7.1 and sub paragraph 7.1.1-7.1.5) less than 0.01 perms (grains/(ft² hr in Hg). Include manufacturer's recommended adhesive or pressure sensitive tape.
 - a. Products:
 - 1) Fortifiber Corporation; Moistop Ultra 15.
 - 2) Reef Industries; Griffolyn G 15.
 - 3) Stego Industries, Stego Wrap 15.

- Q. Bond Break:
 1. 15 pound per square (100 sq.ft.) building paper

- R. Bonding Agent:

1. Select bonding agent to suite the job condition and application.
2. Products:
 - a. Conpro Primer by Conproco Corp.
 - b. SBR Latex by the Euclid Chemical Company.
 - c. Everweld by L&M Construction Chemicals Inc.
3. Apply per manufacturer recommendations.
4. Finished concrete surface shall be roughened and cleaned, prior to application of the bonding agent.

2.2 MIX DESIGNS

A. Normal Weight Concrete:

1. Compressive strength: 4000 PSI.
2. Minimum cement content: 517 pounds per cubic yard (adjust for air entrainment).
3. Water/cement ratio: 0.45 maximum (Typical) 0.40 for concrete exposed to deicing salts, blackish water or salt spray, no water to be added to concrete after plant batching.
4. Slump: 4" + 1", adjust with addition of the admixture for pumping.
5. Typical for slabs unless walls, beams, columns and footing noted otherwise.

B. Air-Entrainment:

1. Provide air entrainment at:
 - a. All concrete that is to be exposed to the elements (weather) in the completed structure.
 - b. All concrete in contact with salts.
2. All other concrete may be air-entrained or non-air-entrained, at the Contractor's option.
 - a. Hard-troweled finishes shall not have air-entrainment.
3. Percentage of air content shall be determined in accordance with the admixture manufacturer's recommendations, to meet ASTM C173 or ASTM C231, based on aggregate size and a moderate level of exposure.

C. Selection of Concrete Proportions:

1. Proportions of materials for concrete shall be established in accordance with Section 5.2 of ACI 318.
2. Follow ACI 211 and ACI 301 to determine the water-cement ratio for lightweight concrete.
3. Concrete Mixing:
 - a. Plant mix concrete materials in same proportions as approved concrete mix design in accordance with ACI 304.

- 1) Incorporate admixtures in quantities and using methods recommended by admixture manufacturers.
 - 2) Incorporate only admixtures included in the approved mix design, or with approval by Architect/Engineer.
- b. Do not add water to batched concrete without approval by Architect/Engineer.

D. High Slump Concrete:

1. Slumps greater than those specified may be used (up to 10") under the following conditions:
 - a. Prior approval has been obtained from the Architect/Engineer, including location of pours and proposed mixes.
 - b. Admixture systems or high range water reducers are used to achieve the high slumps.
 - c. Water-cement ratios are compatible with normal mixes.
 - d. Compressive strength of the concrete exceeds normal mixes at specified slumps.
 - e. If high range water reducers are used, the admixture is added by a concrete technician employed by the concrete supplier.
2. Submit mix designs to Architect/Engineer for review.
3. This review is made to ensure that portions of the mix meet the specifications. All performance related criteria must still be met.

PART 3 - EXECUTION

3.1 SITE VERIFICATION OF CONDITIONS

A. Inspection:

1. Prior to all work of this Section, carefully inspect the installed work of all other trades and verify that all such work is complete to the point where this installation may properly commence.
2. Verify that all items to be embedded in concrete are in place.
3. Verify that concrete may be placed to the lines and elevations indicated on the Drawings, with all required clearance from reinforcement.

B. Discrepancies:

1. Do not proceed with installation in areas of discrepancy until all such discrepancies have been fully resolved.

3.2 PREPARATION

- A. Remove all wood scraps, ice, snow, frost, standing water, and debris from the area in which concrete will be placed.

- B. Thoroughly wet the surface of excavations (except in freezing weather), coat forms with release agent, and remove all standing water.
- C. Thoroughly clean all transporting and handling equipment.
- D. All concrete slabs on grade to be placed on a granular fill. Depth of fill to equal the slab thickness unless otherwise noted.
- E. Substrate over which the vapor barrier will be placed shall be compacted, smooth, and free of glass, large stones, and other objects that might puncture the barrier.

3.3 CONCRETE MIXING

- A. Plant mix concrete materials in same proportions as approved concrete mix design and in accordance with ACI 304.
 - 1. Incorporate admixtures in quantities and using methods recommended by admixture manufacturers.
 - 2. Incorporate only admixtures included in the approved mix design, or with approval by Architect/Engineer.
- B. Do not add water to batched concrete without approval by Architect/Engineer.

3.4 PLACING CONCRETE

- A. Method:
 - 1. Convey concrete from mixer to place of final deposit by methods that will prevent separation and loss of materials.
 - 2. For chuting, pumping, and pneumatically conveying concrete, use only equipment of such size and design as to ensure a practically continuous flow of concrete at the delivery end without loss or separation of materials.
 - 3. Deposit concrete as nearly as possible in its final position to avoid segregation due to re-handling and flowing.
 - 4. Contractor shall use screed poles or similar devices to ensure that all slabs are cast at the proper elevations and that specified tolerances are maintained.
 - 5. Deflections of supporting structure are to be anticipated to produce a level slab.
- B. Rate of Placement:
 - 1. Place concrete at such a rate that concrete is at all times plastic and flows readily between reinforcement.
 - 2. When placing is once started, carry it on as a continuous operation until placement of the panel or section is complete.
 - 3. Do not pour a greater area at one time than can be properly finished; this is particularly important during hot or dry weather.
- C. Compaction:

1. Thoroughly consolidate all concrete by suitable means during placement, working it around all embedded fixtures and into corners of forms.
2. During placement, thoroughly compact the concrete by hand tamping and by mechanical vibration.

D. Acceptability:

1. Do not use retempered concrete or concrete that has been contaminated by foreign materials.

3.5 LEVELING AND FINISHING

A. General: Finish concrete in accordance with ACI 301.

B. Finishing Exposed Walls:

1. Remove fins and fill tie holes, honeycombs and air holes (bug holes).
2. Provide a rubbed finish on all interior exposed concrete walls.
3. Provide a smooth rubbed finish on all exposed exterior concrete walls, including site walls.
4. Finishing methods:
 - a. Rubbed finish:
 - 1) Not later than one day after form removal, rub with carborundum brick or another abrasive to remove fins, ridges and other surface irregularities.
 - b. Smooth rubbed finish:
 - 1) Not later than one day after form removal, moisten concrete surfaces and rub with carborundum brick or another abrasive until producing a uniform color and texture. Do not apply cement grout other than that created by the rubbing process.

C. Finishing Slabs, Flatwork, Walk, Stairs:

1. Trowel all interior slabs to a smooth, hard finish unless otherwise indicated.
 - a. Provide a non-slip finish in all areas subject to public traffic.
2. Surfaces to receive a light broom finish:
 - a. Exterior slabs, walks, stairs
 - b. Interior floors to receive a dry set mortar installation of ceramic tile, tile, or pavers.
 - c. Interior stair treads not scheduled to receive floor covering
3. Where floor drains or floor slopes are indicated, slope slabs uniformly to provide even fall for drainage.

D. Tolerances:

1. Place concrete so members and structures are of size, shape, alignment, elevation, and position indicated, within tolerance limits of ACI 117.
 - a. Level Alignment: Variance in elevation of top of slab in any typical structural bay shall not exceed 1/2 inch.
 - b. Structural Steel and composite metal deck structures: Concrete shall be placed in a manner that produces a slab that will meet the specified flatness and levelness tolerances prior to application of any superimposed loads.
2. Floor slabs: Finish floor slabs to meet the following flatness and levelness test requirements.
3. Definitions:
 - a. Test surface: The entire floor area on any one building level.
 - b. Test Section: Any subdivision of the test surface measuring no less than 8 feet on a side and no less than 320 square feet.
4. Test Sections less than 8 feet on a side or less than 320 square feet or at slab boundaries, block-outs or other discontinuities excluded by ASTM E 1155: Finish and measure surface so gap at any point between concrete surface and an unlevelled freestanding 10-foot- (3.05-m-) long straightedge, resting on two high spots and placed anywhere on the surface, does not exceed 1/4 inch.
 - a. Finish interior slab surfaces to the following tolerances, measured with a Type II apparatus within 24 hours according to ASTM E 1155/E 1155M for a randomly trafficked floor surface. Submit report to the Architect/Engineer within 72 hours of concrete placement.
 - 1) Specified overall values of flatness, F_F 30; and levelness, F_L 20; with minimum local values of flatness, F_F 24; and levelness, F_L 15.

3.6 JOINTS

A. Expansion Joints:

1. Provide where indicated on the Contract Documents.
2. Install expansion strips full depth of joints.
3. Where caulking of joints is indicated on Drawings, install fillers to 1/2 inch of top and pour full with sealant.
 - a. Standard: See "Joint Sealant for Flatwork," this section.
4. Provide self-expanding cork at all intersections of exterior concrete and vertical surfaces. Caulk top 1/2 inch of joint.
5. Where asphalt expansion joints are not sealed hold top of asphalt 1/4 inch below abutting concrete. Tool joints on both sides of expansion joint.

B. Tooled Joints:

1. Provide standard tooled joints where indicated on the Contract Documents.
2. Make joints straight, clean, and unragged.
3. Tool concrete on both sides of asphalt pavement.

C. Construction Joints:

1. Joints shall be made with properly constructed bulkheads and include formed keyways.
2. Reinforcing shall extend through all construction joints unless otherwise noted on the Contract Documents.
3. The Contractor shall consult with the Architect/Engineer before starting concrete work to establish a satisfactory placing schedule and to determine the location of construction joints so as to minimize the effects on the floor systems.
4. Horizontal construction joints, other than where shown on the Contract Documents, will not be permitted.
5. Vertical construction joints shall be located between quarter and third points of the spans. Submit construction joint layout for A/E review and approval.
6. If diamond blockouts are used around columns at the slab on grade level, the diamond must be poured to within plus or minus 1/16th of an inch in elevation with respect to the surrounding slab on grade. Floor prep as required to assure the blockout joint does not show through the flooring material.

D. Control Joints:

1. Control joints shall be provided in all slabs on grade unless waived by the Architect/Engineer. Elevated slabs shall not have control joints unless specifically detailed. Joints may not be required under carpet and sheet vinyl floor finishes.
2. Locate as shown on drawings or along column lines and at intervals not exceeding 20 feet in each direction. Review location with A/E prior to pouring slabs.
3. Control joints shall be 1/4 of the slab thickness and shall be sealed in accordance with "Joint Sealant" this section. Saw cut joints within 12 hours of placing the slab.

E. Bond Break:

1. Install where indicated. Lap seams a minimum of 4 inches.

F. Waterstops:

1. Install where indicated.
2. Vinyl waterstop joints shall be chemically or heat welded per manufacturer's recommendations.
 - a. Install waterstop near center of concrete pour, unless otherwise indicated on Drawings.
3. Bentonite waterstops shall be installed in accordance with manufacturer's instructions.
 - a. Provide 3 inches minimum concrete cover.

3.7 CURING

A. Formed Surfaces:

1. Cure formed surfaces by either of the following methods:
 - a. Refer to Division 03 Section "Formwork" for minimum time periods that formwork must remain in place even when curing compound is used.
 - b. Leave forms in place until the cumulative number of days or fractions thereof, not necessarily consecutive, has totaled seven days during which the temperature of the air in contact with the concrete is 50°F or above.
 - c. Remove forms at an earlier time but apply curing compound to concrete surfaces.
 - d. Apply compound in accordance with manufacturer's recommendations.
 - e. Do not add curing/sealing compound to walls that receive waterproofing unless a letter has been submitted to the Architect/Engineer, prior to the compound's use, that the specific compounds are compatible with their system.

B. Troweled Finish:

1. As soon as surface has dried sufficiently to not be marred by the application, apply sealer/curing compound in accordance with manufacturer's recommendations.
2. Do not add curing/sealing compound to walls that receive waterproofing unless a letter has been submitted to Architect/Engineer, prior to the compound's use, that the specific compounds are compatible with their system.
3. After application, keep all traffic, tools, materials, and equipment off such treated areas for at least twenty-four hours.
4. For floors scheduled as sealed concrete, after all other work in the area has been completed, apply a second coat of sealer/curing compound.

C. Wet Cure:

1. Concrete not covered with curing compound should be kept wet for at least 7 days.
2. Keep forms continuously wet to prevent the moisture loss until forms are removed.

D. Curing Compound Removal:

1. Remove residual curing compound from floor slabs to receive applied finishes using methods recommended by the manufacturer of the curing compound.
2. Remove curing compound no earlier than 28 days after application or after structure is enclosed and protected from exterior water sources.
3. Wet mop or rinse and wet vacuum slab to remove traces of cleaning products.

E. Hardener/Sealer:

1. Apply to wet-cured concrete in accordance with manufacturer's instructions.

3.8 PATCHING AND REPAIR

A. Inspection/Remedial Work:

1. Immediately after forms and curing membranes have been removed, inspect all concrete surfaces and patch all pour joints, voids, rock pockets, form tie holds, and other imperfections before the concrete is thoroughly dry.

B. Patching and Minor Repairs:

1. At all permanently exposed portion of interior concrete formed surfaces, repair surface defects including color and texture irregularities, cracks, spalls, air bubbles, honeycombs, rock pockets, fins and other projections on the surface.
 - a. Immediately after form removal, cut out honeycombs, rock pockets, and voids more than 1/2 inch in any dimension in solid concrete but not less than 1 inch in depth.
 - 1) Make edges of cuts perpendicular to concrete surface.
 - b. Clean, dampen with water, and brush-coat holes and voids with bonding agent.
 - c. Fill and compact with patching mortar before bonding agent has dried.
 - d. Fill form-tie voids with patching mortar or cone plugs secured in place with bonding agent.
2. Repair defects on surfaces exposed to view by blending white Portland cement and standard Portland cement so that, when dry, patching mortar will match surrounding color.
 - a. Patch a test area at inconspicuous locations to verify mixture and color match before proceeding with patching.
 - b. Compact mortar in place and strike off slightly higher than surrounding surface.
3. Repair defects on concealed formed surfaces that affect concrete durability and structural performance as determined by Architect/Engineer.
4. Remove all fins, offsets and projections by dry-stoning surfaces which will be exposed in the finished structure or will receive waterproofing or other barrier coating or membrane.
 - a. Provide additional patching of foundation wall for application of waterproofing membrane, in accordance with the manufacturer's recommendations.
5. Remove or fill all ridges, trowel marks, protrusions or pits more than 1/8-inch diameter on floor slabs by dry-stoning, grinding, or filling with trowelable cementitious underlayment.

C. Patching of Existing Concrete:

1. Patch in manner to receive new finishes so that existing and patched surfaces are smooth and continuous and have a uniform appearance, using methods specified for patching and repair.

D. Major Defective Areas:

1. If the defects are serious or affect the strength of the structure, or if patching does not satisfactorily restore the quality and appearance of the surface, the Architect/Engineer

may require the concrete to be removed and replaced complete in accordance with the provisions of this Section, all at no additional cost to the Owner.

2. Floor slabs that do not meet tolerances specified shall be remediated by the Contractor to the elevation, flatness, or levelness specified at no additional cost to the Owner.
 - a. Contractor shall use floor-leveling materials acceptable to the manufacturer of floor finishes scheduled for the area to be remediated.

3.9 TESTS

A. Testing Laboratory:

1. The owner shall engage the testing agency to conduct the testing for compliance with the requirements of the Project Manual.

B. Compression Tests:

1. Secure minimum five standard cylinders from each pour of concrete, additional five sets of cylinders for every 50 cubic yards of concrete placement of the day, in accordance with ASTM C31, and cure under standard moisture and temperature conditions.
2. From each batch test in accordance with ASTM C39.
3. Test two cylinders at 7 days and two cylinders at 28 days, and save one for additional test, if needed.
4. Submit duplicate tests reports of results from testing to Architect/Engineer.
5. Take steps immediately to evaluate unsatisfactory test results. Test the fifth cylinder.
6. In the event of unsatisfactory test results, an investigation as outlined in Section 5.6.4 of ACI 318-Latest Edition shall be employed.

C. Slump/Air-Entrainment:

1. Perform slump tests in accordance with ASTM C 143.
2. Determine the air content of air-entrained concrete in accordance with ASTM standards.
3. Report results of slump tests on each compression test report, and report whether the concrete represented by the compression tests is air-entrained or nonair-entrained.

D. Floor Profile:

1. Test floor profile in accordance with ASTM E 1155 within 24 hours of floor placement, before shoring is removed.
2. Submit test results to Architect/Engineer within 72 hours of concrete placement.

E. Retesting:

1. Should additional testing be required because of unsatisfactory tests results, the Contractor shall reimburse the owner for the costs incurred for correcting any deficiencies and the costs of any tests.

END OF SECTION 03 30 00

4

DIVISION

MASONRY

SECTION 040111 – EXTERIOR SURFACES CLEANING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes cleaning the following:
 - 1. Cleaning of all existing masonry, stone veneer, limestone or cast stone surfaces to remove biological growth and staining.

1.3 DEFINITIONS

- A. Low-Pressure Spray: 100 to 600 psi.

1.4 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project Site.
 - 1. Review methods and procedures related to cleaning masonry including, but not limited to, the following:
 - a. Verify masonry-cleaning equipment and facilities needed to make progress and avoid delays.
 - b. Materials, material application, and sequencing.
 - c. Cleaning program.
 - d. Coordination with building occupants.

1.5 SEQUENCING AND SCHEDULING

- A. Work Sequence: Perform masonry-cleaning work in the following sequence:
 - 1. Prepare mock up for review.

2. Clean masonry surfaces.

1.6 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 1. Include material descriptions and application instructions.
 2. Include test data substantiating that products comply with requirements.

1.7 INFORMATIONAL SUBMITTALS

- A. Preconstruction Test Reports: For cleaning materials and methods.

1.8 QUALITY ASSURANCE

- A. Mockups: Prepare mockups of cleaning on existing surfaces to demonstrate aesthetic effects and to set quality standards for materials and execution. Comply with manufacturer's requirements for preparing mockups and test panels.
 1. Cleaning: Clean an area 25 square feet for each type of masonry and surface condition.
 2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.

1.9 FIELD CONDITIONS

- A. Weather Limitations: Proceed with installation only when existing and forecasted weather conditions permit masonry-cleaning work to be performed according to product manufacturers' written instructions and specified requirements.
- B. Clean masonry surfaces only when air temperature is 40 degrees F and above and is predicted to remain so for at least seven days after completion of cleaning.
- C. Contractor shall be responsible for protecting all existing adjacent materials such as doors, windows, flashings, roofing, and other existing materials that are not intended to be treated. in order to prevent product from entering building
- D. Contractor shall be responsible for the repair of all damaged adjacent materials due to the execution of the work at no additional expense to the owner. Repairs shall be made by qualified mechanics skilled in the type of repairs required, to the satisfaction of the owner's representative.
- E. Protect adjacent areas and surfaces not being treated with barriers suitable for the product being used. Appropriate care should be taken at air intakes, air conditioning vents and similar openings that may come in contact with the product.
- F. Contractor to wash down all adjacent materials not being treated with biological solution using potable water, after each specific area has been cleaned. If using pressure washer, do not exceed 600 psi.

PART 2 - PRODUCTS

2.1 GENERAL CLEANING MATERIALS

- A. Subject to compliance with material manufacturer's requirements for preparation of existing exterior surfaces, prior to receiving new work, utilize the following for cleaning of exterior surfaces with biological growth and staining resulting from biological growth.
- B. D/2 Biological Solution
 - 1. D/2 is biodegradable, pH neutral, and contains no chlorine or acids. Products containing chlorine or acids shall not be used.
 - a. www.d2bio.com or call (917) 693-7441.
 - 2. Miscellaneous Materials and Equipment:
 - a. Natural bristle brushes
 - b. Clean, potable water
 - c. Low pressure sprayer (less than 600 psi)
- C. Alternative cleaning methods, chemicals or materials that may be required by material manufacturers as preparation for new work shall be submitted for approval prior to construction. Refer to individual specifications sections for additional requirements.

PART 3 - EXECUTION

3.1 PROTECTION

- A. Comply with each manufacturer's written instructions for protecting building and other surfaces against damage from exposure to its products. Prevent cleaning solutions from coming into contact with people, motor vehicles, landscaping, buildings, and other surfaces.
 - 1. Dispose of runoff from operations by legal means and in a manner that prevents soil erosion, undermining of paving and foundations, damage to landscaping, and water penetration into building interiors.

3.2 CLEANING MASONRY, GENERAL

- A. Cleaning Appearance Standard: Cleaned surfaces are to have a uniform appearance as viewed from 20 feet away.
- B. Proceed with cleaning in an orderly manner; complying with cleaning agent manufacturer recommendations.
- C. Use only those cleaning methods indicated for each masonry material and location.
 - 1. Brushes: Use only natural or soft synthetic brushes.
 - 2. Spray Equipment: Use spray equipment that provides controlled application at volume and pressure indicated, measured at nozzle. Adjust pressure and volume to ensure that cleaning methods do not damage surfaces, including joints.
 - a. For water-spray application, use fan-shaped spray that disperses water at an angle of 25 to 50 degrees.
- D. Follow manufacturer's written instructions:

1. Apply undiluted solution with a brush, roller, hand pump sprayer (garden style pump sprayer) or low pressure power sprayer.
2. Allow undiluted solution to remain on the substrate for a minimum of 10-15 minutes and a maximum of 24 hours depending on site conditions.
3. Reapplication of solution is required if more than 24 hours has elapsed since initial application.
4. Apply additional solution as necessary to maintain a wet surface.
5. Scrub with soft nylon or natural bristle brush and potable water. DO NOT USE METAL BRUSH.
6. Lightly mist with water and continue scrubbing.
 - a. Rinse thoroughly with clean, potable water.
7. Work sections that can easily be applied in one shift.
8. Clearly mark or identify time of application and dwell time.
9. Wash down in the same sequence of sections in which product was applied
10. Thoroughly rinse application areas and surrounding adjacent surfaces.

3.3 QUALITY CONTROL

- A. The implementation of a Contractor Quality Control Program does not relieve the Contractor from the responsibility to provide work in accordance with the Contract Documents, applicable codes, regulations, and governing authorities. The Contractor Quality Control Program shall include, but not be limited to, the elements herein. These elements are provided only as a minimum starting point for the Contractor to use to generate the complete Contractor's Quality Control Program.

END OF SECTION 040111

SECTION 042000 - UNIT MASONRY

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes masonry veneer assemblies consisting of the following:
 - 1. Brick veneer repair and infill
 - 2. New brick veneer.
 - 3. New cut stone trim units.
 - 4. Cut stone panels
 - 5. Stone and brick mortar
 - 6. Embedded flashing and weeps.
 - 7. Cavity-wall insulation.

- B. Refer to Section 042200 – “Concrete Unit Masonry” for load bearing and non-load bearing concrete masonry units, reinforcement, anchorage and steel lintels.

1.2 PERFORMANCE REQUIREMENTS

- A. Masonry work shall comply with requirements ACI 530.1/ASCE6/TMS 602.

- B. Brick veneer infill and repair work shall follow Brick Institute of America (BIA) guidelines and recommendations.

1.3 SUBMITTALS

- A. Product Data: For each type of product.

- B. Shop Drawings: For the following:
 - 1. Stone Trim Units: Show sizes, profiles, and locations of each stone trim unit required.
 - 2. Fabricated Flashing: Detail corner units, end-dam units, and other special applications.

- C. Samples for Initial Selection: For the following:
 - 1. Stone trim and details
 - 2. Face brick, in the form of straps of five or more bricks.
 - 3. Colored mortar.

- D. Samples for Verification: For each type and color of the following:
 - 1. Face Brick
 - 2. Stone trim.
 - 3. Weep holes/vents.
 - 4. Accessories embedded in masonry.

- E. Cold-Weather Procedures: Detailed description of methods, materials, and equipment to be used to comply with cold-weather requirements.

1.4 QUALITY ASSURANCE

- A. Brick and stone veneer units shall match existing at each project site. Provide color shape and quality to match existing materials.
- B. Source Limitations for Mortar Materials: Obtain mortar ingredients of a uniform quality, including color for exposed masonry, from a single manufacturer for each cementitious component and from one source or producer for each aggregate.
- C. Mockups: Build mockups to verify selections made under sample submittals and to demonstrate aesthetic effects.
 - 1. Build mockups of brick veneer and stone trim and details where indicated on the Drawings. If not indicated constructed mock up locations shall be selected by the Architect and if acceptable, may remain part of the finished work.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Store masonry units on elevated platforms in a dry location. If units are not stored in an enclosed location, cover tops and sides of stacks with waterproof sheeting, securely tied. If units become wet, do not install until they are dry.
- B. Deliver preblended, dry mortar mix in moisture-resistant containers designed for lifting and emptying into dispensing silo. Store preblended, dry mortar mix in delivery containers on elevated platforms, under cover, and in a dry location or in a metal dispensing silo with weatherproof cover.
- C. Store masonry accessories, including metal items, to prevent corrosion and accumulation of dirt and oil.

1.6 PROJECT CONDITIONS

- A. Protection of Masonry: During construction, cover tops of walls, projections, and sills with waterproof sheeting at end of each day's work. Cover partially completed masonry when construction is not in progress.
- B. Stain Prevention: Prevent grout, mortar, and soil from staining the face of masonry to be left exposed or painted. Immediately remove grout, mortar, and soil that come in contact with such masonry.
- C. Cold-Weather Requirements: Do not use frozen materials or materials mixed or coated with ice or frost. Do not build on frozen substrates. Remove and replace unit masonry damaged by frost or by freezing conditions. Comply with cold-weather construction requirements contained in ACI 530.1/ASCE 6/TMS 602.
- D. Hot-Weather Requirements: Comply with hot-weather construction requirements contained in ACI 530.1/ASCE 6/TMS 602.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:

1. Products: Subject to compliance with requirements, provide one of the products specified.
2. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 MASONRY UNITS, GENERAL

- A. Defective Units: Referenced masonry unit standards may allow a certain percentage of units to exceed tolerances and to contain chips, cracks, or other defects exceeding limits stated in the standard. Do not use units where such defects, including dimensions that vary from specified dimensions by more than stated tolerances, will be exposed in the completed Work or will impair the quality of completed masonry.

2.3 BRICK

- A. Face Brick: ASTM C 216, Grade SW, Type FBS.
 1. Matching Brick Veneer:
 - a. Belden – Modular Burbank Clear 20-07 other

2.4 CUT STONE TRIM UNITS

- A. Limestone:
 1. Variety and Sources: Indiana oolitic limestone quarried in Lawrence, Monroe, or Owen Counties, Indiana.
 - a. Grade and Color: Match size, color, texture and shape of existing stone trim units, sill units and other details where indicated.

2.5 CUSTOM CUT STONE

- A. Limestone matching existing stone grades and colors in largest sizes practical.
 1. Stone panels cut and shaped to match details indicated on the drawings, including stone signage panels, stone headers at entryway and stone parapets.
 2. Related stone anchors, flashings and attachments to structural elements.

2.6 MORTAR AND GROUT MATERIALS

- A. Portland Cement-Lime Mix: Packaged blend of portland cement complying with ASTM C 150, Type I or Type III, and hydrated lime complying with ASTM C 207, Type S.
- B. Mortar Pigments: Natural and synthetic iron oxides and chromium oxides, compounded for use in mortar mixes. Use only pigments with a record of satisfactory performance in masonry mortar.
 - a. Bayer Corporation, Industrial Chemicals Div.; Bayferrox Iron Oxide Pigments.
 - b. Davis Colors; True Tone Mortar Colors.
 - c. Solomon Grind-Chem Services, Inc.; SGS Mortar Colors.
- C. Aggregate for Mortar: ASTM C 144.

1. For mortar that is exposed to view, use washed aggregate consisting of natural sand or crushed stone.

D. Water: Potable.

2.7 TIES AND ANCHORS

A. Materials: Provide ties and anchors as specified below, unless otherwise indicated.

1. Hot-Dip Galvanized, Carbon-Steel Wire: ASTM A 82; with ASTM A 153/A 153M, Class B-2 coating.

B. Wire Ties, General: Unless otherwise indicated, size wire ties to extend at least halfway through veneer but with at least 5/8-inch cover on outside face. Outer ends of wires are bent 90 degrees and extend 2 inches parallel to face of veneer.

2.8 EMBEDDED FLASHING MATERIALS

A. Flexible Flashing: For flashing not exposed to the exterior, use[one of] the following, unless otherwise indicated:

1. Elastomeric Thermoplastic Flashing: Composite flashing product consisting of a polyester-reinforced ethylene interpolymers alloy as follows:
 - a. Self-Adhesive Sheet with Drip Edge: Elastomeric thermoplastic flashing, 0.025 inch thick, with a 0.015-inch-thick coating of rubberized-asphalt adhesive. Where flashing extends to face of masonry, rubberized-asphalt coating is held back approximately 1-1/2 inches from edge.
 - b. Accessories: Provide preformed corners, end dams, other special shapes, and seaming materials produced by flashing manufacturer.

B. Adhesives, Primers, and Seam Tapes for Flashings: Flashing manufacturer's standard products or products recommended by flashing manufacturer for bonding flashing sheets to each other and to substrates.

2.9 MISCELLANEOUS MASONRY ACCESSORIES

A. Weep/Vent Products: Use the following, unless otherwise indicated:

1. Cellular or screened brick veneer weep / vents designed to be placed just above through-wall flashing in brick veneer head joints at a maximum of 24 inches on center.

B. Cavity Drainage Material: Free-draining mesh, made from polymer strands that will not degrade within the wall cavity.

1. Provide one of the following configurations:

- a. Strips, not less than 3/4 inch thick and 10 inches wide, with dimpled surface designed to catch mortar droppings and prevent weep holes from being clogged with mortar.

2. Products:

- a. Advanced Building Products Inc.; Mortar break
- b. Archovations, Inc.; CavClear Masonry Mat.
- c. Dayton Superior Corporation, Dur-O-Wal Division; Polytite MortarStop.
- d. Mortar Net USA, Ltd.; Mortar Net.

2.10 CAVITY-WALL INSULATION

- A. Extruded-Polystyrene Board Insulation: ASTM C 578, Type IV, closed-cell product extruded with an integral skin.
- B. Adhesive: Type recommended by insulation board manufacturer for application indicated.

2.11 MORTAR AND GROUT MIXES

- A. General: Do not use admixtures, including pigments, air-entraining agents, accelerators, retarders, water-repellent agents, antifreeze compounds, or other admixtures, unless otherwise indicated.
 - 1. Do not use calcium chloride in mortar or grout.
 - 2. Limit cementitious materials in mortar to portland cement, mortar cement, and lime.
 - 3. Add cold-weather admixture (if used) at same rate for all mortar that will be exposed to view, regardless of weather conditions, to ensure that mortar color is consistent.
- B. Preblended, Dry Mortar Mix: Furnish dry mortar ingredients in form of a preblended mix. Measure quantities by weight to ensure accurate proportions, and thoroughly blend ingredients before delivering to Project site.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of work.
- B. Before installation, examine rough-in and built-in construction for piping systems to verify actual locations of piping connections.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION, GENERAL

- A. Thickness: Build cavity and composite walls and other masonry construction to full thickness shown. Build single-wythe walls to actual widths of masonry units, using units of widths indicated.
- B. Select and arrange units for exposed unit masonry to produce a uniform blend of colors and textures, matching existing.
- C. Matching Existing Masonry: Match coursing, color, and texture of existing masonry.

3.3 CAVITY WALLS

- A. Keep cavities clean of mortar droppings and other materials during construction. Bevel beds away from cavity, to minimize mortar protrusions into cavity. Do not attempt to trowel or remove mortar fins protruding into cavity.
- B. Installing Cavity-Wall Insulation: Place small dabs of adhesive, spaced approximately 12 inches o.c. both ways, on inside face of insulation boards, or attach with plastic fasteners designed for this purpose. Fit courses of insulation between wall ties and other confining obstructions in cavity, with edges butted tightly both ways. Press units firmly against inside wythe of masonry or other construction as indicated.

3.4 CONTROL AND EXPANSION JOINTS

- A. General: Install control and expansion joint materials in unit masonry as masonry progresses. Except as otherwise indicated, do not allow materials to span existing control and expansion joints without provision to allow for in-plane wall or partition movement.

3.5 FLASHING, WEEP HOLES, CAVITY DRAINAGE, AND VENTS

- A. General: Install embedded flashing and weep holes in masonry at shelf angles, lintels, ledges, other obstructions to downward flow of water in wall, and where indicated. Install vents at shelf angles, ledges, and other obstructions to upward flow of air in cavities, and where indicated.]
- B. Install flashing as follows, unless otherwise indicated:
 - 1. At masonry-veneer walls, extend flashing through veneer, across air space behind veneer, and up face of sheathing at least 8 inches; with upper edge tucked under building paper or building wrap, lapping at least 4 inches.
 - 2. At lintels and shelf angles, extend flashing a minimum of 6 inches into masonry at each end. At heads and sills, extend flashing 6 inches at ends and turn up not less than 8 inches to form end dams.
 - 3. Install metal drip edges beneath flexible flashing at exterior face of wall. Stop flexible flashing 1/2 inch back from outside face of wall and adhere flexible flashing to top of metal drip edge.
- C. Install weep holes in head joints in exterior wythes of first course of masonry immediately above embedded flashing.
- D. Place cavity drainage material in cavities to comply with configuration requirements for cavity drainage material in Part 2 "Miscellaneous Masonry Accessories" Article.

3.6 FIELD QUALITY CONTROL

- A. Testing Agency: Owner will engage a qualified independent testing and inspecting agency to perform field tests and inspections and prepare test reports. Allow inspectors access to scaffolding and work areas, as needed to perform inspections.

3.7 REPAIRING, POINTING, AND CLEANING

- A. Remove and replace masonry units that are loose, chipped, broken, stained, or otherwise damaged or that do not match adjoining units. Install new units to match adjoining units; install in fresh mortar, pointed to eliminate evidence of replacement.

- B. Final Cleaning: After mortar is thoroughly set and cured, clean exposed masonry according to brick manufacturer's recommendations.

END OF SECTION 042000

5

DIVISION

METALS

SECTION 05 50 00 - METAL FABRICATIONS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Shop fabricated steel items.
- B. Related Requirements:
 - 1. Section 03 30 00 Cast-in-Place Concrete
 - 2. Section 04 22 00 Concrete Unit Masonry
 - 3. Section 05 12 00 Structural Steel Framings
 - 4. Section 05 51 00 Metal Stairs
 - 5. Section 05 52 13 Pipe and Tube Railings
 - 6. Section 09 90 00 Painting and Coating

1.3 REFERENCE STANDARDS

- A. ANSI A14.3 - American National Standard for Ladders -- Fixed -- Safety Requirements; 2002.
- B. ASTM A 36/A 36M - Standard Specification for Carbon Structural Steel; 2008.
- C. ASTM A 53/A 53M - Standard Specification for Pipe, Steel, Black and Hot-Dipped, Zinc-Coated, Welded and Seamless; 2007.
- D. ASTM A 123/A 123M - Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products; 2009.
- E. A 153 – Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware
- F. A 307 – Standard Specification for Carbon Steel Bolts and Studs, 60 000 PSI Tensile Strength
- G. ASTM A 325M - Standard Specification for Structural Bolts, Steel, Heat Treated 830 MPa Tensile Strength (Metric); 2009.
- H. ASTM A 500/A 500M - Standard Specification for Cold-Formed Welded and Seamless Carbon Steel Structural Tubing in Rounds and Shapes; 2010.
- I. ASTM A 501 - Standard Specification for Hot-Formed Welded and Seamless Carbon Steel Structural Tubing; 2007.
- J. ASTM A 653/A 653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process; 2009a.
- K. ASTM A 1008/A 1008M - Standard Specification for Steel, Sheet, Cold-Rolled, Carbon, Structural, High-Strength Low-Alloy, High-Strength Low-Alloy with Improved Formability, Solution Hardened, and Bake Hardenable; 2009.
- L. AWS A2.4 - Standard Symbols for Welding, Brazing, and Nondestructive Examination; American Welding Society; 2007.
- M. AWS D1.1/D1.1M - Structural Welding Code - Steel; American Welding Society; 2010.
- N. SSPC-Paint 20 - Zinc-Rich Primers (Type I, "Inorganic," and Type II, "Organic"); Society for Protective Coatings; 2002 (Ed. 2004).

1.4 SUBMITTALS

- A. See Section 01 33 00 – Submittals and Substitutions, for submittal procedures.
- B. Product Data:
 - 1. Paint: Furnish manufacturers product data for primer and finish paints.
- C. Shop Drawings: Indicate profiles, sizes, connection attachments, reinforcing, anchorage, size and type of fasteners, and accessories. Include erection drawings, elevations, and details where applicable.
 - 1. Indicate welded connections using standard AWS A2.4 welding symbols. Indicate net weld lengths.

1.5 QUALITY ASSURANCE

- A. Regulatory Requirements & References: AISC "Specifications for the Design, Fabrication and Erection of Structural Steel for Buildings"; AWS "Structural Welding Code"; comply with applicable provisions unless otherwise indicated.
- B. Qualifications of Welders:
 - 1. Use only certified welders and the shielded arc process for all welding performed in connection with the Work of this Section.
- C. Conflicting Requirements:
 - 1. In the event of conflict between pertinent codes and regulations and the requirements of the referenced standards or these Specifications, the provisions of the more stringent shall govern.

1.6 PRODUCT HANDLING

- A. Coordination: Schedule delivery and installation of fabrications to ensure timely completion of all related Work.
- B. Dissimilar Metals:
 - 1. Isolate dissimilar metals using neoprene pads, spacers or gaskets.
 - 2. Asphaltic or bituminous paints may be used in certain installations of dissimilar metals.
 - a. Thickness of paint films shall be 10 mil, minimum.

1.7 FIELD MEASUREMENT

- A. Obtain all necessary field measurements to accurately fit this Work with the Work of others.

1.8 WARRANTY

- A. Provide minimum two (2) year warranty against defects for materials and installation, unless otherwise indicated.

PART 2 - PRODUCTS

2.1 MATERIALS - STEEL

- A. General: Provide materials with smooth, flat surfaces without blemishes.
- B. Steel Plates, Shapes and Bars: ASTM A 36/A 36M.
- C. Stainless Steel Bars and Shapes: ASTM A 276, Type 304.
- D. Steel Tubing:
 - 1. ASTM A 500, cold formed steel structural tubing.
 - 2. ASTM A 513, welded steel mechanical tubing.

- E. Steel Pipe: ASTM A 53/A 53M, standard weight (Schedule 40), unless noted otherwise or required by structural loads.
- F. Galvanized Steel Sheet: ASTM A 653/ASTM A 653M.
- G. Touch-Up Primer for Galvanized Surfaces: SSPC-Paint 20, Type II - Organic, complying with VOC limitations of authorities having jurisdiction.
- H. Fasteners:
 - 1. Exterior: Type 304 stainless steel fasteners.
 - 2. Exterior walls or areas open to the exterior environment, including soffits and roofs: zinc-plated fasteners with coating complying with ASTM B 633, Class Fe/Zn 5.
 - 3. Interior subject to water or in corrosive environment: Type 304 stainless steel.
 - 4. Interior: ASTM A 307, Grade A unless noted otherwise or required by structural loads.
 - 5. Bolts and nuts: ASTM A 307, Grade A unless noted otherwise.
- I. Anchors:
 - 1. Basis of Design Product: The design for anchors shall be based on products manufactured by Hilti, Inc. unless noted otherwise. Products incorporated in the work shall have equivalent allowable tension and shear load values as the basis-of-design product in the substrate indicated. Alternative diameters and embedment depths may be used, subject to Architect/Engineer approval. Subject to compliance with requirements, provide the named product or a comparable product by one of the following:
 - a. ITW Red Head
 - b. DeWalt
 - c. Simpson Strong-Tie
 - 2. Cast-in-Place Anchors in Concrete: Threaded or wedge type; galvanized ferrous castings, either ASTM A 47/A 47M malleable iron or ASTM A 27/A 27M cast steel. Provide bolts, washers, and shims as needed, hot-dip galvanized per ASTM A 153/A 153M. Design anchors in compliance with ACI 318 Appendix D.
 - 3. Post-Installed Anchors into Concrete or Masonry:
 - a. Adhesive/Epoxy Anchors:
 - 1) HIT-RE 500 V3; Hilti Inc.
 - 2) HIT-HY 200; Hilti, Inc.
 - 3) HIT-HY 270; Hilti, Inc.
 - 4) Epcon System; ITW Red Head
 - 5) Pure 110+; Powers Fasteners, Inc.
 - b. Expansion Anchors:
 - 1) Kwik Bolt TZ; Hilti, Inc.
 - 2) Kwik Bolt 3; Hilti, Inc.
 - 3) Trubolt Wedge Anchor; ITW Red Head
 - 4) Power-Stud System; Powers Fasteners, Inc.
 - c. Drop-in Anchors:
 - 1) HDI System; Hilti, Inc.
 - 2) Multi-Set II System; ITW Red Head

- 3) Dropin System; Powers Fasteners, Inc.
- d. Self-Drilling Anchors:
 - 1) Self-Drill Anchor; ITW Red Head
- e. Sleeve Anchors:
 - 1) HLC Sleeve Anchors; Hilti Inc.
 - 2) Dynabolt Sleeve; ITW Red Head
 - 3) Power-Bolt System; Powers Fasteners, Inc.
 - 4) Lok-Bolt AS; Powers Fasteners, Inc.

2.2 FABRICATION

- A. Fit and shop assemble items in largest practical sections, for delivery to site.
- B. Fabricate items with joints tightly fitted and secured.
- C. Continuously seal joined members by continuous welds.
- D. Grind exposed joints flush and smooth with adjacent finish surface. Make exposed joints butt tight, flush, and hairline. Ease exposed edges to small uniform radius.
- E. Exposed Mechanical Fastenings: Flush countersunk screws or bolts; unobtrusively located; consistent with design of component, except where specifically noted otherwise.
- F. Supply components required for anchorage of fabrications. Fabricate anchors and related components of same material and finish as fabrication, except where specifically noted otherwise.

2.3 FABRICATED ITEMS

- A. Miscellaneous Framing and Supports: Provide as required to complete work and not included with structural steel framework. Fabricate of continuous weld construction, with smooth exposed edges, in as large units as possible; drill and tap as required to receive hardware and similar items. Include required anchors for building into other work; spaced not more than 24" o.c. Use concealed field splices wherever possible. Provide cutouts, fittings, and anchorages; coordinate assembly and installation with other work. Exterior installations shall be fabricated of galvanized material unless otherwise noted.

2.4 FABRICATION TOLERANCES

- A. Squareness: 1/8 inch maximum difference in diagonal measurements.
- B. Maximum Offset Between Faces: 1/16 inch.
- C. Maximum Misalignment of Adjacent Members: 1/16 inch.
- D. Maximum Bow: 1/8 inch in 48 inches.
- E. Maximum Deviation From Plane: 1/16 inch in 48 inches.

2.5 SHOP FINISHING - STEEL

- A. Prime paint all steel items.
 - 1. Exceptions: Galvanize items to be embedded in concrete or masonry and items specified for galvanized finish.
 - 2. Exceptions: Do not prime surfaces in direct contact with concrete, where field welding is required, and items to be covered with sprayed fireproofing (Fireproofing Contractor to provide and install primer compatible with fireproofing).
- B. Prepare surfaces in accordance with SSPC SP 3, where steel is exposed. (Power Tool Cleaning).

- C. Prepare surfaces in accordance with SSPC SP 2, where steel is not exposed. (Hand Tool Cleaning).
- D. Prepare surfaces in accordance with SSPC SP 6, for special coatings. (Commercial Blast Cleaning).
- E. Clean surfaces of rust, scale, grease, and foreign matter prior to finishing.
- F. Prime Painting: One coat.
- G. Galvanizing of Structural Steel Members: Galvanize after fabrication to ASTM A 123/A 123M requirements. Provide minimum 1.7 oz/sq. ft galvanized coating.
- H. Galvanizing of Non-structural Items: Galvanize after fabrication to ASTM A 123/A 123M requirements. Provide minimum 1.7 oz/sq. ft galvanized coating.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that field conditions are acceptable and are ready to receive work.
- B. Where metal fabrication items will be used for attachment or support of manufactured equipment, consult appropriate manufacturers and verify that details indicated on the drawings will properly receive and support their equipment.

3.2 PREPARATION

- A. Clean and strip primed steel items to bare metal where site welding is required.
- B. Supply setting templates to the appropriate entities for steel items required to be cast into concrete or embedded in masonry.

3.3 WELDING

- A. Shop weld all connections unless noted otherwise or specifically approved by Architect/Engineer.
- B. Make all joints and intersections of metal tightly fitting and securely fastened. Make all work square, plumb, straight and true.
- C. Dress and finish welds to blend into parent metal.

3.4 HOLES

- A. Coordinate location of holes required for Work provided by others.
- B. Drill or punch all holes required for the attachment of Work of other trades for bolted connections. Burned holes are not acceptable.
- C. Provide tapped holes of size and thread necessary to receive other Work.

3.5 ANCHORS AND CONNECTIONS

- A. Where size and spacing are not noted, anchors shall not be less than 1-1/2" x 1/4" for concrete and 1-1/2" x 1/8" for masonry.
 - 1. Masonry anchors shall be properly spaced to fit the jointing of the adjacent masonry work.
 - 2. Unless otherwise noted on the drawings, anchors shall be spaced 3'-0" or less on centers.
- B. Anchor bollards to existing construction with anchor bolts. Provide four 3/4-inch bolts at each bollard unless otherwise indicated.
 - 1. Embed anchor bolts at least 4 inches in concrete

3.6 INSTALLATION

- A. Install items plumb and level, accurately fitted, free from distortion or defects.

- B. Allow for erection loads, and for sufficient temporary bracing to maintain true alignment until completion of erection and installation of permanent attachments.
 - C. Installation Tolerances:
 - 1. Maximum Variation from Plumb: 1/4 inch per story, non-cumulative.
 - 2. Maximum Offset From True Alignment: 1/4 inch.
 - 3. Maximum Out-of-Position: 1/4 inch.
 - D. Field weld components indicated on shop drawings.
 - E. Perform field welding in accordance with AWS D1.1/D1.1M.
 - F. Obtain approval prior to site cutting or making adjustments not scheduled.
 - G. After erection, prime welds, abrasions, and surfaces not shop primed or galvanized, except surfaces to be in contact with concrete.
- 3.7 FIELD QUALITY CONTROL
- A. An independent testing agency will perform field quality control tests, as specified in Section 01 40 00.
 - B. Comply with current addition of Indiana Building Code requirements and special inspections if applicable.

END OF SECTION

SECTION 055213 - PIPE AND TUBE RAILINGS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Aluminum railings exterior
 - 2. Steel pipe and tube custom railings (Matching Existing)

1.3 COORDINATION

- A. Coordinate selection of shop primers with topcoats to be applied over them. Comply with paint and coating manufacturers' written recommendations to ensure that shop primers and topcoats are compatible with one another.
- B. Coordinate installation of anchorages for railings. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

1.4 ACTION SUBMITTALS

- A. Product Data:
 - 1. Fasteners.
 - 2. Post-installed anchors.
 - 3. Handrail brackets.
 - 4. Shop primer.
 - 5. Nonshrink, nonmetallic grout.
- B. Shop Drawings: Include plans, elevations, sections, details, and attachments to other work.
- C. Delegated-Design Submittal: For railings, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

1.5 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For delegated-design professional engineer.
- B. Welding certificates.
- C. Paint Compatibility Certificates: From manufacturers of topcoats applied over shop primers, certifying that shop primers are compatible with topcoats.
- D. Product Test Reports: For tests on railings performed by a qualified testing agency, in accordance with ASTM E894 and ASTM E935.
- E. Research Reports: For post-installed anchors, from ICC-ES or other qualified testing agency acceptable to authorities having jurisdiction.

1.6 QUALITY ASSURANCE

- A. Welding Qualifications: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."
- B. Welding Qualifications: Qualify procedures and personnel according to the following:
 - 1. AWS D1.1/D1.1M, "Structural Welding Code - Steel."
 - 2. AWS D1.2/D1.2M, "Structural Welding Code - Aluminum."
 - 3. AWS D1.6, "Structural Welding Code - Stainless Steel."

1.7 DELIVERY, STORAGE, AND HANDLING

- A. Protect mechanical finishes on exposed surfaces of railings from damage by applying a strippable, temporary protective covering before shipping.

1.8 FIELD CONDITIONS

- A. Field Measurements: Verify actual locations of walls and other construction contiguous with railings by field measurements before fabrication.
 - 1. Field measure existing railings where indicated to match.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Delegated Design: Engage a qualified professional engineer, as defined in Section 014000 "Quality Requirements," to design railings, including attachment to building construction.

- B. Structural Performance: Railings, including attachment to building construction, shall withstand the effects of gravity loads and the following loads and stresses within limits and under conditions indicated:
1. Handrails and Top Rails of Guards:
 - a. Uniform load of 50 lbf/ ft. (0.73 kN/m) applied in any direction.
 - b. Concentrated load of 200 lbf (0.89 kN) applied in any direction.
 - c. Uniform and concentrated loads need not be assumed to act concurrently.
 2. Infill of Guards:
 - a. Concentrated load of 50 lbf (0.22 kN) applied horizontally on an area of 1 sq. ft. (0.093 sq. m).
 - b. Infill load and other loads need not be assumed to act concurrently.
- C. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes.
1. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

2.2 METALS, GENERAL

- A. Metal Surfaces, General: Provide materials with smooth surfaces, without seam marks, roller marks, rolled trade names, stains, discolorations, or blemishes.
- B. Brackets, Flanges, and Anchors: Cast or formed metal of same type of material and finish as supported rails unless otherwise indicated.
1. Provide type of bracket with flange tapped for concealed anchorage to threaded hanger bolt and that provides 1-1/2-inch (38-mm) clearance from inside face of handrail to finished wall surface.

2.3 STEEL AND IRON

- A. Tubing: ASTM A 500 (cold formed) Grade A..
- B. Pipe: ASTM A 53/A 53M, Type F or Type S, Grade A, Standard Weight (Schedule 40), unless another grade and weight are required by structural loads.
- C. Plates, Shapes, and Bars: ASTM A 36/A 36M.

2.4 ALUMINUM RAILINGS

- A. Manufacturers:
1. Alumina Railing Products, Inc. (Design Standard)
 2. R&B Wagner, Inc.
 3. Julius Blum & Co.

4. Superior Aluminum Products
5. Tuttle
6. Subject to compliance with all requirements equal manufacturers and fabricators will be acceptable.

- B. Source Limitations: Obtain each type of railing from single source from single manufacturer.
- C. Aluminum, General: Provide alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated, and with not less than the strength and durability properties of alloy and temper designated below for each aluminum form required.
- D. Extruded Bars and Tubing ASTM B221 (ASTM B221M), Alloy 6061-T6 Alloy
- E. Extruded Structural Pipe and Tubing: ASTM B429/B429M, Alloy 6061-T6 Alloy
1. Provide Standard Weight (Schedule 40) pipe unless otherwise indicated.
- F. Drawn Seamless Tubing: ASTM B210/B210M, Alloy 6061-T6 Alloy
- G. Plate and Sheet: ASTM B209 (ASTM B209M), Alloy 6061-T6 Alloy
- H. Die and Hand Forgings: ASTM B247 (ASTM B247M), Alloy 6061-T6 Alloy
- I. Castings: ASTM B26/B26M, Alloy A356.0-T6.

2.5 FASTENERS

- A. Fastener Materials:
1. Finish exposed fasteners to match appearance, including color and texture, of railings.
 2. Aluminum Railing Components: Type 316 stainless steel fasteners.
- B. Fasteners for Anchoring Railings to Other Construction: Select fasteners of type, grade, and class required to produce connections suitable for anchoring railings to other types of construction and capable of withstanding design loads.
- C. Fasteners for Interconnecting Railing Components:
1. Provide concealed fasteners for interconnecting railing components and for attaching them to other work, unless otherwise indicated.
 2. Provide concealed fasteners for interconnecting railing components and for attaching them to other work, unless exposed fasteners are unavoidable or are the standard fastening method for railings indicated.
 3. Provide Tamper resistant flat-head machine screws for exposed fasteners unless otherwise indicated.

2.6 MISCELLANEOUS MATERIALS

- A. Handrail Brackets: Cast aluminum, center of handrail 2-1/2 inches from face of wall.

- B. Welding Rods and Bare Electrodes: Select in accordance with AWS specifications for metal alloy welded.
 - 1. For aluminum railings, provide type and alloy as recommended by producer of metal to be welded and as required for color match, strength, and compatibility in fabricated items.
- C. Nonshrink, Nonmetallic Grout: Factory-packaged, nonstaining, noncorrosive, nongaseous grout, complying with ASTM C1107/C1107M. Provide grout specifically recommended by manufacturer for interior and exterior applications.
- D. Anchoring Cement: Factory-packaged, nonshrink, nonstaining, hydraulic-controlled expansion cement formulation for mixing with water at Project site to create pourable anchoring, patching, and grouting compound.
 - 1. Water-Resistant Product: [At exterior locations] [and] [where indicated on Drawings], provide formulation that is resistant to erosion from water exposure without needing protection by a sealer or waterproof coating and that is recommended by manufacturer for exterior use.

2.7 FABRICATION – STEEL

- A. General: Fabricate steel railings to comply with requirements indicated for design, dimensions, member sizes and spacing, details, finish, and anchorage, but not less than that required to support structural loads.
- B. Assemble railings in the shop to greatest extent possible to minimize field splicing and assembly. Disassemble units only as necessary for shipping and handling limitations. Clearly mark units for reassembly and coordinated installation. Use connections that maintain structural value of joined pieces.
- C. Cut, drill, and punch metals cleanly and accurately. Remove burrs and ease edges to a radius of approximately 1/32 inch unless otherwise indicated. Remove sharp or rough areas on exposed surfaces.
- D. Form work true to line and level with accurate angles and surfaces.
- E. Cut, reinforce, drill, and tap as indicated to receive finish hardware, screws, and similar items.
- F. Connections: Fabricate railings with welded connections unless otherwise indicated.
- G. Welded Connections: Cope components at connections to provide close fit, or use fittings designed for this purpose. Weld all around at connections, including at fittings.
 - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
 - 2. Obtain fusion without undercut or overlap.
 - 3. Remove flux immediately.
 - 4. At exposed connections, finish exposed surfaces smooth and blended so no roughness shows after finishing and welded surface matches contours of adjoining surfaces.

- H. Form changes in direction as follows:
 - 1. Match existing.
- I. Provide wall returns at ends of wall-mounted handrails unless otherwise indicated. Close ends of returns unless clearance between end of rail and wall is 1/4 inch or less.
- J. Brackets, Flanges, Fittings, and Anchors: Provide wall brackets, flanges, miscellaneous fittings, and anchors to interconnect railing members to other work unless otherwise indicated.
 - 1. At brackets and fittings fastened to plaster or gypsum board partitions, provide crush-resistant fillers, or other means to transfer loads through wall finishes to structural supports and prevent bracket or fitting rotation and crushing of substrate.

2.8 FABRICATION - ALUMINUM

- A. General: Fabricate railings to comply with requirements indicated for design, dimensions, member sizes and spacing, details, finish, and anchorage, but not less than that required to support structural loads.
- B. Shop assemble railings to greatest extent possible to minimize field splicing and assembly. Disassemble units only as necessary for shipping and handling limitations.
 - 1. Clearly mark units for reassembly and coordinated installation.
 - 2. Use connections that maintain structural value of joined pieces.
- C. Cut, drill, and punch metals cleanly and accurately.
 - 1. Remove burrs and ease edges to a radius of approximately 1/32 inch (1 mm) unless otherwise indicated.
 - 2. Remove sharp or rough areas on exposed surfaces.
- D. Form work true to line and level with accurate angles and surfaces.
- E. Fabricate connections that are exposed to weather in a manner that excludes water.
 - 1. Provide weep holes where water may accumulate.
 - 2. Locate weep holes in inconspicuous locations.
- F. Cut, reinforce, drill, and tap as indicated to receive finish hardware, screws, and similar items.
- G. Connections: Fabricate railings with welded connections unless otherwise indicated.
- H. Welded Connections for Aluminum Pipe: Fabricate railings to interconnect members with concealed internal welds that eliminate surface grinding, using manufacturer's standard system of sleeve and socket fittings.
- I. Nonwelded Connections: Connect members with concealed mechanical fasteners and fittings. Fabricate members and fittings to produce flush, smooth, rigid, hairline joints.

1. Fabricate splice joints for field connection, using an epoxy structural adhesive, if this is manufacturer's standard splicing method.
- J. Form changes in direction as follows:
 1. As detailed.
 2. By bending to smallest radius that will not result in distortion of railing member.
- K. Bend members in jigs to produce uniform curvature for each configuration required. Maintain cross section of member throughout entire bend without buckling, twisting, cracking, or otherwise deforming exposed surfaces of components.
- L. Close exposed ends of hollow railing members with prefabricated cap and end fittings of same metal and finish as railings.
- M. Provide wall returns at ends of wall-mounted handrails unless otherwise indicated. Close ends of returns unless clearance between end of rail and wall is 1/4 inch (6 mm) or less.
- N. Brackets, Flanges, Fittings, and Anchors: Provide wall brackets, flanges, miscellaneous fittings, and anchors to interconnect railing members to other work unless otherwise indicated.
- O. Provide inserts and other anchorage devices for connecting railings to concrete or masonry work.
- P. For railing posts set in concrete, provide stainless steel sleeves not less than 6 inches (150 mm) long with inside dimensions not less than 1/2 inch (13 mm) greater than outside dimensions of post, with metal plate forming bottom closure.

2.9 STEEL AND IRON FINISHES

- A. Preparation for Shop Priming: Prepare uncoated ferrous-metal surfaces to comply with requirements indicated below:
 1. Railings Indicated to Receive Primers Specified in Division 09 Section "High-Performance Coatings": SSPC-SP 6/NACE No. 3, "Commercial Blast Cleaning."
- B. Primer Application: Apply shop primer to prepared surfaces of railings unless otherwise indicated. Comply with requirements in SSPC-PA 1, "Paint Application Specification No. 1: Shop, Field, and Maintenance Painting of Steel," for shop painting. Primer need not be applied to surfaces to be embedded in concrete or masonry.

2.10 ALUMINUM FINISHES

- A. Appearance of Finished Work: Variations in appearance of abutting or adjacent pieces are acceptable if they are within one-half of the range of approved Samples. Noticeable variations in the same piece are unacceptable. Variations in appearance of other components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.
- B. AAMA 2604 Exterior Super Durable Powder Coating (2 to 3.5 mil coverage)

1. Color as selected from manufacturers full range.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine locations where railings are to be installed to verify supporting structure and substrate is structurally sound.

3.2 INSTALLATION, GENERAL

- A. Perform cutting, drilling, and fitting required for installing railings.
 1. Fit exposed connections together to form tight, hairline joints.
 2. Install railings level, plumb, square, true to line; without distortion, warp, or rack.
 3. Set railings accurately in location, alignment, and elevation; measured from established lines and levels.
 4. Set posts plumb within a tolerance of 1/16 inch in 3 feet (2 mm in 1 m).
 5. Align rails so variations from level for horizontal members and variations from parallel with rake of steps and ramps for sloping members do not exceed 1/4 inch in 12 feet (6 mm in 3.5 m).
- B. Adjust railings before anchoring to ensure matching alignment at abutting joints.
- C. Fastening to In-Place Construction: Use anchorage devices and fasteners where necessary for securing railings and for properly transferring loads to in-place construction.

3.3 RAILING CONNECTIONS

- A. Nonwelded Connections: Use mechanical or adhesive joints for permanently connecting railing components. Use wood blocks and padding to prevent damage to railing members and fittings. Seal recessed holes of exposed locking screws, using plastic cement filler colored to match finish of railings.
- B. Welded Connections: Use fully welded joints for permanently connecting railing components. Comply with requirements for welded connections in "Fabrication" Article, whether welding is performed in the shop or in the field.
- C. Expansion Joints: Install expansion joints at locations indicated but not farther apart than required to accommodate thermal movement. Provide slip-joint internal sleeve, extending 2 inches (50 mm) beyond joint on either side; fasten internal sleeve securely to one side; and locate joint within 6 inches (150 mm) of post.

3.4 ANCHORING POSTS

- A. Use stainless steel pipe sleeves preset and anchored into concrete for installing exterior aluminum posts. After posts are inserted into sleeves, fill annular space between post and sleeve with nonshrink, nonmetallic grout or anchoring cement, mixed and placed to comply with anchoring material manufacturer's written instructions.
- B. Cover anchorage joint with flange of same metal as post.

3.5 ATTACHING RAILINGS

- A. Anchor railing ends to concrete and masonry with brackets on underside of rails connected to railing ends and anchored to wall construction with anchors and bolts.
- B. Attach handrails to walls with wall brackets, except where end flanges are used. Provide brackets with 1 ½ inch clearance from inside face of handrail and finished wall surface.

3.6 PROTECTION

- A. Protect finishes of railings from damage during construction period with temporary protective coverings approved by railing manufacturer. Remove protective coverings at time of Substantial Completion.
- B. Restore finishes damaged during installation and construction period, so no evidence remains of correction work. Return items that cannot be refinished in the field to the shop; make required alterations and refinish entire unit, or provide new units.

END OF SECTION 055213

6

DIVISION

WOODS, PLASTICS AND COMPOSITES

SECTION 061053 - MISCELLANEOUS ROUGH CARPENTRY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 1. Rooftop equipment bases and support curbs.
 2. Wood blocking and nailers.
 3. Plywood backing panels.
 4. Plywood substrate for interior finish materials or systems

1.3 DEFINITIONS

- A. Boards or Strips: Lumber of less than 2 inches nominal (38 mm actual) size in least dimension.
- B. Dimension Lumber: Lumber of 2 inches nominal (38 mm actual) or greater size but less than 5 inches nominal (114 mm actual) size in least dimension.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of process and factory-fabricated product. Indicate component materials and dimensions and include construction and application details.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Stack lumber flat with spacers beneath and between each bundle to provide air circulation. Protect lumber from weather by covering with waterproof sheeting, securely anchored. Provide for air circulation around stacks and under coverings.

PART 2 - PRODUCTS

2.1 WOOD PRODUCTS, GENERAL

- A. Lumber: DOC PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, provide lumber that complies with the applicable rules of any rules-writing agency certified by the ALSC Board of Review. Provide lumber graded by an agency certified by the ALSC Board of Review to inspect and grade lumber under the rules indicated.
- B. Maximum Moisture Content of Lumber: 15 percent

2.2 WOOD-PRESERVATIVE-TREATED MATERIALS

- A. Preservative Treatment by Pressure Process: AWPA U1; Use Category UC2 for interior construction not in contact with ground, Use Category UC3b for exterior construction not in contact with ground, and Use Category UC4a for items in contact with ground.
- B. Kiln-dry lumber after treatment to a maximum moisture content of 19 percent. Do not use material that is warped or does not comply with requirements for untreated material.
- C. Mark lumber with treatment quality mark of an inspection agency approved by the ALSC Board of Review.
- D. Application: Treat items indicated on Drawings, and the following:
 - 1. Wood cants, nailers, curbs, equipment support bases, blocking, stripping, and similar members in connection with roofing, flashing, vapor barriers, and waterproofing.
 - 2. Wood sills, sleepers, blocking and similar concealed members in contact with masonry or concrete.
 - 3. Wood framing and furring attached directly to the interior of below-grade exterior masonry or concrete walls.

2.3 MISCELLANEOUS LUMBER

- A. General: Provide miscellaneous lumber indicated and lumber for support or attachment of other construction, including the following:
 - 1. Blocking.
 - 2. Nailers.
 - 3. Rooftop equipment bases and support curbs.
- B. Dimension Lumber Items: Construction or No. 2 grade lumber of any species.
- C. For blocking not used for attachment of other construction, Utility, Stud, or No. 3 grade lumber of any species may be used provided that it is cut and selected to eliminate defects that will interfere with its attachment and purpose.

2.4 PLYWOOD BACKING PANELS

- A. Equipment Backing Panels: Plywood, DOC PS 1, fire-retardant treated, in thickness indicated or, if not indicated, not less than 3/4-inch nominal thickness.

2.5 PLYWOOD SUBSTRATE PANELS

- A. Provide interior plywood substrate panels for anchorage of interior wall panel systems
- B. Provide 3/4 inch interior C grade plywood, or as recommended by fabricator.

2.6 FASTENERS

- A. General: Provide fasteners of size and type indicated that comply with requirements specified in this article for material and manufacture.
 - 1. Where carpentry is exposed to weather, in ground contact, pressure-preservative treated, or in area of high relative humidity, provide fasteners with hot-dip zinc coating complying with ASTM A153/A153M
- B. Nails, Brads, and Staples: ASTM F1667.
- C. Screws for Fastening to Metal Framing: ASTM C954, length as recommended by screw manufacturer for material being fastened.
- D. Power-Driven Fasteners: Fastener systems with an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC70.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Framing Standard: Comply with AF&PA's WCD 1, "Details for Conventional Wood Frame Construction," unless otherwise indicated.
- B. Set carpentry to required levels and lines, with members plumb, true to line, cut, and fitted. Fit carpentry accurately to other construction. Locate nailers, blocking, and similar supports to comply with requirements for attaching other construction.
- C. Install plywood backing panels by fastening to studs; coordinate locations with utilities requiring backing panels. Install fire-retardant-treated plywood backing panels with classification marking of testing agency exposed to view.
- D. Provide blocking and framing as indicated and as required to support facing materials, fixtures, specialty items, and trim.
 - 1. Provide metal clips for fastening gypsum board or lath at corners and intersections where framing or blocking does not provide a surface for fastening edges of panels. Space clips not more than 16 inches (406 mm) o.c.
- E. Sort and select lumber so that natural characteristics do not interfere with installation or with fastening other materials to lumber. Do not use materials with defects that interfere with function of member or pieces that are too small to use with minimum number of joints or optimum joint arrangement.
- F. Comply with AWWA M4 for applying field treatment to cut surfaces of preservative-treated lumber.
- G. Where wood-preservative-treated lumber is installed adjacent to metal decking, install continuous flexible flashing separator between wood and metal decking.
- H. Use steel common nails unless otherwise indicated. Select fasteners of size that will not fully penetrate members where opposite side will be exposed to view or will receive finish materials. Make tight connections between members. Install fasteners without splitting wood. Drive nails snug but do not countersink nail heads unless otherwise indicated.

3.2 INSTALLATION OF WOOD BLOCKING AND NAILER

- A. Install where indicated and where required for attaching other work. Form to shapes indicated and cut as required for true line and level of attached work. Coordinate locations with other work involved.
- B. Attach items to substrates to support applied loading. Recess bolts and nuts flush with surfaces unless otherwise indicated.

3.3 PROTECTION

- A. Protect wood that has been treated with inorganic boron (SBX) from weather. If, despite protection, inorganic boron-treated wood becomes wet, apply EPA-registered borate treatment. Apply borate solution by spraying to comply with EPA-registered label.
- B. Protect miscellaneous rough carpentry from weather. If, despite protection, miscellaneous rough carpentry becomes wet, apply EPA-registered borate treatment. Apply borate solution by spraying to comply with EPA-registered label.

END OF SECTION 061053

SECTION 064023 - INTERIOR ARCHITECTURAL WOODWORK

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes the following:
 - 1. Interior standing and running trim.
 - 2. Plastic-laminate cabinets.
 - 3. Solid-surfacing-material countertops
 - 4. Solid surfacing window sills
 - 5. Shop finishing of interior woodwork.
 - 6. Miscellaneous hardware and accessories.

1.3 DEFINITIONS

- A. Interior architectural woodwork includes wood furring, blocking, shims, and hanging strips for installing woodwork items unless concealed within other construction before woodwork installation.

1.4 SUBMITTALS

- A. Shop Drawings: Show location of each item, dimensioned plans and elevations, large-scale details, attachment devices, and other components.
- B. Compliance documentation for ASTM E 84 or UL 723 for minimum Class B Flame Spread Index.

1.5 QUALITY ASSURANCE

- A. Installer Qualifications: Fabricator of products Certified participant in AWI's Quality Certification Program.
- B. Source Limitations: Engage a qualified woodworking firm to assume undivided responsibility for production of interior architectural woodwork with sequence-matched wood veneers and wood doors with face veneers that are sequence matched with woodwork and transparent-finished wood doors that are required to be of same species as woodwork.

- C. Quality Standard: Unless otherwise indicated, comply with AWI's "Architectural Woodwork Quality Standards" for grades of interior architectural woodwork indicated for construction, finishes, installation, and other requirements.
- D. Mockups: Build mockups to verify selections made under sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Do not deliver woodwork until painting and similar operations that could damage woodwork have been completed in installation areas. If woodwork must be stored in other than installation areas, store only in areas where environmental conditions comply with requirements specified in "Project Conditions" Article.

1.7 PROJECT CONDITIONS

- A. Environmental Limitations: Do not deliver or install woodwork until building is enclosed, wet work is complete, and HVAC system is operating and maintaining temperature and relative humidity at occupancy levels during the remainder of the construction period.
- B. Field Measurements: Where woodwork is indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication, and indicate measurements on Shop Drawings. Coordinate fabrication schedule with construction progress to avoid delaying the Work.
 - 1. Locate concealed framing, blocking, and reinforcements that support woodwork by field measurements before being enclosed, and indicate measurements on Shop Drawings.
 - 2. Established Dimensions: Where field measurements cannot be made without delaying the Work, establish dimensions and proceed with fabricating woodwork without field measurements. Provide allowance for trimming at site, and coordinate construction to ensure that actual dimensions correspond to established dimensions.

1.8 COORDINATION

- A. Coordinate sizes and locations of framing, blocking, furring, reinforcements, and other related units of Work specified in other Sections to ensure that interior architectural woodwork can be supported and installed as indicated.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. General: Provide materials that comply with requirements of AWI's quality standard for each type of woodwork and quality grade specified, unless otherwise indicated.
- B. Wood Species and Cut for Transparent Finish: As shown on drawings.

1. Match existing woodwork species, cut and finish where indicated or necessary to infill, repair, extend or replace existing woodwork.
- C. Wood Products: Comply with the following:
1. Hardboard: AHA A135.4.
 2. Medium-Density Fiberboard: ANSI A208.2, Grade MD, made with binder containing no urea formaldehyde.
 3. Particleboard: ANSI A208.1, Grade M-2.
 4. Particleboard: Straw-based particleboard complying with requirements in ANSI A208.1, Grade M-2, except for density.
 5. Softwood Plywood: DOC PS 1, Medium Density Overlay.
 - a. Pressure Treated Plywood: Provide moisture resistant, treated plywood at all counters containing sinks.
 6. Veneer-Faced Panel Products (Hardwood Plywood): HPVA HP-1, made with adhesive containing no urea formaldehyde.
- D. High-Pressure Decorative Laminate: GP-28, grades as indicated or, if not indicated, as required by woodwork quality standard.
1. Manufacturer: Subject to compliance with requirements, provide high-pressure decorative laminates by the following:
 - a. Wilsonart
 - b. Other plastic laminate colors, manufacturers and patterns as indicated on Drawings.
 2. Colors and Patterns: Refer to Interior Design Drawings.
- E. Solid-Surfacing Material: Homogeneous solid sheets of filled plastic resin complying with ISFA 2-01.
1. Manufacturers: Subject to compliance with requirements, provide products by the following:
 - a. E. I. du Pont de Nemours and Company; Corian.
 2. Type: Standard type or Veneer type made from material complying with requirements for Standard type, as indicated.
 3. Colors and Patterns: Refer to Interior Design Drawings.
- F. Tempered Float Glass for Cabinet Doors: ASTM C 1048, Kind FT, Condition A, Type I, Class 1 (clear) 2 or 3 (tinted), Quality-Q3, with exposed edges seamed before tempering, 6 mm thick, unless otherwise indicated.

2.2 CABINET HARDWARE AND ACCESSORIES

- A. General: Provide cabinet hardware and accessory materials associated with architectural cabinets, except for items specified in Division 08 Section "Door Hardware (Scheduled by Describing Products)."
- B. Provide cabinet hardware approved in advance by the Architect.
 - 1. Wire Pulls: Back mounted, solid metal..
 - a. Provide design indicated. If not indicated Architect will select hardware during shop drawing submittal process.
 - 2. Catches: Magnetic catches, BHMA A156.9, B03141.
 - 3. Adjustable Shelf Standards and Supports: BHMA A156.9, B04102; with shelf brackets, B04112.
 - 4. Shelf Rests: BHMA A156.9, B04013; metal.
 - 5. Grommets for Cable Passage through Countertops: As noted on drawings, molded-plastic grommets and matching plastic caps with slot for wire passage.
 - a. Product: Subject to compliance with requirements, provide "OG series" by Doug Mockett & Company, Inc.
 - b. Other grommets as indicated on Drawings.
 - 6. Exposed Hardware Finishes: For exposed hardware, provide finish that complies with BHMA A156.18 for Design Standard indicated.
 - 7. Satin Stainless Steel: BHMA 630.
 - 8. For concealed hardware, provide manufacturer's standard finish that complies with product class requirements in BHMA A156.9.
 - 9. Casework Casters: Super cushion rubber.
 - 10. Countertop support brackets: For countertops not supported entirely by casework, provide powder-coated steel supports at a maximum spacing of 48" o.c. Each support bracket shall be capable of supporting 450 lbs. each.
 - a. Finish color to be custom matched.
 - b. Provide products by Federal Brace – Arrowood, or Equal.

2.3 MISCELLANEOUS MATERIALS

- A. Furring, Blocking, Shims, and Hanging Strips: Softwood or hardwood lumber, kiln dried to less than 15 percent moisture content.
- B. Anchors: Select material, type, size, and finish required for each substrate for secure anchorage. Provide nonferrous-metal or hot-dip galvanized anchors and inserts on inside face of exterior walls and elsewhere as required for corrosion resistance. Provide toothed-steel or lead expansion sleeves for drilled-in-place anchors.
- C. Adhesives, General: Do not use adhesives that contain urea formaldehyde.
- D. VOC Limits for Installation Adhesives and Glues: Use installation adhesives that comply with the following limits for VOC content when calculated according to 40 CFR 59, Subpart D (EPA Method 24):
 - 1. Wood Glues: 30 g/L.
 - 2. Contact Adhesive: 250 g/L.
- E. Adhesive for Bonding Plastic Laminate: Unpigmented contact cement.

1. Adhesive for Bonding Edges: Hot-melt adhesive or adhesive specified above for faces.

2.4 FABRICATION, GENERAL

- A. Interior Woodwork Grade: Unless otherwise indicated, provide Premium-grade interior woodwork complying with referenced quality standard.
 1. Premium grade applies to all interior wood panels, railings, trim where matching existing woodwork is indicated or required.
- B. Wood Moisture Content: Comply with requirements of referenced quality standard for wood moisture content in relation to ambient relative humidity during fabrication and in installation areas.
- C. Fabricate woodwork to dimensions, profiles, and details indicated. Ease edges to radius indicated for the following:
 1. Corners of Cabinets and Edges of Solid-Wood (Lumber) Members 3/4 Inch (19 mm) Thick or Less: 1/16 inch (1.5 mm).
 2. Edges of Rails and Similar Members More Than 3/4 Inch (19 mm) Thick: 1/8 inch (3 mm).
 3. Corners of Cabinets and Edges of Solid-Wood (Lumber) Members and Rails: 1/16 inch (1.5 mm).
- D. Complete fabrication, including assembly, finishing, and hardware application, to maximum extent possible before shipment to Project site. Disassemble components only as necessary for shipment and installation. Where necessary for fitting at site, provide ample allowance for scribing, trimming, and fitting.
- E. Shop-cut openings to maximum extent possible to receive hardware, appliances, plumbing fixtures, electrical work, and similar items. Locate openings accurately and use templates or roughing-in diagrams to produce accurately sized and shaped openings. Sand edges of cutouts to remove splinters and burrs.
- F. Install glass to comply with applicable requirements in Division 08 Section "Decorative Glass Glazing" and in GANA's "Glazing Manual." For glass in wood frames, secure glass with removable stops.

2.5 PLASTIC-LAMINATE CABINETS

- A. AWI Type of Cabinet Construction: AWI - Custom
- B. Reveal Dimension: 1/2 inch or as indicated.
 1. Provide aluminum reveals in finishes indicated.
 2. Submit samples for selection by Architect
- C. Laminate Cladding for Exposed Surfaces: High-pressure decorative laminate complying with the following requirements:
 1. Horizontal Surfaces Other Than Tops: Grade HGS.

2. Postformed Surfaces: Grade HGP.
3. Vertical Surfaces: Grade HGS.
4. Edges: Grade HGS.

D. Materials for Semiexposed Surfaces:

1. Surfaces Other Than Drawer Bodies: High-pressure decorative laminate, Grade VGS.
 - a. Edges of Plastic-Laminate Shelves: PVC tape, 0.018-inch (0.460-mm) minimum thickness, matching laminate in color, pattern, and finish.
 - b. For semiexposed backs of panels with exposed plastic-laminate surfaces, provide surface of high-pressure decorative laminate, Grade VGS.
2. Drawer Sides and Backs: Solid-hardwood lumber.
3. Drawer Bottoms: Hardwood plywood.

E. Concealed Backs of Panels with Exposed Plastic Laminate Surfaces: High-pressure decorative laminate, Grade BKL.

F. Colors, Patterns, and Finishes: Provide materials and products that result in colors and textures of exposed laminate surfaces complying with the following requirements:

1. As indicated in Interior Design Drawings.

G. Provide dust panels of 1/4-inch (6.4-mm) plywood or tempered hardboard above compartments and drawers, unless located directly under tops.

2.6 SOLID-SURFACING-MATERIAL COUNTERTOPS

- A. Solid-Surfacing-Material Thickness: 3/4 inch (19 mm).
- B. Colors, Patterns, and Finishes: Provide materials and products that result in colors of solid-surfacing material complying with the following requirements:
 1. As indicated in Interior Design Drawings.
- C. Fabricate tops in one piece, unless otherwise indicated. Comply with solid-surfacing-material manufacturer's written recommendations for adhesives, sealers, fabrication, and finishing.
 1. Fabricate tops with shop-applied edges of materials and configuration indicated.
 2. Fabricate tops as detailed.

2.7 ENGINEERED STONE-MATERIAL COUNTERTOPS

- A. Engineered Stone-Material Thickness: Minimum 3/4 inch or as indicated.
- B. Colors, Patterns, and Finishes: Provide materials and products that result in colors of engineered stone material complying with the following requirements:

1. As indicated in Interior Design Drawings.
- C. Fabricate tops in one piece, unless otherwise indicated. Comply with solid-surfacing-material manufacturer's written recommendations for adhesives, sealers, fabrication, and finishing.
1. Fabricate tops with shop-applied edges of materials and configuration indicated.
 2. Fabricate tops as detailed.
- 2.8 SOLID-SURFACING-MATERIAL WINDOW SILLS
- A. Grade: Premium.
 - B. Solid-Surfacing-Material Thickness: As detailed
- 2.9 SPEAKER GRILLE CLOTH
- A. Flame resistant fabric passing ASTM-E84 Flame Test with a Class A rating as well as the UL 6500 pill test.
 - B. Provide fabrics from Wendell Fabrics Corporation – Mellotone or equivalent.
 1. Color and pattern as selected by Architect from manufacturers 24 colors.
- 2.10 VINYL AND FOAM MATERIALS FOR CUSHION SEATING
- A. Mold, mildew and UV treated, waterproof, marine grade premium vinyl fabric for use in fabricating custom cushioned seating where indicated on the Drawings.
 1. 0.95mm, 30 oz weight per yard.
 2. US Consumer Product Safety Commission Compliant (CPSIA) fabric complying with all children's produce safety rules and with a Children's Product Certificate.
 3. Provide products from Marine Vinyl Fabric (www.MarineVinylFabric.com) (312) 300-6737 or equivalent.
 - a. Colors to be selected by Architect from manufacturer's full range.
 - B. Exterior grade, mold and mildew resistant foam cushion materials complying with CPSIA child safety standards.
- 2.11 SHOP FINISHING
- A. Grade: Provide finishes of same grades as items to be finished.
 - B. Shop Priming: Shop apply the prime coat including backpriming, if any, for transparent-finished items specified to be field finished. Refer to Division 09 painting Sections for material and application requirements.
 - C. Preparation for Finishing: Comply with referenced quality standard for sanding, filling countersunk fasteners, sealing concealed surfaces, and similar preparations for finishing architectural woodwork, as applicable to each unit of work.

D. Transparent Finish:

1. AWI Finish System: Catalyzed polyurethane.
2. Staining: Match Architect's sample.
3. Wash Coat for Stained Finish: Apply wash-coat sealer to woodwork made from closed-grain wood before staining and finishing.
4. Open Finish for Open-Grain Woods: Do not apply filler to open-grain woods.
5. Filled Finish for Open-Grain Woods: After staining (if any), apply paste wood filler to open-grain woods and wipe off excess. Tint filler to match stained wood.
 - a. Apply wash-coat sealer after staining and before filling.
6. Sheen: Satin, 31-45 gloss units measured on 60-degree gloss meter per ASTM D 523.

E. Opaque Finish:

1. AWI Finish System: Catalyzed polyurethane.
2. Color: As selected by Architect from manufacturer's full range.
3. Sheen: Satin, 31-45 gloss units measured on 60-degree gloss meter per ASTM D 523.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Before installation, condition woodwork to average prevailing humidity conditions in installation areas.
- B. Before installing architectural woodwork, examine shop-fabricated work for completion and complete work as required, including removal of packing and backpriming.

3.2 INSTALLATION

- A. Install woodwork level, plumb, true, and straight. Shim as required with concealed shims. Install level and plumb (including tops) to a tolerance of 1/8 inch in 96 inches (3 mm in 2400 mm).
- B. Scribe and cut woodwork to fit adjoining work, refinish cut surfaces, and repair damaged finish at cuts.
- C. Cabinets: Install without distortion so doors and drawers fit openings properly and are accurately aligned. Adjust hardware to center doors and drawers in openings and to provide unencumbered operation. Complete installation of hardware and accessory items as indicated.
- D. Countertops: Anchor securely by screwing through corner blocks of base cabinets or other supports into underside of countertop.

1. Align adjacent solid-surfacing-material countertops and form seams to comply with manufacturer's written recommendations using adhesive in color to match countertop. Carefully dress joints smooth, remove surface scratches, and clean entire surface.
 2. Install countertops with no more than 1/8 inch in 96-inch (3 mm in 2400-mm) sag, bow, or other variation from a straight line.
 3. Secure backsplashes to tops with concealed metal brackets at 16 inches (400 mm) o.c. and to walls with adhesive.
 4. Calk space between backsplash and wall with sealant specified in Division 07 Section "Joint Sealants."
- E. Install window sills level, plumb, true, and straight. Shim as required with concealed shims. Install level and plumb to a tolerance of 1/8 inch in 96 inches (3 mm in 2400 mm).
1. Caulk space between sills and window framing or walls with sealant specified in Division 07 Section "Joint Sealants."

3.3 ADJUSTING AND CLEANING

- A. Repair damaged and defective woodwork, where possible, to eliminate functional and visual defects; where not possible to repair, replace woodwork. Adjust joinery for uniform appearance.
- B. Clean, lubricate, and adjust hardware.
- C. Clean woodwork on exposed and semiexposed surfaces. Touch up shop-applied finishes to restore damaged or soiled areas.

END OF SECTION 064023



DIVISION

THERMAL & MOISTURE PROTECTION

SECTION 071413 - HOT FLUID-APPLIED RUBBERIZED ASPHALT WATERPROOFING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Rubberized-asphalt waterproofing membrane, reinforced.
 - 2. Insulation.

1.3 SUBMITTALS

- A. Product Data: For each type of product indicated. Include manufacturer's written instructions for evaluating, preparing, and treating substrate, technical data, and tested physical and performance properties of waterproofing.
- B. Shop Drawings: Show locations and extent of waterproofing. Include details for substrate joints and cracks, sheet flashings, penetrations, inside and outside corners, tie-ins to adjoining waterproofing, and other termination conditions.
- C. Samples: For the following products in manufacturer's standard sizes unless otherwise indicated:
 - 1. Flashing sheet.
 - 2. Membrane-reinforcing fabric.
 - 3. Insulation.
 - 4. Drainage panel.
- D. Qualification Data: For qualified Installer and testing agency.
- E. Product Test Reports: For waterproofing, based on evaluation of comprehensive tests performed by a qualified testing agency.
- F. Field quality-control reports.
- G. Warranties: Sample of special warranties.

1.4 QUALITY ASSURANCE

- A. Installer Qualifications: A firm that is approved or licensed by manufacturer for installation of waterproofing required for this Project and is eligible to receive special warranties specified.

- B. Source Limitations: Obtain waterproofing materials sheet flashings and insulation from single source from single manufacturer.
- C. Mockups: Install waterproofing to 100 sq. ft. of wall to demonstrate surface preparation, crack and joint treatment, corner treatment, thickness, texture, and execution quality.
 - 1. If Architect determines mockups do not comply with requirements, reapply waterproofing and reinstall overlaying construction until mockups are approved.
 - 2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
 - 3. Approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.
- D. Preinstallation Conference: Conduct conference at Project site.
 - 1. Review waterproofing requirements including surface preparation, substrate condition and pretreatment, minimum curing period, forecasted weather conditions, special details and sheet flashings, installation procedures, testing and inspection procedures, and protection and repairs.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Store liquid materials in their original undamaged containers in a clean, dry, protected location and within the temperature range required by waterproofing manufacturer.
- B. Remove and replace liquid materials that cannot be applied within their stated shelf life.
- C. Protect stored materials from direct sunlight.

1.6 PROJECT CONDITIONS

- A. Environmental Limitations: Apply waterproofing within the range of ambient and substrate temperatures recommended by waterproofing manufacturer. Do not apply waterproofing to a damp or wet substrate, or when temperature is below 0 deg F.
 - 1. Do not apply waterproofing in snow, rain, fog, or mist.
- B. Maintain adequate ventilation during application and curing of waterproofing materials.

1.7 WARRANTY

- A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace waterproofing and sheet flashings that do not comply with requirements or that fail to remain watertight within specified warranty period.
 - 1. Warranty insulation will retain 80 percent of original published thermal value.
 - 2. Warranty includes removing and reinstalling protection board, drainage panels, and insulation.
 - 3. Warranty Period: 10 years from date of Substantial Completion.
- B. Special Installer's Warranty: Specified form signed by Installer, covering Work of this Section, for warranty period of one year.

PART 2 - PRODUCTS

2.1 WATERPROOFING MEMBRANE

- A. Hot Fluid-Applied, Rubberized-Asphalt Waterproofing Membrane: Single component; 100 percent solids; hot fluid-applied, rubberized asphalt.
 - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Carlisle Coatings & Waterproofing Inc.; CCW-500R.
 - b. American Hydrotech 6125R
 - c. Approved Equal.

2.2 FLASHING SHEET MATERIALS

- A. Elastomeric Flashing Sheet: 50-mil- minimum, uncured sheet neoprene as follows:
 - 1. Tensile Strength: 1400 psi minimum; ASTM D 412, Die C.
 - 2. Elongation: 300 percent minimum; ASTM D 412.
 - 3. Tear Resistance: 125 psi minimum; ASTM D 624, Die C.
 - 4. Brittleness: Does not break at minus 30 deg F; ASTM D 2137.

2.3 AUXILIARY MATERIALS

- A. Primer: ASTM D 41, asphaltic primer.
- B. Sealants and Accessories: Manufacturer's recommended sealants and accessories.
- C. Reinforcing Fabric: Manufacturer's recommended, spun-bonded polyester fabric.

2.4 INSULATION

- A. Geotextile-Faced Wall Insulation Drainage Panels: Extruded-polystyrene board insulation complying with ASTM C 578, Type VI, 40-psi minimum compressive strength; fabricated with tongue-and-groove edges and with one side having grooved drainage channels faced with a nonwoven, geotextile filter fabric.
 - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Owens Corning; Insul-Drain (2-1/2" thick)
 - b. Or Approved Equal.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
 - 1. Verify that concrete has cured and aged for minimum time period recommended by waterproofing manufacturer.
 - 2. Verify that substrate is visibly dry and free of moisture. Test for capillary moisture by plastic sheet method according to ASTM D 4263.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Clean and prepare substrates according to manufacturer's written instructions. Provide clean, dust-free, and dry substrate for waterproofing application.
- B. Mask off adjoining surfaces not receiving waterproofing to prevent spillage and overspray affecting other construction.
- C. Close off deck drains and other deck penetrations to prevent spillage and migration of waterproofing fluids.
- D. Remove grease, oil, form-release agents, paints, curing compounds, and other penetrating contaminants or film-forming coatings from concrete.
 - 1. Abrasive blast clean concrete surfaces uniformly to expose top surface of fine aggregate according to ASTM D 4259 with a self-contained, recirculating, blast-cleaning apparatus. Remove material to provide a sound surface free of laitance, glaze, efflorescence, curing compounds, concrete hardeners, or form-release agents. Remove remaining loose material and clean surfaces according to ASTM D 4258.
- E. Remove fins, ridges, and other projections and fill honeycomb, aggregate pockets, and other voids.

3.3 JOINTS, CRACKS, AND TERMINATIONS

- A. Prepare and treat substrates to receive waterproofing membrane, including joints and cracks, deck drains, corners, and penetrations according to manufacturer's written instructions.
 - 1. Rout and fill joints and cracks in substrate. Before filling, remove dust and dirt according to ASTM D 4258.
 - 2. Adhere strip of elastomeric sheet to substrate in a layer of hot rubberized asphalt. Extend elastomeric sheet a minimum of 6 inches on each side of moving joints and cracks or joints and cracks exceeding 1/8 inch thick, and beyond deck drains and penetrations. Apply second layer of hot fluid-applied, rubberized asphalt over elastomeric sheet.
 - 3. Embed strip of reinforcing fabric into a layer of hot rubberized asphalt. Extend reinforcing fabric a minimum of 6 inches on each side of nonmoving joints and cracks not exceeding 1/8 inch thick, and beyond roof drains and penetrations.

3.4 FLASHING INSTALLATION

- A. Install elastomeric flashing sheets at terminations of waterproofing membrane according to manufacturer's written instructions.

- B. Prime substrate with asphalt primer.
- C. Install elastomeric flashing sheet and adhere to deck and wall substrates in a layer of hot rubberized asphalt.

3.5 MEMBRANE APPLICATION

- A. Apply primer, at manufacturer's recommended rate, over prepared substrate and allow to dry.
- B. Heat and apply rubberized asphalt according to manufacturer's written instructions.
 - 1. Heat rubberized asphalt in an oil- or air-jacketed melter with mechanical agitator specifically designed for heating rubberized asphalt.
- C. Start application with manufacturer's authorized representative present.
- D. Reinforced Membrane: Apply hot rubberized asphalt to substrates and adjoining surfaces indicated. Spread to a thickness of 90 mils; embed reinforcing fabric, overlapping sheets 2 inches; spread another 125-mil- thick layer to provide a uniform, reinforced, seamless membrane 215 mils thick.
- E. Apply waterproofing over prepared joints and up wall terminations and vertical surfaces to heights indicated or required by manufacturer.

3.6 INSULATION INSTALLATION

- A. Install over waterproofed surfaces. Cut and fit to within 3/4 inch of projections and penetrations.
- B. On vertical surfaces, set insulation units into rubberized asphalt according to manufacturer's written instructions.

3.7 FIELD QUALITY CONTROL

- A. Engage a full-time site representative qualified by waterproofing membrane manufacturer to inspect substrate conditions; surface preparation; and application of the membrane, flashings, protection, and drainage components; furnish daily reports to Architect.

3.8 CLEANING AND PROTECTION

- A. Protect waterproofing from damage and wear during remainder of construction period.
- B. Protect installed insulation from damage due to UV light, harmful weather exposures, physical abuse, and other causes. Provide temporary coverings where insulation will be subject to abuse and cannot be concealed and protected by permanent construction immediately after installation.
- C. Clean spillage and soiling from adjacent construction using cleaning agents and procedures recommended by manufacturer of affected construction.

END OF SECTION 071413

SECTION 072100 - THERMAL INSULATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Extruded polystyrene foam-plastic board insulation.
 - 2. Glass-fiber blanket insulation.
 - 3. Glass-fiber board insulation.
- B. Related Requirements:
 - 1. Section 042000 "Unit Masonry" for insulation installed in masonry cells.

1.3 ACTION SUBMITTALS

- A. Product Data: For all specified insulation products.

1.4 INFORMATIONAL SUBMITTALS

- A. Product Test Reports: For each product, for tests performed by a qualified testing agency.
- B. Research Reports: For foam-plastic insulation, from ICC-ES.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Protect insulation materials from physical damage and from deterioration due to moisture, soiling, and other sources. Store inside and in a dry location. Comply with manufacturer's written instructions for handling, storing, and protecting during installation.
- B. Protect foam-plastic board insulation as follows:
 - 1. Do not expose to sunlight except to necessary extent for period of installation and concealment.
 - 2. Protect against ignition at all times. Do not deliver foam-plastic board materials to Project site until just before installation time.
 - 3. Quickly complete installation and concealment of foam-plastic board insulation in each area of construction.

PART 2 - PRODUCTS

2.1 EXTRUDED POLYSTYRENE FOAM-PLASTIC BOARD INSULATION

- A. Extruded Polystyrene Board Insulation, Type IV ASTM C578, Type IV, 25-psi (173-kPa) minimum compressive strength; unfaced.
- B. Cavity wall insulation, rainscreen wall insulation.
- C. Owens Corning - Foamular CW25 or equivalent

2.2 GLASS-FIBER BLANKET INSULATION

- A. Glass-Fiber Blanket Insulation, Unfaced ASTM C665, Type I; passing ASTM E136 for combustion characteristics.
 - 1. Certaineed
 - 2. Johns Mansville
 - 3. Knauf
 - 4. Owens Corning

2.3 GLASS-FIBER BOARD INSULATION

- A. Glass-Fiber Board Insulation, Unfaced : ASTM C612, Type IA; unfaced, passing ASTM E136 for combustion characteristics.
 - 1. Certaineed
 - 2. Johns Mansville
 - 3. Knauf
 - 4. Owens Corning

2.4 INSULATION FASTENERS

- A. Adhesively Attached, Spindle-Type Anchors: Plate welded to projecting spindle; capable of holding insulation of specified thickness securely in position with self-locking washer in place.
- B. Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch- (0.41-mm-) thick galvanized-steel sheet, with beveled edge for increased stiffness, sized as required to hold insulation securely in place, but not less than 1-1/2 inches (38 mm) square or in diameter.

2.5 ACCESSORIES

- A. Insulation for Miscellaneous Voids:
 - 1. Glass-Fiber Insulation: ASTM C764, Type II, loose fill; with maximum flame-spread and smoke-developed indexes of 5, per ASTM E84.
 - 2. Spray Polyurethane Foam Insulation: ASTM C1029, Type II, closed cell, with maximum flame-spread and smoke-developed indexes of 75 and 450, respectively, per ASTM E84.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Clean substrates of substances that are harmful to insulation, including removing projections capable of puncturing insulation or vapor retarders, or that interfere with insulation attachment.

3.2 INSTALLATION, GENERAL

- A. Comply with insulation manufacturer's written instructions applicable to products and applications.
- B. Install insulation that is undamaged, dry, and unsoiled and that has not been left exposed to ice, rain, or snow at any time.
- C. Install insulation with manufacturer's R-value label exposed after insulation is installed.
- D. Extend insulation to envelop entire area to be insulated. Fit tightly around obstructions and fill voids with insulation. Remove projections that interfere with placement.
- E. Provide sizes to fit applications and selected from manufacturer's standard thicknesses, widths, and lengths. Apply single layer of insulation units unless multiple layers are otherwise shown or required to make up total thickness or to achieve R-value.

3.3 INSTALLATION OF SLAB INSULATION

- A. On vertical slab edge and foundation surfaces, set insulation units using manufacturer's recommended adhesive according to manufacturer's written instructions.
 - 1. If not otherwise indicated, extend insulation a minimum of 24 inches below exterior grade line.

3.4 INSTALLATION OF FOUNDATION WALL INSULATION

- A. Butt panels together for tight fit.
- B. Adhesive Installation: Install with adhesive or press into tacky waterproofing or damp proofing according to manufacturer's written instructions.

3.5 INSTALLATION OF INSULATION IN FRAMED CONSTRUCTION

- A. Blanket Insulation: Install in cavities formed by framing members according to the following requirements:
 - 1. Use insulation widths and lengths that fill the cavities formed by framing members. If more than one length is required to fill the cavities, provide lengths that will produce a snug fit between ends.
 - 2. Place insulation in cavities formed by framing members to produce a friction fit between edges of insulation and adjoining framing members.
 - 3. Maintain 3-inch (76-mm) clearance of insulation around recessed lighting fixtures not rated for or protected from contact with insulation.

4. For metal-framed wall cavities where cavity heights exceed 96 inches (2438 mm), support unfaced blankets mechanically and support faced blankets by taping flanges of insulation to flanges of metal studs.
- B. Miscellaneous Voids: Install insulation in miscellaneous voids and cavity spaces where required to prevent gaps in insulation using the following materials:
 1. Glass-Fiber Insulation: Compact to approximately 40 percent of normal maximum volume equaling a density of approximately 2.5 lb/cu. ft. (40 kg/cu. m).
 2. Spray Polyurethane Insulation: Apply according to manufacturer's written instructions.

3.6 PROTECTION

- A. Protect installed insulation from damage due to harmful weather exposures, physical abuse, and other causes.
- B. Provide temporary coverings or enclosures where insulation is subject to abuse and cannot be concealed and protected by permanent construction immediately after installation.

END OF SECTION 072100

SECTION 072414 – EIFS RECOAT SYSTEMS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Provide acrylic based primer and finish coating system for recoating existing vertical above grade EIFS surfaces and horizontal EIFS and plaster soffit surfaces, over a variety of substrates.

1.3 DEFINITIONS

- A. Definitions in ASTM E2110 apply to Work of this Section.
- B. EIFS: Exterior insulation and finish system(s).
- C. IBC: International Building Code.
- D. Polymer-Based Exterior Insulation and Finish System: Class PB EIFS, as defined in ASTM E2568.

1.4 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project Site.
 - 1. Review preparation requirements for each different substrate.

1.5 ACTION SUBMITTALS

- A. Product Data: For each EIFS recoating system component.
- B. Samples: For each exposed product and for each color and texture specified, 8 inches square in size.
- C. Samples for Initial Selection: For each type of finish-coat color and texture indicated.
 - 1. Include similar Samples of exposed accessories involving color selection.
- D. Samples for Verification: 24-inch- (600-mm-) square panels for each type of finish-coat color and texture indicated, prepared using same tools and techniques intended for actual work.

1.6 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For installer.
- B. Manufacturer Certificates: Signed by EIFS recoating system manufacturer, certifying the following:
 - 1. Substrate preparation is acceptable to EIFS recoating system manufacturer.
- C. Field quality-control reports.
- D. Sample Warranty: For manufacturer's special warranty.

1.7 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For EIFS recoating system to include in maintenance manuals.

1.8 QUALITY ASSURANCE

- A. Conduct tests in accordance with ASTM D4543 on mock up to verify adhesion of installed primer and top coat to prepared substrate. Test at least 3 specimens and report to Architect.
- B. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, to set quality standards for materials and execution, and to set quality standards for fabrication and installation.
 - 1. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.9 DELIVERY, STORAGE, AND HANDLING

- A. Deliver materials in original, unopened packages with manufacturers' labels intact and clearly identifying products.
- B. Store materials inside and under cover; keep them dry and protected from weather, direct sunlight, surface contamination, aging, corrosion, damaging temperatures, construction traffic, and other causes.

1.10 FIELD CONDITIONS

- A. Weather Limitations: Proceed with installation only when existing and forecasted weather conditions and ambient outdoor air, humidity, and substrate temperatures permit EIFS recoating system to be applied, dried, and cured according to manufacturers' written instructions and warranty requirements.

1.11 WARRANTY

- A. Manufacturer's Special Warranty: Provide manufacturer's standard warranty for recoating system.
 - 1. Failures include, but are not limited to, the following:
 - a. Bond integrity and weathertightness.

- b. Deterioration of EIFS coating system finishes and other materials beyond normal weathering.
2. Warranty Period: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Provide recoating systems by one of the following manufacturers:
 - 1. STO Systems – Lotusan Recoat – Water and soiling repellent coatings. – Basis of Design
 - 2. Dryvit Systems – Weatherlastic acrylic elastomeric coating
 - 3. BASF – Senergy – SMART EIFS resurfacing
- B. Source Limitations: Obtain EIFS recoating system components from single EIFS manufacturer and from sources approved by EIFS manufacturer as tested and compatible with EIFS components.

2.2 PERFORMANCE REQUIREMENTS

- A. EIFS Recoating System Performance: Comply with ASTM E2568 and with the following:

REPORT	TEST METHOD	TEST CRITERIA	TEST RESULT*
Salt Spray	ASTM B117	300 hours	No deleterious effects at 1000 hours
Mold Resistance	ASTM 3273	28-day exposure	Pass, Rating =10, No growth at 28 days
Adhesion to Concrete psi (MPa)	ASTM D7234	> 50 (0.344)	265 (1.83)
Resistance to Wind Driven Rain	ASTM D6904	No visible water leaks after 24-hour water spray with 98 mph (158 km/h) equivalent wind speed	No visible water leaks when applied in 2 coats (0.08 lbs gain)
Surface Burning	ASTM E84	Flame Spread: < 25 Smoke Develop: < 450	FS: 0 SD: 0
Water Vapor Permeability Perms (ng/Pa·s·m ²)	ASTM E96 Wet-cup method	1 coat	40 (2280)
Freeze Thaw Resistance	ASTM E2485	60 cycles	Pass, no deleterious effects at 90 cycles when viewed under 5X magnification
Accelerated Weathering	ASTM G154	2000 hours	No deleterious effects at 5000 hours
% Solids by Volume	Calculation	N/A	47%
VOC (g/L)	This product complies with US EPA (40 CFR 59) and South Coast AQMD (Rule 1113) VOC emission standards for architectural coatings. VOC less than 50 g/L.		
*Results are based on lab testing under controlled conditions. Results can vary between labs or from field tests.			

2.3 EIFS MATERIALS

- A. Water based surface condition as recommended by manufacturer.
- B. Primer: EIFS manufacturer's standard factory-mixed, elastomeric-polymer primer for preparing base-coat surface for application of finish coat.
- C. Finish Coat: EIFS manufacturer's factory mixed single component acrylic based super-hydrophobic coating, containing acrylic polymer and colored pigments.
 - 1. Colors: As selected by Architect from manufacturer's full range.
- D. Water: Potable.

2.4 MIXING

- A. Comply with EIFS recoating manufacturer's requirements for combining and mixing materials. Do not introduce admixtures, water, or other materials, except as recommended by EIFS manufacturer. Mix materials in clean containers. Use materials within time period specified by EIFS manufacturer or discard.

2.5 APPLICATION

- A. Apply surface conditioner, Primer and Finish coats according to manufacturer's recommendations.
 - 1. Apply primer to recommended thicknesses.
 - 2. Apply finish top coat in two applications to achieve manufacturer's required finish thickness.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
- B. Examine roof edges, wall framing, flashings, openings, substrates, and junctures at other construction for suitable conditions where EIFS recoating system will be installed.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.
 - 1. Begin coating application only after surfaces are dry.
 - 2. Application of coating indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Protect contiguous work from moisture deterioration and soiling caused by application of EIFS. Provide temporary covering and other protection needed to prevent spattering of exterior finish coats on other work.

- B. Protect EIFS, substrates, and wall construction behind them from inclement weather during installation. Prevent penetration of moisture behind EIFS and deterioration of substrates.
- C. Prepare and clean substrates to comply with EIFS recoating manufacturer's written instructions to obtain optimum bond between substrate and adhesive for insulation.
 - 1. Concrete Substrates: Provide clean, dry, neutral-pH substrate for insulation installation. Verify suitability of substrate by performing bond and moisture tests recommended by EIFS manufacturer.

3.3 CLEANING AND PROTECTION

- A. Remove temporary covering and protection of other work. Promptly remove coating materials from window and door frames and other surfaces outside areas indicated to receive EIFS coatings.

END OF SECTION 072414

SECTION 078413 - PENETRATION FIRESTOPPING

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Penetrations in new and existing fire-resistance-rated walls.
2. Penetrations in new and existing horizontal assemblies.
3. Penetrations in new and existing smoke barriers.

1.2 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Product Schedule: For each penetration firestopping system. Include location and design designation of qualified testing and inspecting agency.

1. Where Project conditions require modification to a qualified testing and inspecting agency's illustration for a particular penetration firestopping condition, submit illustration, with modifications marked, approved by penetration firestopping manufacturer's fire-protection engineer as an engineering judgment or equivalent fire-resistance-rated assembly.

C. Penetration Firestopping Schedule: Identify on a plan the location of all new penetrations in existing or new rated walls or assemblies.

1. New walls: Submit a plan identifying the location and type of penetrant along with the fire stopping system utilized at each of those locations.
2. Existing Walls: Submit a plan identifying the location and type of penetrant along with the firestopping system utilized at each of those locations. Include new penetrations as well as firestopping added to existing penetrations, not previously firestopped.
3. Submit the approved schedule and plan to both the Owner and to the Contractor.

D. Qualification Data: For qualified Installer.

E. Installer Certificates: From Installer indicating penetration firestopping has been installed in compliance with requirements and manufacturer's written recommendations.

F. Product Test Reports: Based on evaluation of comprehensive tests performed by a qualified testing agency, for penetration firestopping.

1.3 QUALITY ASSURANCE

A. Installer Qualifications: A firm that has been approved by FM Global according to FM Global 4991, "Approval of Firestop Contractors," or been evaluated by UL and found to comply with its "Qualified Firestop Contractor Program Requirements."

- B. Installer Qualifications: A firm experienced in installing penetration firestopping similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful performance. Qualifications include having the necessary experience, staff, and training to install manufacturer's products per specified requirements. Manufacturer's willingness to sell its penetration firestopping products to Contractor or to Installer engaged by Contractor does not in itself confer qualification on buyer.
- C. Fire-Test-Response Characteristics: Penetration firestopping shall comply with the following requirements:
 - 1. Penetration firestopping tests are performed by a qualified testing agency acceptable to authorities having jurisdiction.
 - 2. Penetration firestopping is identical to those tested per testing standard referenced in "Penetration Firestopping" Article. Provide rated systems complying with the following requirements:
 - a. Penetration firestopping products bear classification marking of qualified testing and inspecting agency.
 - b. Classification markings on penetration firestopping correspond to designations listed by the following:
 - 1) UL in its "Fire Resistance Directory."
- D. Preinstallation Conference: Conduct conference at Project site.

1.4 QUALITY ASSURANCE TESTING

- A. The Owner shall engage a testing agency to conduct inspection and testing of firestopping installations per OBC requirements as follows:
 - 1. 1705.17: Fire-resistant penetrations and joints. In high-rise buildings or in buildings assigned to Risk Category III or IV, special inspections for through-penetrations, membrane penetration firestops, fire-resistant joint systems and perimeter fire barrier systems that are tested and listed in accordance with Sections 714.3.1.2, 714.4.2, 715.3 and 715.4 shall be in accordance with Section 1705.17.1 or 1705.17.2.

1.5 PROJECT CONDITIONS

- A. Environmental Limitations: Do not install penetration firestopping when ambient or substrate temperatures are outside limits permitted by penetration firestopping manufacturers or when substrates are wet because of rain, frost, condensation, or other causes.
- B. Install and cure penetration firestopping per manufacturer's written instructions using natural means of ventilations or, where this is inadequate, forced-air circulation.

1.6 COORDINATION

- A. Coordinate construction of openings and penetrating items to ensure that penetration firestopping is installed according to specified requirements.

- B. Coordinate sizing of sleeves, openings, core-drilled holes, or cut openings to accommodate penetration firestopping.
- C. Notify Owner's testing agency at least seven days in advance of penetration firestopping installations; confirm dates and times on day preceding each series of installations.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Provide UL Rated Systems from the following manufacturer:
 - 1. STI; Specified Technologies, Inc.
 - 2. Approved Equal
- B. Manufacturer of Endothermic Mat: Provide UL Rated System from the following manufacturer:
 - 1. 3M – E-5A-4 Interam Endothermic Mat – UL W-L-7168.

2.2 PENETRATION FIRESTOPPING

- A. Provide penetration firestopping that is produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated. Penetration firestopping systems shall be compatible with one another, with the substrates forming openings, and with penetrating items if any.
- B. Penetrations in new and existing Fire-Resistance-Rated Walls: Provide penetration firestopping with ratings determined per ASTM E 814 or UL 1479, based on testing at a positive pressure differential of 0.01-inch wg (2.49 Pa).
 - 1. Fire-resistance-rated walls include fire walls fire-barrier walls smoke-barrier walls and fire partitions.
 - 2. F-Rating: Not less than the fire-resistance rating of constructions penetrated.
- C. Penetrations in new and existing Horizontal Assemblies: Provide penetration firestopping with ratings determined per ASTM E 814 or UL 1479, based on testing at a positive pressure differential of 0.01-inch wg (2.49 Pa).
 - 1. Horizontal assemblies include floors and floor/ceiling assemblies.
 - 2. F-Rating: At least 1 hour, but not less than the fire-resistance rating of constructions penetrated.
 - 3. T-Rating: At least 1 hour, but not less than the fire-resistance rating of constructions penetrated except for floor penetrations within the cavity of a wall.
- D. Penetrations in new and existing Smoke Barriers: Provide penetration firestopping with ratings determined per UL 1479.

- E. Accessories: Provide components for each penetration firestopping system that are needed to install fill materials and to maintain ratings required. Use only those components specified by penetration firestopping manufacturer and approved by qualified testing and inspecting agency for firestopping indicated.
1. Permanent forming/damming/backing materials, including the following:
 - a. Slag-wool-fiber or rock-wool-fiber insulation.
 - b. Sealants used in combination with other forming/damming/backing materials to prevent leakage of fill materials in liquid state.
 - c. Fire-rated form board.
 - d. Fillers for sealants.
 2. Temporary forming materials.
 3. Substrate primers.

2.3 FILL MATERIALS

- A. Latex Sealants: Single-component latex formulations that do not re-emulsify after cure during exposure to moisture.
- B. Intumescent Putties: Nonhardening dielectric, water-resistant putties containing no solvents, inorganic fibers, or silicone compounds.
- C. Intumescent Wrap Strips: Single-component intumescent elastomeric sheets with aluminum foil on one side.
- D. Intumescent Putty Pads: Non-hardening, intumescent compound designed to seal through penetrations in stud and drywall construction for fire, smoke and acoustical purposes. Apply putty pads where required in smoke, fire or acoustical rated walls to maintain ratings.
- E. Mortars: Prepackaged dry mixes consisting of a blend of inorganic binders, hydraulic cement, fillers, and lightweight aggregate formulated for mixing with water at Project site to form a nonshrinking, homogeneous mortar.
- F. Silicone Foams: Multicomponent, silicone-based liquid elastomers that, when mixed, expand and cure in place to produce a flexible, nonshrinking foam.
- G. Silicone Sealants: Single-component, silicone-based, neutral-curing elastomeric sealants of grade indicated below:
 1. Grade: Pourable (self-leveling) formulation for openings in floors and other horizontal surfaces, and nonsag formulation for openings in vertical and sloped surfaces, unless indicated firestopping limits use of nonsag grade for both opening conditions.

2.4 MIXING

- A. For those products requiring mixing before application, comply with penetration firestopping manufacturer's written instructions for accurate proportioning of materials, water (if required), type of mixing equipment, selection of mixer speeds, mixing containers, mixing time, and other

items or procedures needed to produce products of uniform quality with optimum performance characteristics for application indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Installer present, for compliance with requirements for opening configurations, penetrating items, substrates, and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Cleaning: Clean out openings immediately before installing penetration firestopping to comply with manufacturer's written instructions and with the following requirements:
 - 1. Remove from surfaces of opening substrates and from penetrating items foreign materials that could interfere with adhesion of penetration firestopping.
 - 2. Clean opening substrates and penetrating items to produce clean, sound surfaces capable of developing optimum bond with penetration firestopping. Remove loose particles remaining from cleaning operation.
 - 3. Remove laitance and form-release agents from concrete.
- B. Priming: Prime substrates where recommended in writing by manufacturer using that manufacturer's recommended products and methods. Confine primers to areas of bond; do not allow spillage and migration onto exposed surfaces.
- C. Masking Tape: Use masking tape to prevent penetration firestopping from contacting adjoining surfaces that will remain exposed on completion of the Work and that would otherwise be permanently stained or damaged by such contact or by cleaning methods used to remove stains. Remove tape as soon as possible without disturbing firestopping's seal with substrates.

3.3 INSTALLATION

- A. General: Install penetration firestopping to comply with manufacturer's written installation instructions and published drawings for products and applications indicated.
- B. Install forming materials and other accessories of types required to support fill materials during their application and in the position needed to produce cross-sectional shapes and depths required to achieve fire ratings indicated.
 - 1. After installing fill materials and allowing them to fully cure, remove combustible forming materials and other accessories not indicated as permanent components of firestopping.
- C. Install fill materials for firestopping by proven techniques to produce the following results:

1. Fill voids and cavities formed by openings, forming materials, accessories, and penetrating items as required to achieve fire-resistance ratings indicated.
 2. Apply materials so they contact and adhere to substrates formed by openings and penetrating items.
- D. Install putty pads where indicated or where required to maintain fire, smoke or acoustical ratings in new and existing walls and where outlet box spacing within the wall are less than 16” apart. Putty pads to be applied according to manufacturer’s instructions and to comply with testing per ASTM E814 (UL 1479); UL 263 (ASTM E119, NFPA 251)
- E. Install endothermic mat on electrical panel and other membrane penetrations in rated walls to maintain fire rating of wall.
1. Install material per manufacturer’s instructions in order to comply with UL system indicated.

3.4 IDENTIFICATION

- A. Identify penetration firestopping with preprinted metal or plastic labels. Attach labels permanently to surfaces adjacent to and within 6 inches (150 mm) of firestopping edge so labels will be visible to anyone seeking to remove penetrating items or firestopping. Use mechanical fasteners or self-adhering-type labels with adhesives capable of permanently bonding labels to surfaces on which labels are placed. Include the following information on labels:
1. The words "Warning - Penetration Firestopping - Do Not Disturb. Notify Building Management of Any Damage."
 2. Contractor's name, address, and phone number.
 3. Designation of applicable testing and inspecting agency.
 4. Date of installation.
 5. Manufacturer's name.
 6. Installer's name.

3.5 FIELD QUALITY CONTROL

- A. Owner will engage a qualified testing agency to perform tests and inspections.
- B. Where deficiencies are found or penetration firestopping is damaged or removed because of testing, repair or replace penetration firestopping to comply with requirements.
- C. Proceed with enclosing penetration firestopping with other construction only after inspection reports are issued and installations comply with requirements.

3.6 CLEANING AND PROTECTION

- A. Clean off excess fill materials adjacent to openings as the Work progresses by methods and with cleaning materials that are approved in writing by penetration firestopping manufacturers and that do not damage materials in which openings occur.
- B. Provide final protection and maintain conditions during and after installation that ensure that penetration firestopping is without damage or deterioration at time of Substantial Completion.

If, despite such protection, damage or deterioration occurs, immediately cut out and remove damaged or deteriorated penetration firestopping and install new materials to produce systems complying with specified requirements.

3.7 PENETRATION FIRESTOPPING SCHEDULE

- A. Where UL-classified systems are indicated, they refer to system numbers in UL's "Fire Resistance Directory" under product Category XHEZ.
- B. Firestopping with No Penetrating Items FS-1:
 - 1. UL-Classified Systems: C-AJ- C-BJ- F-A- F-B- F-C- W-J- W-L- 0001-0999.
- C. Firestopping for Metallic Pipes, Conduit, or Tubing FS-2:
 - 1. UL-Classified Systems: C-AJ- C-BJ- C-BK- F-A- F-B- F-C- F-E- W-J- W-K- W-L- W-N- 1001-1999.
- D. Firestopping for Nonmetallic Pipe, Conduit, or Tubing FS-3:
 - 1. UL-Classified Systems: C-AJ- C-BJ- C-BK- F-A- F-B- F-C- F-E- W-J- W-K- W-L- W-N- 2001-2999.
- E. Firestopping for Electrical Cables FS-4:
 - 1. UL-Classified Systems: C-AJ- C-BJ- C-BK- F-A- F-B- F-C- F-E- W-J- W-K- W-L- 3001-3999.
- F. Firestopping for Cable Trays with Electric Cables FS-5:
 - 1. UL-Classified Systems: C-AJ- C-BJ- F-A- F-B- F-C- W-J- W-K- W-L- 4001-4999.
- G. Firestopping for Insulated Pipes FS-6:
 - 1. UL-Classified Systems: C-AJ- C-BJ- C-BK- F-A- F-B- F-C- F-E- W-J- W-L- W-N- 5001-5999.
- H. Firestopping for Miscellaneous Electrical Penetrants FS-7:
 - 1. UL-Classified Systems: C-AJ- C-BJ- F-A- W-L- W-J- 6001-6999.
- I. Firestopping for Miscellaneous Mechanical Penetrants FS-8:
 - 1. UL-Classified Systems: C-AJ- C-BJ- F-A- F-B- F-C- F-E- W-J- W-L- W-N- 7001-7999.
- J. Firestopping for Groupings of Penetrants FS-9:
 - 1. UL-Classified Systems: C-AJ- C-BJ- F-A- F-B- F-C- F-E- W-J- W-L- 8001-8999.

END OF SECTION 078413

SECTION 078446 - FIRE-RESISTIVE JOINT SYSTEMS

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes fire-resistive joint systems for the following:
 - 1. Floor-to-floor joints.
 - 2. Floor-to-wall joints.
 - 3. Head-of-wall joints.
 - 4. Wall-to-wall joints.

1.2 PERFORMANCE REQUIREMENTS

- A. General: Provide fire-resistive joint systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of assembly in which fire-resistive joint systems are installed.
- B. Joint Systems in and between Fire-Resistance-Rated Constructions: Provide systems with assembly ratings equaling or exceeding the fire-resistance ratings of construction that they join.
 - 1. Load-bearing capabilities as determined by evaluation during the time of test.
- C. For fire-resistive systems exposed to view, provide products with flame-spread and smoke-developed indexes of less than 25 and 450, respectively, as determined per ASTM E 84.

1.3 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Shop Drawings: For each fire-resistive joint system, show each kind of construction condition in which joints are installed; also show relationships to adjoining construction. Include fire-resistive joint system design designation of testing and inspecting agency acceptable to authorities having jurisdiction that demonstrates compliance with requirements for each condition indicated.
 - 1. Submit documentation, including illustrations, from a qualified testing and inspecting agency that is applicable to each fire-resistive joint system configuration for construction and penetrating items.
- C. Product Certificates: For each type of fire-resistive joint system, signed by product manufacturer.
- D. Qualification Data: For Installer.
- E. Field quality-control test reports.
- F. Evaluation Reports: Evidence of fire-resistive joint systems' compliance with ICBO ES AC30, from the ICBO Evaluation Service.
- G. Research/Evaluation Reports: For each type of fire-resistive joint system.

1.4 QUALITY ASSURANCE

- A. Installer Qualifications: A firm that has been approved by FMG according to FMG 4991, "Approval of Firestop Contractors."
- B. Installation Responsibility: Assign installation of through-penetration firestop systems and fire-resistive joint systems in Project to a single qualified installer.
- C. Source Limitations: Obtain fire-resistive joint systems, for each kind of joint and construction condition indicated, through one source from a single manufacturer.
- D. Fire-Test-Response Characteristics: Provide fire-resistive joint systems that comply with the following requirements and those specified in Part 1 "Performance Requirements" Article:
 - 1. Fire-resistance tests are performed by a qualified testing and inspecting agency. A qualified testing and inspecting agency is UL or another agency performing testing and follow-up inspection services for fire-resistive joint systems acceptable to authorities having jurisdiction.
 - 2. Fire-resistive joint systems are identical to those tested per methods indicated in Part 1 "Performance Requirements" Article and comply with the following:
 - a. Fire-resistive joint system products bear classification marking of qualified testing and inspecting agency.
 - b. Fire-resistive joint systems correspond to those indicated by referencing system designations of the qualified testing and inspecting agency.

1.5 QUALITY ASSURANCE TESTING

- A. The Owner shall engage a testing agency to conduct inspection and testing of fire resistive joint installations per OBC requirements as follows:
 - 1. 1705.17 Fire-resistant penetrations and joints. In high-rise buildings or in buildings assigned to Risk Category III or IV, special inspections for through-penetrations, membrane penetration firestops, fire-resistant joint systems and perimeter fire barrier systems that are tested and listed in accordance with Sections 714.3.1.2, 714.4.2, 715.3 and 715.4 shall be in accordance with Section 1705.17.1 or 1705.17.2.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver fire-resistive joint system products to Project site in original, unopened containers or packages with qualified testing and inspecting agency's classification marking applicable to Project and with intact and legible manufacturers' labels identifying product and manufacturer, date of manufacture, lot number, shelf life, curing time, and mixing instructions for multicomponent materials.
- B. Store and handle materials for fire-resistive joint systems to prevent their deterioration or damage due to moisture, temperature changes, contaminants, or other causes.

1.7 PROJECT CONDITIONS

- A. Environmental Limitations: Do not install fire-resistive joint systems when ambient or substrate temperatures are outside limits permitted by fire-resistive joint system manufacturers or when substrates are wet due to rain, frost, condensation, or other causes.

- B. Ventilate fire-resistive joint systems per manufacturer's written instructions by natural means or, if this is inadequate, forced-air circulation.

1.8 COORDINATION

- A. Coordinate construction of joints to ensure that fire-resistive joint systems are installed according to specified requirements.
- B. Coordinate sizing of joints to accommodate fire-resistive joint systems.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Available Products: Subject to compliance with requirements, fire-resistive joint systems that may be incorporated into the Work include, but are not limited to, those systems indicated in the Fire-Resistive Joint System Schedule at the end of Part 3.

2.2 FIRE-RESISTIVE JOINT SYSTEMS

- A. Compatibility: Provide fire-resistive joint systems that are compatible with joint substrates, under conditions of service and application, as demonstrated by fire-resistive joint system manufacturer based on testing and field experience.
- B. Accessories: Provide components of fire-resistive joint systems, including primers and forming materials, that are needed to install fill materials and to comply with Part 1 "Performance Requirements" Article. Use only components specified by fire-resistive joint system manufacturer and approved by the qualified testing and inspecting agency for systems indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Installer present, for compliance with requirements for joint configurations, substrates, and other conditions affecting performance of work.
 - 1. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Cleaning: Clean joints immediately before installing fire-resistive joint systems to comply with fire-resistive joint system manufacturer's written instructions and the following requirements:
 - 1. Remove from surfaces of joint substrates foreign materials that could interfere with adhesion of fill materials.
 - 2. Clean joint substrates to produce clean, sound surfaces capable of developing optimum bond with fill materials. Remove loose particles remaining from cleaning operation.
 - 3. Remove laitance and form-release agents from concrete.

- B. Priming: Prime substrates where recommended in writing by fire-resistive joint system manufacturer using that manufacturer's recommended products and methods. Confine primers to areas of bond; do not allow spillage and migration onto exposed surfaces.
- C. Masking Tape: Use masking tape to prevent fill materials of fire-resistive joint system from contacting adjoining surfaces that will remain exposed on completion of Work and that would otherwise be permanently stained or damaged by such contact or by cleaning methods used to remove smears from fire-resistive joint system materials. Remove tape as soon as possible without disturbing fire-resistive joint system's seal with substrates or damaging adjoining surfaces.

3.3 INSTALLATION

- A. General: Install fire-resistive joint systems to comply with Part 1 "Performance Requirements" Article and fire-resistive joint system manufacturer's written installation instructions for products and applications indicated.
- B. Install forming/packing/backing materials and other accessories of types required to support fill materials during their application and in position needed to produce cross-sectional shapes and depths required to achieve fire ratings indicated.
- C. Install fill materials for fire-resistive joint systems by proven techniques to produce the following results:
 - 1. Fill voids and cavities formed by openings and forming/packing/backing materials as required to achieve fire-resistance ratings indicated.
 - 2. Apply fill materials so they contact and adhere to substrates formed by joints.
 - 3. For fill materials that will remain exposed after completing Work, finish to produce smooth, uniform surfaces that are flush with adjoining finishes.

3.4 FIELD QUALITY CONTROL

- A. Inspecting Agency: Engage a qualified independent inspecting agency to inspect fire-resistive joint systems and prepare inspection reports.
- B. Testing Services: Inspecting of completed installations of fire-resistive joint systems shall take place in successive stages as installation of fire-resistive joint systems proceeds. Do not proceed with installation of joint systems for the next area until inspecting agency determines completed work shows compliance with requirements.
 - 1. Inspecting agency shall state in each report whether inspected fire-resistive joint systems comply with or deviate from requirements.
- C. Remove and replace fire-resistive joint systems where inspections indicate that they do not comply with specified requirements.
- D. Additional inspecting, at Contractor's expense, will be performed to determine compliance of replaced or additional work with specified requirements.
- E. Proceed with enclosing fire-resistive joint systems with other construction only after inspection reports are issued and fire-resistive joint systems comply with requirements.

3.5 CLEANING AND PROTECTING

- A. Clean off excess fill materials adjacent to joints as Work progresses by methods and with cleaning materials that are approved in writing by fire-resistive joint system manufacturers and that do not damage materials in which openings occur.
- B. Provide final protection and maintain conditions during and after installation that ensure fire-resistive joint systems are without damage or deterioration at time of Substantial Completion. If damage or deterioration occurs despite such protection, cut out and remove damaged or deteriorated fire-resistive joint systems immediately and install new materials to produce fire-resistive joint systems complying with specified requirements.

3.6 FIRE-RESISTIVE JOINT SYSTEM SCHEDULE

- A. Designation System for Joints in or between Fire-Resistance-Rated Constructions: Alphanumeric systems listed in UL's "Fire Resistance Directory" under Product Category XHBN.
- B. Floor-to-Floor Fire-Resistive Joint Systems:
 - 1. Available UL-Classified Systems: FF-D
 - a. STI SpecSeal - Series PENSIL 300
 - b. No substitutes.
 - 2. Assembly Rating: 1 hour, 2 hours or 3 hours as required.
 - 3. Joint Width: As indicated.
 - 4. Movement Capabilities: Class II – 25 percent compression or extension..
- C. Floor-to-Wall Fire-Resistive Joint Systems:
 - 1. Available UL-Classified Systems: FW-[D]
 - a. STI SpecSeal - Series PENSIL 300
 - b. No substitutes
 - 2. Assembly Rating: 1 hour, 2 hours or 3 hours as required.
 - 3. Nominal Joint Width: As indicated.
 - 4. Movement Capabilities: Class II - 25 percent compression or extension.
- D. Head-of-Wall Fire-Resistive Joint Systems:
 - 1. Available UL-Classified Systems: HW-[D]
 - a. STI SpecSeal - Series AS or Series ES
 - b. No substitutes.
 - 2. Assembly Rating: 1 hour or 2 hours as required.
 - 3. Nominal Joint Width: As indicated.
 - 4. Movement Capabilities: Class II - 15 percent compression or extension.
- E. Wall-to-Wall Fire-Resistive Joint Systems:
 - 1. Available UL-Classified Systems: WW-[D].
 - a. STI SpecSeal – Pensil 300
 - b. No substitutes
 - 2. Assembly Rating: 1 hour, 2 hours , 3 hours or 4 hours as required.
 - 3. Nominal Joint Width: As indicated.
 - 4. Movement Capabilities: Class II - 25 percent compression or extension.

END OF SECTION 078446

SECTION 079200 - JOINT SEALANTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Silicone joint sealants.
 - 2. Urethane joint sealants.
 - 3. Butyl rubber joint sealant

1.3 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project Site,

1.4 ACTION SUBMITTALS

- A. Product Data: For each joint-sealant product.
- B. Samples for Initial Selection: Manufacturer's color charts consisting of strips of cured sealants showing the full range of colors available for each product exposed to view.
- C. Samples for Verification: For each kind and color of joint sealant required, provide Samples with joint sealants in 1/2-inch- (13-mm-) wide joints formed between two 6-inch- (150-mm-) long strips of material matching the appearance of exposed surfaces adjacent to joint sealants.
- D. Joint-Sealant Schedule: Include the following information:
 - 1. Joint-sealant application, joint location, and designation.
 - 2. Joint-sealant manufacturer and product name.
 - 3. Joint-sealant formulation.
 - 4. Joint-sealant color.

1.5 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For qualified testing agency.
- B. Preconstruction Field-Adhesion-Test Reports: Indicate which sealants and joint preparation methods resulted in optimum adhesion to joint substrates based on testing specified in "Preconstruction Testing" Article.

- C. Field-Adhesion-Test Reports: For each sealant application tested.
- D. Sample Warranties: For special warranties.

1.6 QUALITY ASSURANCE

- A. Installer Qualifications: An authorized representative who is trained and approved by manufacturer.
- B. Mockups: Install sealant in mockups of assemblies specified in other Sections that are indicated to receive joint sealants specified in this Section. Use materials and installation methods specified in this Section.

1.7 PRECONSTRUCTION TESTING

- A. Preconstruction Field-Adhesion Testing: Before installing sealants, field test their adhesion to Project joint substrates as follows:
 - 1. Locate test joints where indicated on Project or, if not indicated, as directed by Architect.
 - 2. Conduct field tests for each kind of sealant and joint substrate.
 - 3. Notify Architect seven days in advance of dates and times when test joints will be erected.
 - 4. Arrange for tests to take place with joint-sealant manufacturer's technical representative present.
 - 5. Report whether sealant failed to adhere to joint substrates or tore cohesively. Include data on pull distance used to test each kind of product and joint substrate. For sealants that fail adhesively, retest until satisfactory adhesion is obtained.
 - 6. Evaluation of Preconstruction Field-Adhesion-Test Results: Sealants not evidencing adhesive failure from testing, in absence of other indications of noncompliance with requirements, will be considered satisfactory. Do not use sealants that fail to adhere to joint substrates during testing.

1.8 FIELD CONDITIONS

- A. Do not proceed with installation of joint sealants under the following conditions:
 - 1. When ambient and substrate temperature conditions are outside limits permitted by joint-sealant manufacturer.
 - 2. When joint substrates are wet.
 - 3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.
 - 4. Where contaminants capable of interfering with adhesion have not yet been removed from joint substrates.

1.9 WARRANTY

- A. Special Installer's Warranty: Installer agrees to repair or replace joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.
 - 1. Warranty Period: 2 years from date of Substantial Completion.
- B. Special Manufacturer's Warranty: Manufacturer agrees to furnish joint sealants to repair or replace those joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: 15 years from date of Substantial Completion.
- C. Special warranties specified in this article exclude deterioration or failure of joint sealants from the following:
1. Movement of the structure caused by stresses on the sealant exceeding sealant manufacturer's written specifications for sealant elongation and compression.
 2. Disintegration of joint substrates from causes exceeding design specifications.
 3. Mechanical damage caused by individuals, tools, or other outside agents.
 4. Changes in sealant appearance caused by accumulation of dirt or other atmospheric contaminants.

PART 2 - PRODUCTS

2.1 JOINT SEALANTS, GENERAL

- A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint-sealant manufacturer, based on testing and field experience.
- B. Manufacturers: Subject to compliance with requirements provide sealants for each substrate and joint condition indicated. Acceptable manufacturers are as follows:
 1. Dow Corning
 2. GE
 3. Pecora
 4. Sika-Sarnafil
- C. Colors of Exposed Joint Sealants: As selected by Architect from manufacturer's full range

2.2 SILICONE JOINT SEALANTS

- A. Silicone, S, NS, 100/50, NT: Single-component, nonsag, plus 100 percent and minus 50 percent movement capability, nontraffic-use, neutral-curing silicone joint sealant; ASTM C920, Type S, Grade NS, Class 100/50, Use NT.

2.3 NONSTAINING SILICONE JOINT SEALANTS

- A. Nonstaining Joint Sealants: No staining of substrates when tested according to ASTM C1248.
- B. Silicone, Nonstaining, S, NS, 50, NT: Nonstaining, single-component, nonsag, plus 50 percent and minus 50 percent movement capability, nontraffic-use, neutral-curing silicone joint sealant; ASTM C920, Type S, Grade NS, Class 50, Use NT.

2.4 URETHANE JOINT SEALANTS

- A. Urethane, M, NS, 25, NT: Multicomponent, non-sag, plus 25 percent and minus 25 percent movement capability, non-traffic-use, urethane joint sealant; ASTM C920, Type M, Grade NS, Class 25, Use NT.
 1. For use at limestone and other masonry joints where indicated.

2.5 MILDEW-RESISTANT JOINT SEALANTS

- A. Mildew-Resistant Joint Sealants: Formulated for prolonged exposure to humidity with fungicide to prevent mold and mildew growth.
- B. Silicone, Mildew Resistant, Acid Curing, S, NS, 25, NT: Mildew-resistant, single-component, nonsag, plus 25 percent and minus 25 percent movement capability, nontraffic-use, acid-curing silicone joint sealant; ASTM C920, Type S, Grade NS, Class 25, Use NT.

2.6 BUTYL JOINT SEALANTS

- A. Butyl-Rubber-Based Joint Sealants: ASTM C1311.

2.7 JOINT-SEALANT BACKING

- A. Sealant Backing Material, General: Nonstaining; compatible with joint substrates, sealants, primers, and other joint fillers; and approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.
- B. Cylindrical Sealant Backings: ASTM C1330, Type C (closed-cell material with a surface skin) or any of the preceding types, as approved in writing by joint-sealant manufacturer for joint application indicated, and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.
- C. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint. Provide self-adhesive tape where applicable.

2.8 MISCELLANEOUS MATERIALS

- A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.
- B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.
- C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine joints indicated to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting performance of the Work.

- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:
 - 1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.
 - 2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air. Porous joint substrates include the following:
 - a. Concrete.
 - b. Stone and Brick Masonry
 - c. Exterior insulation and finish systems.
 - 3. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants. Nonporous joint substrates include the following:
 - a. Metal.
 - b. Glass.
- B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.
- C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

3.3 INSTALLATION OF JOINT SEALANTS

- A. General: Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.
- B. Sealant Installation Standard: Comply with recommendations in ASTM C1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.
- C. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.
 - 1. Do not leave gaps between ends of sealant backings.
 - 2. Do not stretch, twist, puncture, or tear sealant backings.
 - 3. Remove absorbent sealant backings that have become wet before sealant application, and replace them with dry materials.

- D. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.
- E. Install sealants using proven techniques that comply with the following and at the same time backings are installed:
 - 1. Place sealants so they directly contact and fully wet joint substrates.
 - 2. Completely fill recesses in each joint configuration.
 - 3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
- F. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.

3.4 FIELD QUALITY CONTROL

- A. Field-Adhesion Testing: Field test joint-sealant adhesion to joint substrates as follows:
 - 1. Extent of Testing: Test completed and cured sealant joints as follows:
 - a. Perform one test for each different material.
 - 2. Test Method: Test joint sealants according to Method A, Field-Applied Sealant Joint Hand Pull Tab, in Appendix X1 in ASTM C1193 or Method A, Tail Procedure, in ASTM C1521.
 - 3. Inspect tested joints and report on the following:
 - a. Whether sealants filled joint cavities and are free of voids.
 - b. Whether sealant dimensions and configurations comply with specified requirements.
 - c. Whether sealants in joints connected to pulled-out portion failed to adhere to joint substrates or tore cohesively. Include data on pull distance used to test each kind of product and joint substrate. Compare these results to determine if adhesion complies with sealant manufacturer's field-adhesion hand-pull test criteria.
 - 4. Record test results in a field-adhesion-test log. Include dates when sealants were installed, names of persons who installed sealants, test dates, test locations, whether joints were primed, adhesion results and percent elongations, sealant material, sealant configuration, and sealant dimensions.
 - 5. Repair sealants pulled from test area by applying new sealants following same procedures used originally to seal joints. Ensure that original sealant surfaces are clean and that new sealant contacts original sealant.
- B. Evaluation of Field-Adhesion-Test Results: Sealants not evidencing adhesive failure from testing or noncompliance with other indicated requirements will be considered satisfactory. Remove sealants that fail to adhere to joint substrates during testing or to comply with other requirements. Retest failed applications until test results prove sealants comply with indicated requirements.

3.5 CLEANING

- A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

3.6 PROTECTION

- A. Protect joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out, remove, and repair damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original work.

3.7 JOINT-SEALANT SCHEDULE

- A. Joint-Sealant Application: Exterior joints in vertical surfaces and horizontal nontraffic surfaces.
 - 1. Joint Locations:
 - a. Joints in exterior insulation and finish systems.
 - b. Joints between different materials listed above.
 - c. Perimeter joints between materials listed above and frames of doors, windows and louvers.
 - d. Control and expansion joints in exterior soffits.
 - 2. Joint Sealant: Silicone, nonstaining, S, NS, 50, NT.
 - 3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.
- B. Joint-Sealant Application: Concealed mastics.
 - 1. Joint Locations:
 - a. Aluminum thresholds.
 - b. Sill plates.
 - c. Base flashing bedding below windows and other opening.
 - d. Other joints as indicated on Drawings.
 - 2. Joint Sealant: Butyl-rubber based.
 - 3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

END OF SECTION 079200

DIVISION

08

OPENINGS

SECTION 081113 - HOLLOW METAL DOORS AND FRAMES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes:
 - 1. Interior standard steel doors and frames.

1.3 DEFINITIONS

- A. Minimum Thickness: Minimum thickness of base metal without coatings according to NAAMM-HMMA 803 or ANSI/SDI A250.8.

1.4 COORDINATION

- A. Coordinate anchorage installation for hollow-metal frames. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors. Deliver such items to Project site in time for installation.
- B. Coordinate requirements for installation of door hardware, electrified door hardware, and access control and security systems.

1.5 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. Include construction details, material descriptions, core descriptions, fire-resistance ratings and finishes.
- B. Shop Drawings: Include the following:
 - 1. Elevations of each door type.
 - 2. Locations of reinforcement and preparations for hardware.
 - 3. Details of each different wall opening condition.
 - 4. Details of electrical raceway and preparation for electrified hardware, access control systems, and security systems.
 - 5. Details of anchorages, joints, field splices, and connections.
 - 6. Details of accessories.
 - 7. Details of moldings, removable stops, and glazing.

- C. Product Schedule: For hollow-metal doors and frames, prepared by or under the supervision of supplier, using same reference numbers for details and openings as those on Drawings. Coordinate with final door hardware schedule.

1.6 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For door inspector.
 - 1. Fire-Rated Door Inspector: Submit documentation of compliance with NFPA 80, Section 5.2.3.1.
 - 2. Submit copy of DHI Fire and Egress Door Assembly Inspector (FDAI) certificate.
- B. Product Test Reports: For each type of fire-rated hollow-metal door and frame assembly for tests performed by a qualified testing agency indicating compliance with performance requirements.
- C. Field quality control reports.

1.7 CLOSEOUT SUBMITTALS

- A. Record Documents: For fire-rated doors, list of door numbers and applicable room name and number to which door accesses.

1.8 QUALITY ASSURANCE

- A. Fire-Rated Door Inspector Qualifications: Inspector for field quality control inspections of fire-rated door assemblies shall meet the qualifications set forth in NFPA 80, section 5.2.3.1 and the following:
 - 1. Door and Hardware Institute Fire and Egress Door Assembly Inspector (FDAI) certification.

1.9 DELIVERY, STORAGE, AND HANDLING

- A. Deliver hollow-metal doors and frames palletized, packaged, or crated to provide protection during transit and Project-site storage. Do not use nonvented plastic.
 - 1. Provide additional protection to prevent damage to factory-finished units.
- B. Deliver welded frames with two removable spreader bars across bottom of frames, tack welded to jambs and mullions.
- C. Store hollow-metal doors and frames vertically under cover at Project site with head up. Place on minimum 4-inch- (102-mm-) high wood blocking. Provide minimum 1/4-inch (6-mm) space between each stacked door to permit air circulation.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Amweld Building Products, LLC.
2. Benchmark; a division of Therma-Tru Corporation.
3. Ceco Door Products; an Assa Abloy Group company.
4. Curries Company; an Assa Abloy Group company.
5. Steelcraft; an Ingersoll-Rand company.

2.2 PERFORMANCE REQUIREMENTS

- A. Fire-Rated Door Assemblies: Assemblies complying with NFPA 80 that are listed and labeled by a qualified testing agency acceptable to authorities having jurisdiction for fire-protection ratings indicated on Drawings, based on testing at positive pressure according to NFPA 252 or UL 10C.
 1. Smoke- and Draft-Control Door Assemblies: Listed and labeled for smoke and draft control by a qualified testing agency acceptable to authorities having jurisdiction, based on testing according to UL 1784 and installed in compliance with NFPA 105.
- B. Fire-Rated, Borrowed-Lite Assemblies: Assemblies complying with NFPA 80 and listed and labeled by a qualified testing agency acceptable to authorities having jurisdiction, for fire-protection ratings indicated, based on testing according to NFPA 257 or UL 9.

2.3 INTERIOR STANDARD STEEL DOORS AND FRAMES

- A. Construct hollow-metal doors and frames to comply with standards indicated for materials, fabrication, hardware locations, hardware reinforcement, tolerances, and clearances, and as specified.
- B. Heavy-Duty Doors and Frames: ANSI/SDI A250.8, Level 2; ANSI/SDI A250.4, Level B.
 1. Doors:
 - a. Type: As indicated in the Door and Frame Schedule.
 - b. Thickness: 1-3/4 inches (44.5 mm).
 - c. Face: Uncoated steel sheet, minimum thickness of 0.042 inch (1.0 mm).
 - d. Edge Construction: Seamless
 - e. Edge Bevel: Provide manufacturer's standard beveled or square edges.
 - f. Core: Manufacturer's standard
 - g. Fire-Rated Core: Manufacturer's standard laminated mineral board core for fire-rated doors.
 2. Door frames, sidelite and transom frames:
 - a. Materials: Uncoated steel sheet, minimum thickness of 0.053 inch (1.3 mm).
 - b. Construction: Full profile welded.
 3. Exposed Finish: Factory prime.

2.4 FRAME ANCHORS

- A. Jamb Anchors:
 1. Type: Anchors of minimum size and type required by applicable door and frame standard, and suitable for performance level indicated.

2. Quantity: Minimum of three anchors per jamb, with one additional anchor for frames with no floor anchor. Provide one additional anchor for each 24 inches (610 mm) of frame height above 7 feet (2.1 m).
 3. Postinstalled Expansion Anchor: Minimum 3/8-inch- (9.5-mm-) diameter bolts with expansion shields or inserts, with manufacturer's standard pipe spacer.
- B. Floor Anchors: Provide floor anchors for each jamb and mullion that extends to floor.
- C. Floor Anchors for Concrete Slabs with Underlayment: Adjustable-type anchors with extension clips, allowing not less than 2-inch (51-mm) height adjustment. Terminate bottom of frames at top of underlayment.
- D. Material: ASTM A879/A879M, Commercial Steel (CS), 04Z (12G) coating designation; mill phosphatized.
1. For anchors built into exterior walls, steel sheet complying with ASTM A1008/A1008M or ASTM A1011/A1011M; hot-dip galvanized according to ASTM A153/A153M, Class B.

2.5 MATERIALS

- A. Cold-Rolled Steel Sheet: ASTM A1008/A1008M, Commercial Steel (CS), Type B; suitable for exposed applications.
- B. Metallic-Coated Steel Sheet: ASTM A653/A653M, Commercial Steel (CS), Type B.
- C. Inserts, Bolts, and Fasteners: Hot-dip galvanized according to ASTM A153/A153M.
- D. Power-Actuated Fasteners in Concrete: Fastener system of type suitable for application indicated, fabricated from corrosion-resistant materials, with clips or other accessory devices for attaching hollow-metal frames of type indicated.
- E. Glazing: Comply with requirements in Section 088000 "Glazing."

2.6 FABRICATION

- A. Hollow-Metal Frames: Fabricate in one piece except where handling and shipping limitations require multiple sections. Where frames are fabricated in sections, provide alignment plates or angles at each joint, fabricated of metal of same or greater thickness as frames.
- B. Hardware Preparation: Factory prepare hollow-metal doors and frames to receive templated mortised hardware, and electrical wiring; include cutouts, reinforcement, mortising, drilling, and tapping according to ANSI/SDI A250.6, the Door Hardware Schedule, and templates.
- C. Glazed Lites: Provide stops and moldings around glazed lites where indicated. Form corners of stops and moldings with hairline joints.

2.7 STEEL FINISHES

- A. Prime Finish: Clean, pretreat, and apply manufacturer's standard primer.

1. Shop Primer: Manufacturer's standard, fast-curing, lead- and chromate-free primer complying with ANSI/SDI A250.10; recommended by primer manufacturer for substrate; compatible with substrate and field-applied coatings despite prolonged exposure.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Remove welded-in shipping spreaders installed at factory. Restore exposed finish by grinding, filling, and dressing, as required to make repaired area smooth, flush, and invisible on exposed faces. Touch up factory-applied finishes where spreaders are removed.
- B. Drill and tap doors and frames to receive nontemplated, mortised, and surface-mounted door hardware.

3.2 INSTALLATION

- A. Install hollow-metal doors and frames plumb, rigid, properly aligned, and securely fastened in place. Comply with approved Shop Drawings and with manufacturer's written instructions.
- B. Hollow-Metal Frames:
 1. Set frames accurately in position; plumbed, aligned, and braced securely until permanent anchors are set. After wall construction is complete, remove temporary braces without damage to completed Work.
 2. Fire-Rated Openings: Install frames according to NFPA 80.
 3. Floor Anchors: Secure with postinstalled expansion anchors.
 - a. Floor anchors may be set with power-actuated fasteners instead of postinstalled expansion anchors if so indicated and approved on Shop Drawings.
 4. Masonry Walls: Coordinate installation of frames to allow for solidly filling space between frames and masonry with grout or mortar.
 5. Installation Tolerances: Adjust hollow-metal frames to the following tolerances:
 - a. Squareness: Plus or minus 1/16 inch (1.6 mm), measured at door rabbet on a line 90 degrees from jamb perpendicular to frame head.
 - b. Alignment: Plus or minus 1/16 inch (1.6 mm), measured at jambs on a horizontal line parallel to plane of wall.
 - c. Twist: Plus or minus 1/16 inch (1.6 mm), measured at opposite face corners of jambs on parallel lines, and perpendicular to plane of wall.
 - d. Plumbness: Plus or minus 1/16 inch (1.6 mm), measured at jambs at floor.
- C. Hollow-Metal Doors: Fit and adjust hollow-metal doors accurately in frames, within clearances specified below.
 1. Fire-Rated Doors: Install doors with clearances according to NFPA 80.

3.3 REPAIR

- A. Prime-Coat Touchup: Immediately after erection, sand smooth rusted or damaged areas of prime coat and apply touchup of compatible air-drying, rust-inhibitive primer.

END OF SECTION 081113

SECTION 081416 - FLUSH WOOD DOORS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Solid-core doors with wood-veneer faces.
2. Custom finishing of wood-veneer doors.
3. Factory fitting flush wood doors to frames and factory machining for hardware.

1.2 SUBMITTALS

A. Product Data: For each type of door indicated. Include details of core and edge construction, louvers (if indicated), and trim for openings. Include factory-finishing specifications.

B. Shop Drawings: Indicate location, size, and hand of each door; elevation of each kind of door; construction details not covered in Product Data; location and extent of hardware blocking; and other pertinent data.

1. Indicate dimensions and locations of mortises and holes for hardware.
2. Indicate dimensions and locations of cutouts.
3. Indicate requirements for veneer matching.
4. Indicate doors to be factory finished and finish requirements.
5. Indicate fire-protection ratings for fire-rated doors.

C. Samples for Verification:

1. Factory finishes applied to actual door face materials, approximately 8 by 10 inches (200 by 250 mm), for each material and finish.
 - a. Provide no fewer than (4) samples each of the custom matched finishes.
 - b. Samples shall demonstrate the full range of color, wood grain to be expected in the finished doors.
 - c. Do not fabricate doors until samples have been approved in writing by the Architect and Owner.
2. Louver blade and frame sections, 6 inches (150 mm) long, for each material and finish specified.

D. Warranty: Sample of special warranty.

1.3 QUALITY ASSURANCE

A. Manufacturer Qualifications: A qualified manufacturer that is certified for chain of custody by an FSC-accredited certification body.

B. Source Limitations: Obtain flush wood doors from single manufacturer.

- C. Fire-Rated Wood Doors: Doors complying with NFPA 80 that are listed and labeled by a qualified testing agency, for fire-protection ratings indicated, based on testing at positive pressure according to NFPA 252 or UL 10C.
 - 1. Oversize Fire-Rated Door Assemblies: For units exceeding sizes of tested assemblies, provide certification by a qualified testing agency that doors comply with standard construction requirements for tested and labeled fire-rated door assemblies except for size.
 - 2. Temperature-Rise Limit: At vertical exit enclosures and exit passageways, provide doors that have a maximum transmitted temperature end point of not more than 450 deg F (250 deg C) above ambient after 30 minutes of standard fire-test exposure.
- D. Preinstallation Conference: Conduct conference at Project site.

1.4 DELIVERY, STORAGE, AND HANDLING

- A. Comply with requirements of referenced standard and manufacturer's written instructions.
- B. Package doors individually in cardboard cartons and wrap bundles of doors in plastic sheeting.
- C. Mark each door on top and bottom rail with opening number used on Shop Drawings.

1.5 PROJECT CONDITIONS

- A. Environmental Limitations: Do not deliver or install doors until spaces are enclosed and weathertight, wet work in spaces is complete and dry, and HVAC system is operating and maintaining ambient temperature and humidity conditions at occupancy levels during the remainder of the construction period.

1.6 WARRANTY

- A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace doors that fail in materials or workmanship within specified warranty period.
 - 1. Failures include, but are not limited to, the following:
 - a. Warping (bow, cup, or twist) more than 1/4 inch (6.4 mm) in a 42-by-84-inch (1067-by-2134-mm) section.
 - b. Telegraphing of core construction in face veneers exceeding 0.01 inch in a 3-inch (0.25 mm in a 76.2-mm) span.
 - 2. Warranty shall also include installation and finishing that may be required due to repair or replacement of defective doors.
 - 3. Warranty Period for Solid-Core Interior Doors: Life of installation.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - 1. Algoma Hardwoods, Inc.

2. Chappell Door Co.
3. Eggers Industries.
4. Graham; an Assa Abloy Group Company.
5. Marshfield Door Systems, Inc.
6. Mohawk Flush Doors, Inc.; a Masonite Company.
7. Oshkosh Architectural Door Company.
8. VT Industries Inc.

2.2 DOOR CONSTRUCTION, GENERAL

- A. Low-Emitting Materials: Provide doors made with adhesives and composite wood products that do not contain urea formaldehyde.
- B. Particleboard-Core Doors:
 1. Particleboard: ANSI A208.1, Grade LD-1 or LD-2, made with binder containing no urea-formaldehyde resin.
 2. Particleboard: Straw-based particleboard complying with ANSI A208.1, Grade LD-2 or M-2, except for density.
 3. Blocking: Provide wood blocking in particleboard-core doors as needed to eliminate through-bolting hardware.
 - a. 5-inch (125-mm) top-rail blocking, in doors indicated to have closers.
 - b. 5-inch (125-mm) bottom-rail blocking, in exterior doors and doors indicated to have kick, mop, or armor plates.
 - c. 5-inch (125-mm) midrail blocking, in doors indicated to have exit devices.
 4. Provide doors with structural-composite-lumber cores instead of particleboard cores for doors indicated to receive exit devices.
- C. Structural-Composite-Lumber-Core Doors:
 1. Structural Composite Lumber: WDMA I.S.10.
 - a. Screw Withdrawal, Face: 700 lbf (3100 N).
 - b. Screw Withdrawal, Edge: 400 lbf (1780 N).
- D. Fire-Protection-Rated Doors: Provide core specified or mineral core as needed to provide fire-protection rating indicated.
 1. Edge Construction: Where required to meet fire ratings, provide edge construction with intumescent seals concealed by outer stile. Comply with specified requirements for exposed edges.
 2. Pairs: Provide fire-retardant stiles that are listed and labeled for applications indicated without formed-steel edges and astragals. Comply with specified requirements for exposed edges.
- E. Mineral-Core Doors:
 1. Core: Noncombustible mineral product complying with requirements of referenced quality standard and testing and inspecting agency for fire-protection rating indicated.
 2. Blocking: Provide composite blocking with improved screw-holding capability approved for use in doors of fire-protection ratings indicated as needed to eliminate through-bolting hardware.
 - a. 5-inch (125-mm) top-rail blocking.

- b. 5-inch (125-mm) bottom-rail blocking, in doors indicated to have protection plates.
 - c. 5-inch (125-mm) midrail blocking, in doors indicated to have exit devices or armor plates.
3. Edge Construction: At hinge stiles, provide laminated-edge construction with improved screw-holding capability and split resistance. Comply with specified requirements for exposed edges.

2.3 VENEERED-FACED DOORS FOR TRANSPARENT FINISH

A. Interior Solid-Core Doors

- 1. Grade: Premium (with Grade A faces)
- 2. Species: Match existing species in the building.
- 3. Cut: Match existing cut of other doors in the building
- 4. Match between Veneer Leaves: Book match.
- 5. Exposed Vertical Edges: Same species as faces
- 6. Core: Particleboard or Structural composite lumber.
- 7. Construction: Five plies. Stiles and rails are bonded to core, then entire unit abrasive planed before veneering. Faces are bonded to core using a hot press.
- 8. WDMA I.S.1-A Performance Grade: Extra Heavy Duty.

2.4 LOUVERS AND LIGHT FRAMES

- A. Wood-Veneered Beads for Light Openings in Fire-Rated Doors: Manufacturer's standard wood-veneered noncombustible beads matching veneer species of door faces and approved for use in doors of fire-protection rating indicated. Include concealed metal glazing clips where required for opening size and fire-protection rating indicated.

2.5 FABRICATION

- A. Factory fit doors to suit frame-opening sizes indicated. Comply with clearance requirements of referenced quality standard for fitting unless otherwise indicated.
- 1. Comply with requirements in NFPA 80 for fire-rated doors.
 - 2. Factory fit doors to hollow metal or aluminum frames as indicated on Drawings.
- B. Factory machine doors for hardware that is not surface applied. Locate hardware to comply with DHI-WDHS-3. Comply with final hardware schedules, door frame Shop Drawings, DHI A115-W series standards, and hardware templates.
- 1. Metal Astragals: Factory machine astragals and formed-steel edges for hardware for pairs of fire-rated doors.
- C. Openings: Cut and trim openings through doors in factory.
- 1. Light Openings: Trim openings with moldings of material and profile indicated.
 - 2. Glazing: Factory install glazing in doors indicated to be factory finished. Comply with applicable requirements in Division 08 Section "Glazing."

2.6 FACTORY FINISHING

- A. General: Comply with referenced quality standard for factory finishing. Complete fabrication, including fitting doors for openings and machining for hardware that is not surface applied, before finishing.
 - 1. Finish faces, all four edges, edges of cutouts, and mortises. Stains and fillers may be omitted on top and bottom edges, edges of cutouts, and mortises.
- B. Finish doors at factory that are indicated to receive transparent finish.
- C. Transparent Finish:
 - 1. Grade: Premium.
 - 2. Finish: AWI conversion varnish system.
 - 3. Staining: Custom matched finish. Match Architect's sample.
 - 4. Effect: Filled finish
 - 5. Sheen: Satin.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine doors and installed door frames before hanging doors.
 - 1. Verify that frames comply with indicated requirements for type, size, location, and swing characteristics and have been installed with level heads and plumb jambs.
 - 2. Reject doors with defects.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Hardware: For installation, see Division 08 Section "Door Hardware."
- B. Installation Instructions: Install doors to comply with manufacturer's written instructions and the referenced quality standard, and as indicated.
 - 1. Install fire-rated doors in corresponding fire-rated frames according to NFPA 80.
- C. Job-Fitted Doors: Align and fit doors in frames with uniform clearances and bevels as indicated below; do not trim stiles and rails in excess of limits set by manufacturer or permitted for fire-rated doors. Machine doors for hardware. Seal edges of doors, edges of cutouts, and mortises after fitting and machining.
 - 1. Clearances: Provide 1/8 inch (3.2 mm) at heads, jambs, and between pairs of doors no more than 3/4" undercut. Provide 1/8 inch (3.2 mm) from bottom of door to top of decorative floor finish or covering unless otherwise indicated. Where threshold is shown or scheduled, provide 1/4 inch (6.4 mm) from bottom of door to top of threshold unless otherwise indicated.
 - a. Comply with NFPA 80 for fire-rated doors.
 - 2. Bevel non-fire-rated doors 1/8 inch in 2 inches (3-1/2 degrees) at lock and hinge edges.
 - 3. Bevel fire-rated doors 1/8 inch in 2 inches (3-1/2 degrees) at lock edge; trim stiles and rails only to extent permitted by labeling agency.

- D. Factory-Fitted Doors: Align in frames for uniform clearance at each edge.
- E. Factory-Finished Doors: Restore finish before installation if fitting or machining is required at Project site.

3.3 ADJUSTING

- A. Operation: Rehang or replace doors that do not swing or operate freely.
- B. Finished Doors: Replace doors that are damaged or that do not comply with requirements. Doors may be repaired or refinished if work complies with requirements and shows no evidence of repair or refinishing.

END OF SECTION 081416

SECTION 083113 - ACCESS DOORS AND FRAMES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes access doors and frames for walls and ceilings.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. Include construction details, fire ratings and material descriptions, dimensions of individual components and profiles, and finishes.
- B. Samples: For each type of access door and frame and for each finish specified, complete assembly minimum 6 inch x 6 inch in size.
- C. Product Schedule: For access doors and frames. Use same designations indicated on Drawings.

1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For testing and inspecting agency.
 - 1. Fire-Rated Door Inspector: Submit documentation of compliance with NFPA 80, section 5.2.3.1.

1.5 CLOSEOUT SUBMITTALS

- A. Record Documents: For fire-rated doors, list of applicable room name and number in which access door is located.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Fire-Rated Access Doors and Frames: Assemblies complying with NFPA 80 that are listed and labeled by a qualified testing agency, for fire-protection ratings indicated, according to NFPA 252 or UL 10B.

2.2 ACCESS DOORS AND FRAMES

- A. Flush Access Doors with Exposed Flanges.
 - 1. Description: Face of door flush with frame, with exposed flange and concealed hinge for installation in masonry or gypsum board walls.
 - 2. Provide 16 ga primed steel frames and doors ready for finished field painting.
 - 3. Latch and Lock: Standard cam lock.
- B. Flush Access Doors with Concealed Flanges:
 - 1. Description: Face of door flush with frame; with concealed flange for gypsum board installation and concealed hinge.
 - 2. Locations: Wall and ceiling locations where indicated
 - 3. Provide 16 ga. Primed steel frames and doors ready for finished field painting.
 - 1. Latch and Lock: Standard cam lock.

2.3 FIRE-RATED ACCESS DOORS AND FRAMES

- A. Fire-Rated, Flush Access Doors with Exposed Flanges
 - 1. Description: Door face flush with frame, with a core of mineral-fiber insulation enclosed in sheet metal; with exposed flange, self-closing door, and concealed hinge.
 - 2. Locations: Wall
 - 3. Fire-Resistance Rating: Not less than that of adjacent construction.
 - 4. Minimum 16 ga. Steel door and frame primed for finished field painting.
 - 5. Latch and Lock: Self-latching door hardware, operated by knurled-knob, with interior release.

2.4 MATERIALS

- A. Steel Plates, Shapes, and Bars: ASTM A36/A36M.
- B. Steel Sheet: Uncoated or electrolytic zinc coated, ASTM A879/A879M, with cold-rolled steel sheet substrate complying with ASTM A1008/A1008M, Commercial Steel (CS), exposed.
- C. Frame Anchors: Same material as door face.
- D. Inserts, Bolts, and Anchor Fasteners: Hot-dip galvanized steel according to ASTM A153/A153M or ASTM F2329.

2.5 FABRICATION

- A. General: Provide access door and frame assemblies manufactured as integral units ready for installation.
- B. Metal Surfaces: For metal surfaces exposed to view in the completed Work, provide materials with smooth, flat surfaces without blemishes. Do not use materials with exposed pitting, seam marks, roller marks, rolled trade names, or roughness.
- C. Doors and Frames: Grind exposed welds smooth and flush with adjacent surfaces. Furnish mounting holes, attachment devices and fasteners of type required to secure access doors to types of supports indicated.
- D. Recessed Access Doors: Form face of panel to provide recess for application of applied finish. Reinforce panel as required to prevent buckling. Provide access sleeves for each latch operator and install in holes cut through finish.

2.6 FINISHES

- A. Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.
- B. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.
- C. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.
- D. Painted Finishes: Comply with coating manufacturer's written instructions for cleaning, conversion coating, and applying and baking finish.
 - 1. Factory Primed: Apply manufacturer's standard, lead- and chromate-free, universal primer immediately after surface preparation and pretreatment.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Comply with manufacturer's written instructions for installing access doors and frames.

3.3 FIELD QUALITY CONTROL

- A. Repair or remove and replace installations where inspections indicate that they do not comply with specified requirements.

3.4 ADJUSTING

- A. Adjust doors and hardware, after installation, for proper operation.

END OF SECTION 083113

SECTION 084113.01 – FLUSH ALUMINUM DOORS AND FRAMES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Exterior manual-swing, flush aluminum doors and door-frame units.

1.3 PERFORMANCE REQUIREMENTS

- A. General Performance: Aluminum-framed systems shall withstand the effects of the following performance requirements without exceeding performance criteria or failure due to defective manufacture, fabrication, installation, or other defects in construction:
- B. Air infiltration: When tested in accordance with ASTM E 283, the air infiltration should not exceed .04 cfm per square foot of fixed area.
- C. Water Penetration: No water will pass through the entry system when tested in accordance with ASTM E 331 at a pressure of 6.24.
- D. Uniform Load Deflection: Entry system shall be tested in accordance with ASTM E 330: 3840 Pa or 80.0 psf positive and negative.
- E. Uniform Load Structural: Entry system shall be tested in accordance with ASTM E 330: 5760 Pa or 120.0 psf positive and negative.
- F. Missile Impact: Entry system will pass double impact from large missile; ASTM E 1886.

1.4 SUBMITTALS

- A. Product Data: For each type of product indicated. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for aluminum-framed systems.
- B. Shop Drawings: For aluminum-framed systems. Include plans, elevations, sections, details, and attachments to other work.
 - 1. Include details of provisions for system expansion and contraction and for drainage of moisture in the system to the exterior.

2. For entrance doors, include hardware schedule and indicate operating hardware types, functions, quantities, and locations.
- C. Samples for Initial Selection: For units with factory-applied color finishes.
- D. Samples for Verification: For each type of exposed finish required, in manufacturer's standard sizes.
- E. Fabrication Sample: Of door panel showing cut-away section of corner and core construction for the specified panels, showing core, face sheets, framing and finish.
- F. Qualification Data: For qualified Installer and testing agency.
- G. Product Test Reports: Based on evaluation of comprehensive tests performed by a qualified testing agency, for aluminum-framed systems, indicating compliance with performance requirements.
- H. Maintenance Data: For aluminum-framed systems to include in maintenance manuals.
- I. Warranties: Sample of special warranties.

1.5 QUALITY ASSURANCE

- A. Installer Qualifications: Manufacturer's authorized representative who is trained and approved for installation of units required for this Project.
- B. Product Options: Information on Drawings and in Specifications establishes requirements for systems' aesthetic effects and performance characteristics. Aesthetic effects are indicated by dimensions, arrangements, alignment, and profiles of components and assemblies as they relate to sightlines, to one another, and to adjoining construction. Performance characteristics are indicated by criteria subject to verification by one or more methods including preconstruction testing, field testing, and in-service performance.
- C. Accessible Entrances: Comply with applicable provisions in the U.S. Architectural & Transportation Barriers Compliance Board's ADA-ABA Accessibility Guidelines.
- D. Source Limitations for Aluminum-Framed Systems: Obtain from single source from single manufacturer.

1.6 PROJECT CONDITIONS

- A. Field Measurements: Verify actual locations of structural supports for aluminum-framed systems by field measurements before fabrication and indicate measurements on Shop Drawings.

1.7 WARRANTY

- A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of flush aluminum doors and aluminum-framed systems that do not comply with requirements or that fail in materials or workmanship within specified warranty period.
 1. Failures include, but are not limited to, the following:
 - a. Structural failures including, but not limited to, excessive deflection.
 - b. Noise or vibration caused by thermal movements.

- c. Deterioration of metals, metal finish and other materials beyond normal weathering.
 - d. Adhesive or cohesive sealant failures.
 - e. Water leakage through fixed glazing and framing areas.
 - f. Failure of operating components.
- B. Warrant doors, frames, and factory hardware against failure in materials and workmanship, including excessive deflection, faulty operation, defects in hardware installation, and deterioration of finish or construction in excess of normal weathering.
- C. Warranty Period: Ten years starting on date of shipment. In addition, a limited lifetime (while the door is in its specified application in its original installation) warranty covering: failure of corner joinery, core deterioration, delamination or bubbling of door skin.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Basis-of-Design Product: Subject to compliance with requirements, provide Design Standard Product or comparable product by one of the following:
- 1. NuPlank
 - 2. Cross Aluminum – FL-400 (Design Standard)
- B. Products of other manufacturers will be considered for acceptance provided they are equal to or exceed the specified material requirements and functional qualities of the specified product. Requests for A/E approval must be accompanied by the required Substitution Request Form and completed technical data for evaluation. All materials for evaluation must be received by the Project Manager and Specification Department at least 10 days prior to bid due date. Additional approved manufacturers will be issued by Addendum.

2.2 MATERIALS

- A. Construction:
- 1. Door Thickness: 1-3/4 inches.
 - 2. Door Assembly:
 - a. Door Stile: To be aluminum alloy 6063; temper to be T5 with a minimum 1/8" wall thickness.
 - b. Stile Thickness: To be 1 3/4" thick tubular extrusion.
 - c. Door Joinery: Joinery shall be 3/8" diameter zinc plated tie rods bolted through interlocking stiles. Minimum of 3 tie rods per door (where applicable).
 - d. Top of Door: To receive added 1/8" reinforcement closer plate adhered to interior wall for door closer hardware.
 - e. Top/Bottom of Door: To receive 1/8" thick cap for further seal and to trim the top and bottom of door.
 - 3. Pattern: Smooth
 - 4. Insulation: Polyisocyanurate Rigid Foam

5. Weatherstripping – perimeter wool pile strips integrated into door perimeter. Air and water seals integrated into aluminum frame.

B. Hardware:

1. Premachine doors in accordance with templates from specified hardware manufacturers and hardware schedule.

2.3 MATERIALS

A. Aluminum Members:

1. Aluminum extrusions made from prime-equivalent billet that is produced from 100% reprocessed 6063-T5 alloy recovered from industrial processes: ASTM B 221.
2. Sheet and Plate: ASTM B 209.
3. Alloy and Temper: As required by manufacturer for strength, corrosion resistance, application of required finish, and control of color.

B. Fasteners:

1. Material: Aluminum, 18-8 stainless steel, or other noncorrosive metal.
2. Compatibility: Compatible with items to be fastened.
3. Exposed Fasteners: Screws with finish matching items to be fastened.

2.4 FABRICATION

- A. Sizes and Profiles: Required sizes for door and frame units, and profile requirements shall be as indicated on the Drawings.

- B. Coordination of Fabrication: Field measure before fabrication and show recorded measurements on shop drawings.

C. Assembly:

1. Complete cutting, fitting, forming, drilling, and grinding of metal before assembly.
2. Remove burrs from cut edges.

- D. Welding: Welding of doors or frames is not acceptable.

E. Fit:

1. Maintain continuity of line and accurate relation of planes and angles.
2. Secure attachments and support at mechanical joints with hairline fit at contacting members.

2.5 FRAMING SYSTEMS

- A. Framing Members: Manufacturer's standard extruded-aluminum framing members of thickness required and reinforced as required to support imposed loads.

1. 1 3/4" or 2" x 4 1/2" extruded profile.

- B. Brackets and Reinforcements: Manufacturer's standard high-strength aluminum with nonstaining, nonferrous shims for aligning system components.
- C. Fasteners and Accessories: Manufacturer's standard corrosion-resistant, nonstaining, nonbleeding fasteners and accessories compatible with adjacent materials.
- D. Concrete and Masonry Inserts: Hot-dip galvanized cast-iron, malleable-iron, or steel inserts, complying with ASTM A 123/A 123M or ASTM A 153/A 153M.
- E. Concealed Flashing: Manufacturer's standard corrosion-resistant, nonstaining, nonbleeding flashing compatible with adjacent materials Framing System Gaskets and Sealants: Manufacturer's standard, recommended by manufacturer for joint type.

2.6 GLAZING SYSTEMS

- A. Glazing: As specified in Division 08 Section "Glazing."

2.7 ALUMINUM FINISHES

- A. Paint Finishes: 70% Fluoropolymer (PVDF): AAMA 2605, ASCA 96, Kynar 500® or Hylar 5000®. 2-Coat system
 - 1. Custom Matched Kynar paint finish. Match Architect's sample.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine areas and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. General:
 - 1. Comply with manufacturer's written instructions.
 - 2. Do not install damaged components.
 - 3. Fit joints to produce hairline joints free of burrs and distortion.
 - 4. Rigidly secure non-movement joints.
 - 5. Install anchors with separators and isolators to prevent metal corrosion and electrolytic deterioration.
 - 6. Seal joints watertight unless otherwise indicated.
- B. Metal Protection:
 - 1. Where aluminum will contact dissimilar metals, protect against galvanic action by painting contact surfaces with primer or applying sealant or tape, or by installing nonconductive spacers as recommended by manufacturer for this purpose.

2. Where aluminum will contact concrete or masonry, protect against corrosion by painting contact surfaces with bituminous paint.
- C. Install components to drain water passing joints, condensation occurring within framing members, and moisture migrating within the system to exterior.
- D. Set continuous sill members and flashing in full sealant bed as specified in Division 07 Section "Joint Sealants" to produce weathertight installation.
- E. Install components plumb and true in alignment with established lines and grades, and without warp or rack.
- F. Install glazing as specified in Division 08 Section "Glazing."
- G. Install doors to produce smooth operation and tight fit at contact points.
 1. Exterior Doors: Install to produce weathertight enclosure and tight fit at weather stripping.
 2. Field-Installed Entrance Door Hardware: Install surface-mounted entrance door hardware according to entrance door hardware manufacturers' written instructions using concealed fasteners to greatest extent possible.
- H. Install perimeter joint sealants as specified in Division 07 Section "Joint Sealants" to produce weathertight installation.

3.3 ERECTION TOLERANCES

- A. Install aluminum-framed systems to comply with the following maximum erection tolerances:
 1. Location and Plane: Limit variation from true location and plane to 1/8 inch in 12 feet; 1/4 inch over total length.
 2. Alignment:
 - a. Where surfaces abut in line, limit offset from true alignment to 1/16 inch.
 - b. Where surfaces meet at corners, limit offset from true alignment to 1/32 inch.
- B. Diagonal Measurements: Limit difference between diagonal measurements to 1/8 inch.

3.4 FIELD QUALITY CONTROL

- A. Testing Agency: Owner may engage a qualified independent testing and inspecting agency to perform field tests and inspections to verify compliance with specified standards.
- B. Repair or remove work if test results and inspections indicate that it does not comply with specified requirements.
- C. Additional testing and inspecting, at Contractor's expense, will be performed to determine compliance of replaced or additional work with specified requirements.
- D. Aluminum-framed assemblies will be considered defective if they do not pass tests and inspections.
- E. Prepare test and inspection reports.

3.5 ADJUSTING

- A. Adjust operating entrance door hardware to function smoothly as recommended by manufacturer.
 - 1. For entrance doors accessible to people with disabilities, adjust closers to provide a 3-second closer sweep period for doors to move from a 70-degree open position to 3 inches from the latch, measured to the leading door edge.

END OF SECTION 084113.01

SECTION 087100 - DOOR HARDWARE

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes: Door hardware.
 - 1. Hardware for aluminum, flush aluminum will be furnished under this Section, but installed under Division 08 Section "Aluminum Doors", Section "Flush Aluminum Doors".
 - 2. The intent of the hardware specification is to specify the hardware for interior and exterior doors, and to establish a type, continuity, and standard of quality; however, it shall be the door hardware supplier's responsibility for thoroughly reviewing (existing conditions), schedules, Specifications, Drawings, and other Contract Documents to verify the suitability of the hardware specified. The door hardware supplier shall be responsible for furnishing proper and complete hardware for every door opening indicated or scheduled.
 - 3. At least 10 days prior to bid due date, the door hardware supplier shall notify the Architect of omissions, discrepancies, and items they believe to be contrary to applicable codes, laws, statutes, and regulations.
 - 4. No additional monies will be allowed for omissions, changes, or corrections necessary to facilitate proper function and installation of door hardware.

1.3 SUBMITTALS

- A. Hardware Schedule: Submit copies of the Hardware Schedule based on door hardware requirements as indicated (including Drawings, schedules, and specifications). Schedule shall be organized in a vertical schedule indicating complete designation of every item required for each door or opening. Furnish schedule at the earliest possible date, in order to facilitate the fabrication of other Work (such as steel doors and frames) that may be critical in the Project Construction Schedule.
- B. Quality Assurance/Control Submittals
 - 1. Product Data, Door Hardware: Submit manufacturer's data for each item of door hardware. Include whatever information may be necessary to show compliance with requirements. Include instructions for installation and for maintenance of operating parts and exposed finishes. Wherever needed, furnish templates to fabricators of other work that is to receive door hardware. Indicate by transmittal that copy of applicable data has been distributed to the installer.
 - 2. Electronic Wiring Diagrams and Risers: Hardware supplier shall submit wiring diagrams, specific to the project, for each opening with electronic hardware items, electric strikes, electric latch retracted panic devices, electric locksets, power supplies, etc. Diagrams shall show locations of and extent of conduit required to be installed by Division 16. Each piece of hardware shall be identified and show its location at each opening and also provide diagrams showing point-to-point wiring requirements for final hook-up of device(s) to the security access system.
 - 3. Product Certificates: For electrified door hardware, signed by product manufacturer.
 - a. Certify that door hardware approved for use on types and sizes of labeled fire doors complies with listed fire door assemblies.
 - 4. Qualification Data: For installer.
- C. Closeout Submittals
 - 1. Maintenance Data: For each type of door hardware to include final hardware and keying schedule.

2. Warranty: Special warranty specified in this Section.

1.4 QUALITY ASSURANCE

- A. Supplier: Shall be a recognized door hardware supplier that has in his employment an experienced architectural hardware consultant or with equivalent years of experience who shall be available at reasonable times during the course of the Work, for project hardware consultation. The hardware supplier must be an authorized factory direct material supplier of all locksets, panic exit devices, closers, and cylinders proposed to be used on this project. Upon request from the Architect the material supplier shall be able to present a letter of authorization from each factory.
- B. Manufacturer: Obtain each type of hardware (i.e., hinges, lock sets, exit devices, and closers) from a single manufacturer.
- C. Openings shall be provided to conform to the Americans with Disabilities Act Accessibility Guidelines (ADAAG) and State and Local Regulations. Where openings, in the opinion of the supplier/manufacturer, do not conform, the Architect shall be notified.
- D. Fire Rated Openings: Furnish hardware for fire rated openings in compliance with NFPA Standard Number 80. Furnish only hardware which has been tested and listed by UL, FM, or WH and is acceptable to the authority having jurisdiction for the types and sizes of doors required and complies with the requirements of the door and door frame labels.
- E. Door hardware shall be in accordance with the applicable State Building Codes.
- F. Preinstallation Conference: Conduct conference at Project site.
 - 1. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
 - 2. Inspect and discuss preparatory work performed by other trades.
 - 3. Inspect and discuss electrical roughing-in for electrified door hardware.
 - 4. Review sequence of operation for each type of electrified door hardware.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Provide secure lock-up for hardware delivered to the project, but not yet installed. Control the handling and installation of hardware items that are not immediately replaceable, so that the completion of the Work will not be delayed by hardware losses, both before and after installation.
- B. Delivery: Deliver hardware to jobsite, no direct shipments will be allowed, in one shipment with door number on each package clearly marked. Store hardware in a clean, dry, secure room until ready for installation.

1.6 PROJECT CONDITIONS

- A. Coordination: Coordinate hardware with other work. Tag each item or package separately, with identification related to the final hardware schedule, and include basic installation instructions in the package. Furnish hardware items of proper design for use of door and frames of the thicknesses, profile, swing, security, and similar requirements indicated, as necessary for proper installation and function, regardless of omissions or conflicts in the information in the Contract Documents. Deliver individually packaged hardware items at the times and to the locations (shop or field) for installation, as directed by the Contractor.

- B. Templates: Furnish hardware templates to each fabricator of doors, frames, and other work to be factory prepared for the installation of hardware. For door suppliers that require the actual hardware items in lieu of templates, i.e., aluminum door and frame suppliers, ship only the items requested. Check the approved shop drawings of door and frame suppliers to confirm that adequate provisions will be made for the proper reinforcement and installation for hardware.
- C. After door hardware has been installed, and prior to A/E punch-out, the Contractor/hardware supplier/manufacturers representative shall punch-out all hardware items for proper installation and operation and provide hardware installer with a punch list to make corrections and necessary adjustments. Keys shall be turned over to the Owner after demonstrating the keying system and the proper operation and maintenance of hardware items. The Contractor/hardware supplier/factory representative shall submit a written report stating that adjustments and Owner instructions have been completed and comply with the manufacturers installation, adjustment, and warranty requirements. Five copies of the report shall be submitted to the Architect for review.

1.7 WARRANTY

- A. General Warranty: Special warranty specified in this article shall not deprive Owner of other rights Owner may have under other provisions of the Contract Documents and shall be an addition to, and run concurrent with other warranties made by Contractor under requirements of the Contract Documents.
- B. Special Warranty: Contractor, hardware manufacturer, hardware supplier, and hardware installer shall be responsible for servicing hardware and keying related problems regardless if the hardware supplier is a factory authorized dealer or not.
- C. Locksets: Lifetime
- D. Panic Exit Devices: 5 years.
- E. Door Closers: 20 years.
- F. Continuous Hinges: Lifetime

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Except as noted, the following scheduled hardware and equipment names and numbers were taken from the catalogs of:

Item	Manufacturer	Acceptable Substitutes
Butt Hinges	Hager	Stanley, Bommer, Ives, Hager
Continuous Gear Hinges	Ives 112HD	McKinney, Select, Stanley, Pemko
Cylinders (Interior)	Sargent or Best Cylinders and Keying	As selected by Owner
Cylinders (Exterior)	Sargent or Best Cylinders and Keying	As selected by Owner

Removable Mullion	Von Duprin – Keyed Removable	Special-Lite, SL-60KR
Panic Exit Devices	Von Duprin 99 Series	Equal Products from any BHMA member. Precision Apex Series Corbin Russwin ED5000
Lockset Trim	Schlage	Best 3R Corbin-Russwin LWA
Locksets (Mortise)	Schlage	Best 45H Series Corbin-Russwin ML 2000 Series
Flush Bolts & Coordinators	Ives FB50	Rockwood, Rixson
Dust Proof Strikes Closers	Ives DP2 LCN 4040 Series	Any BHMA member. Norton 7500 Series Ryobi D-4551 Series
ADA Operators	AssaAbloy SW60	Dorma, ED800 Series Besam, Powerswing series.
Push & Pulls	Rockwood	Burns, Hager
Metal Kick Plates	Ives .050” Stainless Steel	Hager, Rockwood
Stop & Holders	Ives WS 33	Hager, Rockwood
Overhead Stops & Holders	Glynn-Johnson	Architectural Builders Hardware, Rixson
Thresholds, Gasketing & Weatherstripping	National Guard	Pemko, Zero, Reese, Hager

2.2 MATERIALS

A. Fasteners

1. Provide hardware manufactured to conform to published templates, generally prepared for machine screw installation.
2. Furnish screws for installation with each hardware item. Finish exposed (exposed under any condition) screws to match hardware finish, or, if exposed in surfaces of other work, to match finish of this other work including prepared for paint surfaces to receive painted finish.
3. Provide concealed fasteners for hardware units exposed when door is closed except when no standard units of type specified are available with concealed fasteners. Do not use thru-bolts for installation where bolt head or nut on opposite face is exposed in other work unless thru-bolts are required to fasten hardware securely. Review door specification and advise Architect if thru-bolts are required.
4. Install hardware with fasteners provided by hardware manufacturer.

B. Modification and Preparation of Existing Doors: Where existing door hardware is indicated to be removed and reinstalled.

1. Provide necessary fillers, Dutchmen, reinforcements, and fasteners, compatible with existing materials, as required for mounting new opening hardware and to cover existing door and frame preparations.
2. Use materials which match materials of adjacent modified areas.

3. When modifying existing fire-rated openings, provide materials permitted by NFPA 80 as required to maintain fire-rating.
- C. Provide screws, bolts, expansion shields, drop plates and other devices necessary for hardware installation.
1. Where fasteners are exposed to view: Finish to match adjacent door hardware material.

2.3 HINGES

- A. Manufacturers and Products:
1. Scheduled Manufacturer and Product: Ives 5BB series.
 2. Acceptable Manufacturers and Products: Hager BB series (ECBB series not approved), Bommer BB5000.
- B. Requirements:
1. Provide hinges conforming to ANSI/BHMA A156.1.
 2. 1-3/4 inch (44 mm) thick doors, up to and including 36 inches (914 mm) wide:
 - a. Exterior: Standard weight, bronze or stainless steel, 4-1/2 inches (114 mm) high
 - b. Interior: Standard weight, steel, 4-1/2 inches (114 mm) high
 3. 1-3/4 inch (44 mm) thick doors over 36 inches (914 mm) wide:
 - a. Exterior: Heavy weight, bronze/stainless steel, 5 inches (127 mm) high
 - b. Interior: Heavy weight, steel, 5 inches (127 mm) high
 4. 2 inches or thicker doors:
 - a. Exterior: Heavy weight, bronze or stainless steel, 5 inches (127 mm) high
 - b. Interior: Heavy weight, steel, 5 inches (127 mm) high
 5. Provide three hinges per door leaf for doors 90 inches (2286 mm) or less in height, and one additional hinge for each 30 inches (762 mm) of additional door height.
 6. Where new hinges are specified for existing doors or existing frames, provide new hinges of identical size to hinge preparation present in existing door or existing frame.
 7. Hinge Pins: Except as otherwise indicated, provide hinge pins as follows:
 - a. Steel Hinges: Steel pins
 - b. Non-Ferrous Hinges: Stainless steel pins
 - c. Out-Swinging Exterior Doors: Non-removable pins
 - d. Out-Swinging Interior Lockable Doors: Non-removable pins
 - e. Interior Non-lockable Doors: Non-rising pins
 8. Width of hinges: 4-1/2 inches (114 mm) at 1-3/4 inch (44 mm) thick doors, and 5 inches (127 mm) at 2 inches (51 mm) or thicker doors. Adjust hinge width as required for door, frame, and wall conditions to allow proper degree of opening.

2.4 CONTINUOUS HINGES

- A. Aluminum Geared
1. Manufacturers:
 - a. Scheduled Manufacturer: Ives.
 - b. Acceptable Manufacturers: Pemko, Select.
 2. Requirements:
 - a. Provide aluminum geared continuous hinges conforming to ANSI/BHMA A156.26, Grade 1.

- b. Provide aluminum geared continuous hinges, where specified in the hardware sets, fabricated from 6063-T6 aluminum.
- c. Provide split nylon bearings at each hinge knuckle for quiet, smooth, self-lubricating operation.
- d. Provide hinges capable of supporting door weights up to 450 pounds, and successfully tested for 1,500,000 cycles.
- e. On fire-rated doors, provide aluminum geared continuous hinges that are classified for use on rated doors by testing agency acceptable to authority having jurisdiction.
- f. Install hinges with fasteners supplied by manufacturer.
- g. Provide hinges 1 inch (25 mm) shorter in length than nominal height of door, unless otherwise noted or door details require shorter length and with symmetrical hole pattern.

2.5 FLUSH BOLTS

- A. Manufacturers:
 - 1. Scheduled Manufacturer: Ives.
 - 2. Acceptable Manufacturers: Burns, Rockwood.
- B. Requirements:
 - 1. Provide automatic, constant latching, and manual flush bolts with forged bronze or stainless-steel face plates, extruded brass levers, and with wrought brass guides and strikes. Provide 12 inch (305 mm) steel or brass rods at doors up to 90 inches (2286 mm) in height. For doors over 90 inches (2286 mm) in height increase top rods by 6 inches (152 mm) for each additional 6 inches (152 mm) of door height. Provide dust-proof strikes at each bottom flush bolt.

2.6 COORDINATORS

- A. Manufacturers:
 - 1. Scheduled Manufacturer: Ives.
 - 2. Acceptable Manufacturers: Rockwood, Trimco.
- B. Requirements:
 - 1. Where pairs of doors are equipped with automatic flush bolts, an astragal, or other hardware that requires synchronized closing of the doors, provide bar-type coordinating device, surface applied to underside of stop at frame head.
 - 2. Provide filler bar of correct length for unit to span entire width of opening, and appropriate brackets for parallel arm door closers, surface vertical rod exit device strikes or other stop mounted hardware. Factory-prepared coordinators for vertical rod devices as specified.

2.7 MORTISE LOCKS

- A. Manufacturers and Products:
 - 1. Scheduled Manufacturer and Product: Best 45H series.
 - 2. Acceptable Manufacturers and Products: No Substitutions – Facility Standard.

B. Requirements:

1. Provide mortise locks conforming to ANSI/BHMA A156.13 Series 1000, Grade 1, and UL Listed for 3 hour fire doors.
2. Provide locks manufactured from heavy gauge steel, containing components of steel with a zinc dichromate plating for corrosion resistance.
3. Provide lock case that is multi-function and field reversible for handing without opening case. Cylinders: Refer to “KEYING” article, herein.
4. Verify lock functions with owner prior to ordering.
5. Provide locks with standard 2-3/4 inches (70 mm) backset with full 3/4 inch (19 mm) throw stainless steel mechanical anti-friction latchbolt. Provide deadbolt with full 1 inch (25 mm) throw, constructed of stainless steel.
6. Provide standard ASA strikes unless extended lip strikes are necessary to protect trim.
7. Provide electrified options as scheduled in the hardware sets. Where scheduled, provide switches and sensors integrated into the locks and latches.
8. Lever Trim: Solid brass, bronze, or stainless steel, cast or forged in design specified, with wrought roses and external lever spring cages. Provide thru-bolted levers with 2-piece spindles.
 - a. Lever Design: Best 14H or Match Existing style and finish
 - b. Tactile Warning (Knurling): Where required by authority having jurisdiction. Provide on levers on exterior (secure side) of doors serving rooms considered to be hazardous.

2.8 AUXILIARY LOCKS

A. Deadlocks:

1. Manufacturers and Products:
 - a. Scheduled Manufacturer and Product: Best 48H series.
 - b. Acceptable Manufacturers and Products: No Substitutions – Facility Standard.
2. Requirements:
 - a. Provide mortise deadlock series conforming to ANSI/BHMA A156 and function as specified.
 - b. Cylinders: Refer to “KEYING” article, herein.
 - c. Provide deadlocks with standard 2-3/4 inches (70 mm) backset. Provide deadbolt with full 1 inch (25 mm) throw, constructed of stainless steel.
 - d. Provide manufacturer’s standard strike.

B. Aluminum Door Deadbolt - Narrow Style:

1. Manufacturers and Products:
 - a. Scheduled Manufacturer and Product: Adams Rite MS1850 Series.
 - b. Acceptable Manufacturers and Products: No Substitute.
2. Requirements:
 - a. Provide narrow style aluminum door deadbolts as specified.
 - b. Cylinders: Refer to “KEYING” article, herein.
 - c. Provide deadbolts with necessary backset with full 1-13/32 inches (36 mm) throw deadbolt.
 - d. Provide manufacturer’s standard strikes unless extended lip strikes are necessary to protect trim.

2.9 EXIT DEVICES

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product: Von Duprin 99/33A series.
2. Acceptable Manufacturers and Products: No Substitutions – Facility Standard.

B. Requirements:

1. Provide exit devices tested to ANSI/BHMA A156.3 Grade 1 and UL listed for Panic Exit or Fire Exit Hardware.
2. Cylinders: Refer to “KEYING” article, herein.
3. Verify exit device functions with owner prior to ordering.
4. Provide touchpad type exit devices, fabricated of brass, bronze, stainless steel, or aluminum, plated to standard architectural finishes to match balance of door hardware.
5. Touchpad must extend a minimum of one half of door width. No plastic inserts are allowed in touchpads.
6. Provide exit devices with deadlatching feature for security and for future addition of alarm kits and/or other electrified requirements.
7. Provide flush end caps for exit devices.
8. Provide exit devices with manufacturer’s approved strikes.
9. Provide exit devices cut to door width and height. Install exit devices at height recommended by exit device manufacturer, allowable by governing building codes, and approved by Architect.
10. Mount mechanism case flush on face of doors, or provide spacers to fill gaps behind devices. Where glass trim or molding projects off face of door, provide glass bead kits.
11. Provide cylinder or hex-key dogging as specified at non fire-rated openings.
12. Removable Mullions: 2 inches (51 mm) x 3 inches (76 mm) steel tube. Where scheduled as keyed removable mullion, provide type that can be removed by use of a keyed cylinder, which is self-locking when re-installed.
13. Provide factory drilled weep holes for exit devices used in full exterior application, highly corrosive areas, and where noted in hardware sets.
14. Concealed Vertical Cable Exit Devices: provide cable-actuated concealed vertical latch system in two-point for non-rated or fire rated wood doors up to a 90 minute rating and less bottom latch (LBL) configuration for non-rated or fire rated wood doors up to 20 minute rating. Vertical rods not permitted.
 - a. Cable: Stainless steel with abrasive resistant coating. Conduit and core wire ends snap into latch and center slides without use of tools.
 - b. Wood Door Prep: Maximum 1 inch x 1.1875 inch x 3.875 inches top latch pocket and 1 inch x 1.1875 inch x 5 inches bottom latch pocket which does not require the use of a metal wrap or edge for non-rated or fire rated wood doors up to a 45 minute rating.
 - c. Latchbolts and Blocking Cams: Manufactured from sintered metal low carbon copper- infiltrated steel, with molybdenum disulfide low friction coating.
 - d. Top Latchbolt: Minimum 0.38 inch (10 mm) and greater than 90 degree engagement with strike to prevent door and frame separation under high static load.
 - e. Bottom Latchbolt: Minimum of 0.44 inch (11 mm) engagement with strike.
 - f. Product Cycle Life: 1,000,000 cycles.

- g. Latch Operation: Top and bottom latch operate independently of each other. Top latch fully engages top strike even when bottom latch is compromised. Separate trigger mechanisms not permitted.
 - h. Latch release does not require separate trigger mechanism.
 - i. Cable and latching system characteristics:
 - 1) Installed independently of exit device installation, and capable of functioning on door prior to device and trim installation.
 - 2) Connected to exit device at single point in steel and aluminum doors, and two points for top and bottom latches in wood doors.
 - 3) Bottom latch height adjusted, from single point for steel and aluminum doors and two points for wood doors, after system is installed and connected to exit device, while door is hanging
 - 4) Bottom latch position altered up and down minimum of 2 inches (51 mm) in steel and aluminum doors without additional adjustment. Bottom latch deadlocks in every adjustment position in wood doors.
 - 5) Top and bottom latches in steel and aluminum doors and top latch in wood doors may be removed while door is hanging.
15. Top latch mounting: double or single tab mount for steel doors, face mount for aluminum doors eliminating requirement of tabs, and double tab mount for wood doors.
16. Provide exit devices with optional trim designs to match other lever and pull designs used on the project.
- a. Tactile Warning (Knurling): Where required by authority having jurisdiction. Provide on levers on exterior (secure side) of doors serving rooms considered to be hazardous.

2.10 CYLINDERS

A. Manufacturers:

- 1. Scheduled Manufacturer: Best
- 2. Acceptable Manufacturers: No Substitutions – Facility Standard.

B. Requirements:

- 1. Provide cylinders/cores, from the same manufacturer of locksets, compliant with ANSI/BHMA A156.5; latest revision, Section 12, Grade 1; permanent cylinders; cylinder face finished to match lockset, manufacturer's series as indicated. Refer to "KEYING" article, herein.
- 2. Provide cylinders in the below-listed configuration(s), distributed throughout the Project as indicated.
 - a. Match owner's existing system.
 - b. Cylinder/Core Type: Small Format Interchangeable Core (SFIC)
 - c. Keyway/Security Type: Match existing.
- 3. Nickel silver bottom pins.

2.11 KEYING

- A. Provide a factory registered keying system, complying with guidelines in ANSI/BHMA A156.28, incorporating decisions made at keying conference.

B. Requirements:

1. Provide keying system capable of multiplex masterkeying.
2. Permanent cylinders/cores keyed by the manufacturer according to the following key system.
 - a. Keying system as directed by the Owner.
 - b. Match Owner's existing system.
 - c. (Great)Grand Master Key System: Cylinders/cores operated by change (day) keys and subsequent masters (including grand/great grand) keys.
3. Forward bitting list and keys separately from cylinders, by means as directed by Owner. Failure to comply with forwarding requirements shall be cause for replacement of cylinders/cores involved at no additional cost to Owner.
4. Provide keys with the following features:
 - a. Material: Nickel silver; minimum thickness of .107-inch (2.3mm).
5. Identification:
 - a. Mark permanent cylinders/cores and keys with applicable blind code per DHI publication "Keying Systems and Nomenclature" for identification. Blind code marks shall not include actual key cuts.
 - b. Identification stamping provisions must be approved by the Architect and Owner.
 - c. Stamp keys with Owner's unique key system facility code as established by the manufacturer; key symbol and embossed or stamped with "DO NOT DUPLICATE".
 - d. Failure to comply with stamping requirements shall be cause for replacement of keys involved at no additional cost to Owner.
 - e. Verify with owner if permanent cylinders/cores and/or keys are to be shipped directly to Owner or to Contractor.
6. Quantity: Furnish in the following quantities.
 - a. Change (Day) Keys: 3 per cylinder/core.
 - b. Permanent Control Keys: 3 (if required).
 - c. Master Keys: 6 per master.
 - d. Unused balance of key blanks shall be furnished to Owner with the cut keys.

2.12 KEY CONTROL SYSTEM

A. Manufacturers:

1. Scheduled Manufacturer: Telkee.
2. Acceptable Manufacturers: HPC, Lund.

B. Requirements:

1. Provide key control system, including envelopes, labels, tags with self-locking key clips, receipt forms, 3-way visible card index, temporary markers, permanent markers, and standard metal cabinet, all as recommended by system manufacturer, with capacity for 150% of number of locks required for Project.
2. Provide complete cross index system set up by hardware supplier, and place keys on markers and hooks in cabinet as determined by final key schedule.
3. Provide hinged-panel type cabinet for wall mounting.

2.13 DOOR CLOSERS

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product: LCN 4040XP series.
2. Acceptable Manufacturers and Products: No Substitutions – Facility Standard.

B. Requirements:

1. Provide door closers conforming to ANSI/BHMA A156.4 Grade 1 requirements by BHMA certified independent testing laboratory. ISO 9000 certify closers. Stamp units with date of manufacture code.
2. Provide door closers with fully hydraulic, full rack and pinion action with high strength cast iron cylinder, and full complement bearings at shaft.
3. Cylinder Body: 1-1/2 inch (38 mm) diameter with 3/4 inch (19 mm) diameter double heat-treated pinion journal.
4. Hydraulic Fluid: Fireproof, passing requirements of UL10C, and requiring no seasonal closer adjustment for temperatures ranging from 120 degrees F to -30 degrees F.
5. Spring Power: Continuously adjustable over full range of closer sizes, and providing reduced opening force as required by accessibility codes and standards.
6. Hydraulic Regulation: By tamper-proof, non-critical valves, with separate adjustment for latch speed, general speed, and backcheck.
7. Provide closers with solid forged steel main arms and factory assembled heavy-duty forged forearms for parallel arm closers.
8. Pressure Relief Valve (PRV) Technology: Not permitted.
9. Finish for Closer Cylinders, Arms, Adapter Plates, and Metal Covers: Powder coating finish which has been certified to exceed 100 hours salt spray testing as described in ANSI Standard A156.4 and ASTM B117, or has special rust inhibitor (SRI).
10. Provide special templates, drop plates, mounting brackets, or adapters for arms as required for details, overhead stops, and other door hardware items interfering with closer mounting.

2.14 DOOR TRIM

A. Manufacturers:

1. Scheduled Manufacturer: Ives.
2. Acceptable Manufacturers: Rockwood, Trimco.

B. Requirements:

1. Provide push plates 4 inches (102 mm) wide by 16 inches (406 mm) high by 0.050 inch (1 mm) thick and beveled 4 edges. Where width of door stile prevents use of 4 inches (102 mm) wide plate, adjust width to fit.
2. Provide push bars of solid bar stock, diameter and length as scheduled. Provide push bars of sufficient length to span from center to center of each stile. Where required, mount back to back with pull.
3. Provide offset pulls of solid bar stock, diameter and length as scheduled. Where required, mount back to back with push bar.
4. Provide flush pulls as scheduled. Where required, provide back-to-back mounted model.
5. Provide pulls of solid bar stock, diameter and length as scheduled. Where required, mount back to back with push bar.

6. Provide pull plates 4 inches (102 mm) wide by 16 inches (406 mm) high by 0.050 inch (1 mm) thick, beveled 4 edges, and prepped for pull. Where width of door stile prevents use of 4 inches (102 mm) wide plate, adjust width to fit.
7. Provide wire pulls of solid bar stock, diameter and length as scheduled.
8. Provide decorative pulls as scheduled. Where required, mount back to back with pull.

2.15 PROTECTION PLATES

A. Manufacturers:

1. Scheduled Manufacturer: Ives.
2. Acceptable Manufacturers: Rockwood, Trimco.

B. Requirements:

1. Provide kick plates, mop plates, and armor plates minimum of 0.050 inch (1 mm) thick, beveled four edges as scheduled. Furnish with sheet metal or wood screws, finished to match plates.
2. Sizes of plates:
 - a. Kick Plates: Match Existing

2.16 OVERHEAD STOPS AND OVERHEAD STOP/HOLDERS

A. Manufacturers:

1. Scheduled Manufacturers: Glynn-Johnson.
2. Acceptable Manufacturers: Hiawatha, Sargent.

B. Requirements:

1. Provide heavy duty concealed mounted overhead stop or holder as specified for exterior and interior vestibule single acting doors.
2. Provide heavy duty concealed mounted overhead stop or holder as specified for double acting doors.
3. Provide heavy or medium duty and concealed or surface mounted overhead stop or holder for interior doors as specified. Provide medium duty surface mounted overhead stop for interior doors and at any door that swings more than 140 degrees before striking wall, open against equipment, casework, sidelights, and where conditions do not allow wall stop or floor stop presents tripping hazard.
4. Where overhead holders are specified provide friction type at doors without closer and positive type at doors with closer.

2.17 DOOR STOPS AND HOLDERS

A. Manufacturers:

1. Scheduled Manufacturer: Ives.
2. Acceptable Manufacturers: Rockwood, Trimco.
3. Provide door stops at each door leaf:
 - a. Provide wall stops wherever possible. Provide convex type where mortise type locks are used and concave type where cylindrical type locks are used.

- b. Where a wall stop cannot be used, provide universal floor stops for low or high rise options.
- c. Where wall or floor stop cannot be used, provide medium duty surface mounted overhead stop.

2.18 THRESHOLDS, SEALS, DOOR SWEEPS, AUTOMATIC DOOR BOTTOMS, AND GASKETING

A. Manufacturers:

- 1. Scheduled Manufacturer: Zero International.
- 2. Acceptable Manufacturers: National Guard, Reese.

B. Requirements:

- 1. Provide thresholds, weather-stripping (including door sweeps, seals, and astragals) and gasketing systems (including smoke, sound, and light) as specified and per architectural details. Match finish of other items.
- 2. Smoke- and Draft-Control Door Assemblies: Where smoke- and draft-control door assemblies are required, provide door hardware that meets requirements of assemblies tested according to UL 1784 and installed in compliance with NFPA 105.
- 3. Size of thresholds:
 - a. Saddle Thresholds: 1/2 inch (13 mm) high by jamb width by door width
 - b. Bumper Seal Thresholds: 1/2 inch (13 mm) high by 5 inches (127 mm) wide by door width
- 4. Provide door sweeps, seals, astragals, and auto door bottoms only of type where resilient or flexible seal strip is easily replaceable and readily available.

2.19 SILENCERS

A. Manufacturers:

- 1. Scheduled Manufacturer: Ives.
- 2. Acceptable Manufacturers: Rockwood, Trimco.

B. Requirements:

- 1. Provide "push-in" type silencers for hollow metal or wood frames.
- 2. Provide one silencer per 30 inches (762 mm) of height on each single frame, and two for each pair frame.
- 3. Omit where gasketing is specified.

2.20 FINISHES

- A. Provide finishes matching existing building door hardware finishes unless otherwise noted.

2.21 Electrified Hardware

A. Electric Strike:

1. Electric strikes shall provide remote release of latchbolts. They shall be designed for use with the type locks shown at each opening where required. Strikes will be UL Listed for Burglary-Resistant Electric Door Strike, and where required, shall be UL listed as electric strikes for Fire Doors or Frames. Faceplates shall be stainless steel with finish as specified for each opening. The locking components shall be stainless steel to resist damage and abuse.
2. Solenoids shall be of the continuous duty type for the voltage specified. Plug connectors will be furnished. Strikes shall have an adjustable backbox to compensate for misalignment of door and frame.
3. Manufacturers:
 - a. Von Duprin; an Ingersoll Rand Company, 6000 series (VON).
 - b. Folger Adams; a Southern Folger Company, 300 series (FOL).
 - c. Power Transfers:
 - 1) Transfer power from door frame to edge of door, UL listed R4504.
 - 2) Power transfer to be concealed when door is closed.
 - d. Manufacturers:
 - 1) Von Duprin; an Ingersoll Rand Company, EPT series (VON).

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Prior to installation of hardware, examine doors and frames, with Installer present, for compliance with requirements for installation tolerances, labeled fire-rated door assembly construction, wall and floor construction, and other conditions affecting performance.
- B. Field verify existing doors and frames receiving new hardware and existing conditions receiving new openings. Verify that new hardware is compatible with existing door and frame preparation and existing conditions.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Where on-site modification of doors and frames is required:
 1. Carefully remove existing door hardware and components being reused. Clean, protect, tag, and store in accordance with storage and handling requirements specified herein.
 2. Field modify and prepare existing door and frame for new hardware being installed.
 3. When modifications are exposed to view, use concealed fasteners, when possible.
 4. Prepare hardware locations and reinstall in accordance with installation requirements for new door hardware and with:
 - a. Steel Doors and Frames: For surface applied door hardware, drill and tap doors and frames according to ANSI/SDI A250.6.
 - b. Wood Doors: DHI WDHS.5 "Recommended Hardware Reinforcement Locations for Mineral Core Wood Flush Doors."
 - c. Doors in rated assemblies: NFPA 80 for restrictions on on-site door hardware preparation.

3.3 INSTALLATION

- A. Mount door hardware units at heights to comply with the following, unless otherwise indicated or required to comply with governing regulations.
 - 1. Standard Steel Doors and Frames: ANSI/SDI A250.8.
 - 2. Custom Steel Doors and Frames: HMMA 831.
 - 3. Wood Doors: DHI WDHS.3, "Recommended Locations for Architectural Hardware for Wood Flush Doors."
- B. Install each hardware item in compliance with manufacturer's instructions and recommendations, using only fasteners provided by manufacturer.
- C. Do not install surface mounted items until finishes have been completed on substrate. Protect all installed hardware during painting.
- D. Set units level, plumb and true to line and location. Adjust and reinforce attachment substrate as necessary for proper installation and operation.
- E. Drill and countersink units that are not factory prepared for anchorage fasteners. Space fasteners and anchors according to industry standards.
- F. Install operating parts so they move freely and smoothly without binding, sticking, or excessive clearance.
- G. Hinges: Install types and in quantities indicated in door hardware schedule but not fewer than quantity recommended by manufacturer for application indicated or one hinge for every 30 inches (750 mm) of door height, whichever is more stringent, unless other equivalent means of support for door, such as spring hinges or pivots, are provided.
- H. Lock Cylinders: Install construction cores to secure building and areas during construction period.
 - 1. Replace construction cores with permanent cores as indicated in keying section.
- I. Key Control System: Tag keys and place them on markers and hooks in key control system cabinet, as determined by final keying schedule.
- J. Door Closers: Mount closers on room side of corridor doors, inside of exterior doors, and stair side of stairway doors from corridors. Mount closers so they are not visible in corridors, lobbies and other public spaces unless approved by Architect.
- K. Closer/holders: Mount closer/holders on room side of corridor doors, inside of exterior doors, and stair side of stairway doors.
- L. Thresholds: Set thresholds in full bed of sealant complying with requirements specified in Division 07 Section "Joint Sealants."
- M. Stops: Provide floor stops for doors unless wall or other type stops are indicated in door hardware schedule. Do not mount floor stops where they may impede traffic or present tripping hazard.

- N. Perimeter Gasketing: Apply to head and jamb, forming seal between door and frame.
- O. Meeting Stile Gasketing: Fasten to meeting stiles, forming seal when doors are closed.
- P. Door Bottoms: Apply to bottom of door, forming seal with threshold when door is closed.

3.4 FIELD QUALITY CONTROL

- A. Architectural Hardware Consultant: Engage qualified independent Architectural Hardware Consultant to perform inspections and to prepare inspection reports.
 - 1. Architectural Hardware Consultant will inspect door hardware and state in each report whether installed work complies with or deviates from requirements, including whether door hardware is properly installed and adjusted.

3.5 Field Inspections:

- A. Fire Door Assembly Inspection and Testing: Provide functional testing and inspection of fire door assemblies in accordance with NFPA 80-2007/2010. Inspections shall be performed by individuals certified by Intertek as a Fire Door Assembly Inspector, using reporting forms provided by the Door and Hardware Institute (DHI). Alternatively, inspections may be performed by individuals acceptable to the Architect, who have knowledge and understanding of the operating components of the applicable door type, and who have experience in preparing written reports of testing and inspection results.
 - 1. Schedule fire door assembly inspection within 90 days of Substantial Completion of the Project.
 - 2. Submit a signed, written final report as specified in Paragraph 1.4: Submittals.
 - 3. Contractor shall correct all deficiencies and schedule a reinspection of fire door assemblies which were noted as deficient on the inspection report.
 - 4. Inspector shall reinspect fire door assemblies after repairs are made.
 - 5. Additional reinspections which are required due to incomplete repairs will be performed by the inspector at the expense of the Contractor.

3.6 ADJUSTING

- A. Initial Adjustment: Adjust and check each operating item of door hardware and each door to ensure proper operation or function of every unit. Replace units that cannot be adjusted to operate as intended. Adjust door control devices to compensate for final operation of heating and ventilating equipment and to comply with referenced accessibility requirements.
 - 1. Door Closers: Adjust sweep period to comply with accessibility requirements and requirements of authorities having jurisdiction.
- B. Occupancy Adjustment: Approximately three to six months after date of Substantial Completion, Installer's Architectural Hardware Consultant must examine and readjust each item of door hardware, including adjusting operating forces, as necessary to ensure function of doors and door hardware.

3.7 CLEANING AND PROTECTION

- A. Clean adjacent surfaces soiled by door hardware installation.
- B. Clean operating items as necessary to restore proper function and finish.
- C. Provide final protection and maintain conditions that ensure door hardware is without damage or deterioration at time of Substantial Completion.

3.8 Demonstration

- A. Provide training for Owner's maintenance personnel to adjust, operate, and maintain door hardware and door hardware finishes. Refer to Division 01 Section "Demonstration and Training."

3.9 HARDWARE SCHEDULE

- A. Provide the following general hardware sets. The hardware supplier shall provide all additional hardware accessories necessary for the proper functioning of the door.

Item	Part Number	Finish
		ME – Match Existing Finish
Hardware Set #01	NOT USED	

Hardware Set #02	NOT USED	Finish
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Hardware Set #03	Pair of Interior Exit Doors	Finish
		Match Existing
2 Continuous Hinges	Ives	
1 Panic Exit Device	Von Duprin 99 Series	
1 Panic Exit Device	Von Duprin 99 Series	
1 Removable Mullion	Von Duprin Keyed Removable	
3 Cylinders w/IC	As listed, per Owner requirements	
2 Closers	LCN 4040 Series	
2 Kick Plates per door	Ives	
2 Wall Stop/holders	Ives	
2 Closers w/Stop	LCN 4040 Series	

Hardware Set #04	Public Restroom Doors	Finish
		Match Existing
3 Hinges	4.5 x 4.5 Ball Bearing	
1 Privacy Lockset	Schlage 9040 Series	
	Occupancy Indicator	
1 Closer	LCN 4040 Series	
2 Kick Plates	Ives	
1 Wall Bumper	Ives	

Hardware Set #05	Storage – Equipment Room	Finish
		Match Existing
3 Hinges	4.5 x 4.5 Ball Bearing	
1 Lockset	Schlage 9040 Series – Storage Room	
1 Cylinder w/IC	As listed, per Owner requirements	
1 Closer	LCN 4040 Series	
1 Kick Plate	Ives	
1 Wall Bumper	Ives	

Hardware Set #06	Office - Conference Room Door	Finish
		Match Existing
3 Hinges	4.5 x 4.5 Ball Bearing	
1 Classroom Lockset	Schlage 9040 Series	
1 Cylinder w/IC	As listed, per Owner requirements	
2 Kickplates	Ives	
1 Wall Bumper	Ives	

Hardware Set #07	Interior Door – Card Reader	Finish
		Match Existing
3 Hinges	4.5 x 4.5 Ball Bearing	
1 Classroom Lockset	Schlage 9040 Series	
1 Cylinder w/IC	As listed, per Owner requirements	
1 Electric Strike	Strike retraction upon activation	
2 Kickplates	Ives	
1 Wall Bumper	Ives	
1 Card Reader	Wall mounted	
Provide power supply, wiring complete, coordinate with Owner’s card reader system.		

Hardware Set #08	Exterior Flush Aluminum Exit Door	Finish
		Match Door Finish
1 Continuous Gear Hinges	Ives	
1 Door Bottom Sweeps		
1 Panic Exit Device	Von Duprin 99 Series	
1 Cylinder w/IC	As listed, per Owner requirements	
1 Closer w/Stop	LCN 4000 Series	
1 Threshold	National Guard	
1 Drip Strip	National Guard	
	Balance of weather strip by door and frame manufacturer	

Hardware Set #09	NOT USED	Finish
Hardware Set #10	Exterior Pair Flush Aluminum	Finish
2 Continuous Gear Hinges	Ives	Match Door Finish

2 Door Bottom Sweeps		
1 Privacy Lockset	Schlage 9040 Series – Less Exterior Hardware	
1 Flush Bolt	Ives	
2 Closers w/Stop	LCN 4000 Series	
1 Threshold	National Guard	
1 Drip Strip	National Guard	
	Balance of weather strip by door and frame manufacturer	

Hardware Set #11	NOT USED	Finish

Hardware Set #12	Exterior Flush Aluminum Exit Door with Card Reader	Finish
		Match Door Finish
1 Continuous Gear Hinges	Ives	
1 Door Bottom Sweep		
1 Power Transfers	Von Duprin	
1 Power Supply	Von Duprin	
1 Electric Latch Retracted Panic Exit Device	Von Duprin 99 Series	
1 Cylinder w/IC	As listed, per Owner requirements	
1 Closer w/Stop	LCN 4000 Series	
1 Threshold	National Guard	
1 Drip Strip	National Guard	
	Balance of weather strip by door and frame manufacturer	

END OF SECTION 087100

SECTION 088000 - GLAZING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Glass products.
2. Insulating glass.
3. Glazing sealants.
4. Glazing tapes.
5. Miscellaneous glazing materials.

B. Related Requirements:

1. Section 084113 "Aluminum Entrances and Storefronts"
2. Section 084413 "Glazed Aluminum Curtainwalls"

- C. Glass Manufacturers: Firms that produce primary glass, fabricated glass, or both, as defined in referenced glazing publications.

- D. Glass Thicknesses: Indicated by thickness designations in millimeters in accordance with ASTM C1036.

- E. IBC: International Building Code.

- F. Interspace: Space between lites of an insulating-glass unit.

1.3 COORDINATION

- A. Coordinate glazing channel dimensions to provide necessary bite on glass, minimum edge and face clearances, and adequate sealant thicknesses, with reasonable tolerances.

1.4 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project Site

1. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
2. Review temporary protection requirements for glazing during and after installation.

1.5 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Glass Samples: For each type of glass product other than clear monolithic vision glass; 12 inches (300 mm) square.
 - 1. Laminated glass.
 - 2. Insulating glass.
- C. Glazing Schedule: List glass types and thicknesses for each size opening and location. Use same designations indicated on Drawings.
- D. Delegated-Design Submittal: For glass indicated to comply with performance requirements and design criteria, including analysis data signed and sealed by qualified professional engineer responsible for their preparation.

1.6 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For Installers and Manufacturers.
- B. Product Certificates: For glass.
- C. Product Test Reports: For glass and sealants for tests performed by a qualified testing agency.
- D. Preconstruction adhesion and compatibility test report.
- E. Sample Warranties: For special warranties.

1.7 QUALITY ASSURANCE

- A. Fabricated-Glass Manufacturer Qualifications: A qualified manufacturer of fabricated glass units who is approved and certified by primary glass manufacturer.
- B. Installer Qualifications: A qualified glazing contractor for this Project who is certified under the North American Contractor Certification Program (NACC) for Architectural Glass & Metal (AG&M) contractors and who employs glazing technicians certified under the Architectural Glass and Metal Technician (AGMT) certification program.
- C. Glass Testing Agency Qualifications: A qualified independent testing agency accredited according to the NFRC CAP 1 Certification Agency Program.
- D. Sealant Testing Agency Qualifications: An independent testing agency qualified according to ASTM C1021 to conduct the testing indicated.
- E. Mockups: Build mockups to demonstrate aesthetic effects and to set quality standards for materials and execution.
 - 1. Install glazing in mockups specified in other sections to match glazing systems required for Project, including glazing methods.
 - 2. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.8 PRECONSTRUCTION TESTING

- A. Preconstruction Adhesion and Compatibility Testing: Test each glass product, tape sealant, gasket, glazing accessory, and glass-framing member for adhesion to and compatibility with elastomeric glazing sealants.
 - 1. Testing is not required if data are submitted based on previous testing of current sealant products and glazing materials matching those submitted.

1.9 DELIVERY, STORAGE, AND HANDLING

- A. Protect glazing materials in accordance with manufacturer's written instructions. Prevent damage to glass and glazing materials from condensation, temperature changes, direct exposure to sun, or other causes.
- B. Comply with insulating-glass manufacturer's written instructions for venting and sealing units to avoid hermetic seal ruptures due to altitude change.

1.10 FIELD CONDITIONS

- A. Environmental Limitations: Do not proceed with glazing when ambient and substrate temperature conditions are outside limits permitted by glazing material manufacturers and when glazing channel substrates are wet from rain, frost, condensation, or other causes.
 - 1. Do not install glazing sealants when ambient and substrate temperature conditions are outside limits permitted by sealant manufacturer or are below 40 deg F (4.4 deg C).

1.11 WARRANTY

- A. Manufacturer's Special Warranty for Coated-Glass Products: Manufacturer agrees to replace coated-glass units that deteriorate within specified warranty period. Deterioration of coated glass is defined as defects developed from normal use that are not attributed to glass breakage or to maintaining and cleaning coated glass contrary to manufacturer's written instructions. Defects include peeling, cracking, and other indications of deterioration in coating.
 - 1. Warranty Period: 10 years from date of Substantial Completion.
- B. Manufacturer's Special Warranty for Laminated Glass: Manufacturer agrees to replace laminated-glass units that deteriorate within specified warranty period. Deterioration of laminated glass is defined as defects developed from normal use that are not attributed to glass breakage or to maintaining and cleaning laminated glass contrary to manufacturer's written instructions. Defects include edge separation, delamination materially obstructing vision through glass, and blemishes exceeding those allowed by referenced laminated-glass standard.
 - 1. Warranty Period: 10 years from date of Substantial Completion.
- C. Manufacturer's Special Warranty for Insulating Glass: Manufacturer agrees to replace insulating-glass units that deteriorate within specified warranty period. Deterioration of insulating glass is defined as failure of hermetic seal under normal use that is not attributed to glass breakage or to maintaining and cleaning insulating glass contrary to manufacturer's written instructions. Evidence of failure is obstruction of vision by dust, moisture, or film on interior surfaces of glass.

1. Warranty Period: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Source Limitations for Glass: Obtain glass from single source from single manufacturer.
- B. Source Limitations for Glazing Accessories: For each product and installation method, obtain from single source from single manufacturer.

2.2 PERFORMANCE REQUIREMENTS

- A. General: Installed glazing systems shall withstand normal thermal movement and wind and impact loads (where applicable) without failure, including loss or glass breakage attributable to defective manufacture, fabrication, or installation; failure of sealants or gaskets to remain watertight and airtight; deterioration of glazing materials; or other defects in construction.
- B. Delegated Design: Engage a qualified professional engineer, as defined in Section 014000 "Quality Requirements," to design glazing.
- C. Structural Performance: Glazing shall withstand the following design loads within limits and under conditions indicated determined in accordance with the IBC and ASTM E1300:
 1. Design Wind Pressures: As indicated on Structural Drawings
 - a. Wind Design Data: As indicated on Drawings.
 2. Maximum Lateral Deflection: For glass supported on all four edges, limit center-of-glass deflection at design wind pressure to not more than 1/50 times the short-side length or 1 inch (25 mm), whichever is less.
 3. Differential Shading: Design glass to resist thermal stresses induced by differential shading within individual glass lites.
- D. Safety Glazing: Where safety glazing is indicated, provide glazing that complies with 16 CFR 1201, Category II.
- E. Thermal and Optical Performance Properties: Provide glass with performance properties specified, as indicated in manufacturer's published test data, based on procedures indicated below:
 1. For monolithic-glass lites, properties are based on units with lites 6 mm thick.
 2. For laminated-glass lites, properties are based on products of construction indicated.
 3. For insulating-glass units, properties are based on units of thickness indicated for overall unit and for each lite.
 4. U-Factors: Center-of-glazing values, in accordance with NFRC 100 and based on LBL's WINDOW 7 computer program, expressed as Btu/sq. ft. x h x deg F (W/sq. m x K).
 5. SHGC and Visible Transmittance: Center-of-glazing values, in accordance with NFRC 200 and based on LBL's WINDOW 7 computer program.
 6. Visible Reflectance: Center-of-glazing values, in accordance with NFRC 300.

2.3 GLASS PRODUCTS, GENERAL

- A. Glazing Publications: Comply with published recommendations of glass product manufacturers and organizations below unless more stringent requirements are indicated. See these publications for glazing terms not otherwise defined in this Section or in referenced standards.
1. NGA Publications: "Laminated Glazing Reference Manual" and "Glazing Manual."
 2. AAMA Publications: AAMA GDSG-1, "Glass Design for Sloped Glazing," and AAMA TIR A7, "Sloped Glazing Guidelines."
 3. IGMA Publication for Sloped Glazing: IGMA TB-3001, "Guidelines for Sloped Glazing."
 4. IGMA Publication for Insulating Glass: SIGMA TM-3000, "North American Glazing Guidelines for Sealed Insulating Glass Units for Commercial and Residential Use."
- B. Safety Glazing Labeling: Where safety glazing is indicated, permanently mark glazing with certification label of the SGCC or another certification agency acceptable to authorities having jurisdiction or manufacturer. Label shall indicate manufacturer's name, type of glass, thickness, and safety glazing standard with which glass complies.
- C. Insulating-Glass Certification Program: Permanently marked either on spacers or on at least one component lite of units with appropriate certification label of the IGCC.
- D. Thickness: Where glass thickness is indicated, it is a minimum. Provide glass that complies with performance requirements and is not less than thickness indicated.
1. Minimum Glass Thickness for Exterior Lites: 6 mm.
 2. Thickness of Tinted Glass: Provide same thickness for each tint color indicated throughout Project.
- E. Strength: Where annealed float glass is indicated, provide annealed float glass, heat-strengthened float glass, or fully tempered float glass as needed to comply with "Performance Requirements" Article. Where heat-strengthened float glass is indicated, provide heat-strengthened float glass or fully tempered float glass as needed to comply with "Performance Requirements" Article. Where fully tempered float glass is indicated, provide fully tempered float glass.

2.4 GLASS PRODUCTS

- A. Fully Tempered Float Glass: ASTM C1048, Kind FT (fully tempered), Condition A (uncoated) unless otherwise indicated, Type I, Class 1 (clear) or Class 2 (tinted) as indicated, Quality-Q3.
- B. Heat-Strengthened Float Glass: ASTM C1048, Kind HS (heat strengthened), Type I, Condition A (uncoated) unless otherwise indicated, Type I, Class 1 (clear) or Class 2 (tinted) as indicated, Quality-Q3.
- C. Pyrolytic-Coated, Low-Maintenance Glass: Clear float glass with coating on first surface having both photocatalytic and hydrophilic properties that act to loosen dirt and to cause water to sheet evenly over the glass instead of beading.
- D. Reflective- and Low-E-Coated Vision Glass: ASTM C1376.
- E. Ceramic-Coated Spandrel Glass: ASTM C1048, Type I, Condition B, Quality-Q3.
- F. Reflective- and Low-E-Coated Spandrel Glass: ASTM C1376, Kind CS.

2.5 INSULATING GLASS

- A. Insulating-Glass Units: Factory-assembled units consisting of sealed lites of glass separated by a dehydrated interspace, qualified in accordance with ASTM E2190.
1. Perimeter Spacer: Primary seal of polyisobutylene (PIB) Thermoplastic Spacer and a secondary seal of silicone.
 2. Desiccant: Molecular sieve or silica gel, or a blend of both.

2.6 GLAZING SEALANTS

- A. General:
1. Compatibility: Compatible with one another and with other materials they contact, including glass products, seals of insulating-glass units, and glazing channel substrates, under conditions of service and application, as demonstrated by sealant manufacturer based on testing and field experience.
 2. Suitability: Comply with sealant and glass manufacturers' written instructions for selecting glazing sealants suitable for applications indicated and for conditions existing at time of installation.
 3. Colors of Exposed Glazing Sealants: As selected by Architect from manufacturer's full range of industry colors.

2.7 GLAZING TAPES

- A. Back-Bedding Mastic Glazing Tapes: Preformed, butyl-based, 100 percent solids elastomeric tape; nonstaining and nonmigrating in contact with nonporous surfaces; with or without spacer rod as recommended in writing by tape and glass manufacturers for application indicated; and complying with ASTM C1281 and AAMA 800 for products indicated below:
1. AAMA 804.3 tape, where indicated.
 2. AAMA 806.3 tape, for glazing applications in which tape is subject to continuous pressure.
 3. AAMA 807.3 tape, for glazing applications in which tape is not subject to continuous pressure.

2.8 MISCELLANEOUS GLAZING MATERIALS

- A. General: Provide products of material, size, and shape complying with referenced glazing standard, recommended in writing by manufacturers of glass and other glazing materials for application indicated, and with a proven record of compatibility with surfaces contacted in installation.
- B. Cleaners, Primers, and Sealers: Types recommended by sealant or gasket manufacturer.
- C. Setting Blocks:
1. Silicone with Shore A durometer hardness of 85, plus or minus 5.
 2. Type recommended in writing by sealant or glass manufacturer.
- D. Spacers:
1. Neoprene blocks or continuous extrusions of hardness required by glass manufacturer to maintain glass lites in place for installation indicated.
 2. Type recommended in writing by sealant or glass manufacturer.

- E. Edge Blocks:
 - 1. Silicone with Shore A durometer hardness per manufacturer's written instructions.
 - 2. Type recommended in writing by sealant or glass manufacturer.
- F. Cylindrical Glazing Sealant Backing: ASTM C1330, Type O (open-cell material), of size and density to control glazing sealant depth and otherwise produce optimum glazing sealant performance.

2.9 FABRICATION OF GLAZING UNITS

- A. Fabricate glazing units in sizes required to fit openings indicated for Project, with edge and face clearances, edge and surface conditions, and bite complying with written instructions of product manufacturer and referenced glazing publications, to comply with system performance requirements.
 - 1. Allow for thermal movements from ambient and surface temperature changes acting on glass framing members and glazing components.
- B. Clean-cut or flat-grind vertical edges of butt-glazed monolithic lites to produce square edges with slight chamfers at junctions of edges and faces.
- C. Grind smooth and polish exposed glass edges and corners.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine framing, glazing channels, and stops, with Installer present, for compliance with the following:
 - 1. Manufacturing and installation tolerances, including those for size, squareness, and offsets at corners.
 - 2. Presence and functioning of weep systems.
 - 3. Minimum required face and edge clearances.
 - 4. Effective sealing between joints of glass-framing members.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Clean glazing channels and other framing members receiving glass immediately before glazing. Remove coatings not firmly bonded to substrates.
- B. Examine glazing units to locate exterior and interior surfaces. Label or mark units as needed so that exterior and interior surfaces are readily identifiable. Do not use materials that leave visible marks in the completed Work.

3.3 GLAZING, GENERAL

- A. Comply with combined written instructions of manufacturers of glass, sealants, gaskets, and other glazing materials, unless more stringent requirements are indicated, including those in referenced glazing publications.
- B. Protect glass edges from damage during handling and installation. Remove damaged glass from Project site and legally dispose of off Project site. Damaged glass includes glass with edge damage or other imperfections that, when installed, could weaken glass, impair performance, or impair appearance.
- C. Apply primers to joint surfaces where required for adhesion of sealants, as determined by preconstruction testing.
- D. Install setting blocks in sill rabbets, sized and located to comply with referenced glazing publications, unless otherwise required by glass manufacturer. Set blocks in thin course of compatible sealant suitable for heel bead.
- E. Do not exceed edge pressures stipulated by glass manufacturers for installing glass lites.
- F. Provide spacers for glass lites where length plus width is larger than 50 inches (1270 mm).
 - 1. Locate spacers directly opposite each other on both inside and outside faces of glass. Install correct size and spacing to preserve required face clearances, unless gaskets and glazing tapes are used that have demonstrated ability to maintain required face clearances and to comply with system performance requirements.
 - 2. Provide 1/8-inch- (3-mm-) minimum bite of spacers on glass and use thickness equal to sealant width. With glazing tape, use thickness slightly less than final compressed thickness of tape.
- G. Provide edge blocking where indicated or needed to prevent glass lites from moving sideways in glazing channel, as recommended in writing by glass manufacturer and in accordance with requirements in referenced glazing publications.
- H. Set glass lites in each series with uniform pattern, draw, bow, and similar characteristics.
- I. Set glass lites with proper orientation so that coatings face exterior or interior as specified.
- J. Where wedge-shaped gaskets are driven into one side of channel to pressurize sealant or gasket on opposite side, provide adequate anchorage so gasket cannot walk out when installation is subjected to movement.
- K. Square cut wedge-shaped gaskets at corners and install gaskets in a manner recommended by gasket manufacturer to prevent corners from pulling away; seal corner joints and butt joints with sealant recommended in writing by gasket manufacturer.

3.4 TAPE GLAZING

- A. Position tapes on fixed stops so that, when compressed by glass, their exposed edges are flush with or protrude slightly above sightline of stops.
- B. Install tapes continuously, but not necessarily in one continuous length. Do not stretch tapes to make them fit opening.

- C. Cover vertical framing joints by applying tapes to heads and sills first, then to jambs. Cover horizontal framing joints by applying tapes to jambs, then to heads and sills.
- D. Place joints in tapes at corners of opening with adjoining lengths butted together, not lapped. Seal joints in tapes with compatible sealant approved by tape manufacturer.
- E. Do not remove release paper from tape until right before each glazing unit is installed.
- F. Apply heel bead of elastomeric sealant.
- G. Center glass lites in openings on setting blocks, and press firmly against tape by inserting dense compression gaskets formed and installed to lock in place against faces of removable stops. Start gasket applications at corners and work toward centers of openings.
- H. Apply cap bead of elastomeric sealant over exposed edge of tape.

3.5 GASKET GLAZING (DRY)

- A. Cut compression gaskets to lengths recommended by gasket manufacturer to fit openings exactly, with allowance for stretch during installation.
- B. Insert soft compression gasket between glass and frame or fixed stop so it is securely in place with joints miter cut and bonded together at corners.
- C. Installation with Drive-in Wedge Gaskets: Center glass lites in openings on setting blocks, and press firmly against soft compression gasket by inserting dense compression gaskets formed and installed to lock in place against faces of removable stops. Start gasket applications at corners and work toward centers of openings. Compress gaskets to produce a weathertight seal without developing bending stresses in glass. Seal gasket joints with sealant recommended in writing by gasket manufacturer.
- D. Installation with Pressure-Glazing Stops: Center glass lites in openings on setting blocks, and press firmly against soft compression gasket. Install dense compression gaskets and pressure-glazing stops, applying pressure uniformly to compression gaskets. Compress gaskets to produce a weathertight seal without developing bending stresses in glass. Seal gasket joints with sealant recommended in writing by gasket manufacturer.
- E. Install gaskets so they protrude past face of glazing stops.

3.6 SEALANT GLAZING (WET)

- A. Install continuous spacers, or spacers combined with cylindrical sealant backing, between glass lites and glazing stops to maintain glass face clearances and to prevent sealant from extruding into glass channel and blocking weep systems until sealants cure. Secure spacers or spacers and backings in place and in position to control depth of installed sealant relative to edge clearance for optimum sealant performance.
- B. Force sealants into glazing channels to eliminate voids and to ensure complete wetting or bond of sealant to glass and channel surfaces.
- C. Tool exposed surfaces of sealants to provide a substantial wash away from glass.

3.7 CLEANING AND PROTECTION

- A. Immediately after installation, remove nonpermanent labels and clean surfaces.
- B. Protect glass from contact with contaminating substances resulting from construction operations. Examine glass surfaces adjacent to or below exterior concrete and other masonry surfaces at frequent intervals during construction, but not less than once a month, for buildup of dirt, scum, alkaline deposits, or stains.
 - 1. If, despite such protection, contaminating substances do contact with glass, remove substances immediately as recommended in writing by glass manufacturer. Remove and replace glass that cannot be cleaned without damage to coatings.
- C. Remove and replace glass that is damaged during construction period.
- D. Wash glass on both exposed surfaces not more than four days before date scheduled for inspections that establish date of Substantial Completion. Wash glass as recommended in writing by glass manufacturer.

3.8 GLASS SCHEDULE

- A. Clear Glass Type Fully tempered float glass.
 - 1. Minimum Thickness: 6 mm.
 - 2. Safety glazing required.
- B. Low-E, Argon filled Insulating Glazing Units
 - 1. Basis of Design Product: Oldcastle
 - a. Equal products from Viracon
 - 2. Outboard: 6mm (1/4") Match existing glass tint.
 - 3. AS:1/2" (90% Argon / 10% Air)
 - 4. Inboard: 6mm (1/4") Vitro Solarban® 60 on Clear Low-E #3
 - 5. Performance Values Listed Below:

END OF SECTION 088000

9

DIVISION

FINISHES

SECTION 092216 - NON-STRUCTURAL METAL FRAMING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Non-load-bearing steel framing systems for interior partitions.
- 2. Suspension system

- B. Related Requirements:

- 1. Section 054000 "Cold-Formed Metal Framing" for exterior and interior load-bearing and exterior non-load-bearing wall studs; floor joists; and roof rafters and ceiling joists.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.

1.4 INFORMATIONAL SUBMITTALS

- A. Product Certificates: For each type of code-compliance certification for studs and tracks.
- B. Evaluation Reports: For embossed, high-strength steel studs and tracks, firestop tracks from ICC-ES or other qualified testing agency acceptable to authorities having jurisdiction.

1.5 QUALITY ASSURANCE

- A. Code-Compliance Certification of Studs and Tracks: Provide documentation that framing members are certified according to the product-certification program of the Steel Framing Industry Association or the Steel Stud Manufacturers Association.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Fire-Test-Response Characteristics: For fire-resistance-rated assemblies that incorporate non-load-bearing steel framing, provide materials and construction identical to those tested in assembly indicated, according to ASTM E119 by an independent testing agency.
- B. STC-Rated Assemblies: For STC-rated assemblies, provide materials and construction identical to those tested in assembly indicated on Drawings, according to ASTM E90 and classified according to ASTM E413 by an independent testing agency.

2.2 MANUFACTURERS

- A. Provide products from one of the following:
 - 1. Clark Dietrich
 - 2. MarinoWare

2.3 FRAMING SYSTEMS

- A. Framing Members, General: Comply with ASTM C754 for conditions indicated.
 - 1. Steel Sheet Components: Comply with ASTM C645 requirements for steel unless otherwise indicated.
 - 2. Protective Coating: ASTM A653/A653M, G40
- B. Studs and Tracks: ASTM C645.
 - 1. Steel Studs and Tracks:
 - a. Minimum Base-Steel Thickness 0.0329 inch
 - b. Depth: As indicated on Drawings
- C. Slip-Type Head Joints: Where indicated, provide[one of] the following:
 - 1. Deflection Track: Steel sheet top track manufactured to prevent cracking of finishes applied to interior partition framing resulting from deflection of structure above; in thickness not less than indicated for studs and in width to accommodate depth of studs.
- D. Firestop Tracks: Top track manufactured to allow partition heads to expand and contract with movement of structure while maintaining continuity of fire-resistance-rated assembly indicated; in thickness not less than indicated for studs and in width to accommodate depth of studs.
- E. Flat Strap and Backing Plate: Steel sheet for blocking and bracing in length and width indicated.
 - 1. Minimum Base-Steel Thickness: 0.0329 inch (0.836 mm).
- F. Cold-Rolled Channel Bridging: Steel, 0.0538-inch (1.367-mm) minimum base-steel thickness, with minimum 1/2-inch- (13-mm-) wide flanges.
- G. Hat-Shaped, Rigid Furring Channels: ASTM C645.
 - 1. Minimum Base-Steel Thickness: 0.0329 inch.
 - 2. Depth: As indicated on Drawings.

- H. Cold-Rolled Furring Channels: 0.053-inch (1.34-mm) uncoated-steel thickness, with minimum 1/2-inch- (13-mm-) wide flanges.
 - 1. Depth: As indicated on Drawings
- I. Z-Shaped Furring: With slotted or nonslotted web, face flange of 1-1/4 inches (32 mm), wall attachment flange of 7/8 inch (22 mm), minimum uncoated-steel thickness of 0.0179 inch (0.455 mm), and depth required to fit insulation thickness indicated.

2.4 SUSPENSION SYSTEMS

- A. Tie Wire: ASTM A641/A641M, Class 1 zinc coating, soft temper, 0.062-inch- (1.59-mm-) diameter wire, or double strand of 0.048-inch- (1.21-mm-) diameter wire.
- B. Hanger Attachments to Concrete:
 - 1. Post-Installed Anchors: Fastener systems with an evaluation report acceptable to authorities having jurisdiction.
 - a. Uses: Securing hangers to structure.
 - 2. Power-Actuated Anchors: Fastener systems with an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC70.
- C. Wire Hangers: ASTM A641/A641M, Class 1 zinc coating, soft temper, 0.16 inch (4.12 mm) in diameter.
- D. Carrying Channels (Main Runners): Cold-rolled, commercial-steel sheet with a base-steel thickness of 0.0538 inch (1.367 mm) and minimum 1/2-inch- (13-mm-) wide flanges.
- E. Furring Channels (Furring Members):
 - 1. Cold-Rolled Channels: 0.0538-inch (1.367-mm) uncoated-steel thickness, with minimum 1/2-inch- (13-mm-) wide flanges, 3/4 inch (19 mm) deep.
 - 2. Steel Studs and Tracks: ASTM C645.
 - 3. Hat-Shaped, Rigid Furring Channels: ASTM C645, 7/8 inch (22 mm) deep.
- F. Grid Suspension System for Gypsum Board Ceilings: ASTM C645, direct-hung system composed of main beams and cross-furring members that interlock.
 - 1. USG
 - 2. Armstrong

2.5 AUXILIARY MATERIALS

- A. General: Provide auxiliary materials that comply with referenced installation standards.
 - 1. Fasteners for Steel Framing: Of type, material, size, corrosion resistance, holding power, and other properties required to fasten steel members to substrates.
- B. Isolation Strip at Exterior Walls: Provide one of the following:
 - 1. Asphalt-Saturated Organic Felt: ASTM D226/D226M, Type I (No. 15 asphalt felt), nonperforated.

2. Foam Gasket: Adhesive-backed, closed-cell vinyl foam strips that allow fastener penetration without foam displacement, 1/8 inch (3.2 mm) thick, in width to suit steel stud size.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine areas and substrates, with Installer present, and including welded hollow-metal frames, cast-in anchors, and structural framing, for compliance with requirements and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Suspended Assemblies: Coordinate installation of suspension systems with installation of overhead structure to ensure that inserts and other provisions for anchorages to building structure have been installed to receive hangers at spacing required to support the Work and that hangers will develop their full strength.
 1. Furnish concrete inserts and other devices indicated to other trades for installation in advance of time needed for coordination and construction.
- B. Coordination with Sprayed Fire-Resistive Materials:
 1. Before sprayed fire-resistive materials are applied, attach offset anchor plates or ceiling tracks to surfaces indicated to receive sprayed fire-resistive materials. Where offset anchor plates are required, provide continuous plates fastened to building structure not more than 24 inches (610 mm) o.c.
 2. After sprayed fire-resistive materials are applied, remove them only to extent necessary for installation of non-load-bearing steel framing. Do not reduce thickness of fire-resistive materials below that are required for fire-resistance ratings indicated. Protect adjacent fire-resistive materials from damage.

3.3 INSTALLATION, GENERAL

- A. Installation Standard: ASTM C754.
 1. Portland Cement Plaster Assemblies: Also comply with requirements in ASTM C1063 that apply to framing installation.
 2. Gypsum Board Assemblies: Also comply with requirements in ASTM C840 that apply to framing installation.
- B. Install framing and accessories plumb, square, and true to line, with connections securely fastened.
- C. Install supplementary framing, and blocking to support fixtures, equipment services, heavy trim, grab bars, toilet accessories, furnishings, or similar construction.
- D. Install bracing at terminations in assemblies.

- E. Do not bridge building control and expansion joints with non-load-bearing steel framing members. Frame both sides of joints independently.

3.4 INSTALLING FRAMED ASSEMBLIES

- A. Install framing system components according to spacings indicated, but not greater than spacings required by referenced installation standards for assembly types.
 - 1. Install all framing at 16 inches on center unless otherwise noted.
- B. Where studs are installed directly against exterior masonry walls or dissimilar metals at exterior walls, install isolation strip between studs and exterior wall.
- C. Install studs so flanges within framing system point in same direction.
- D. Install tracks at floors and overhead supports. Extend framing full height to structural supports or substrates above suspended ceilings except where partitions are indicated to terminate at suspended ceilings. Continue framing around ducts that penetrate partitions above ceiling.
 - 1. Slip-Type Head Joints: Where framing extends to overhead structural supports, install to produce joints at tops of framing systems that prevent axial loading of finished assemblies.
 - 2. Door Openings: Screw vertical studs at jambs to jamb anchor clips on door frames; install track section (for cripple studs) at head and secure to jamb studs.
 - a. Install two studs at each jamb unless otherwise indicated.
 - b. Install cripple studs at head adjacent to each jamb stud, with a minimum 1/2-inch (13-mm) clearance from jamb stud to allow for installation of control joint in finished assembly.
 - c. Extend jamb studs through suspended ceilings and attach to underside of overhead structure.
 - 3. Other Framed Openings: Frame openings other than door openings the same as required for door openings unless otherwise indicated. Install framing below sills of openings to match framing required above door heads.
 - 4. Fire-Resistance-Rated Partitions: Install framing to comply with fire-resistance-rated assembly indicated and support closures and to make partitions continuous from floor to underside of solid structure.
 - a. Firestop Track: Where indicated, install to maintain continuity of fire-resistance-rated assembly indicated.
 - 5. Sound-Rated Partitions: Install framing to comply with sound-rated assembly indicated.
 - 6. Curved Partitions:
 - a. Bend track to uniform curve and locate straight lengths so they are tangent to arcs.
 - b. Begin and end each arc with a stud, and space intermediate studs equally along arcs. On straight lengths of no fewer than two studs at ends of arcs, place studs 6 inches (150 mm) o.c.
- E. Direct Furring:
 - 1. Screw to wood framing.
 - 2. Attach to concrete or masonry with stub nails, screws designed for masonry attachment, or powder-driven fasteners spaced 24 inches (610 mm) o.c.
- F. Z-Shaped Furring Members:

1. Erect insulation, specified in Section 072100 "Thermal Insulation," vertically and hold in place with Z-shaped furring members spaced 24 inches o.c.
 2. Except at exterior corners, securely attach narrow flanges of furring members to wall with concrete stub nails, screws designed for masonry attachment, or powder-driven fasteners spaced 24 inches (610 mm) o.c.
 3. At exterior corners, attach wide flange of furring members to wall with short flange extending beyond corner; on adjacent wall surface, screw-attach short flange of furring channel to web of attached channel. At interior corners, space second member no more than 12 inches (305 mm) from corner and cut insulation to fit.
- G. Installation Tolerance: Install each framing member so fastening surfaces vary not more than 1/8 inch (3 mm) from the plane formed by faces of adjacent framing.

3.5 INSTALLING CEILING SUSPENSION SYSTEMS

- A. Install suspension system components according to spacings indicated, but not greater than spacings required by referenced installation standards for assembly types.
1. Hangers: 48 inches o.c.
 2. Carrying Channels (Main Runners): 48 inches o.c.
 3. Furring Channels (Furring Members): 16 inches o.c.
- B. Isolate suspension systems from building structure where they abut or are penetrated by building structure to prevent transfer of loading imposed by structural movement.
- C. Suspend hangers from building structure as follows:
1. Install hangers plumb and free from contact with insulation or other objects within ceiling plenum that are not part of supporting structural or suspension system.
 - a. Splay hangers only where required to miss obstructions and offset resulting horizontal forces by bracing, countersplaying, or other equally effective means.
 2. Where width of ducts and other construction within ceiling plenum produces hanger spacings that interfere with locations of hangers required to support standard suspension system members, install supplemental suspension members and hangers in the form of trapezes or equivalent devices.
 3. Wire Hangers: Secure by looping and wire tying, either directly to structures or to inserts, eye screws, or other devices and fasteners that are secure and appropriate for substrate, and in a manner that will not cause hangers to deteriorate or otherwise fail.
 4. Flat Hangers: Secure to structure, including intermediate framing members, by attaching to inserts, eye screws, or other devices and fasteners that are secure and appropriate for structure and hanger, and in a manner that will not cause hangers to deteriorate or otherwise fail.
 5. Do not attach hangers to steel roof deck.
 6. Do not attach hangers to permanent metal forms. Furnish cast-in-place hanger inserts that extend through forms.
 7. Do not attach hangers to rolled-in hanger tabs of composite steel floor deck.
 8. Do not connect or suspend steel framing from ducts, pipes, or conduit.
- D. Grid Suspension Systems: Attach perimeter wall track or angle where grid suspension systems meet vertical surfaces. Mechanically join main beam and cross-furring members to each other and butt-cut to fit into wall track.

- E. Installation Tolerances: Install suspension systems that are level to within 1/8 inch in 12 feet measured lengthwise on each member that will receive finishes and transversely between parallel members that will receive finishes.

END OF SECTION 092216

SECTION 092900 - GYPSUM BOARD

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Interior gypsum board.
 - 2. Tile backing panels.

1.3 ACTION SUBMITTALS

- A. Product Data: For the following:
 - 1. Gypsum wallboard.
 - 2. Gypsum board, Type X.
 - 3. Mold-resistant gypsum board.
 - 4. Cementitious backer units.
 - 5. Water-resistant gypsum backing board.
 - 6. Interior trim.
 - 7. Joint treatment materials.
 - 8. Laminating adhesive.
 - 9. Sound-attenuation blankets.
 - 10. Acoustical sealant.
- B. Samples for Initial Selection: For each type of trim accessory indicated.
- C. Samples for Verification: For the following products:
 - 1. Trim Accessories: Full-size Sample in 12-inch- (300-mm-) long length for each trim accessory indicated.

1.4 QUALITY ASSURANCE

- A. Mockups: Build mockups of at least 100 sq. ft. (9 sq. m) in surface area to demonstrate aesthetic effects and to set quality standards for materials and execution.
 - 1. Build mockups for the following:
 - 2. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.5 DELIVERY, STORAGE AND HANDLING

- A. Store materials inside under cover and keep them dry and protected against weather, condensation, direct sunlight, construction traffic, and other potential causes of damage. Stack panels flat and supported on risers on a flat platform to prevent sagging.

1.6 FIELD CONDITIONS

- A. Environmental Limitations: Comply with ASTM C840 requirements or gypsum board manufacturer's written instructions, whichever are more stringent.
- B. Do not install paper-faced gypsum panels until installation areas are enclosed and conditioned.
- C. Do not install panels that are wet, moisture damaged, and mold damaged.
 - 1. Indications that panels are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
 - 2. Indications that panels are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Fire-Resistance-Rated Assemblies: For fire-resistance-rated assemblies, provide materials and construction identical to those tested in assembly indicated according to ASTM E119 by an independent testing agency.
- B. STC-Rated Assemblies: For STC-rated assemblies, provide materials and construction identical to those tested in assembly indicated according to ASTM E90 and classified according to ASTM E413 by an independent testing agency.

2.2 GYPSUM BOARD, GENERAL

- A. Size: Provide maximum lengths and widths available that will minimize joints in each area and that correspond with support system indicated.
- B. Manufacturers: Provide products by one of the following:
 - 1. USG
 - 2. National Gypsum

2.3 INTERIOR GYPSUM BOARD

- A. Gypsum Board, Type X: ASTM C1396/C1396M.
 - 1. Thickness: 5/8 inch (15.9 mm).
- B. Mold-Resistant Gypsum Board: ASTM C1396/C1396M. With moisture- and mold-resistant core and paper surfaces.
 - 1. Core: As indicated

2. Long Edges: Tapered.
3. Mold Resistance: ASTM D3273, score of 10 as rated according to ASTM D3274.
4. For use at all wet areas including interior sink locations and all exterior wall locations.

2.4 TILE BACKING PANELS

- A. Glass-Mat, Water-Resistant Backing Board: ASTM C1178/C1178M, with manufacturer's standard edges.
 1. Core: [s indicated on Drawings
 2. Mold Resistance: ASTM D3273, score of 10 as rated according to ASTM D3274.
- B. Water-Resistant Gypsum Backing Board: ASTM C1396/C1396M, with manufacturer's standard edges.
 1. Core: As indicated on Drawings

2.5 TRIM ACCESSORIES

- A. Interior Trim: ASTM C1047.
 1. Material: Galvanized or aluminum-coated steel sheet or rolled zinc
 2. Shapes:
 - a. Cornerbead.
 - b. Bullnose bead.
 - c. LC-Bead: J-shaped; exposed long flange receives joint compound.
 - d. L-Bead: L-shaped; exposed long flange receives joint compound.
 - e. U-Bead: J-shaped; exposed short flange does not receive joint compound.
 - f. Expansion (control) joint.
 - g. Curved-Edge Cornerbead: With notched or flexible flanges.
- B. Aluminum Trim: Extruded accessories of profiles and dimensions indicated.
 1. Aluminum: Alloy and temper with not less than the strength and durability properties of ASTM B221 (ASTM B221M), Alloy 6063-T5.
 2. Finish: Corrosion-resistant primer compatible with joint compound and finish materials specified.

2.6 JOINT TREATMENT MATERIALS

- A. General: Comply with ASTM C475/C475M.
- B. Joint Tape:
 1. Interior Gypsum Board: Paper.
 2. Tile Backing Panels: As recommended by panel manufacturer.
- C. Joint Compound for Interior Gypsum Board: For each coat, use formulation that is compatible with other compounds applied on previous or for successive coats.
 1. Prefilling: At open joints and damaged surface areas, use setting-type taping compound.
 2. Embedding, First Coat: For embedding tape and first coat on joints, fasteners, and trim flanges, use setting-type taping compound.
 3. Fill Coat: For second coat, use setting-type, sandable topping compound.
 4. Finish Coat: For third coat, use setting-type, sandable topping compound.

5. Skim Coat: For final coat of Level 5 finish, use setting-type, sandable topping compound, high-build interior coating product designed for application by airless sprayer and to be used instead of skim coat to produce Level 5 finish.

D. Joint Compound for Tile Backing Panels:

1. Glass-Mat, Water-Resistant Backing Panel: As recommended by backing panel manufacturer.
2. Water-Resistant Gypsum Backing Board: Use setting-type taping compound and setting-type, sandable topping compound.

2.7 AUXILIARY MATERIALS

- A. Provide auxiliary materials that comply with referenced installation standards and manufacturer's written instructions.
- B. Laminating Adhesive: Adhesive or joint compound recommended for directly adhering gypsum panels to continuous substrate.
- C. Steel Drill Screws: ASTM C1002 unless otherwise indicated.
 1. Use screws complying with ASTM C954 for fastening panels to steel members from 0.033 to 0.112 inch (0.84 to 2.84 mm) thick.
 2. For fastening cementitious backer units, use screws of type and size recommended by panel manufacturer.
- D. Sound-Attenuation Blankets: ASTM C665, Type I (blankets without membrane facing) produced by combining thermosetting resins with mineral fibers manufactured from glass, slag wool, or rock wool.
 1. Fire-Resistance-Rated Assemblies: Comply with mineral-fiber requirements of assembly.
- E. Acoustical Sealant: As specified in Section 079219 "Acoustical Joint Sealants."
- F. Thermal Insulation: As specified in Section 072100 "Thermal Insulation."

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine areas and substrates including welded hollow-metal frames and support framing, with Installer present, for compliance with requirements and other conditions affecting performance of the Work.
- B. Examine panels before installation. Reject panels that are wet, moisture damaged, and mold damaged.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION AND FINISHING OF PANELS, GENERAL

- A. Comply with ASTM C840.

- B. Install ceiling panels across framing to minimize the number of abutting end joints and to avoid abutting end joints in central area of each ceiling. Stagger abutting end joints of adjacent panels not less than one framing member.
- C. Install panels with face side out. Butt panels together for a light contact at edges and ends with not more than 1/16 inch (1.5 mm) of open space between panels. Do not force into place.
- D. Locate edge and end joints over supports, except in ceiling applications where intermediate supports or gypsum board back-blocking is provided behind end joints. Do not place tapered edges against cut edges or ends. Stagger vertical joints on opposite sides of partitions. Do not make joints other than control joints at corners of framed openings.
- E. Form control and expansion joints with space between edges of adjoining gypsum panels.
- F. Cover both faces of support framing with gypsum panels in concealed spaces (above ceilings, etc.), except in chases braced internally.
 - 1. Unless concealed application is indicated or required for sound, fire, air, or smoke ratings, coverage may be accomplished with scraps of not less than 8 sq. ft. (0.7 sq. m) in area.
 - 2. Fit gypsum panels around ducts, pipes, and conduits.
 - 3. Where partitions intersect structural members projecting below underside of floor/roof slabs and decks, cut gypsum panels to fit profile formed by structural members; allow 1/4- to 3/8-inch- (6.4- to 9.5-mm-) wide joints to install sealant.
- G. Isolate perimeter of gypsum board applied to non-load-bearing partitions at structural abutments. Provide 1/4- to 1/2-inch- (6.4- to 12.7-mm-) wide spaces at these locations and trim edges with edge trim where edges of panels are exposed. Seal joints between edges and abutting structural surfaces with acoustical sealant.
- H. Attachment to Steel Framing: Attach panels so leading edge or end of each panel is attached to open (unsupported) edges of stud flanges first.
- I. Wood Framing: Install gypsum panels over wood framing, with floating internal corner construction. Do not attach gypsum panels across the flat grain of wide-dimension lumber, including floor joists and headers. Float gypsum panels over these members or provide control joints to counteract wood shrinkage.
- J. STC-Rated Assemblies: Seal construction at perimeters, behind control joints, and at openings and penetrations with a continuous bead of acoustical sealant. Install acoustical sealant at both faces of partitions at perimeters and through penetrations. Comply with ASTM C919 and with manufacturer's written instructions for locating edge trim and closing off sound-flanking paths around or through assemblies, including sealing partitions above acoustical ceilings.
- K. Install sound attenuation blankets before installing gypsum panels unless blankets are readily installed after panels have been installed on one side.

3.3 INSTALLATION OF INTERIOR GYPSUM BOARD

- A. Install interior gypsum board in the following locations:
 - 1. Wallboard Type: As indicated on Drawings
 - 2. Type X: Where required for fire-resistance-rated assembly.
 - 3. Mold-Resistant Type: Wet / plumbing walls and interior face of exterior walls and foundation walls.

B. Single-Layer Application:

1. On ceilings, apply gypsum panels before wall/partition board application to greatest extent possible and at right angles to framing unless otherwise indicated.
2. Fastening Methods: Apply gypsum panels to supports with steel drill screws.

C. Multilayer Application:

1. On ceilings, apply gypsum board indicated for base layers before applying base layers on walls/partitions; apply face layers in same sequence. Apply base layers at right angles to framing members and offset face-layer joints one framing member, 16 inches (400 mm) minimum, from parallel base-layer joints, unless otherwise indicated or required by fire-resistance-rated assembly.
2. On partitions/walls, apply gypsum board indicated for base layers and face layers vertically (parallel to framing) with joints of base layers located over stud or furring member and face-layer joints offset at least one stud or furring member with base-layer joints unless otherwise indicated or required by fire-resistance-rated assembly. Stagger joints on opposite sides of partitions.
3. On Z-shaped furring members, apply base layer vertically (parallel to framing) and face layer either vertically (parallel to framing) or horizontally (perpendicular to framing) with vertical joints offset at least one furring member. Locate edge joints of base layer over furring members.
4. Fastening Methods: Fasten base layers and face layers separately to supports with screws

D. Curved Surfaces:

1. Install panels horizontally (perpendicular to supports) and unbroken, to extent possible, across curved surface plus 12-inch- (300-mm-) long straight sections at ends of curves and tangent to them.
2. For double-layer construction, fasten base layer to studs with screws 16 inches (400 mm) o.c. Center gypsum board face layer over joints in base layer, and fasten to studs with screws spaced 12 inches (300 mm) o.c.

3.4 INSTALLATION OF TILE BACKING PANELS

- A. Glass-Mat, Water-Resistant Backing Panels: Comply with manufacturer's written installation instructions and install at indicated to receive tile. Install with 1/4-inch (6.4-mm) gap where panels abut other construction or penetrations.
- B. Water-Resistant Backing Board: Install where indicated with 1/4-inch (6.4-mm) gap where panels abut other construction or penetrations.
- C. Where tile backing panels abut other types of panels in same plane, shim surfaces to produce a uniform plane across panel surfaces.

3.5 INSTALLATION OF TRIM ACCESSORIES

- A. General: For trim with back flanges intended for fasteners, attach to framing with same fasteners used for panels. Otherwise, attach trim according to manufacturer's written instructions.
- B. Control Joints: Install control joints at locations indicated on Drawings and according to ASTM C840 and in specific locations approved by Architect for visual effect.
- C. Interior Trim: Install in the following locations:

1. Cornerbead: Use at outside corners unless otherwise indicated.
2. U-Bead: Use at exposed edges
3. Curved-Edge Cornerbead: Use at curved openings.

D. Aluminum Trim: Install in locations indicated.

3.6 FINISHING GYPSUM BOARD

- A. General: Treat gypsum board joints, interior angles, edge trim, control joints, penetrations, fastener heads, surface defects, and elsewhere as required to prepare gypsum board surfaces for decoration. Promptly remove residual joint compound from adjacent surfaces.
- B. Prefill open joints and damaged surface areas.
- C. Apply joint tape over gypsum board joints, except for trim products specifically indicated as not intended to receive tape.
- D. Gypsum Board Finish Levels: Finish panels to levels indicated below and according to ASTM C840:
 1. Level 1: Ceiling plenum areas, concealed areas, and where indicated.
 2. Level 2: Panels that are substrate for tile.
 3. Level 4: At panel surfaces that will be exposed to view unless otherwise indicated.
 4. Level 5: Where indicated.

3.7 PROTECTION

- A. Protect adjacent surfaces from drywall compound and promptly remove from floors and other non-drywall surfaces. Repair surfaces stained, marred, or otherwise damaged during drywall application.
- B. Protect installed products from damage from weather, condensation, direct sunlight, construction, and other causes during remainder of the construction period.
- C. Remove and replace panels that are wet, moisture damaged, and mold damaged.
 1. Indications that panels are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
 2. Indications that panels are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

END OF SECTION 092900

SECTION 093000 - TILING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

1. Ceramic tile.
2. Waterproof membrane.
3. Crack isolation membrane.
4. Tile backing panels.
5. Metal edge strips.

- B. Related Sections:

1. Division 07 Section "Joint Sealants" for sealing of expansion, contraction, control, and isolation joints in tile surfaces.

1.3 DEFINITIONS

- A. General: Definitions in the ANSI A108 series of tile installation standards and in ANSI A137.1 apply to Work of this Section unless otherwise specified.
- B. ANSI A108 Series: ANSI A108.01, ANSI A108.02, ANSI A108.1A, ANSI A108.1B, ANSI A108.1C, ANSI A108.4, ANSI A108.5, ANSI A108.6, ANSI A108.8, ANSI A108.9, ANSI A108.10, ANSI A108.11, ANSI A108.12, ANSI A108.13, ANSI A108.14, ANSI A108.15, ANSI A108.16, and ANSI A108.17, which are contained in "American National Standard Specifications for Installation of Ceramic Tile."
- C. Module Size: Actual tile size plus joint width indicated.
- D. Face Size: Actual tile size, excluding spacer lugs.

1.4 PERFORMANCE REQUIREMENTS

- A. Static Coefficient of Friction: For tile installed on walkway surfaces, provide products with the following values as determined by testing identical products per ASTM C 1028:
 1. Level Surfaces: Minimum .6.
 2. Step Treads: Minimum .6.
 3. Ramp Surfaces: Minimum .8.

1.5 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Shop Drawings: Show locations of each type of tile and tile pattern. Show widths, details, and locations of expansion, contraction, control, and isolation joints in tile substrates and finished tile surfaces.
- C. Samples for Initial Selection: For each type of tile and grout indicated. Include Samples of accessories involving color selection.
- D. Samples for Verification:
 - 1. Full-size units of each type and composition of tile and for each color and finish required. For ceramic mosaic tile in color blend patterns, provide full sheets of each color blend.
 - 2. Assembled samples mounted on a rigid panel, with grouted joints, for each type and composition of tile and for each color and finish required. Make samples at least 12 inches square, but not fewer than 4 tiles. Use grout of type and in color or colors approved for completed Work.
 - 3. Full-size units of each type of trim and accessory for each color and finish required.
 - 4. Stone thresholds in 6-inch lengths.
 - 5. Metal edge strips in 6-inch lengths.
- E. Qualification Data: For qualified Installer.
- F. Master Grade Certificates: For each shipment, type, and composition of tile, signed by tile manufacturer and Installer.
- G. Product Certificates: For each type of product, signed by product manufacturer.
- H. Material Test Reports: For each tile-setting and -grouting product and special purpose tile.

1.6 QUALITY ASSURANCE

- A. Source Limitations for Tile: Obtain tile of each type and color or finish from one source or producer.
 - 1. Obtain tile of each type and color or finish from same production run and of consistent quality in appearance and physical properties for each contiguous area.
- B. Source Limitations for Setting and Grouting Materials: Obtain ingredients of a uniform quality for each mortar, adhesive, and grout component from one manufacturer and each aggregate from one source or producer.
- C. Source Limitations for Other Products: Obtain each of the following products specified in this Section from a single manufacturer for each product:
 - 1. Stone thresholds.
 - 2. Waterproof membrane.
 - 3. Crack isolation membrane.
 - 4. Joint sealants.
 - 5. Cementitious backer units.
 - 6. Metal edge strips.
- D. Mockups: Build mockups to verify selections made under sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.

1. Build mockup of each type of floor tile installation.
2. Build mockup of each type of wall tile installation.
3. Approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

E. Pre-installation Conference: Conduct conference at Project site.

1. Review requirements in ANSI A108.01 for substrates and for preparation by other trades.

1.7 DELIVERY, STORAGE, AND HANDLING

- A. Deliver and store packaged materials in original containers with seals unbroken and labels intact until time of use. Comply with requirements in ANSI A137.1 for labeling tile packages.
- B. Store tile and cementitious materials on elevated platforms, under cover, and in a dry location.
- C. Store aggregates where grading and other required characteristics can be maintained and contamination can be avoided.
- D. Store liquid materials in unopened containers and protected from freezing.
- E. Handle tile that has temporary protective coating on exposed surfaces to prevent coated surfaces from contacting backs or edges of other units. If coating does contact bonding surfaces of tile, remove coating from bonding surfaces before setting tile.

1.8 PROJECT CONDITIONS

- A. Environmental Limitations: Do not install tile until construction in spaces is complete and ambient temperature and humidity conditions are maintained at the levels indicated in referenced standards and manufacturer's written instructions.

1.9 EXTRA MATERIALS

- A. Furnish extra materials that match and are from same production runs as products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 1. Tile and Trim Units: Furnish quantity of full-size units equal to 3 percent of amount installed for each type, composition, color, pattern, and size indicated.
 2. Grout: Furnish quantity of grout equal to 3 percent of amount installed for each type, composition, and color indicated.

PART 2 - PRODUCTS

2.1 PRODUCTS, GENERAL

- A. ANSI Ceramic Tile Standard: Provide tile that complies with ANSI A137.1 for types, compositions, and other characteristics indicated.
 - 1. Provide tile complying with Standard grade requirements unless otherwise indicated.
- B. ANSI Standards for Tile Installation Materials: Provide materials complying with ANSI A108.02, ANSI standards referenced in other Part 2 articles, ANSI standards referenced by TCA installation methods specified in tile installation schedules, and other requirements specified.
- C. Factory Blending: For tile exhibiting color variations within ranges, blend tile in factory and package so tile units taken from one package show same range in colors as those taken from other packages and match approved Samples.
- D. Mounting: For factory-mounted tile, provide back- or edge-mounted tile assemblies as standard with manufacturer unless otherwise indicated.
 - 1. Where tile is indicated for installation in wet areas, do not use back- or edge-mounted tile assemblies unless tile manufacturer specifies in writing that this type of mounting is suitable for installation indicated and has a record of successful in-service performance.
- E. Factory-Applied Temporary Protective Coating: Where indicated under tile type, protect exposed surfaces of tile against adherence of mortar and grout by precoating with continuous film of petroleum paraffin wax, applied hot. Do not coat unexposed tile surfaces.

2.2 TILE PRODUCTS

- A. Reference:
 - 1. Basis of Design Products:
 - a. Refer to Interior Design Drawings and Finish Materials Schedule.
 - 2. Architect shall select from manufacturer's full range of colors and patterns.
- B. Subject to compliance with all requirements equal products from other manufacturers may be submitted to the Architect for approval 10 days prior to bid.

2.3 THRESHOLDS

- A. General: Fabricate to sizes and profiles indicated or required to provide transition between adjacent floor finishes.
 - 1. Bevel edges at 1:2 slope, with lower edge of bevel aligned with or up to 1/16 inch above adjacent floor surface. Finish bevel to match top surface of threshold. Limit height of threshold to 1/2 inch or less above adjacent floor surface.

2.4 TRIMS AND TRANSITIONS

- A. Outside Corners, Trims and Transitions:
 - 1. Schluter – Rondec – Stainless Steel - Outside Corner Trims
 - 2. Schluter – Schiene – Stainless Steel - Floor tile terminations and at other flooring materials.
 - 3. Schluter – Reno-U – Stainless Steel – Floor tile transitions to thinner materials

2.5 CRACK ISOLATION MEMBRANE

- A. General: Manufacturer's standard product, selected from the following that complies with ANSI A118.12 for standard performance and is recommended by the manufacturer for the application indicated. Include reinforcement and accessories recommended by manufacturer.
- B. Fluid-Applied Membrane: Liquid-latex rubber or elastomeric polymer.
 - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Bostik, Inc.; Durabond D-222 Duraguard Membrane.
 - b. C-Cure; CureLastic 949.
 - c. Custom Building Products; Redgard Waterproofing and Crack Prevention Membrane.
 - d. TEC; a subsidiary of H. B. Fuller Company; HydraFlex - Waterproofing Crack Isolation Membrane.

2.6 SETTING MATERIALS

- A. Portland Cement Mortar (Thickset) Installation Materials: ANSI A108.02.
 - 1. Cleavage Membrane: Asphalt felt, ASTM D 226, Type I (No. 15); or polyethylene sheeting, ASTM D 4397, 4.0 mils thick.
 - 2. Reinforcing Wire Fabric: Galvanized, welded wire fabric, 2 by 2 inches by 0.062-inch diameter; comply with ASTM A 185 and ASTM A 82 except for minimum wire size.
 - 3. Latex Additive: Manufacturer's standard water emulsion, serving as replacement for part or all of gaging water, of type specifically recommended by latex-additive manufacturer for use with field-mixed portland cement and aggregate mortar bed.
- B. Dry-Set Portland Cement Mortar (Thin Set): ANSI A118.1.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Boiardi Products; a QEP company.
 - b. Bonsal American; an Oldcastle company.
 - c. Bostik, Inc.
 - d. C-Cure.
 - e. Custom Building Products.
 - f. Laticrete International, Inc.
 - g. MAPEI Corporation.
 - h. Summitville Tiles, Inc.
 - i. TEC; a subsidiary of H. B. Fuller Company.
 - 2. For wall applications, provide mortar that complies with requirements for nonsagging mortar in addition to the other requirements in ANSI A118.1.
- C. Latex-Portland Cement Mortar (Thin Set): ANSI A118.4.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Boiardi Products; a QEP company.
 - b. Bonsal American; an Oldcastle company.

- c. Bostik, Inc.
 - d. C-Cure.
 - e. Custom Building Products.
 - f. Laticrete International, Inc.
 - g. MAPEI Corporation.
 - h. Summitville Tiles, Inc.
 - i. TEC; a subsidiary of H. B. Fuller Company.
2. Provide prepackaged, dry-mortar mix containing dry, redispersible, vinyl acetate or acrylic additive to which only water must be added at Project site.
 3. Provide prepackaged, dry-mortar mix combined with liquid-latex additive at Project site.
 4. For wall applications, provide mortar that complies with requirements for nonsagging mortar in addition to the other requirements in ANSI A118.4.

2.7 GROUT MATERIALS

- A. Water-Cleanable Epoxy Grout: ANSI A118.3.
 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Atlas Minerals & Chemicals, Inc.
 - b. Boiardi Products; a QEP company.
 - c. Bonsal American; an Oldcastle company.
 - d. Bostik, Inc.
 - e. C-Cure.
 - f. Custom Building Products.
 - g. Laticrete International, Inc.
 - h. MAPEI Corporation.
 - i. TEC; a subsidiary of H. B. Fuller Company.

2.8 MISCELLANEOUS MATERIALS

- A. Trowelable Underlayments and Patching Compounds: Latex-modified, portland cement-based formulation provided or approved by manufacturer of tile-setting materials for installations indicated.
- B. Temporary Protective Coating: Product indicated below that is formulated to protect exposed surfaces of tile against adherence of mortar and grout; compatible with tile, mortar, and grout products; and easily removable after grouting is completed without damaging grout or tile.
 1. Petroleum paraffin wax, fully refined and odorless, containing at least 0.5 percent oil with a melting point of 120 to 140 deg F per ASTM D 87.
 2. Grout release in form of manufacturer's standard proprietary liquid coating that is specially formulated and recommended for use as temporary protective coating for tile.
- C. Tile Cleaner: A neutral cleaner capable of removing soil and residue without harming tile and grout surfaces, specifically approved for materials and installations indicated by tile and grout manufacturers.

2.9 MIXING MORTARS AND GROUT

- A. Mix mortars and grouts to comply with referenced standards and mortar and grout manufacturers' written instructions.
- B. Add materials, water, and additives in accurate proportions.
- C. Obtain and use type of mixing equipment, mixer speeds, mixing containers, mixing time, and other procedures to produce mortars and grouts of uniform quality with optimum performance characteristics for installations indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions where tile will be installed, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of installed tile.
 - 1. Verify that substrates for setting tile are firm, dry, clean, free of coatings that are incompatible with tile-setting materials including curing compounds and other substances that contain soap, wax, oil, or silicone; and comply with flatness tolerances required by ANSI A108.01 for installations indicated.
 - 2. Verify that concrete substrates for tile floors installed with bonded mortar bed or thin-set mortar comply with surface finish requirements in ANSI A108.01 for installations indicated.
 - a. Verify that surfaces that received a steel trowel finish have been mechanically scarified.
 - b. Verify that protrusions, bumps, and ridges have been removed by sanding or grinding.
 - 3. Verify that installation of grounds, anchors, recessed frames, electrical and mechanical units of work, and similar items located in or behind tile has been completed.
 - 4. Verify that joints and cracks in tile substrates are coordinated with tile joint locations; if not coordinated, adjust joint locations in consultation with Architect.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Fill cracks, holes, and depressions in concrete substrates for tile floors installed with adhesives or thin-set mortar with trowelable leveling and patching compound specifically recommended by tile-setting material manufacturer.
- B. Where indicated, prepare substrates to receive waterproofing by applying a reinforced mortar bed that complies with ANSI A108.1A and is sloped 1/4 inch per foot toward drains.
- C. Blending: For tile exhibiting color variations, verify that tile has been factory blended and packaged so tile units taken from one package show same range of colors as those taken from other packages and match approved Samples. If not factory blended, either return to manufacturer or blend tiles at Project site before installing.
- D. Field-Applied Temporary Protective Coating: If indicated under tile type or needed to prevent grout from staining or adhering to exposed tile surfaces, precoat them with continuous film of temporary protective coating, taking care not to coat unexposed tile surfaces.

3.3 TILE INSTALLATION

- A. Comply with TCA's "Handbook for Ceramic Tile Installation" for TCA installation methods specified in tile installation schedules. Comply with parts of the ANSI A108 Series "Specifications for Installation of Ceramic Tile" that are referenced in TCA installation methods, specified in tile installation schedules, and apply to types of setting and grouting materials used.
 - 1. Quarry tile or Porcelain Pavers – TCA F132 Method – Epoxy Mortar and Grout
 - 2. Ceramic Mosaic Floor Tile - Slab on Grade – TCA F112 – Epoxy Grout
 - 3. Ceramic Mosaic Floor Tile – Over existing tile – TCA TR712 – Epoxy Grout
 - 4. Wall tile – W223, W224 – Epoxy Grout
 - 5. Wall tile over existing tile – TR713 – Epoxy Grout
- B. Extend tile work into recesses and under or behind equipment and fixtures to form complete covering without interruptions unless otherwise indicated. Terminate work neatly at obstructions, edges, and corners without disrupting pattern or joint alignments.
- C. Accurately form intersections and returns. Perform cutting and drilling of tile without marring visible surfaces. Carefully grind cut edges of tile abutting trim, finish, or built-in items for straight aligned joints. Fit tile closely to electrical outlets, piping, fixtures, and other penetrations so plates, collars, or covers overlap tile.
- D. Jointing Pattern: Lay tile in grid pattern unless otherwise indicated. Lay out tile work and center tile fields in both directions in each space or on each wall area. Lay out tile work to minimize the use of pieces that are less than half of a tile. Provide uniform joint widths unless otherwise indicated.
 - 1. For tile mounted in sheets, make joints between tile sheets same width as joints within tile sheets so joints between sheets are not apparent in finished work.
 - 2. Where adjoining tiles on floor, base, walls, or trim are specified or indicated to be same size, align joints.
 - 3. Where tiles are specified or indicated to be whole integer multiples of adjoining tiles on floor, base, walls, or trim, align joints unless otherwise indicated.
- E. Joint Widths: Unless otherwise indicated, install tile with the following joint widths:
 - 1. Ceramic Mosaic Tile: 1/16 inch.
 - 2. Glazed Wall Tile: 1/16 inch.
- F. Thresholds: Install thresholds in same type of setting bed as adjacent floor unless otherwise indicated.
 - 1. At locations where mortar bed (thickset) would otherwise be exposed above adjacent floor finishes, set thresholds in latex-portland cement mortar (thin set).

3.4 CRACK ISOLATION MEMBRANE INSTALLATION

- A. Install crack isolation membrane to comply with ANSI A108.17 and manufacturer's written instructions to produce membrane of uniform thickness and bonded securely to substrate.
 - 1. Install crack isolation membrane in all elevated slab locations.
- B. Do not install tile or setting materials over crack isolation membrane until membrane has cured.

3.5 CLEANING AND PROTECTING

- A. Cleaning: On completion of placement and grouting, clean all ceramic tile surfaces so they are free of foreign matter.
 - 1. Remove epoxy and latex-portland cement grout residue from tile as soon as possible.
 - 2. Clean grout smears and haze from tile according to tile and grout manufacturer's written instructions but no sooner than 10 days after installation. Use only cleaners recommended by tile and grout manufacturers and only after determining that cleaners are safe to use by testing on samples of tile and other surfaces to be cleaned. Protect metal surfaces and plumbing fixtures from effects of cleaning. Flush surfaces with clean water before and after cleaning.
 - 3. Remove temporary protective coating by method recommended by coating manufacturer and that is acceptable to tile and grout manufacturer. Trap and remove coating to prevent drain clogging.
- B. Protect installed tile work with kraft paper or other heavy covering during construction period to prevent staining, damage, and wear. If recommended by tile manufacturer, apply coat of neutral protective cleaner to completed tile walls and floors.
- C. Prohibit foot and wheel traffic from tiled floors for at least seven days after grouting is completed.
- D. Before final inspection, remove protective coverings and rinse neutral protective cleaner from tile surfaces.

END OF SECTION 093000

SECTION 095113 - ACOUSTICAL PANEL CEILINGS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes acoustical panels and exposed suspension systems for interior ceilings.
- B. Ceiling configurations include flat installations and sloped installations.
- C. Products furnished, but not installed under this Section, include anchors, clips, and other ceiling attachment devices to be cast in concrete.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Samples: For each exposed product and for each color and texture specified, 6 inches (150 mm) in size.
- C. Samples for Initial Selection: For components with factory-applied finishes.
- D. Samples for Verification: For each component indicated and for each exposed finish required, prepared on Samples of sizes indicated below:
 - 1. Acoustical Panels: Full sized samples of each type, color, pattern, and texture.
 - 2. Exposed Suspension-System Members, Moldings, and Trim: Set of 12 inch long Samples of each type, finish, and color.

1.4 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:
 - 1. Ceiling suspension-system members.
 - 2. Structural members to which suspension systems will be attached.
 - 3. Method of attaching hangers to building structure.
 - 4. Layouts of sloped ceiling areas identifying methods and materials used to support, brace and shim ceiling panels and wall support angles on the slopes indicated.
 - 5. Carrying channels or other supplemental support for hanger-wire attachment where conditions do not permit installation of hanger wires at required spacing.
 - 6. Size and location of initial access modules for acoustical panels.
 - 7. Items penetrating finished ceiling and ceiling-mounted items including the following:

- a. Lighting fixtures.
- b. Diffusers.
- c. Grilles.
- d. Speakers.
- e. Sprinklers.
- f. Perimeter moldings.

- B. Qualification Data: For testing agency.
- C. Product Test Reports: For each acoustical panel ceiling, for tests performed by manufacturer and witnessed by a qualified testing agency.
- D. Evaluation Reports: For each acoustical panel ceiling suspension system from ICC-ES.
- E. Field quality-control reports.

1.5 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For finishes to include in maintenance manuals.

1.6 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Acoustical Ceiling Units: Full-size panels equal to 2 percent of quantity installed.

1.7 QUALITY ASSURANCE

- A. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for materials and execution.
 - 1. Build mockup of typical ceiling area as shown on Drawings.
 - 2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
 - 3. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Deliver acoustical panels, suspension-system components, and accessories to Project site and store them in a fully enclosed, conditioned space where they will be protected against damage from moisture, humidity, temperature extremes, direct sunlight, surface contamination, and other causes.
- B. Before installing acoustical panels, permit them to reach room temperature and a stabilized moisture content.

1.9 FIELD CONDITIONS

- A. Environmental Limitations: Do not install acoustical panel ceilings until spaces are enclosed and weathertight, wet-work in spaces is complete and dry, work above ceilings is complete, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.
 - 1. Pressurized Plenums: Operate ventilation system for not less than 48 hours before beginning acoustical panel ceiling installation.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Source Limitations: Obtain each type of acoustical ceiling panel and its supporting suspension system from single source from single manufacturer.

2.2 PERFORMANCE REQUIREMENTS

- A. Delegated Design: Engage a qualified professional engineer, as defined in Section 014000 "Quality Requirements," to design seismic restraints for ceiling systems.
- B. Surface-Burning Characteristics: Comply with ASTM E84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.

2.3 ACOUSTICAL PANELS

- A. Manufacturers:
 - 1. Provide acoustical ceiling panel and suspension system products by USG Ceiling Panels.
 - 2. Equal products from Armstrong or other manufacturers approved in advance by Architect.
- B. ACT-1 – Flat Ceiling Areas
 - 1. 24" x 24" x 1" Tegular Edge
 - 2. USG Mars High NRC (Design Standard)
 - 3. Suspension System: Donn Brand Finline 1/8 DXFF, 9/16"
 - 4. Flat wall moulding
- C. Acoustical Panel Standard: Provide manufacturer's standard panels according to ASTM E1264 and designated by type, form, pattern, acoustical rating, and light reflectance unless otherwise indicated.
- D. Color: White unless otherwise noted.
- E. Color: Provide custom matched panels and grid where indicated.
- F. Light Reflectance (LR): Not less than 0.90
- G. Noise Reduction Coefficient (NRC): Not less than 0.90
- H. CAC 30

- I. Antimicrobial Treatment: Manufacturer's standard broad spectrum, antimicrobial formulation that inhibits fungus, mold, mildew, and gram-positive and gram-negative bacteria and showing no mold, mildew, or bacterial growth when tested according to ASTM D3273, ASTM D3274, or ASTM G21 and evaluated according to ASTM D3274 or ASTM G21.

2.4 METAL SUSPENSION SYSTEM

- A. Manufacturers
 - 1. USG – Donn Suspension system as noted
- B. Metal Suspension-System Standard: Provide manufacturer's standard, direct-hung, metal suspension system and accessories according to ASTM C635/C635M and designated by type, structural classification, and finish indicated.
- C. Color: White unless otherwise noted
- D. Color: Custom matched color where indicated.
- E. Suspension system performance: Heavy duty, electrogalvanized steel per ASTM A879/A879M, 9/16" wide

2.5 ACCESSORIES

- A. Attachment Devices: Size for five times the design load indicated in ASTM C635/C635M, Table 1, "Direct Hung," unless otherwise indicated.
 - 1. Anchors in Concrete: Anchors of type and material indicated below, with holes or loops for attaching hangers of type indicated and with capability to sustain, without failure, a load equal to five times that imposed by ceiling construction, as determined by testing according to ASTM E488/E488M or ASTM E1512 as applicable, conducted by a qualified testing and inspecting agency.
 - a. Type: Post-installed anchors.
 - b. Corrosion Protection: Carbon-steel components zinc plated according to ASTM B633, Class SC 1 (mild) service condition.
 - c. Corrosion Protection: Stainless-steel components complying with ASTM F593 and
 - 2. Power-Actuated Fasteners in Concrete: Fastener system of type suitable for application indicated, fabricated from corrosion-resistant materials, with clips or other accessory devices for attaching hangers of type indicated and with capability to sustain, without failure, a load equal to 10 times that imposed by ceiling construction, as determined by testing according to ASTM E1190, conducted by a qualified testing and inspecting agency.
- B. Wire Hangers, Braces, and Ties: Provide wires as follows:
 - 1. Zinc-Coated, Carbon-Steel Wire: ASTM A641/A641M, Class 1 zinc coating, soft temper.
 - 2. Stainless-Steel Wire: ASTM A580/A580M, Type 304, nonmagnetic.
 - 3. Nickel-Copper-Alloy Wire: ASTM B164, nickel-copper-alloy UNS No. N04400.
 - 4. Size: Wire diameter sufficient for its stress at three times hanger design load (ASTM C635/C635M, Table 1, "Direct Hung") will be less than yield stress of wire, but not less than .135 inch diameter wire.

- C. Hanger Rods: Mild steel, zinc coated or protected with rust-inhibitive paint.
- D. Flat Hangers: Mild steel, zinc coated or protected with rust-inhibitive paint.
- E. Angle Hangers: Angles with legs not less than 7/8 inch (22 mm) wide; formed with 0.04-inch- (1-mm-) thick, galvanized-steel sheet complying with ASTM A653/A653M, G90 (Z275) coating designation; with bolted connections and 5/16-inch- (8-mm-) diameter bolts.

2.6 METAL EDGE MOLDINGS AND TRIM

- A. Roll-Formed, Sheet-Metal Edge Moldings and Trim: Type and profile indicated or, if not indicated, manufacturer's standard moldings for edges and penetrations that comply with seismic design requirements; formed from sheet metal of same material, finish, and color as that used for exposed flanges of suspension-system runners.
 - 1. Edge moldings shall fit acoustical panel edge details and suspension systems indicated and match width and configuration of exposed runners unless otherwise indicated.
 - 2. For lay-in panels with reveal edge details, provide stepped edge molding.
 - 3. For circular penetrations of ceiling, provide edge moldings fabricated to diameter required to fit penetration exactly.
 - 4. Provide standard wall moulding at perimeter of flat ceilings to match existing.
- B. Extruded-Aluminum Edge Moldings and Trim: Where indicated, provide manufacturer's extruded-aluminum edge moldings and trim of profile indicated or referenced by manufacturer's designations, including splice plates, corner pieces, and attachment and other clips, complying with seismic design requirements.
 - 1. Baked-Enamel or Powder-Coat Finish: Minimum dry film thickness of 1.5 mils (0.04 mm). Comply with ASTM C635/C635M and coating manufacturer's written instructions for cleaning, conversion coating, and applying and baking finish.
 - 2. Color selected by Architect from manufacturer's full range of available colors
 - 3. Custom color where indicated.
- C. Prefabricated – Extruded Trims:
 - 1. USG Compasso
 - 2. Gordon Incorporated
 - 3. White finish unless otherwise noted
 - 4. Custom color where indicated.

2.7 ACOUSTICAL SEALANT

- A. Products: Subject to compliance with requirements, provide one of the following:
 - 1. Acoustical Sealant for Exposed and Concealed Joints:
 - a. Pecora Corporation; AC-20 FTR Acoustical and Insulation Sealant.
 - b. USG Corporation; SHEETROCK Acoustical Sealant.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, including structural framing to which acoustical panel ceilings attach or abut, with Installer present, for compliance with requirements specified in this and other Sections that affect ceiling installation and anchorage and with requirements for installation tolerances and other conditions affecting performance of acoustical panel ceilings.
- B. Examine acoustical panels before installation. Reject acoustical panels that are wet, moisture damaged, or mold damaged.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Measure each ceiling area and establish layout of acoustical panels to balance border widths at opposite edges of each ceiling. Avoid using less-than-half-width panels at borders unless otherwise indicated, and comply with layout shown on reflected ceiling plans.
- B. Layout openings for penetrations centered on the penetrating items.

3.3 INSTALLATION

- A. Install acoustical panel ceilings according to ASTM C636/C636M and manufacturer's written instructions.
- B. Suspend ceiling hangers from building's structural members and as follows:
 - 1. Install hangers plumb and free from contact with insulation or other objects within ceiling plenum that are not part of supporting structure or of ceiling suspension system.
 - 2. Splay hangers only where required to miss obstructions; offset resulting horizontal forces by bracing, countersplaying, or other equally effective means.
 - 3. Where width of ducts and other construction within ceiling plenum produces hanger spacings that interfere with location of hangers at spacings required to support standard suspension-system members, install supplemental suspension members and hangers in form of trapezes or equivalent devices.
 - 4. Secure wire hangers to ceiling-suspension members and to supports above with a minimum of three tight turns. Connect hangers directly to structure or to inserts, eye screws, or other devices that are secure and appropriate for substrate and that will not deteriorate or otherwise fail due to age, corrosion, or elevated temperatures.
 - 5. Secure flat, angle, channel, and rod hangers to structure, including intermediate framing members, by attaching to inserts, eye screws, or other devices that are secure and appropriate for both the structure to which hangers are attached and the type of hanger involved. Install hangers in a manner that will not cause them to deteriorate or fail due to age, corrosion, or elevated temperatures.
 - 6. Do not support ceilings directly from permanent metal forms or floor deck. Fasten hangers to cast-in-place hanger inserts, postinstalled mechanical or adhesive anchors, or power-actuated fasteners that extend through forms into concrete.
 - 7. When steel framing does not permit installation of hanger wires at spacing required, install carrying channels or other supplemental support for attachment of hanger wires.
 - 8. Do not attach hangers to steel deck tabs.

9. Do not attach hangers to steel roof deck. Attach hangers to structural members.
 10. Space hangers not more than 48 inches (1200 mm) o.c. along each member supported directly from hangers unless otherwise indicated; provide hangers not more than 8 inches (200 mm) from ends of each member.
 11. Size supplemental suspension members and hangers to support ceiling loads within performance limits established by referenced standards.
- C. Secure bracing wires to ceiling suspension members and to supports with a minimum of four tight turns. Suspend bracing from building's structural members as required for hangers, without attaching to permanent metal forms, steel deck, or steel deck tabs. Fasten bracing wires into concrete with cast-in-place or postinstalled anchors.
- D. Install edge moldings and trim of type indicated at perimeter of acoustical ceiling area and where necessary to conceal edges of acoustical panels.
1. Apply acoustical sealant in a continuous ribbon concealed on back of vertical legs of moldings before they are installed.
 2. Screw attach moldings to substrate at intervals not more than 16 inches (400 mm) o.c. and not more than 3 inches (75 mm) from ends. Miter corners accurately and connect securely.
 3. Do not use exposed fasteners, including pop rivets, on moldings and trim.
- E. Install suspension-system runners so they are square and securely interlocked with one another. Remove and replace dented, bent, or kinked members.
- F. Install acoustical panels with undamaged edges and fit accurately into suspension-system runners and edge moldings. Scribe and cut panels at borders and penetrations to provide precise fit.
1. For square-edged panels, install panels with edges fully hidden from view by flanges of suspension-system runners and moldings.
 2. For reveal-edged panels on suspension-system runners, install panels with bottom of reveal in firm contact with top surface of runner flanges.
 3. For reveal-edged panels on suspension-system members with box-shaped flanges, install panels with reveal surfaces in firm contact with suspension-system surfaces and panel faces flush with bottom face of runners.
 4. Paint cut edges of panel remaining exposed after installation; match color of exposed panel surfaces using coating recommended in writing for this purpose by acoustical panel manufacturer.
 5. Protect lighting fixtures and air ducts according to requirements indicated for fire-resistance-rated assembly.

3.4 ERECTION TOLERANCES

- A. Suspended Ceilings: Install main and cross runners level to a tolerance of 1/8 inch in 12 feet (3 mm in 3.6 m) non-cumulative.
- B. Moldings and Trim: Install moldings and trim to substrate and level with ceiling suspension system to a tolerance of 1/8 inch in 12 feet non-cumulative.

3.5 CLEANING

- A. Clean exposed surfaces of acoustical panel ceilings, including trim, edge moldings, and suspension-system members. Comply with manufacturer's written instructions for cleaning and touchup of minor finish damage.

- B. Remove and replace ceiling components that cannot be successfully cleaned and repaired to permanently eliminate evidence of damage.

END OF SECTION 095113

SECTION 095223- CUSTOM LINEAR METAL CEILING SYSTEM

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general conditions of Contract, including General and Supplementary Conditions and Divisions-1 Specification sections apply to work of this section.

1.2 SUMMARY

A. Section Includes

1. Perforated and un-perforated custom metal ceiling system in the following configurations
 - a. Horizontal or suspended ceiling configurations
 - b. Vertical, wall configurations attached to structural supports.
2. Acoustical backing.
3. Suspension assemblies
4. Accessories; provide other necessary items including devices for attachment overhead construction, secondary members, splines, splices, connecting clips, wall connectors, wall angles required for a complete installation.
5. Supplemental support framing: Provide fully engineered secondary framing as required to meet code, conforming to layout shown in drawings, to support direct-hung metal ceilings suspension system.
6. Coordinate layout and installation of items penetrating or being installed within systems provided by other trades.

B. Related Sections

1. Division 23 - HVAC
2. Division 26 - Electrical – Lighting

1.3 REFERENCES

A. American Society for Testing and Materials (ASTM):

1. A641 - "Standard Specification for Zinc-Coated (Galvanized) Carbon Steel Wire"
2. A653 - "Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc Iron Alloy Coated (Galvannealed) by the Hot-Dip process"
3. B209 - "Standard Specification for Aluminum and Aluminum Alloy Sheet and Plate"
4. B633 - "Standard Specification for Electrodeposited Coatings of Zinc on Iron or Steel" C423 - "Sound Absorption and Sound Absorption Coefficients by Reverberation Room Method"
5. C635 - "Standard Specification for Metal Suspension Systems for Acoustical Tile and Lay-in Panel Ceilings"
6. C423 - "Sound Absorption and Sound Absorption Coefficients by Reverberation Room Method"
7. C636 - "Recommended Practice for Installation of Metal Ceiling Suspensions Systems for Acoustical and Lay-in Panels"

8. E84 - "Standard Test Method for Surface Burning Characteristics of Building Materials"
9. E488 - "Standard Test Methods for Strength of Anchors in Concrete and Masonry Elements"
10. E580 - "Standard Practice for Application of Ceiling Suspension Systems for Acoustical Tile and Lay-in Panels in Areas Requiring Moderate Seismic Restraint"
11. E795 - "Standard Practices for Mounting Test Specimens during Sound Absorption Tests"
12. E1190 - "Standard Test Methods for Strength of Power Actuated Fasteners Installed in Structural Members"
13. E1264 - "Classification for Acoustical Ceiling Products"
14. E1477 - "Standard Test Method for Luminous Reflectance factor of Acoustical Materials by use of Integrating-Sphere Reflectometers"

B. ASHRAE Standard 62.1-2004 Ventilation for Acceptable Indoor Air Quality

C. NFPA 70 National Electrical Code

D. ASCE 7 American Society of Civil Engineers, Minimum Design Loads for Buildings and Other Structures

1.4 SUBMITTALS

A. Product Data: Manufacturers product data for each type of product specified in this section.

B. Product Certification: Manufacturer's certifications that products comply with specified requirements and governing codes including product data, laboratory test reports and research reports showing compliance with specified standards.

C. Shop (Coordination) Drawings: Submit shop drawings for reflected ceiling plans (RCP's), drawn to scale, and coordinating penetrations and ceiling mounted items. Show the following details:

1. Reflected ceiling plan including joint patterns & details.
2. Ceiling suspension system plan with appropriate components, suggested hanger locations & details.
3. Method of attaching suspension system hangers (supplied by others) to building structure as coordinated by installer.
4. Ceiling-mounted items including light fixtures, air outlets and inlets, speakers, sprinklers, and other interfaces. Coordinate all appliances to be installed in ceiling system. Product selection shall be compatible with ceiling system.
5. Special moldings at walls, column penetrations, and other junctures of acoustical ceilings with adjoining construction.
6. Framing and support details for work supported by ceiling suspension system.
7. List of materials, dimensions, hanger fastenings and any special details.
8. Minimum drawing scale: 1/8" = 1'-0".
9. Provide full scale drawings of perforation patterns. Provide minimum 1 inch scale layout for each panel type showing perforation layout and orientation as required.
10. Shop drawings shall originate from manufacturer and indicate attachment points to structure.

D. Samples:

1. 12 inch long samples of metal bar units, suspension systems trim and accessories.
2. Physical samples of available finishes.

1.5 QUALITY ASSURANCE

- A. Single-Source Responsibility: Provide ceiling panel units and grid components by a single manufacturer.
- B. Mock-Ups: Before releasing custom metal ceiling system, if requested, construct mock-ups for each form of construction and finish required to verify selections made under sample submittals and to demonstrate aesthetic effects and qualities of materials and execution. Build mock-up to comply with the following minimum requirements, using materials indicated for completed work:
 1. Locate mock-ups in the location and of the size indicated or, if not indicated, as directed by the Architect. Minimum mock-up size to be 10' x 10' unless otherwise specified.
 2. Notify Architect seven days in advance of the dates and times when mock-ups will be constructed.
 3. Demonstrate the proposed range of aesthetic effects and workmanship.
 4. Site Coordination Mock-up:
 - a. For approval of assembly, sequence of installation, coordination of trades involved, including ceiling panel types and shapes.
 - b. Sized large enough to include a minimum of 2 adjacent panels Demonstrating interface work of fire protection sprinklers, lighting, mechanical diffusers, anchoring method at steel structure; adjacent vertical wall; skylight and fascia, trim and accessories.
 5. Obtain Architect's approval of mock-ups before starting construction of linear metal pan ceilings. Submit detailed shop drawing illustrating extent and scope of mock-ups. Do not proceed without Architect's approval.
 6. Maintain mock-ups during construction in an undisturbed condition as a standard for judging the completed work.
 - a. When directed, demolish and remove mock-ups from project site
 - b. Approved mock-ups in an undisturbed condition at the time of initial Acceptance may become part of the completed work, subject to Architect / Employer approval.
- C. Pre-installation Conference: Conduct conference at Project site as directed by the project Architect.

1.6 DELIVERY, STORAGE AND HANDLING

- A. Do not store in unconditioned spaces with humidity greater than 55 percent or lower than 25 percent relative humidity and temperatures lower than 50 degrees F or greater than 86 degrees F. Do not expose the wood veneer ceiling panels to extreme temperatures, for example, close to a heating source or near a window with direct sunlight.
- B. Handle ceiling units carefully to avoid chipped edges or damage to units in any way.

1.7 PROJECT CONDITIONS

- A. Environmental Limitations
 - 1. Do not install linear metal pan ceilings until after spaces are enclosed and weather tight and after wet work and work above ceilings is complete and accepted by project Architect. Do not store in unprotected space.
 - 2. Maintain environmental conditions within limits recommended by manufacturer for optimum results.
 - a. Maintain within a temperature range of 50-100 degrees.
 - b. Maintain within a 20%-60% relative humidity.
 - 3. Coordinate with other work supported by, adjacent to or penetrating through the ceiling system.
- B. Do not install products in exterior space unless the system has been specifically designed and approved for exterior application.

1.8 WARRANTY

- A. The Warranty shall not deprive the Owner of other rights the Owner may have under other provisions of the Contract Documents and will be in addition to and run concurrent with other warranties made by the Contractor under the requirements of the Contract Documents.
- B. Provide manufacturer's 1 year warranty.

1.9 MAINTENANCE

- A. Extra Materials: Deliver extra materials to Owner. Furnish extra materials described below that match products installed. Packaged with protective covering for storage and identified with appropriate labels.
 - 1. Ceiling Units: Furnish quantity of full-size units equal to 5.0 percent of amount installed.
 - 2. Exposed Suspension System Components: Furnish quantity of each exposed suspension component equal to 2.0 percent of amount installed.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Basis of design: USG Ceilings Plus Barz – Eric Weickert – USG.com; (eweickert@usg.com)
 - 1. Full Custom Configurations
- B. Supply specified item or comply with Section 01 60 00 "Substitutions". Specified manufacturer's standard of quality and manufacturing tolerances shall be the criteria for evaluating "equivalent" products. Substitution shall be equal to or of better quality than the specified product in the opinion of the Architect and / or owner.

2.2 MATERIALS

- A. Ceilings Plus "Barz" Custom – Perforated – as required;

1. All panels are to be manufactured from single sheets of aluminum selected for surface flatness, smoothness and freedom from surface blemishes where exposed to view in a finished unit. Do not use material where the exposed surface exhibit pitting, seam marks, roller marks, stains, discolorations, or variations in flatness exceeding those permitted by referenced standards for stretcher-leveled aluminum alloy sheets.
2. The individual linear members are to be die formed from a single sheet of aluminum, to dimensions as noted on drawings, with integral top return and end flanges. Each individual linear aluminum members shall be straight and square within 1/32" over 10'. Twisting or bowing of linear members is not acceptable. Objectionable deflection will not be tolerated. No indentations, marks or defacing of the exposed surface of the metal ceiling panel will be allowed. Roll forming shall not be allowed.
3. Barz material shall be primed aluminum sheet type 5005 series alloy that has 0% recycled content. It shall be machine stretcher-leveled and a minimum of .032" thickness, or greater if required, so that the panel deflection does not exceed L/360.
4. Individual linear members shall be factory attached to torsion spring backer supports (cassette assemblies). Each panel (cassette) assembly shall have minimum two backer supports (three backer supports for lengths greater than 60"), creating a modular panel assembly with minimum 1/4" reveals between panel ends.
5. No fasteners of any kind shall be visible on exposed face surfaces of ceilings or support tees. Down-light openings, sprinkler holes and miscellaneous penetrations shall be coordinated with length of linear bars.
6. The Barz finish shall be:
 - a. Wood look finish as selected from manufacturer's full range.
7. Linear member size and spacing shall custom per architectural drawings.
 - a. Provide varying lengths as indicated on the ceiling plan drawings, overlapping gypsum board soffits above.
 - b. Bar widths and depths shall be as follows:
 - 1) 1" x 8" Bars – 60% of ceiling – Spacing varies from 1" to 12" o.c.
 - 2) 2" x 4" Bars – 20% of ceiling – Spacing varies from 8" to 12" o.c.
 - 3) 3" X 6" Bars – 20% of ceiling – Spacing varies from 8" to 18" o.c.
8. Sound-Absorptive Fabric Layer: Provide manufacturer's acoustic fabric sized to fit and laminated to concealed surface of panel. Material shall be both non-flammable and sound-absorptive.
 - a. Fire Class shall be Class A, with surface-burning characteristics for flame-spread rating of 25 or less and smoke developed rating of 50 or less. Provide independent accredited lab test results showing compliance with Class A rating as per ASTM E84.
 - b. Achieve absorption value up to .95 NRC. Provide independent accredited laboratory test results illustrating compliance with acoustical requirements as per ASTM C423.
 - c. Provide recycled cotton, "Ultrasorb" in sufficient thickness to adhesive NRC rating specified.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Do not proceed with installation until all wet work such as concrete, terrazzo, plastering and painting has been completed and thoroughly dried out.
- B. Proper designs for both supply air and return air, maintenance of the HVAC filters and building interior space are essential to minimize soiling. Before starting the HVAC system, make sure supply air is properly filtered and the building interior is free of construction dust.

3.2 PREPARATION

- A. Measure each ceiling area and establish layout of acoustical units to balance border widths at opposite edges of each ceiling. Avoid use of less than half width units at borders, and comply with reflected ceiling plans. Coordinate panel layout with mechanical and electrical fixtures.

3.3 INSTALLATION

- A. Install wall moldings at intersection of suspended ceiling and vertical surfaces.

3.4 ADJUSTING AND CLEANING

- A. Replace damaged and broken components.
- B. Clean exposed surfaces of ceilings panels, including trim, edge moldings, and suspension members. Comply with manufacturer's instructions for cleaning and touch up of minor finish damage. Remove and replace work that cannot be successfully cleaned and repaired to permanently eliminate evidence of damage.

END OF SECTION

SECTION 095423 - LINEAR METAL CEILINGS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes strip, linear metal pans with wood look finish and suspension systems for ceilings.

1.3 DEFINITIONS

- A. LR: Light Reflectance coefficient.
- B. NRC: Noise Reduction Coefficient.

1.4 COORDINATION

- A. Coordinate layout and installation of linear metal pans and suspension system with other construction that penetrates ceilings or is supported by them, including light fixtures, HVAC equipment, fire-suppression system, and partition assemblies.

1.5 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: Plan layout of all ceiling areas including grid, lighting, HVAC and fire protection devices.
 - 1. All accessories needed to install ceiling mounted devices.
- C. Samples for Initial Selection: For components with factory-applied color and other decorative finishes.
- D. Samples for Verification: For each component indicated and for each exposed finish required, prepared on Samples of size indicated below:
 - 1. Linear Metal Pan: Set of 12-inch- (300-mm-) long Samples of each type and color and a 12-inch- (300-mm-) long spliced section.
 - 2. Suspension System Members: 12-inch- (300-mm-) long Sample of each type.

3. Exposed Molding and Trim: Set of 12-inch- (300-mm-) long Samples of each type, finish, and color.
4. Filler Strips: Set of 12-inch- (300-mm-) long Samples of each type, finish, and color.
5. End Cap: Full size.

1.6 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:
 1. Linear pattern.
 2. Joint pattern.
 3. Ceiling suspension members.
 4. Method of attaching hangers to building structure.
 5. Ceiling-mounted items including light fixtures, diffusers, grilles, speakers, sprinklers, and access panels.
 6. Ceiling perimeter and penetrations through ceiling; trim and moldings.
- B. Qualification Data: For testing agency.
- C. Product Test Reports: For each linear metal ceiling, for tests performed by a qualified testing agency.

1.7 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For finishes to include in maintenance manuals.

1.8 QUALITY ASSURANCE

- A. Testing Agency Qualifications: Accredited by National Voluntary Laboratory Accreditation Program for testing indicated.
- B. Mockups: Build mockups to verify selections made under Sample submittals and to demonstrate aesthetic effects and to set quality standards for materials and execution.
 1. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.9 DELIVERY, STORAGE, AND HANDLING

- A. Deliver linear metal pans, suspension system components, and accessories to Project site in original, unopened packages and store them in a fully enclosed, conditioned space where they are protected against damage from moisture, humidity, temperature extremes, direct sunlight, surface contamination, and other causes.

- B. Handle linear metal pans, suspension system components, and accessories carefully to avoid damaging units and finishes in any way.

1.10 PROJECT CONDITIONS

- A. Environmental Limitations: Do not install linear metal ceilings until spaces are enclosed and weathertight, wet work in spaces is complete and dry, work above ceilings is complete, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Structural Performance: Exterior linear metal ceilings shall withstand exterior exposure and the effects of gravity loads and the following loads and stresses without showing permanent deformation of ceiling system components including pans and suspension system; noise or metal fatigue caused by vibration, deflection, and displacement of ceiling pans; or permanent damage to fasteners and anchors:
 - 1. Wind Load: Refer to structural drawings for wind loading criteria. Suspended system shall be capable of withstanding wind uplift.
- B. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes.
- C. Surface-Burning Characteristics: Comply with ASTM E84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.
 - 1. Flame-Spread Index: Comply with ASTM E1264 for Class A materials.

2.2 LINEAR METAL CEILING PANS

- A. Acoustical Metal Pan Standard: Provide manufacturer's standard linear metal pans of configuration indicated that comply with ASTM E1264 classifications as designated by types, acoustical ratings, and light reflectances unless otherwise indicated.
 - 1. Mounting Method for Measuring NRC: Type E-400; plenum mounting in which face of test specimen is 15-3/4 inches (400 mm) away from test surface per ASTM E795.
- B. Sheet Metal Characteristics: For metal components exposed to view in the completed Work, provide materials with smooth, flat surfaces without blemishes. Do not use materials with exposed pitting, seam marks, roller marks, roughness, stains, or discolorations.
 - 1. Aluminum Sheet: Roll-formed aluminum sheet, complying with ASTM B209 (ASTM B209M); alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated.

- C. Pan Fabrication: Manufacturer's standard units of size, profile, and edge treatment indicated, formed from metal indicated to snap on and be securely retained on carriers without separate fasteners, and finished to comply with requirements indicated.
- D. Pan Splices: Construction same as pans, in lengths 8 to 12 inches (200 to 300 mm); with manufacturer's standard finish.
- E. End Caps: Manufacturer's standard material; fabricated to fit and conceal exposed ends of pans. Color and pattern to match pans.
- F. Filler Strips: Manufacturer's standard material; fabricated to uninterruptedly close voids between pans.
- G. Moldings and Trim: Provide manufacturer's edge moldings and trim for exposed members, and as indicated or required, for edges and penetrations of ceiling, around fixtures, at changes in ceiling height, and for other conditions; of same metal and finish as linear metal ceiling pans.
 - 1. At exposed to view edges provide matching perimeter trim
 - a. Manufacturer's extruded perimeter trim matching finish of linear metal ceiling.

2.3 METAL SUSPENSION SYSTEMS

- A. Metal Suspension Systems Standard: Provide ceiling manufacturer's standard metal suspension systems of types and finishes indicated that comply with applicable ASTM C635/C635M requirements.
- B. Attachment Devices: Size for five times the design load indicated in ASTM C635/C635M, Table 1, Direct Hung, unless otherwise indicated.
- C. Wire Hangers, Braces, and Ties: Provide wire complying with the following requirements:
 - 1. Zinc-Coated, Carbon-Steel Wire: ASTM A641/A641M, Class 1 zinc coating, soft temper.
 - 2. Stainless-Steel Wire: ASTM A580/A580M, Type 304, nonmagnetic.
- D. Carriers: Factory finished as selected by Architect from manufacturer's full range.
 - 1. Main Carriers: Aluminum, not less than 0.240-inch (6.0-mm) rolled sheet, alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated, complying with ASTM B209 (ASTM B209M).
- E. Stabilizer Channels, Tees, and Bars: Manufacturer's standard components for stabilizing main carriers at regular intervals and at light fixtures, air-distribution equipment, access doors, and other equipment; spaced as standard with manufacturer for use indicated; and factory finished with matte-black baked finish.
- F. Exterior Bracing: Cold-rolled steel channels and angles, hot-dip galvanized to comply with ASTM A653/A653M, G60 (Z180) coating designation; size and profile as required to withstand wind load.
- G. Edge Moldings and Trim: Provide exposed members as indicated or required to comply with seismic requirements of authorities having jurisdiction, to conceal edges of penetrations through

ceiling, to conceal ends of pans and carriers, for fixture trim and adapters, for fasciae at changes in ceiling height, and for other conditions; of metal and finish matching linear metal pans or extruded plastic unless otherwise indicated.

2.4 PANS AND SUSPENSION SYSTEM FOR LINEAR METAL CEILING

- A. Manufacturers:
 - 1. USG – Paraline Plus 7” Width (Design Standard)
 - 2. Armstrong – Metalworks
- B. Pan Thickness: Not less than .028 inch
- C. Pan Edge Detail: Square
- D. Linear Module Width and Pan Face Width: As selected by Architect, 2inch through 8 inch widths
- E. Pan Depth: 1 inch
- F. Pan Face Finish: As selected by Architect from manufacturer’s full range of colors and wood patterns.
- G. End Cap, Finish of Exposed Portions: Match pan finish
- H. Filler Strip Design: Recessed
- I. Filler Strip, Finish of Exposed Portions: As selected by Architect from manufacturer’s full range of colors and wood patterns.
- J. Suspension-System Main-Carrier Material: Manufacturer's standard material and protective finish.

2.5 ACCESSORIES

- A. Trim for ceiling mounted devices, lighting fixtures.
 - 1. Match finish of metal ceilings.

2.6 GENERAL FINISH REQUIREMENTS

- A. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.
- B. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

- C. High-Humidity Finish: Comply with ASTM C635/C635M requirements for "Coating Classification for Severe Environment Performance" where high-humidity finishes are indicated.

2.7 ALUMINUM FINISHES

- A. Manufacturer's factory applied finish as selected by Architect from manufacturer's full range of available colors and applied wood look finishes.

2.8 STEEL SHEET FINISHES

- A. Electroplated Finish: Electroplating process complying with finish manufacturer's written instructions for surface preparation, pretreatment, process, and minimum thickness to produce a coating uniform in appearance and free of blisters, pits, roughness, nodules, burning, cracks, unplated areas, and other visible defects.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, including structural framing and substrates to which linear metal ceilings attach or abut, with Installer present, for compliance with requirements specified in this and other Sections that affect ceiling installation and anchorage and with requirements for installation tolerances and other conditions affecting performance of linear metal ceilings.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Measure each ceiling area and establish layout of linear metal pans to balance border widths at opposite edges of each ceiling. Avoid using less-than-half-width pans at borders, and comply with layout shown on reflected ceiling plans and on Coordination Drawings.

3.3 INSTALLATION

- A. Suspend ceiling hangers from building's structural members and as follows:
 1. Install hangers plumb and free from contact with insulation or other objects within ceiling plenum that are not part of supporting structure or of ceiling suspension system.
 2. Splay hangers only where required to miss obstructions; offset resulting horizontal forces by bracing, countersplaying, or other equally effective means.
 3. Secure flat, angle, channel, and rod hangers to structure, including intermediate framing members, by attaching to inserts, eye screws, or other devices that are secure and appropriate for both structure to which hangers are attached and type of hanger involved.

- Install hangers in a manner that does not cause them to deteriorate or fail due to age, corrosion, or elevated temperatures.
4. When steel framing does not permit installation of hanger wires at spacing required, install carrying channels or other supplemental support for attachment of hanger wires.
 5. Do not attach hangers to steel deck tabs.
 6. Do not attach hangers to steel roof deck. Attach hangers to structural members.
 7. Space hangers not more than 48 inches (1200 mm) o.c. along each member supported directly from hangers unless otherwise indicated; provide hangers not more than 8 inches (200 mm) from ends of each member.
 8. Size supplemental suspension members and hangers to support ceiling loads within performance limits established by referenced standards and publications.
- B. Install edge moldings and trim of type indicated at perimeter of linear metal ceiling area and where necessary to conceal edges and ends of linear metal pans.
1. Do not use exposed fasteners, including pop rivets, on moldings and trim.
- C. Install suspension system carriers so they are aligned and securely interlocked with one another. Remove and replace dented, bent, or kinked members.
- D. Cut linear metal pans for accurate fit at borders and at interruptions and penetrations by other work through ceilings. Stiffen edges of cut units as required to eliminate evidence of buckling or variations in flatness exceeding referenced standards for stretcher-leveled metal sheet.
- E. Install linear metal pans in coordination with suspension system and exposed moldings and trim.
1. Align joints in adjacent courses to form uniform, straight joints parallel to room axis in both directions unless otherwise indicated.
 2. Fit adjoining units to form flush, tight joints. Scribe and cut units for accurate fit at borders and around construction penetrating ceiling.
 3. Avoid butt joints if length of material will allow otherwise install pans with butt joints using internal pan splices and in the following joint configuration:
 - a. Aligned.
 - b. Aligned, every other pan length.
 - c. As indicated.
 4. Install directionally textured metal pans in directions indicated.
 5. Where metal pan ends are visible, install end caps unless trim is indicated.
 6. Install filler strips..
- F. Install hold-down clips.

3.4 FIELD QUALITY CONTROL

- A. Linear metal ceiling hangers and anchors and fasteners will be considered defective if they do not pass tests and inspections.
- B. Prepare test and inspection reports.

3.5 CLEANING

- A. Clean exposed surfaces of linear metal ceilings, including trim and edge moldings after removing strippable, temporary protective covering if any. Comply with manufacturer's written instructions for stripping of temporary protective covering, cleaning, and touchup of minor finish damage. Remove and replace ceiling components that cannot be successfully cleaned and repaired to permanently eliminate evidence of damage, including dented and bent units.

END OF SECTION 095423

SECTION 096513 - RESILIENT BASE AND ACCESSORIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Resilient base.
 - 2. Resilient molding accessories.

1.3 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Samples for Initial Selection: For each type of product indicated.
- C. Samples for Verification: For each type of product indicated, in manufacturer's standard-size Samples but not less than 12 inches long, of each resilient product color, texture, and pattern required.

1.4 QUALITY ASSURANCE

- A. Fire-Test-Response Characteristics: As determined by testing identical products according to ASTM E 648 or NFPA 253 by a qualified testing agency.
 - 1. Critical Radiant Flux Classification: Class I, not less than 0.45 W/sq. cm.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Store resilient products and installation materials in dry spaces protected from the weather, with ambient temperatures maintained within range recommended by manufacturer, but not less than 50 deg F or more than 90 deg F.

1.6 PROJECT CONDITIONS

- A. Until Substantial Completion, maintain ambient temperatures within range recommended by manufacturer.
- B. Install resilient products after other finishing operations, including painting, have been completed.

1.7 EXTRA MATERIALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Furnish not less than 10 linear feet for every 500 linear feet or fraction thereof, of each type, color, pattern, and size of resilient product installed.

PART 2 - PRODUCTS

2.1 STANDARD RESILIENT BASE

- A. Standard resilient Base:
- B. Provide the following standard base where required for patching and repair of existing vinyl base to remain.
 - 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - a. Armstrong World Industries, Inc.
 - b. Burke Mercer Flooring Products; Division of Burke Industries, Inc.
 - c. Endura Rubber Flooring; Division of Burke Industries, Inc.
 - d. Flexco, Inc.
 - e. Johnsonite.
 - f. Mondo Rubber International, Inc.
 - g. Musson, R. C. Rubber Co.
 - h. Nora Rubber Flooring; Freudenberg Building Systems, Inc.
 - i. Roppe Corporation, USA.
 - j. VPI, LLC; Floor Products Division.
- C. Resilient Base Standard: ASTM F 1861
 - 1. Material Requirement: Type TV (PVC - Vinyl) or Type TP (Thermoplastic - Rubber).
 - 2. Manufacturing Method: Group I (solid, homogeneous)
 - 3. Style: Cove (base with toe)
- D. Minimum Thickness: 0.125 inch.
- E. Height: 4 inches
- F. Lengths: Coils in manufacturer's standard length
- G. Outside and Inside Corners: Job formed.
- H. Colors and Patterns: As selected by Architect from full range of industry colors.

2.2 RESILIENT MOLDING ACCESSORY

- A. Resilient Molding Accessory:
 - 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

- a. Burke Mercer Flooring Products; Division of Burke Industries, Inc.
 - b. Endura Rubber Flooring; Division of Burke Industries, Inc.
 - c. Flexco, Inc.
 - d. Johnsonite.
 - e. Mondo Rubber International, Inc.
 - f. Musson, R. C. Rubber Co.
 - g. Nora Rubber Flooring; Freudenberg Building Systems, Inc.
 - h. R.C.A. Rubber Company (The).
 - i. Roppe Corporation, USA.
 - j. VPI, LLC; Floor Products Division.
- B. Description: Cap for cove carpet, Cap for cove resilient floor covering, Carpet bar for tackless installations, Carpet edge for glue-down applications, Nosing for carpet, Nosing for resilient floor covering, Reducer strip for resilient floor covering, Joiner for tile and carpet, Transition strips.
- C. Material: Vinyl or Rubber.
- D. Profile and Dimensions: As indicated.
- E. Colors and Patterns: As selected by Architect from full range of industry colors.

2.3 INSTALLATION MATERIALS

- A. Trowelable Leveling and Patching Compounds: Latex-modified, portland cement based or blended hydraulic-cement-based formulation provided or approved by manufacturer for applications indicated.
- B. Adhesives: Water-resistant type recommended by manufacturer to suit resilient products and substrate conditions indicated.
- 1. Use adhesives that comply with the following limits for VOC content when calculated according to 40 CFR 59, Subpart D (EPA Method 24):
 - a. Cove Base Adhesives: Not more than 50 g/L.
 - b. Rubber Floor Adhesives: Not more than 60 g/L.
- C. Stair-Tread-Nose Filler: Two-part epoxy compound recommended by resilient tread manufacturer to fill nosing substrates that do not conform to tread contours.
- D. Metal Edge Strips: Extruded aluminum with mill finish of width shown, of height required to protect exposed edges of tiles, and in maximum available lengths to minimize running joints.
- E. Floor Polish: Provide protective liquid floor polish products as recommended by resilient stair tread manufacturer.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, with Installer present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.

- B. Verify that finishes of substrates comply with tolerances and other requirements specified in other Sections and that substrates are free of cracks, ridges, depressions, scale, and foreign deposits that might interfere with adhesion of resilient products.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Prepare substrates according to manufacturer's written instructions to ensure adhesion of resilient products.
- B. Concrete Substrates for Resilient Stair Treads and Accessories: Prepare according to ASTM F 710.
 - 1. Verify that substrates are dry and free of curing compounds, sealers, and hardeners.
 - 2. Remove substrate coatings and other substances that are incompatible with adhesives and that contain soap, wax, oil, or silicone, using mechanical methods recommended by manufacturer. Do not use solvents.
 - 3. Alkalinity and Adhesion Testing: Perform tests recommended by manufacturer.
- C. Fill cracks, holes, and depressions in substrates with trowelable leveling and patching compound and remove bumps and ridges to produce a uniform and smooth substrate.
- D. Do not install resilient products until they are same temperature as the space where they are to be installed.
 - 1. Move resilient products and installation materials into spaces where they will be installed at least 48 hours in advance of installation.
- E. Sweep and vacuum clean substrates to be covered by resilient products immediately before installation.

3.3 RESILIENT BASE INSTALLATION

- A. Comply with manufacturer's written instructions for installing resilient base.
- B. Apply resilient base to walls, columns, pilasters, casework and cabinets in toe spaces, and other permanent fixtures in rooms and areas where base is required.
- C. Install resilient base in lengths as long as practicable without gaps at seams and with tops of adjacent pieces aligned.
- D. Tightly adhere resilient base to substrate throughout length of each piece, with base in continuous contact with horizontal and vertical substrates.
- E. Do not stretch resilient base during installation.
- F. On masonry surfaces or other similar irregular substrates, fill voids along top edge of resilient base with manufacturer's recommended adhesive filler material.
- G. Job-Formed Corners:
 - 1. Outside Corners: Use straight pieces of maximum lengths possible. Form without producing discoloration (whitening) at bends.
 - 2. Inside Corners: Use straight pieces of maximum lengths possible.

3.4 RESILIENT ACCESSORY INSTALLATION

- A. Comply with manufacturer's written instructions for installing resilient accessories.
- B. Resilient Molding Accessories: Butt to adjacent materials and tightly adhere to substrates throughout length of each piece. Install reducer strips at edges of carpet and resilient floor covering that would otherwise be exposed.

3.5 CLEANING AND PROTECTION

- A. Comply with manufacturer's written instructions for cleaning and protection of resilient products.
- B. Perform the following operations immediately after completing resilient product installation:
 - 1. Remove adhesive and other blemishes from exposed surfaces.
 - 2. Sweep and vacuum surfaces thoroughly.
 - 3. Damp-mop surfaces to remove marks and soil.
- C. Protect resilient products from mars, marks, indentations, and other damage from construction operations and placement of equipment and fixtures during remainder of construction period.
- D. Floor Polish: Remove soil, visible adhesive, and surface blemishes from resilient stair treads before applying liquid floor polish.
 - 1. Apply two coats.
- E. Cover resilient products until Substantial Completion.

END OF SECTION 096513

SECTION 096623 - RESINOUS MATRIX TERRAZZO FLOORING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Thin-set, epoxy-resin terrazzo flooring.
 - 2. Precast epoxy-resin terrazzo tread / riser units
 - 3. Underlayment materials

1.3 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project Site
 - 1. Review methods and procedures related to terrazzo including, but not limited to, the following:
 - a. Inspect and discuss condition of substrate and other preparatory work performed by other trades.
 - b. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
 - c. Review special terrazzo designs and patterns.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: Include terrazzo installation requirements. Include plans, sections, component details, and relationship to other work. Show layout of the following:
 - 1. Divider strips.
 - 2. Control-joint strips.
 - 3. Accessory strips.
 - 4. Abrasive strips.
 - 5. Stair treads and risers
 - 6. Terrazzo patterns.
- C. Samples: For each exposed product and for each color and texture specified, 6 inch length.
- D. Samples for Verification: For each type, material, color, and pattern of terrazzo and accessory required showing the full range of color, texture, and pattern variations expected. Label each terrazzo Sample to

identify manufacturer's matrix color and aggregate types, sizes, and proportions. Prepare Samples of same thickness and from same material to be used for the Work, in sizes indicated below:

1. Terrazzo: 6 inch square Samples.
 - a. Three samples each color.
2. Precast Terrazzo Stair Tread / Riser: Full section units 12 inches long
 - a. Accessories: 6 inch long Samples of each exposed strip item required.

1.5 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For Installer.
- B. Material Certificates: For each type of terrazzo material or product.
- C. Installer Certificates: Signed by manufacturers certifying that installers comply with requirements.
- D. Preinstallation moisture-testing reports.

1.6 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For terrazzo to include in maintenance manuals.

1.7 QUALITY ASSURANCE

- A. Installer Qualifications:
 1. Engage an installer who is a contractor member of NTMA.
 2. Engage an installer who is certified in writing by terrazzo manufacturer as qualified to install manufacturer's products.
- B. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for materials and execution.
 1. Build mockups for terrazzo including accessories.
 - a. Size: Minimum 100 sq. ft. of typical poured-in-place flooring for each color and pattern in locations directed by Architect.
 2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Deliver materials to Project site in supplier's original wrappings and containers, labeled with source's or manufacturer's name, material or product brand name, and lot number if any.
- B. Store materials in their original, undamaged packages and containers, inside a well-ventilated area protected from weather, moisture, soiling, extreme temperatures, and humidity.

1.9 FIELD CONDITIONS

- A. Environmental Limitations: Comply with manufacturer's written instructions for substrate temperature, ambient temperature, moisture, ventilation, and other conditions affecting terrazzo installation.
- B. Field Measurements: Verify actual dimensions of construction contiguous with precast terrazzo by field measurements before fabrication.
- C. Provide permanent lighting or, if permanent lighting is not in place, simulate permanent lighting conditions during terrazzo installation.
- D. Close spaces to traffic during terrazzo application and for not less than 24 hours after application unless manufacturer recommends a longer period.
- E. Control and collect water and dust produced by grinding operations. Protect adjacent construction from detrimental effects of grinding operations.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Source Limitations: Obtain primary terrazzo materials from single source from single manufacturer. Provide secondary materials including patching and fill material, joint sealant, and repair materials of type and from source recommended by manufacturer of primary materials.
- B. Source Limitations for Aggregates: Obtain each color, grade, type, and variety of granular materials from single source with resources to provide materials of consistent quality in appearance and physical properties.
- C. Epoxy Resin Manufacturer's / Installers:
 - 1. Santarossa Mosaic and Tile Co., Inc., 2707 Roosevelt Avenue, Indianapolis, IN 46218, 317-632-9494
 - 2. Siemering Tile Co.: 3160 Beekman St, Cincinnati, OH 45223; 513.725.0037
 - 3. Victory Surfaces, 5720 Kopetsky Drive, Suite J, Indianapolis, IN 46217, 317-405-9538
 - 4. Approved equals shall submit qualifications to Architect for review 10 days prior to Bid.

2.2 PERFORMANCE REQUIREMENTS

- A. NTMA Standards: Comply with NTMA's written recommendations for terrazzo type indicated unless more stringent requirements are specified.

2.3 EPOXY-RESIN TERRAZZO

- A. Epoxy-Resin Terrazzo: Comply with manufacturer's written instructions for matrix and aggregate proportions and mixing.
- B. Resin Manufacturers:
 - 1. As recommended by epoxy resin terrazzo manufacturer / installer and complying with all requirements.
- C. Mix Color and Pattern:

1. Match existing where required.
2. Include 4 color / pattern / matrix selections

D. Materials:

1. Moisture-Vapor-Emission-Control Membrane: Two-component, high-solids, high-density, low-odor, epoxy-based membrane-forming product produced by epoxy terrazzo manufacturer that reduces moisture emission from concrete substrate to not more than 3 lb of water/1000 sq. ft. (1.36 kg of water/92.9 sq. m) in 24 hours.
2. Underlayment, infill material for filling in depressions and leveling of substrates as required.
 - a. Laticrete 254 Platinum
 - b. ASTM C627 Extra Heavy (TCNA) 25 year system warranty
3. Substrate-Crack-Suppression Membrane: Product of terrazzo-resin manufacturer, having minimum 120 percent elongation potential according to ASTM D412.
 - a. Reinforcement: Fiberglass scrim.
4. Primer: Manufacturer's product recommended for substrate and use indicated
5. Epoxy-Resin Matrix: Manufacturer's standard recommended for use indicated and in color required for mix indicated.
 - a. Physical Properties without Aggregates:
 - 1) Hardness: 60 to 85 per ASTM D2240, Shore D.
 - 2) Minimum Tensile Strength: 3000 psi (20.7 MPa) per ASTM D638 for a 2-inch (51-mm) specimen made using a "C" die per ASTM D412.
 - 3) Minimum Compressive Strength: 10,000 psi (6.9 MPa) per ASTM D695, Specimen B cylinder.
 - 4) Chemical Resistance: No deleterious effects by contaminants listed below after seven-day immersion at room temperature per ASTM D1308.
 - a) Distilled water.
 - b) Mineral water.
 - c) Isopropanol.
 - d) Ethanol.
 - e) 0.025 percent detergent solution.
 - f) 1.0 percent soap solution.
 - g) 5 percent acetic acid.
 - h) 10 percent sodium hydroxide.
 - i) 10 percent hydrochloric acid.
 - j) 30 percent sulfuric acid.
 - b. Physical Properties with Aggregates: For terrazzo blended according to manufacturer's recommendations with one part epoxy resin with three parts marble aggregate consisting of 60 percent No. 1 chips and 40 percent No. 0 chips that is ground and grouted to a 1/4-inch (6.35-mm) nominal thickness, and cured for 7 days at 75 deg F (24 deg C) plus or minus 2 deg F (1 deg C) and at 50 percent plus or minus 2 percent relative humidity.
 - 1) Flammability: Self-extinguishing, maximum extent of burning 1/4 inch (6.35 mm) according to ASTM D635.
 - 2) Thermal Coefficient of Linear Expansion: 0.0025 inch/inch per deg F (0.0025 mm/mm per 0.5556 deg C) according to ASTM C531.

6. Aggregates: Comply with NTMA gradation standards for mix indicated and contain no deleterious or foreign matter.
 - a. Abrasion and Impact Resistance: Less than 40 percent loss per ASTM C131/C131M.
 - b. 24-Hour Absorption Rate: Less than 0.75 percent.
 - c. Dust Content: Less than 1.0 percent by weight.
7. Finishing Grout: Resin based.

2.4 PRECAST EPOXY-RESIN TERRAZZO

- A. Precast Terrazzo Manufacturers: Provide tread / riser products from one of the following or approved equal:
 1. Wausau Tile - E-31 T/R (Design Standard)
 - a. 9214 Bluff Lake Street, Zeeland, MI 49464, Justin Bolinger, 616-510-9691
 2. Concord Terrazzo Company
 - a. 1818 University Commercial Place, Charlotte, NC 28213, 704-921-4928
- B. Precast Terrazzo Tread / Risers:
 1. Provide Tread / Riser units with riser height and tread width and depth indicated on the Drawings.
 2. Tread / Risers to be integral and shall be full width of stairway
 3. Ends of treads shall be cut to fit tightly to stair stringer with a nominal 1/8 inch joint.
 4. Treads to have integral abrasive strips, 3 rows, 1/2 inch wide, 1/2 inch apart stopping 3” from each end of tread.
 5. Provide tread / riser thickness of 1/2 inch to 1 inch.
 6. Nose to back of tread below shall be 1”

2.5 STRIP MATERIALS

- A. Thin-Set Divider Strips: L-type angle in depth required for topping thickness indicated.
 1. Material:
 - a. Matching existing terrazzo strips.
 2. Top Width: As indicated or to match existing
- B. Control-Joint Strips: Separate, double L-type angles, positioned back to back, that match material and color of divider strips and in depth required for topping thickness indicated.
- C. Accessory Strips: Match divider-strip width, material, and color unless otherwise indicated. Use the following types of accessory strips as required to provide a complete installation:
- D. Abrasive Strips at Precast Treads: Three-line abrasive inserts at nosings. Silicon carbide or aluminum oxide, or combination of both, in epoxy-resin binder and set in channel.
 1. Width: 1/2 inch
 2. Depth: As required by terrazzo thickness.
 3. Length: 4 inches less than tread width
 4. Color: As selected by Architect from full range of industry colors

2.6 MISCELLANEOUS ACCESSORIES

- A. Anchoring Devices:
 - 1. Strips: Provide mechanical anchoring devices or adhesives for strip materials as recommended by manufacturer and as required for secure attachment to substrate.
 - 2. Precast Terrazzo: Provide mechanical anchoring devices as recommended by fabricator for proper anchorage and support of units for conditions of installation and support.
- B. Patching and Fill Material: Terrazzo manufacturer's resinous product approved and recommended by manufacturer for application indicated.
- C. Joint Compound: Terrazzo manufacturer's resinous product approved and recommended by manufacturer for application indicated.
- D. Resinous Matrix Terrazzo Cleaner: Chemically neutral cleaner with pH factor between 7 and 10 that is biodegradable, phosphate free, and recommended by sealer manufacturer for use on terrazzo type indicated.
- E. Sealer: Slip- and stain-resistant, penetrating-type sealer that is chemically neutral; does not affect terrazzo color or physical properties; and is recommended by sealer manufacturer.
 - 1. Surface Friction: Not less than 0.6 according to ASTM D2047.
 - 2. Acid-Base Properties: With pH factor between 7 and 10.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and areas, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions, including levelness tolerances, have been corrected.

3.2 PREPARATION

- A. Clean substrates of substances, including oil, grease, and curing compounds, that might impair terrazzo bond. Provide clean, dry, and neutral substrate for terrazzo application.
- B. Concrete Slabs:
 - 1. Provide sound concrete surfaces free of laitance, glaze, efflorescence, curing compounds, form-release agents, dust, dirt, grease, oil, and other contaminants incompatible with terrazzo.
 - a. Shot-blast surfaces with an apparatus that abrades the concrete surface, contains the dispensed shot within the apparatus, and recirculates the shot by vacuum pickup.
 - b. Repair damaged and deteriorated concrete according to terrazzo manufacturer's written instructions.
 - c. Use patching and fill material to fill holes and depressions in substrates according to terrazzo manufacturer's written instructions.

- C. Verify that concrete substrates are dry and moisture-vapor emissions are within acceptable levels according to manufacturer's written instructions.
- D. Preinstallation Moisture Testing:
 - 1. Moisture Testing: Perform tests so that each test area does not exceed 200 sq. ft., and perform no fewer than three tests in each installation area and with test areas evenly spaced in installation areas.
 - a. Moisture-Vapor-Emission Test: Maximum moisture-vapor-emission rate of 3 lb of water/1000 sq. ft. in 24 hours when tested according to ASTM F1869 using anhydrous calcium chloride.
 - 2. Proceed with terrazzo installation only after concrete substrates pass moisture testing or after installation of moisture-vapor-emission-control membrane on substrate areas that fail testing.
- E. Moisture-Vapor-Emission-Control Membrane: Install according to manufacturer's written instructions.
 - 1. Install on concrete substrates that incorporate lightweight aggregates.
 - 2. Install concrete substrates that fail preinstallation moisture testing.
- F. Substrate-Crack-Suppression Membrane: Install to isolate and suppress substrate cracks according to manufacturer's written instructions.
 - 1. Prepare and prefill substrate cracks with membrane material.
 - 2. Install membrane at substrate cracks in areas to receive terrazzo.
 - 3. Reinforce membrane with fiberglass scrim.
- G. Protect other work from water and dust generated by grinding operations. Control water and dust to comply with environmental protection regulations.
 - 1. Erect and maintain temporary enclosures and other suitable methods to limit water damage and dust migration and to ensure adequate ambient temperatures and ventilation conditions during installation.

3.3 EPOXY-RESIN TERRAZZO INSTALLATION

- A. Comply with NTMA's written recommendations for terrazzo and accessory installation.
- B. Strip Materials:
 - 1. Divider and Control-Joint Strips:
 - a. Locate divider strips in locations indicated..
 - b. Install control-joint strips back to back and directly above concrete-slab control joints.
 - c. Install strips in adhesive setting bed without voids below strips, or mechanically anchor strips as required to attach strips to substrate, as recommended by strip manufacturer.
 - 2. Accessory Strips: Install as required to provide a complete installation or as indicated.
 - 3. Abrasive Strips: Install with surface of abrasive strip positioned 1/16 inch higher than terrazzo surface.
- C. Apply primer to terrazzo substrates according to manufacturer's written instructions.

- D. Place, rough grind, grout, cure grout, fine grind, and finish terrazzo according to manufacturer's written instructions.
 - 1. Installed Thickness: 3/8 inch nominal.
 - 2. Terrazzo Finishing: Ensure that matrix components and fluids from grinding operations do not stain terrazzo by reacting with divider and control-joint strips.
 - a. Rough Grinding: Grind with 24-grit or finer stones or with comparable diamond abrasives. Follow initial grind with 60/80-grit stones or with comparable diamond abrasives.
 - b. Grouting: Before grouting, clean terrazzo with water, rinse, and allow to dry. Apply and cure epoxy grout.
 - c. Fine Grinding/Polishing: Delay fine grinding until heavy trade work is complete and construction traffic through area is restricted. Grind with 120-grit stones or with comparable diamond abrasives until grout is removed from surface.
 - 3. Installation Tolerance: Limit variation in terrazzo surface from level to 1/4 inch in 10 feet noncumulative.
- E. Install and finish poured-in-place terrazzo stairs at the same time the adjacent terrazzo flooring is installed.

3.4 PRECAST TERRAZZO INSTALLATION

- A. Install precast terrazzo units using method recommended in writing by NTMA and manufacturer unless otherwise indicated.
- B. Do not install units that are chipped, cracked, discolored, or improperly finished.
- C. Seal joints between units with joint compound matching precast terrazzo matrix.
- D. Cut out and replace terrazzo areas that evidence lack of bond with substrate. Cut out terrazzo areas in panels defined by strips and replace to match adjacent terrazzo, or repair panels according to NTMA's written recommendations, as approved by Architect.

3.5 CLEANING AND PROTECTION

- A. Cleaning:
 - 1. Remove grinding dust from installation and adjacent areas.
 - 2. Wash surfaces with cleaner according to NTMA's written recommendations and manufacturer's written instructions; rinse surfaces with water and allow them to dry thoroughly.
- B. Sealing:
 - 1. Seal surfaces according to NTMA's written recommendations.
 - 2. Apply sealer according to sealer manufacturer's written instructions.
- C. Protection: Provide final protection and maintain conditions, in a manner acceptable to Installer, that ensure that terrazzo is without damage or deterioration at time of Substantial Completion.

END OF SECTION 096623

SECTION 096813 - TILE CARPETING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes modular, tufted carpet tile.

1.3 SUBMITTALS

- A. Product Data: For each type of product indicated. Include manufacturer's written data on physical characteristics, durability, and fade resistance. Include installation recommendations for each type of substrate.
- B. Shop Drawings: Show the following:
 - 1. Existing flooring materials to be removed.
 - 2. Existing flooring materials to remain.
 - 3. Carpet tile type, color, and dye lot.
 - 4. Type of subfloor.
 - 5. Type of installation.
 - 6. Pattern type, location, and direction.
 - 7. Type, color, and location of insets and borders.
 - 8. Type, color, and location of edge, transition, and other accessory strips.
 - 9. Transition details to other flooring materials.
- C. Samples: For each of the following products and for each color and texture required. Label each Sample with manufacturer's name, material description, color, pattern, and designation indicated on Drawings and in schedules.
 - 1. Carpet Tile: Full-size Sample.
 - 2. Exposed Edge, Transition, and other Accessory Stripping: 12-inch- long Samples.
- D. Product Schedule: For carpet tile. Use same designations indicated on Drawings.
- E. Qualification Data: For Installer.
- F. Product Test Reports: Based on evaluation of comprehensive tests performed by a qualified testing agency.
- G. Maintenance Data: For carpet tiles to include in maintenance manuals. Include the following:
 - 1. Methods for maintaining carpet tile, including cleaning and stain-removal products and procedures and manufacturer's recommended maintenance schedule.

2. Precautions for cleaning materials and methods that could be detrimental to carpet tile.

H. Warranty: Special warranty specified in this Section.

1.4 QUALITY ASSURANCE

A. Installer Qualifications: An experienced installer who is certified by the Floor Covering Installation Board or who can demonstrate compliance with its certification program requirements.

B. Mockups: Before installing carpet tile, build mockups to verify selections made under sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.

1. Approved mockups may become part of the completed Work if undamaged at time of Substantial Completion.

C. Preinstallation Conference: Conduct conference at Project site to comply with requirements in Division 01 Section "Project Management and Coordination."

1.5 DELIVERY, STORAGE, AND HANDLING

A. Comply with CRI 104, Section 5, "Storage and Handling."

1.6 PROJECT CONDITIONS

A. Comply with CRI 104, Section 7.2, "Site Conditions; Temperature and Humidity" and Section 7.12, "Ventilation."

B. Environmental Limitations: Do not install carpet tiles until wet work in spaces is complete and dry, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.

C. Do not install carpet tiles over concrete slabs until slabs have cured and are sufficiently dry to bond with adhesive and concrete slabs have pH range recommended by carpet tile manufacturer.

D. Where demountable partitions or other items are indicated for installation on top of carpet tiles, install carpet tiles before installing these items.

1.7 WARRANTY

A. Special Warranty for Carpet Tiles: Manufacturer's standard form in which manufacturer agrees to repair or replace components of carpet tile installation that fail in materials or workmanship within specified warranty period.

1. Warranty does not include deterioration or failure of carpet tile due to unusual traffic, failure of substrate, vandalism, or abuse.

2. Failures include, but are not limited to, more than 10 percent loss of face fiber, edge raveling, snags, runs, dimensional stability, excess static discharge and delamination.

3. Warranty Period: 10 years from date of Substantial Completion.

1.8 EXTRA MATERIALS

- A. Furnish extra materials described below, before installation begins, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Carpet Tile: Full-size units equal to 5 percent of amount installed for each type indicated, but not less than 10 sq. yd..

PART 2 - PRODUCTS

2.1 CARPET TILE

- A. Products: Subject to compliance with requirements, provide one of the following:
 - 1. Refer to Interior Design Drawings and Interior Finish Materials Schedule
 - 2. Carpet and pattern TBD from manufacturer's full line.

2.2 INSTALLATION ACCESSORIES

- A. Trowelable Leveling and Patching Compounds: Latex-modified, hydraulic-cement-based formulation provided or recommended by carpet tile manufacturer.
- B. Adhesives: Water-resistant, mildew-resistant, nonstaining, pressure-sensitive type to suit products and subfloor conditions indicated, that complies with flammability requirements for installed carpet tile and is recommended by carpet tile manufacturer for releasable installation.
 - 1. VOC Limits: Provide adhesives with VOC content not more than 50 g/L when calculated according to 40 CFR 59, Subpart D (EPA method 24).

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for maximum moisture content, alkalinity range, installation tolerances, and other conditions affecting carpet tile performance. Examine carpet tile for type, color, pattern, and potential defects.
- B. Concrete Subfloors: Verify that concrete slabs comply with ASTM F 710 and the following:
 - 1. Slab substrates are dry and free of curing compounds, sealers, hardeners, and other materials that may interfere with adhesive bond. Determine adhesion and dryness characteristics by performing bond and moisture tests recommended by carpet tile manufacturer.
 - 2. Subfloor finishes comply with requirements specified in Division 03 Section "Cast-in-Place Concrete" for slabs receiving carpet tile.
 - 3. Subfloors are free of cracks, ridges, depressions, scale, and foreign deposits.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. General: Comply with CRI 104, Section 6.2, "Site Conditions; Floor Preparation," and with carpet tile manufacturer's written installation instructions for preparing substrates indicated to receive carpet tile installation.
- B. Use trowelable leveling and patching compounds, according to manufacturer's written instructions, to fill cracks, holes, depressions, and protrusions in substrates. Fill or level cracks, holes and depressions 1/8 inch wide or wider and protrusions more than 1/32 inch, unless more stringent requirements are required by manufacturer's written instructions.
- C. Remove coatings, including curing compounds, and other substances that are incompatible with adhesives and that contain soap, wax, oil, or silicone, without using solvents. Use mechanical methods recommended in writing by carpet tile manufacturer.
- D. Broom and vacuum clean substrates to be covered immediately before installing carpet tile.

3.3 INSTALLATION

- A. General: Comply with CRI 104, Section 14, "Carpet Modules," and with carpet tile manufacturer's written installation instructions.
- B. Installation Method: As recommended in writing by carpet tile manufacturer.
- C. Maintain dye lot integrity. Do not mix dye lots in same area.
- D. Cut and fit carpet tile to butt tightly to vertical surfaces, permanent fixtures, and built-in furniture including cabinets, pipes, outlets, edgings, thresholds, and nosings. Bind or seal cut edges as recommended by carpet tile manufacturer.
- E. Extend carpet tile into toe spaces, door reveals, closets, open-bottomed obstructions, removable flanges, alcoves, and similar openings.
- F. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on finish flooring as marked on subfloor. Use nonpermanent, nonstaining marking device.
- G. Install pattern parallel to walls and borders.

3.4 CLEANING AND PROTECTION

- A. Perform the following operations immediately after installing carpet tile:
 - 1. Remove excess adhesive, seam sealer, and other surface blemishes using cleaner recommended by carpet tile manufacturer.
 - 2. Remove yarns that protrude from carpet tile surface.
 - 3. Vacuum carpet tile using commercial machine with face-beater element.
- B. Protect installed carpet tile to comply with CRI 104, Section 16, "Protection of Indoor Installations."
- C. Protect carpet tile against damage from construction operations and placement of equipment and fixtures during the remainder of construction period. Use protection methods indicated or recommended in writing by carpet tile manufacturer.

END OF SECTION 096813

SECTION 098400 – CUSTOM FELT FABRICATIONS (TURF DESIGN)

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes custom fabricated acoustical treatment systems in the form of ceiling attached linear baffles.

1.3 RELATED REQUIREMENTS

- A. Section 095113 – Acoustical Panel Ceilings
- B. Division 26000 – Lighting for light fixtures coordinated with and incorporated within custom felt fabrications.

1.4 REFERENCE STANDARDS

- A. ASTM C423 - Standard Test Method for Sound Absorption and Sound Absorption Coefficients by the Reverberation Room Method; 2009a.
- B. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials; 2016
- C. ASTM E795 – Standard Practices for Mounting Test Specimens During Sound Absorption Tests; 2016.

1.5 SUBMITTALS

- A. Product Data: For each type of product indicated. Include manufacturer's written data on physical characteristics, durability, and fade resistance. Include installation recommendations for each type of substrate.
- B. Shop Drawings: Fabrication and installation details, panel layout, and fabric orientation.
- C. Selection Samples: Manufacturer's color charts for fabric covering, indicating full range of fabric, colors, and patterns available.
- D. Verification Samples: Fabricated samples of each type of panel specified; Full depth, 12” minimum length, showing construction, edge details, and felt covering.

- E. Test Reports: Certified test data from an independent test agency verifying that panels meet specified requirements for acoustical and fire requirements.
- F. Maintenance Materials: Furnish maintenance information and recommendations for Owner's use.

1.6 QUALITY ASSURANCE

- A. Source Limitations: All similar products to be obtained from a single manufacturer through one source providing a comprehensive material and installation package.

1.7 DELIVERY, STORAGE AND HANDLING

- A. Protect acoustical units from moisture during shipment, storage, and handling. Deliver in factory-wrapped bundles; do not open bundles until units are needed for installation.
- B. Store units flat, in dry, well-ventilated space; do not stand on end.
- C. Protect edges from damage.
- D. Acclimatize product for minimum 24 hours at temperature and humidity approximately that of occupancy prior to installation.

1.8 PROJECT CONDITIONS

- A. Environmental Limitations: Do not deliver or install materials until spaces are enclosed from the exterior environment, wet work in spaces is complete and dry, and HVAC system is maintaining an ambient temperature at occupancy levels during the remainder of the construction period.
- B. Field Measurements: Installer to verify field measurements and dimensions as indicated in Design Submittal.
 - 1. Coordinate location of other products and trades with product layout
- C. Ensure that Design Submittal signoffs and other required information are supplied in time to prevent interruption of construction process. Ensure that products of this section are supplied to affected trades in time to prevent interruptions.

1.9 WARRANTY

- A. Manufacturers standard warranty.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Acceptable Manufacturer: TURF; located at 2737 W. Diversey Ave., Chicago, IL 60647 @hello@TURF.OMG and 844.TURF.OMG.
- B. Contact Susan Rieser; Email susan@greatapg.com; C: 614-702-9199

2.2 PRODUCTS

- A. Basis of Design:
 - 1. TURF Design; Linear Baffle Product: “TORRENT”
- B. Material Minimum Performance Attributes:
 - 1. Surface Burning Characteristics: Flame spread index of 25 or less and smoke developed index of 450 or less, when tested in accordance with ASTM E84.
 - 2. UL Tested ASTM E-84: Class A
 - 3. NRC: Noise Reduction Coefficient
 - a. Tested in accordance with ASTM C423 for Type J ceiling mounted, per ASTM E795
 - 4. Edges: Perimeter edges reinforced by single sheet of folded felt.
 - 5. Corners: Square, exposed felt, machined edges.
 - 6. Material: Polyester (PET) felt, 60% pre-consumer recycled.
 - 7. Colors: As selected by Architect from manufacturer's full range of 32 colors.
 - a. Allow four color selections per room.
 - 8. Mounting methods: Cable to deck mounting with 3/64” stainless steel aircraft cables inserted into integral clips supplied by manufacturer, at 12” on center.
- C. Product Attributes: Baffle Product
 - 1. Panel Size: As indicated in Submittal Drawings and per Architect’s approval.
 - a. Depth Varies 7 ½ to 11 1/2 inches
 - b. Length up to 114 inches.
 - 2. Standard panel thickness: 27mm
 - 3. Standard Felt Thickness: 9mm
 - 4. Edges: Perimeter edges exposed, reinforced
 - 5. Material: Polyester (PET) felt, 60% pre-consumer recycled.
 - 6. Color: As selected by Architect from manufacturer's full range.
 - a. Color: TBD
 - 7. Mounting Method: Horizontally mounted through ceiling surface to support framing.
 - a. Unistrut Standard
 - b. As required to meet design requirements.
 - 8. On center spacing at 8 inches on center unless otherwise indicated.

2.3 FABRICATION

- A. Fabric Wrapped, General: Fabricate panels to sizes and configurations indicated, with fabric facing installed without sagging, wrinkles, blisters, or visible seams.
 - 1. Where radiused or mitered corners are indicated, install fabric to avoid seams or gathering of materials.
- B. Tolerances: Fabricate to finished tolerance of plus or minus 1/16 inch for thickness, overall length and width, and square-ness from corner to corner.

2.4 ACCESSORIES

- A. Ceiling-Suspended Accessories: Manufacturer's standard accessories at locations indicated on each acoustical unit, sized appropriately for weight of acoustical unit.
- B. Fixing Clips: Manufacturers standard for application indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates for conditions detrimental to installation of acoustical units. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Install acoustical units in locations indicated, following manufacturer's installation instructions.
- B. Align panels accurately, with edges plumb and top edges level. Scribe to fit accurately at adjoining work and penetrations.
- C. Suspend ceiling baffles at locations and heights indicated.
- D. Install acoustical units to construction tolerances of plus or minus 1/16 inch for the following:
 - 1. Plumb and level
 - 2. Flatness
 - 3. Width of joints

3.3 CLEANING

- A. Clean fabric facing upon completion of installation from dust and other foreign materials, following manufacturer's instructions.
- B. Vacuum occasionally to remove any particulate matter and air-borne debris or dust.
- C. Compressed air can be used to dust the material in difficult to reach areas or for large assemblies.

3.4 PROTECTION

- A. Provide protection for installed acoustical panels until completion of the work.
- B. Replace panels that cannot be cleaned and repaired to the satisfaction of the Architect.

END OF SECTION 098400

SECTION 098413 - SOUND-ABSORPTIVE ACOUSTICAL SYSTEM

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes fabric covered ceiling mounted acoustical panel system.

1.3 DEFINITIONS

- A. NRC: Noise reduction coefficient.

1.4 SUBMITTALS

- A. Product Data: For each type of panel edge, core material, and mounting indicated.
- B. Shop Drawings: For acoustical system. Include mounting devices and details. Include elevations showing panel sizes and direction of fabric weave and pattern matching. Indicate panel edge and core materials.
- C. Coordination Drawings: Show intersections with all wall mounted devices or equipment and other adjacent work.
 - 1. Provide plans showing panel layouts and coordination with ceiling mounted devices and fixtures.
- D. Samples for Initial Selection: For each type of fabric facing material from acoustical system manufacturers full range.
- E. Samples for Verification: For the following products. Prepare Samples from same material to be used for the Work.
 - 1. Fabric: Full-width by 36-inch- long Sample from dye lot to be used for the Work, and as follows:
 - a. Show complete pattern repeat.
 - b. Mark top and face of fabric.
 - 2. Sample Panels: No larger than 36 by 36 inches. Show joints and mounting methods.
- F. Product Certificates: For each type of acoustical wall panel, signed by product manufacturer.
- G. Product Test Reports: Based on evaluation of comprehensive tests performed by a qualified testing agency, for each type of acoustical wall panel.

- H. Maintenance Data: For acoustical system to include in maintenance manuals. Include fabric manufacturers' written cleaning and stain-removal recommendations.

1.5 QUALITY ASSURANCE

- A. Fabricator Qualifications: Shop that employs skilled workers who custom-fabricate products similar to those required for this Project and whose products have a record of successful in-service performance.
- B. Source Limitations: Obtain acoustical system through one source from a single manufacturer.
- C. Fire-Test-Response Characteristics: Provide acoustical system with the following surface-burning characteristics as determined by testing identical products per ASTM E 84 by UL or another testing and inspecting agency acceptable to authorities having jurisdiction:
 - 1. Flame-Spread Index: 25 or less.
 - 2. Smoke-Developed Index: 450 or less.
- D. Mockups: Build mockups to verify selections made under sample submittals and to demonstrate aesthetic effects and set quality standards for materials, fabrication, and installation.
 - 1. Install mockups in the location and of the size indicated or, if not indicated, as directed by Architect.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Comply with fabric and acoustical system manufacturers' written instructions for minimum and maximum temperature and humidity requirements for shipment, storage, and handling.
- B. Deliver materials and panels in unopened bundles and store in a temperature-controlled dry place with adequate air circulation.
- C. Protect panel edges from crushing and impact.

1.7 PROJECT CONDITIONS

- A. Environmental Limitations: Do not install acoustical wall panels until spaces are enclosed and weatherproof, wet work in spaces is complete and dry, work above ceilings is complete, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.
- B. Lighting: Do not install acoustical system until a permanent level of lighting is provided on surfaces to receive acoustical system.
- C. Field Measurements: Verify locations of acoustical system by field measurements before fabrication and indicate measurements on Shop Drawings.

1.8 WARRANTY

- A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of acoustical system that fail in performance, materials, or workmanship within specified warranty period.
 - 1. Failure in performance includes, but is not limited to, acoustical performance.
 - 2. Failures in materials include, but are not limited to, fabric sagging, distorting, or releasing from panel edge; or warping of core.
 - 3. Warranty Period: Two years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 CORE MATERIALS

- A. Masquerade Descor Premium Custom Print Acoustic with 1", 6-7# fiberglass with white scrim. Report no. RAL-A16-304. NRC 0.90.

2.2 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - 1. MBI Masquerade DESCOR System
 - a. MBI Products Company, Inc., 440.322.6500, www.mbiproducs.com
- B. Facing Material: Fabric from same dye lot; color and pattern as selected by Architect from manufacturer's full range.
 - 1. DESCOR Premium Acoustic Polyester knitted fabric with Polyurethane coating with micro perforations & DESCOR Akutex 100% polyester.
- C. Panel Dimensions: As indicated on Drawings.

2.3 FABRICATION

- A. Sound-Absorption Performance: Provide acoustical system with minimum NRCs indicated, as determined by testing per ASTM C 423 for mounting type specified.
- B. Fabric Facing: Stretched straight, on the grain, tight, square, and free from puckers, ripples, wrinkles, sags, blisters, seams, adhesive, or other foreign matter. Applied with visible surfaces fully covered.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine fabric, substrates, blocking, and conditions, with Installer present, for compliance with requirements, installation tolerances, and other conditions affecting performance of acoustical system.
 - 1. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Comply with acoustical wall panel manufacturer's written instructions for installation of panels using type of concealed mounting accessories indicated or, if not indicated, as recommended by manufacturer. Anchor panels securely to supporting substrate.
- B. Match and level fabric pattern and grain among adjacent panels.

3.3 CLEANING

- A. Clip loose threads; remove pills and extraneous materials.
- B. Clean panels with fabric facing, on completion of installation, to remove dust and other foreign materials according to manufacturer's written instructions.

3.4 PROTECTION

- A. Provide final protection and maintain conditions, in a manner acceptable to manufacturer and Installer, to ensure that acoustical system are without damage or deterioration at time of Substantial Completion.
- B. Replace acoustical system that cannot be cleaned and repaired, in a manner approved by Architect, before time of Substantial Completion.

END OF SECTION 098413

SECTION 099100 – INTERIOR PAINTING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SECTION INCLUDES

- A. Surface preparation, painting, and finishing of exposed interior items and surfaces.
- B. Surface preparation, priming, and finish coats specified in this Section are in addition to shop-priming and surface treatment specified under other Sections.
- C. Painting exposed surfaces whether or not colors are designated in schedules, except where a surface or material is specifically indicated not to be painted or is to remain natural. Where an item or surface is not specifically mentioned, paint the same as similar adjacent materials or surfaces. If color or finish is not designated, the Architect will select from standard colors or finishes available.
- D. Painting includes field-painting exposed bare and covered pipes and ducts (including color coding), hangers, exposed steel and iron work, and primed metal surfaces of mechanical and electrical equipment.
- E. Painting is not required on prefinished items, finished metal surfaces, concealed surfaces, operating parts, and labels.
- F. Labels: Do not paint over Underwriters Laboratories, Factory Mutual or other code-required labels or equipment name, identification, performance rating, or nomenclature plates.

1.3 DEFINITIONS

- A. VOC Ranges: Ranges listed are as prescribed by Master Painters Institute (MPI), Architectural Painting Specification Manual as follows:
 - 1. VOC Range E3: Lowest; <51 g/l.
 - 2. VOC Range E2: Next lowest; 51-200 g/l.
 - 3. VOC Range E1: Highest allowable; 201-350 g/l.
 - 4. VOC Range E0: Outside range.
- B. General: Standard coating terms defined in ASTM D16 apply to this section.
 - 1. Low Gloss: Refers to a 'velvet-like' finish with a gloss maximum of 10 when measured with a 60-degree meter per ASTM D523.
 - 2. Low Sheen: Refers to an eggshell finish with a gloss range between 5 and 20 when measured with a 60-degree meter per ASTM D523.
 - 3. Satin: Refers to a low-sheen finish with a gloss range between 15 and 35 when measured with a 60-degree meter per ASTM D523.
 - 4. Semi-gloss: Refers to a satin-like finish with a gloss range between 20 and 35 when measured with a 60-degree meter per ASTM D523.

5. Gloss: Refers to a high-sheen finish with a gloss range higher than 65 when measured with a 60-degree meter per ASTM D523.

1.4 SUBMITTALS

- A. Product Data: For each paint system specified.
 1. Material List: Provide an inclusive list of required coating materials. Indicate each material and cross-reference specific coating, finish system, and application. Identify each material by manufacturer's catalog number and coating material proposed for use.
 2. Manufacturer's Information: Provide manufacturer's technical information, including label analysis and instructions for handling, storing and applying each coating material proposed for use.
 3. Certification by the manufacturer that products supplied comply with local regulations controlling use of volatile organic compounds (VOCs).
- B. Initial Samples for Verification Purposes: Provide samples of each color and material to be applied, with texture to simulate actual conditions, on representative samples of the actual substrate. Architect to provide a list of colors (TBD) up to 20 colors. Full wall conditions.
 1. Submit Sample Brush Outs on same surface as specified for the final application, 8-1/2" x 11" minimum.
 2. Step coats on Samples to show each coat required for system.
 3. Label each coat of each Sample.
 4. Label each Sample for location and application area.
- C. Field Samples for Verification Purposes: Submit samples for review of color and texture; provide list of material and application for each coat of each finish sample. Allow for up to 12 colors.
 1. Brush-Outs: Submit 3 samples of each color and material with texture to simulate actual conditions, on same surface as final installation.
 - a. Submit 8" by 10" samples of wood finishes on actual wood surfaces; label and identify each as to location and application.
 2. Field Samples: Duplicate painted finishes of approved samples on actual wall surfaces and components for approval prior to commencing work.
 - a. Size: Minimum 100 sf located where approved for each color.
 - b. Components: One full component as directed.
 - c. Simulate finished lighting conditions for review.
 3. Opaque Colors and Finishes: Submit samples, on hardboard, using materials accepted for Project, of each color and paint finish selected with texture to simulate actual conditions. Prepare three samples, 8-1/2" by 11", with required number of paint coats clearly visible.
 4. Transparent and Stained Finishes: Prepare samples on species and quality of wood to be used in the Work. Re-submit as requested until acceptable sheen, color, and texture are achieved. Label and identify each sample as to location and application.
- D. Closeout Submittal: Provide paint cards fully labeled with manufacturer of each paint system applied on the project. Provide the following with each system:

1. Manufacturer name.
2. Manufacturer's paint product.
3. Primer name and number.
4. Color name and number.
5. Gloss level.
6. Locations where used.

1.5 QUALITY ASSURANCE

- A. Single-Source Responsibility: Provide primers and undercoat paint produced by the same manufacturer as the finish coats.
- B. Mockups-Paint: Apply mockups of each paint system indicated and each color and finish selected to verify preliminary selections made under Sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution prior to commencing work.
 1. Architect will select one surface to represent surfaces and conditions for application of each paint system specified in Part 3.
 - a. Vertical and Horizontal Surfaces: Provide samples of at least 100 sq. ft. (9 sq. m).
 - b. Other Items: Architect will designate items or areas required.
 2. Components: One full component as directed.
 3. Simulate finished lighting conditions for review.
 4. Install mock-up using means and methods identical to those that are going to be employed during full production.
 5. Allow coating to cure in accordance with manufacturer's written instructions.
 6. Perform adhesion test on existing paint to remain using X-cut method per ASTM D3359. Ratings 4A and 5A acceptable.
 7. Final approval of color selections will be based on mockups.
 - a. If preliminary color selections are not approved, apply additional mockups of additional colors selected by Architect at no added cost to Owner.
 8. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver materials to the job site in the manufacturer's original, unopened packages and containers bearing manufacturer's name and label, and the following information:
 1. Product name or title of material.
 2. Product description (generic classification or binder type).
 3. Manufacturer's stock number and date of manufacture.
 4. Contents by volume, for pigment and vehicle constituents.
 5. Thinning instructions.
 6. Application instructions.
 7. Color name and number.

- B. Store materials not in use in tightly covered containers in a well-ventilated area at a minimum ambient temperature of 45 deg F (7 deg C). Maintain containers used in storage in a clean condition, free of foreign materials and residue.
- C. Protect from freezing. Keep storage area neat and orderly. Remove oily rags and waste daily. Take necessary measures to ensure that workers and work areas are protected from fire and health hazards resulting from handling, mixing, and application.
- D. Deliver and store large scale wall graphics rolled over rigid tubes; do not fold large scale wall graphics.

1.7 PROJECT CONDITIONS

- A. Apply water-based paints only when the temperature of surfaces to be painted and surrounding air temperatures are between 50 deg F (10 deg C) and 90 deg F (32 deg C).
- B. Apply solvent-thinned paints only when the temperature of surfaces to be painted and surrounding air temperatures are between 45 deg F (7 deg C) and 95 deg F (35 deg C).
- C. Do not apply paint in snow, rain, fog, or mist; or when the relative humidity exceeds 85 percent; or at temperatures less than 5 deg F (3 deg C) above the dew point; or to damp or wet surfaces.
- D. Painting may continue during inclement weather if surfaces and areas to be painted are enclosed and heated within temperature limits specified by the manufacturer during application and drying periods.

1.8 EXTRA MATERIALS

- A. Furnish extra materials described below that are from same production run (batch mix) as materials applied and that are packaged for storage and identified with labels describing contents.
 - 1. Quantity: Furnish an additional 5 percent, but not less than 1 gal. (3.8 L) of each material and color applied.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Acceptable Manufacturers: Subject to compliance with requirements, manufacturers offering interior 0-low VOC paint products that may be incorporated into the Work include, but are not limited to, the following:
 - 1. Benjamin Moore; EcoSpec WB.
 - 2. Glidden Professional; Lifemaster No VOC.
 - 3. Kelly-Moore; Enviro-Cote.
 - 4. Sherwin-Williams; Harmony Coating System.
 - 5. PPG Architectural Finishes; Pure Performance.
- B. Acceptable Manufacturers: Subject to compliance with requirements, manufacturers offering exterior paint products that may be incorporated into the Work include, but are not limited to, the following:
 - 1. Benjamin Moore.
 - 2. Glidden Professional.

3. Kelly-Moore.
4. Sherwin-Williams.
5. PPG Architectural Finishes.

2.2 PAINT MATERIALS

- A. Material Compatibility: Provide block fillers, primers, finish coat materials, and related materials that are compatible with one another and the substrates indicated under conditions of service and application, as demonstrated by the manufacturer based on testing and field experience.
- B. Material Quality: Provide the manufacturer's best-quality trade sale paint material of the various coating types specified. Paint material containers not displaying manufacturer's product identification will not be acceptable.
- C. Proprietary Names: Use of manufacturer's proprietary product names to designate colors or materials is not intended to imply that products named are required to be used to the exclusion of equivalent products of other manufacturers. Furnish the manufacturer's material data and certificates of performance for proposed substitutions.
- D. Colors: Match colors indicated by reference to the manufacturer's standard color designations.
- E. VOC Content: Products shall comply with VOC limits of authorities having jurisdiction and, for interior paints and coatings applied at Project site, the following VOC limits, exclusive of colorants added to a tint base, when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
 1. Flat Paints and Coatings: 50 g/L.
 2. Nonflat Paints and Coatings: 50 g/L.
 3. Dry-Fog Coatings: 150 g/L.
 4. Primers, Sealers, and Undercoaters: 100 g/L.
 5. Anticorrosive and Antirust Paints Applied to Ferrous Metals: 250 g/L.
 6. Zinc-Rich Industrial Maintenance Primers: 340 g/L.
 7. Pretreatment Wash Primers: 420 g/L.
 8. Floor Coatings: 100 g/L.
 9. Shellacs, Clear: 730 g/L.
 10. Shellacs, Pigmented: 550 g/L.

2.3 PRIMERS

- A. Primers: Provide the manufacturer's recommended factory-formulated primers that are compatible with the substrate and finish coats indicated.
 1. VOC Content: E Range of E2-E3.
- B. Concrete Primers: Factory-formulated alkali-resistant acrylic-latex primer.
- C. Ferrous Metal Primers: Factory-formulated rust-inhibitive water-based metal primer. Use quick drying type at interior applications.
- D. Galvanized Metal Primers: Factory-formulated galvanized metal primer.

- E. Interior Gypsum Board Primer: Factory-formulated white latex-based primer for interior application.

2.4 UNDERCOAT MATERIALS

- A. Undercoat Materials: Provide the manufacturer's recommended factory-formulated undercoat materials that are compatible with the substrate and finish coats indicated.
 - 1. VOC Content: E Range of E3.
- B. Interior Enamel Undercoat: Ready-mixed enamel.

2.5 INTERIOR FINISH PAINT MATERIAL

- A. Finish Paint: Provide the manufacturer's recommended factory-formulated finish-coat materials that are compatible with the substrate and undercoats indicated.
 - 1. VOC Content: E Range of E3.
- B. Interior, Flat, Latex-Based Paint: Ready-mixed, latex-based paint for a flat finish.
- C. Interior, Semigloss, Latex Enamel: Semigloss, latex enamel.
- D. Ferrous and Zinc-Coated Metal Surfaces, Gloss, Latex Enamel: Gloss, low odor, latex enamel.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions under which painting will be performed for compliance with paint application requirements. Surfaces receiving paint must be thoroughly dry before paint is applied.
- B. Coordination of Work: Review other Sections in which primers are provided to ensure compatibility of the total system for various substrates. On request, furnish information on characteristics of finish materials to ensure use of compatible primers.
- C. Notify the Architect about anticipated problems using the materials specified over substrates primed by others.
- D. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:
 - 1. Concrete: 12 percent.
 - 2. Wood: 15 percent.
 - 3. Gypsum Board: 12 percent.
 - 4. Plaster: 12 percent.
- E. Begin coating application only after unsatisfactory conditions have been corrected and surfaces are dry.

1. Beginning coating application constitutes acceptance of substrates and conditions.

3.2 PREPARATION, GENERAL

- A. General: Remove hardware and hardware accessories, plates, machined surfaces, lighting fixtures, and similar items already installed that are not to be painted, or provide surface-applied protection prior to surface preparation and painting. Remove these items, if necessary, to completely paint the items and adjacent surfaces.
- B. Cleaning: Before applying paint or other surface treatments, clean the substrates of substances that could impair the bond of the various coatings. Remove oil and grease prior to cleaning. Schedule cleaning and painting so dust and other contaminants from the cleaning process will not fall on wet, newly painted surfaces.
- C. Provide barrier coats over incompatible primers or remove and reprime. Notify Architect in writing about anticipated problems using the specified finish-coat material with substrates primed by others.
- D. Follow proper procedures, methods, guidelines, and regulations for paint preparation related to lead paint sanding. Wear goggles, NIOSH-approved respirators, rubber gloves, and appropriate clothing.
- E. Clean building exterior using pressurized hot water.
 1. Clean heavily soiled areas with fiber brush and water.
 2. Equip pressure washer with fan tip nozzle of 250 degree minimum.
 3. Do not permit water temperature to exceed 180 degrees F.
 4. Do not permit water pressure to exceed 1,200 psi.
- F. Determine alkalinity and moisture content of surfaces by performing appropriate tests. If surfaces are sufficiently alkaline to cause the finish paint to blister and burn, correct this condition before application. Do not paint surfaces where moisture content exceeds that permitted in manufacturer's printed directions.
- G. Exposed Equipment: Verify installations are complete before initiating preparation of surfaces of exposed mechanical and electrical piping, conduit, ductwork, and equipment for field-painting.
- H. Touch up bare areas and shop-applied prime coats that have been damaged. Wire-brush, clean with solvents recommended by the paint manufacturer, and touch up with the same primer as the shop coat.
- I. Factory-Primed and Enamel Substrates: Wipe clean and dry.
- J. Following completion of painting operations in each space or area, have items reinstalled by workers skilled in the trades involved.

3.3 SURFACE PREPARATION

- A. Clean and prepare surfaces to be painted according to manufacturer's written instructions for each particular substrate condition and as specified.
- B. Plaster:

1. Clean plaster adjacent to new repairs so that the paint bonds and blends into new and old, minimum 6 inches beyond repairs.
 2. Allow new plaster to cure thoroughly (30 days minimum) prior to applying paint. Moisture content shall be 8 percent or less, as measured with a moisture meter, at time of paint application.
 3. Scrub surfaces of existing plaster with a solution of 10 percent tri-sodium-phosphate to remove any glaze, and to etch the surface. Wash the solution from the surface using clean water.
 4. Patch cracks, holes and defects with patching plaster. Remove all powder and dust by washing with clear water.
 5. Spot prime patches and stains.
- C. Wood: Clean surfaces of dirt, oil, and other foreign substances with scrapers, mineral spirits, and sandpaper, as required. Sand surfaces exposed to view smooth and dust off.
1. Scrape and clean small, dry, seasoned knots, and apply a thin coat of white shellac or other recommended know sealer before applying primer. After priming, fill holes and imperfections in finish surfaces with putty or plastic wood filler. Sand smooth when dried.
 2. Prime, stain, or seal wood to be painted immediately on delivery. Prime edges, ends, faces, undersides, and backsides of wood, including cabinets, counters, and paneling.
 - a. When transparent finish is required, backprime with spar varnish.
 3. Backprime paneling on interior partitions where masonry, plaster, or other wet wall construction occurs on backside.
 4. Seal tops, bottoms, and cutouts of unprimed wood doors with a heavy coat of varnish or sealer immediately on delivery.
- D. Steel Substrates: Clean ungalvanized ferrous metal surfaces that have not been shopcoated; remove oil, grease, dirt, loose mill scale, and other foreign substances. Use solvent or mechanical cleaning methods that comply with recommendations of the Steel Structures Painting Council (SSPC) and written instructions of paint manufacturer.
1. Treat bare and sandblasted or pickled clean metal with a metal treatment wash coat before priming.
 2. Touch up bare areas and shop-applied prime coats that have been damages. Wirebrush, clean with solvents recommended by paint manufacturer, and touch up with the same primer as the shop coat.
- E. Galvanized-Metal Substrates: Clean galvanized surfaces with nonpetroleum-based solvents so that the surface is free of oil and surface contaminants. Remove grease and oil residue from galvanized sheet metal fabricated from coil stock by mechanical methods to produce clean, lightly etched surfaces that promote adhesion of subsequently applied paints.
1. Treat exterior galvanized surfaces according to SSPC SP-7 and interior galvanized surfaces to SSPS SP-1.
- F. Apply primers to metal surfaces in the field under any of the following circumstances:
1. Where it can be established that shop primer was applied more than 30 days (7 days for some primers, verify with metal shop) before delivery to the site.
 2. If shop-applied primer is contaminated during transport or storage.
 3. If salts are deposited from marine fog, road salts, construction dusts, etc. during storage.

3.4 MATERIALS PREPARATION

- A. Carefully mix and prepare paint materials according to manufacturer's directions.
- B. Maintain containers used in mixing and applying paint in a clean condition, free of foreign materials and residue.
- C. Stir material before application to produce a mixture of uniform density; stir as required during application. Do not stir surface film into material. Remove film and, if necessary, strain material before using.
- D. Use only thinners approved by the paint manufacturer and only within recommended limits.

3.5 APPLICATION

- A. General: Apply paint according to manufacturer's directions. Use applicators and techniques best suited for substrate and type of material being applied.
- B. Do not paint over dirt, rust, scale, grease, moisture, scuffed surfaces, or conditions detrimental to formation of a durable paint film.
- C. Paint colors, surface treatments, and finishes are indicated in the schedules.
- D. Provide finish coats that are compatible with primers used.
- E. The number of coats and the film thickness required are the same regardless of the application method. Do not apply succeeding coats until the previous coat has cured as recommended by the manufacturer. Sand between applications where sanding is required to produce a smooth even surface according to the manufacturer's directions.
- F. Apply additional coats if undercoats, stains, or other conditions show through final coat of paint until paint film is of uniform finish, color, and appearance. Give special attention to ensure that surfaces, including edges, corners, crevices, welds, and exposed fasteners, receive a dry film thickness equivalent to that of flat surfaces.
- G. Paint surfaces behind movable equipment and furniture the same as similar exposed surfaces. Before the final installation of equipment, paint surfaces behind permanently fixed equipment or furniture with prime coat only.
- H. Paint back sides of access panels and removable or hinged covers to match exposed surfaces.
- I. Do not paint fire-treated plywood backboards to be used for telephone or electrical equipment unless permitted by authorities having jurisdiction.
- J. Finish exterior doors on tops, bottoms, and side edges same as exterior faces.
- K. Omit primer on metal surfaces that have been shop-primed and touch-up painted.
- L. Apply traffic paint for striping and other markings with mechanical equipment to produce uniform straight edges. Apply at manufacturer's recommended rates for a 15-mil (0.38mm) minimum wet film thickness.

3.6 SCHEDULING PAINTING

- A. Apply first coat to surfaces that have been cleaned, pretreated, or otherwise prepared for painting as soon as practicable after preparation and before subsequent surface deterioration.
- B. Allow sufficient time between successive coats to permit proper drying. Do not recoat until paint has dried to where it feels firm, does not deform or feel sticky under moderate thumb pressure, and where application of another coat of paint does not cause the undercoat to lift or lose adhesion.

3.7 APPLICATION PROCEDURES

- A. Apply paints and coatings by brush, roller, spray, or other applicators according to the manufacturer's directions.
- B. Brushes: Use brushes best suited for the material applied.
- C. Rollers: Use rollers of carpet, velvet back, or high-pile sheep's wool as recommended by the manufacturer for the material and texture required.
- D. Spray Equipment: Use airless spray equipment with orifice size as recommended by the manufacturer for the material and texture required.
- E. Minimum Coating Thickness: Apply materials no thinner than the manufacturer's recommended spreading rate. Provide the total dry film thickness of the entire system as recommended by the manufacturer.
- F. Block Fillers: Apply block fillers to concrete at a rate to ensure complete coverage with pores filled.
- G. Prime Coats: Before applying finish coats, apply a prime coat of material, as recommended by the manufacturer, to material that is required to be painted or finished and that has not been prime-coated by others. Recoat primed and sealed surfaces where evidence of suction spots or unsealed areas in first coat appears, to ensure a finish coat with no burn-through or other defects due to insufficient sealing.
- H. Stipple Enamel Finish: Roll and redistribute paint to an even and fine texture. Leave no evidence of rolling such as laps, irregularity in texture, skid marks, or other surface imperfections.
- I. Completed Work: Match approved samples for color, texture, and coverage. Remove, refinish, or repaint work not complying with specified requirements.
- J. Painted surface shall be considered unacceptable if any of the following are evident under final lighting source (including daylight) for interior surfaces:
 - 1. Visible defects are evident on vertical surfaces when viewed at normal viewing angles from a distance of not less than 39-inches (1000 mm).
 - 2. Visible defects are evident on horizontal surfaces when viewed at normal viewing angles from a distance of not less than 39-inches (1000 mm).
 - 3. Visible defects are evident on ceiling, soffit and other overhead surfaces when viewed at normal viewing angles.
 - 4. When the final coat on any surface exhibits a lack of uniformity of color, sheen, texture, and hiding across full surface area.
 - 5. Coating exhibits lack of full adhesion to surfaces, including but not limited to bubbling, peeling, chipping, and other adhesion defects.

3.8 CLEANING

- A. Construction Waste Management: Manage construction waste in accordance with provisions of Section 017410 Construction Waste Management and Disposal.
- B. Cleanup: At the end of each work day, remove empty cans, rags, rubbish, and other discarded paint materials from the site.
- C. After completing painting, clean glass and paint-spattered surfaces. Remove spattered paint by washing and scraping. Be careful not to scratch or damage adjacent finished surfaces.

3.9 PROTECTION

- A. Protect work of other trades, whether being painted or not, against damage by painting. Correct damage by cleaning, repairing or replacing, and repainting, as acceptable to Architect.
- B. Provide "Wet Paint" signs to protect newly painted finishes. Remove temporary protective wrappings provided by others to protect their work after completing painting operations.
- C. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

3.10 PAINT SYSTEMS SCHEDULES

- A. Schedule: Only major areas are scheduled. Treat miscellaneous and similar items and areas within room or space with similar system.
- B. Number of Coats: Where number of coats are specified, it is only as a minimum requirement. Apply additional coats, at no additional cost to Owner, if necessary to completely hide base material, produce uniform color, and provide satisfactory finish result.
- C. Systems Specifications: These specifications are a guide and are meant to establish procedure and quality. Confer with Architect to determine exact finish desired.
- D. Acceptance of Final Colors: Do not apply final coats of paint for either exterior and interior systems until colors have been accepted by Architect.
- E. Painted surfaces shall be considered unacceptable, as judged solely by the Architect, if any of the following are evident under natural lighting source for exterior surfaces and final lighting source (including daylight) for interior surfaces:
 - 1. Visible defects are evident on vertical surfaces when viewed at normal viewing angles from a distance of not less than 39-inches (1000 mm).
 - 2. Visible defects are evident on horizontal surfaces when viewed at normal viewing angles from a distance of not less than 39-inches (1000 mm).
 - 3. Visible defects are evident on ceiling, soffit and other overhead surfaces when viewed at normal viewing angles.
 - 4. When the final coat on any surface exhibits a lack of uniformity of color, sheen, texture, and hiding across full surface area.
 - 5. Coating exhibits lack of full adhesion to surfaces, including but not limited to bubbling, peeling, chipping, and other adhesion defects.

3.11 INTERIOR FINISH SCHEDULE

- A. References used in this schedule are based on systems described in the Painting and Decorating Contractors of America, Master Painters Institute, Architectural Painting Specification Manual (MPI).
- E. Gypsum Board Walls:
 - 1. Latex System: MPI INT 9.2A.
 - a. Prime Coat: Interior latex primer/sealer.
 - b. Intermediate Coat: Interior latex matching topcoat.
 - c. Topcoat: Interior latex (low sheen).
- F. Gypsum Board Ceilings:
 - 1. Latex (over latex sealer): MPI INT 9.2A.
 - a. Prime Coat: Interior latex primer/sealer.
 - b. Intermediate Coat: Interior latex matching topcoat.
 - c. Topcoat: Interior latex (flat).
- G. Gypsum Board at Toilet Rooms:
 - 1. Latex System: MPI INT 9.2A.
 - a. Prime Coat: Interior latex primer/sealer.
 - b. Intermediate Coat: Interior latex matching topcoat.
 - c. Topcoat: Interior latex (semi-gloss, stipple finish).
- H. Stained Wood Base:
 - 1. Lacquer (over stain): MPI INT 6.3F
 - a. Wood Stain: Interior wood stain.
 - b. Sealer Coat: Clear lacquer sanding sealer.
 - c. Two Finish Coats: Clear lacquer (satin).
- I. Wood Veneer and Millwork:
 - 1. Lacquer (Clear): MPI INT 6.4Y
 - a. First Coat: Clear lacquer sanding sealer.
 - b. Three Finish Coats: Clear lacquer (satin).

END OF SECTION 099100

10

DIVISION

SPECIALTIES

SECTION 101426 - POST AND PANEL/PYLON SIGNAGE AND PANELS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Nonilluminated post-and-panel signs.
 - 2. Internally illuminated pylon signs.
 - 3. Internally illuminated light panels

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings:
 - 1. Include fabrication and installation details and attachments to other work.
 - 2. Show sign mounting heights, locations of supplementary supports to be provided by other installers, and accessories.
 - 3. Show locations of electrical service connections.
 - 4. Include diagrams for power, signal, and control wiring.
- C. Samples for Initial Selection: For each type of sign assembly, exposed component, and exposed finish.
- D. Samples for Verification: For each type of sign assembly, showing all components and with the required finish(es), in manufacturer's standard size unless otherwise indicated and as follows:
 - 1. 6" x 6" sample of each sign material.
 - 2. Physical color chip of each color and material.

1.4 INFORMATIONAL SUBMITTALS

- A. Sample Warranty: For special warranty.

1.5 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For signs to include in maintenance manuals.

1.6 FIELD CONDITIONS

- A. Field Measurements: Verify locations of electrical connections embedded in permanent construction by other installers by field measurements before fabrication, and indicate measurements on Shop Drawings.

1.7 WARRANTY

- A. Special Warranty: Manufacturer agrees to repair or replace components of signs that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
 - a. Deterioration of finishes beyond normal weathering.
 - b. Deterioration of embedded graphic image.
 - c. Separation or delamination of sheet materials and components.
2. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Structural Performance: Signs and supporting elements shall withstand the effects of gravity and other loads within limits and under conditions indicated.
1. Uniform Wind Load: 30 psf
 2. Concentrated Load: 250lb / ft acting at any point.
- B. Thermal Movements: For exterior signs, allow for thermal movements from ambient and surface temperature changes.
1. Temperature Change: 120 deg F
- C. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

2.2 POST-AND-PANEL SIGNS

- A. Post-and-Panel Sign: Sign of configuration indicated on drawings; with smooth, uniform surfaces and support assembly; with message and characters having uniform faces, sharp corners, and precisely formed lines and profiles; and as follows:
- a. Weeps: Provide weep holes to drain water at lowest part of exterior signs.
 2. Laminated, Aluminum-Sheet, Boxed Sign Panels: Aluminum sheet laminated to both sides of solid phenolic or polystyrene core, with perimeter, extruded aluminum frame.
 - a. Minimum aluminum sheet thickness is .063".
 - b. Surface-Applied Graphics: Applied vinyl film
 - c. Finish: Baked enamel or powder coated.
 3. Posts: Extruded Aluminum.
 - a. Size: 2 1/4" x 2 1/4" minimum
 - b. Installation Method: Direct burial, concrete footing.

- c. Finish and Color: Match Architect's sample.

2.3 PYLON SIGNS

- A. Pylon Sign: Sign with smooth, uniform surfaces and support assembly; with message and characters having uniform faces, sharp corners, and precisely formed lines and profiles; and as follows:
 - 1. Illuminated Sign: Internally illuminated construction with LED lighting including drivers, and other accessories for operability, with provision for servicing and concealing connections to building electrical system. Use tight or sealed joint construction to prevent unintentional light leakage. Space lamps apart from each other and away from sign surfaces as needed to illuminate evenly.
 - a. Power: As indicated on Drawing.
 - b. Weeps: Provide weep holes to drain water at lowest part of exterior signs.
 - 2. Solid-Sheet Sign Panels, returns and backs: .060" minimum aluminum sheet thickness
 - a. Surface-Applied Graphics: Applied Painted Graphics
 - b. Inset, Cutout Characters: Sign face routed to receive push-through translucent, white acrylic graphics projecting from the sign panel.
 - 3. Pylon Structure: Internal frame.
 - a. Galvanized steel post and tube framework, concealed by sign panels.

2.4 ILLUMINATED PANELS (Where Indicated)

- A. Illuminated Panels: Internally illuminated light panels with translucent color acrylic resin faces, aluminum enclosures and trim with internal LED lighting.
 - 1. Aluminum Sheet: Aluminum sheet forming box and frame of light panel and for access panels and closures as indicated.
 - a. Minimum aluminum sheet thickness is .063".
 - b. Concealed stainless or aluminum extrusion channels to hold translucent acrylic panels.
 - c. Aluminum Finish: Baked enamel or powder coated.
 - 2. Acrylic Resin Sheet: Optical quality resin sheet
 - a. Sheet thicknesses 1/4" to 1/2".
 - b. Design standard products:
 - 1) 3 Form, Chroma XT.
 - 2) Lumicor, Lumiclear EX
 - 3. Installation of light panels will be between steel canopy columns as indicated on the drawings. Access to power between each of the canopy column pairs, provided by others. Final connection by signage contractor.
 - a. Coordinate installation work with that of other contractors providing canopy lighting and drainage systems.
 - b. Protect finish of canopy steel columns during installation.

2.5 MATERIALS

- A. Aluminum Sheet and Plate: ASTM B209 (ASTM B209M), alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated.

- B. Aluminum Extrusions: ASTM B221 (ASTM B221M), alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated.
- C. Steel Materials:
 - 1. Steel Tubing or Pipe: ASTM A500/A500M, Grade B.
 - 2. Bolts for Steel Framing: ASTM A307 or ASTM F3125/F3125M, Grade A325 (Grade A325M) as necessary for design loads and connection details.
- D. Acrylic Sheet: ASTM D4802, category as standard with manufacturer for each sign, Type UVF (UV filtering).
- E. Polycarbonate Sheet: ASTM C1349, Appendix X1, Type II (coated, mar-resistant, UV-stabilized polycarbonate), with coating on both sides.
- F. Vinyl Film: UV-resistant vinyl film of nominal thickness indicated, with pressure-sensitive, permanent adhesive on back; die cut to form characters or images as indicated on Drawings and suitable for exterior applications.
- G. Paints and Coatings for Sheet Materials: Inks, dyes, and paints that are recommended by manufacturer for optimum adherence to surface and are UV and water resistant for colors and exposure indicated.

2.6 ACCESSORIES

- A. Fasteners and Anchors: Manufacturer's standard as required for secure anchorage of signs, noncorrosive and compatible with each material joined, and complying with the following unless otherwise indicated:
 - 1. Use concealed fasteners and anchors unless indicated to be exposed.
 - 2. For exterior exposure, furnish stainless steel devices unless otherwise indicated.
 - 3. Exposed Metal-Fastener Components, General:
 - a. Fabricated from same basic metal and finish of fastened metal unless otherwise indicated.
- B. Bituminous Paint: Cold-applied asphalt emulsion complying with ASTM D1187/D1187M.
- C. Anchoring Materials:
 - 1. Nonshrink, Nonmetallic Grout: Factory-packaged, nonstaining, noncorrosive, nongaseous grout complying with ASTM C1107/C1107M. Provide grout specifically recommended by manufacturer for interior and exterior applications.
 - 2. Anchoring Cement: Factory-packaged, nonshrink, nonstaining, hydraulic-controlled expansion cement formulation for mixing with water at Project site to create pourable anchoring, patching, and grouting compound.
 - a. Water-Resistant Product: At exterior locations, provide formulation that is resistant to erosion from water exposure without needing protection by a sealer or waterproof coating and that is recommended by manufacturer for exterior use.

2.7 FABRICATION

- A. General: Provide manufacturer's standard sign assemblies according to requirements indicated.

1. Preassemble signs in the shop to greatest extent possible. Disassemble signs only as necessary for shipping and handling limitations. Clearly mark units for reassembly and installation, in locations concealed from view after final assembly.
 2. Conceal fasteners and anchors unless indicated to be exposed; locate exposed fasteners where they will be inconspicuous.
 3. Internally brace signs for stability, to meet structural performance loading without oil-canning or other surface deformation, and for securing fasteners.
- B. Sign Message Panels: Construct sign-panel surfaces to be smooth and to remain flat under installed conditions within a tolerance of plus or minus 1/16 inch (1.5 mm) measured diagonally from corner to corner.
1. Coordinate dimensions and attachment methods to produce message panels with closely fitting joints. Align edges and surfaces with one another in the relationship indicated.
 2. Increase panel thickness or reinforce with concealed stiffeners or backing materials as needed to produce surfaces without distortion, buckles, warp, or other surface deformations.
- C. Post Fabrication: Fabricate posts designed for structural performance indicated and of lengths required for installation method indicated for each sign.
1. Aluminum Posts: Manufacturer's standard 0.125-inch- (3.18-mm-) thick, extruded-aluminum tubing unless otherwise indicated, with brackets or slots to engage sign panels. Include post caps, fillers, spacers, junction boxes, access panels, reinforcement where required for loading conditions, and related accessories required for complete installation.
 2. Direct Burial: Fabricate posts 36 inches (910 mm) longer than height of sign to permit direct burial or embedment in concrete foundations or concrete-filled postholes.
- D. Pylon Fabrication: Fabricate pylon signs with integral base consisting of channels, angles, plates, or other fittings. Design and fabricate pylon and anchorage for structural performance indicated. Detail anchorage so that water can drain out of assembly without obstruction. Drill holes in members for anchor-bolt connection. Provide anchor bolts of size required for connecting base to concrete foundations.
1. Internal Frames: Manufacturer's standard internal steel framing system and anchorage, modified as required for Project requirements. Provide welded construction. Cut, drill, and tap units to receive hardware, bolts, and similar items.
 - a. Hot-dip galvanize steel framing system after fabrication according to ASTM A123/A123M.

2.8 GENERAL FINISH REQUIREMENTS

- A. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.
- B. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.
- C. Organic, Anodic, and Chemically Produced Finishes: Apply to formed metal after fabrication but before applying contrasting polished finishes on raised features unless otherwise indicated.

2.9 ALUMINUM FINISHES

- A. Baked-Enamel or Powder-Coat Finish: AAMA 2603 except with a minimum dry film thickness of 1.5 mils (0.04 mm). Comply with coating manufacturer's written instructions for cleaning, conversion coating, and applying and baking finish.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
- B. Verify that sign-support surfaces are within tolerances to accommodate signs.
- C. Verify that anchorage devices embedded in permanent construction are correctly sized and located to accommodate signs.
- D. Verify that electrical service is correctly sized and located to accommodate signs.
- E. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. General: Install signs using installation methods indicated and according to manufacturer's written instructions.
 - 1. Install signs level, plumb, and at locations and heights indicated, with sign surfaces free of distortion and other defects in appearance.
 - 2. Install signs so they do not protrude or obstruct according to the accessibility standard.
 - 3. Before installation, verify that sign components are clean and free of materials or debris that would impair installation.
 - 4. Corrosion Protection: Coat concealed surfaces of exterior aluminum in contact with grout, concrete, masonry, wood, or dissimilar metals, with a heavy coat of bituminous paint.

3.3 INSTALLING POSTS

- A. Vertical Tolerance: Set posts plumb within a tolerance of 1/16 inch in 3 feet.
- B. Direct-Burial Method:
 - 1. Excavation: Excavate posthole to dimensions indicated. Reconstruct subgrade that is not firm, undisturbed, or compacted soil, or that is damaged by freezing temperatures, frost, rain, accumulated water, or construction activities by excavating an additional 12 inches, backfilling with satisfactory soil or well-graded aggregate, and compacting to original subgrade elevation.
 - 2. Setting in Cast-in-Place Concrete: Set post in position, support to prevent movement, and place concrete as indicated on Drawings.

3.4 INSTALLING PYLONS

- A. Vertical Tolerance: Install pylons plumb within a tolerance of 1/16 inch in 3 feet.
- B. Attachment with Preset Anchor Bolts: Set pylon base in position over anchor bolts projecting from concrete foundation, shim and support pylon to prevent movement, place washers and nuts, and tighten. Fill shim space with nonshrink, nonmetallic grout, mixed and placed to comply with manufacturer's written instructions.
- C. Attachment with Drilled-in-Place Anchor Bolts: Set pylon base in position over concrete foundation, locate and drill anchor holes, shim and support pylon to prevent movement, place washers and anchor bolts, and tighten. Fill shim space with nonshrink, nonmetallic grout, mixed and placed to comply with manufacturer's written instructions.

3.5 ADJUSTING AND CLEANING

- A. Remove and replace damaged or deformed signs and signs that do not comply with specified requirements. Replace signs with damaged or deteriorated finishes or components that cannot be successfully repaired by finish touchup or similar minor repair procedures.
- B. Remove temporary protective coverings and strippable films as signs are installed.
- C. On completion of installation, clean exposed surfaces of signs according to manufacturer's written instructions, and touch up minor nicks and abrasions in finish. Maintain signs in a clean condition during construction and protect from damage until acceptance by Owner.

END OF SECTION 101426

SECTION 102113.14 – STAINLESS-STEEL TOILET COMPARTMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Stainless steel toilet compartments configured as toilet enclosures
- B. Related Requirements:
 - 1. Section 102800 "Toilet, Bath, and Laundry Accessories" for toilet tissue dispensers, grab bars, purse shelves, and similar accessories mounted on toilet compartments.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for toilet compartments.
- B. Shop Drawings: For toilet compartments.
 - 1. Include plans, elevations, sections, details, and attachment details.
 - 2. Show locations of reinforcements for compartment-mounted grab bars and locations of blocking for surface-mounted toilet accessories.
 - 3. Show locations of centerlines of toilet fixtures.
- C. Samples for Verification: For the following products, in manufacturer's standard sizes unless otherwise indicated:
 - 1. Each type of material, color, and finish required for toilet compartments, prepared on 6-inch- (152-mm-) square Samples of same thickness and material indicated for Work.
 - 2. Each type of hardware and accessory.
- D. Product Schedule: For toilet compartments, prepared by or under the supervision of supplier, detailing location and selected colors for toilet compartment material.

1.4 INFORMATIONAL SUBMITTALS

- A. Product Certificates: For each type of toilet compartment.

1.5 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For toilet compartments to include in maintenance manuals.

1.6 PROJECT CONDITIONS

- A. Field Measurements: Verify actual locations of toilet fixtures, walls, columns, ceilings, and other construction contiguous with toilet compartments by field measurements before fabrication.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Regulatory Requirements: Comply with applicable provisions in the U.S. Architectural & Transportation Barriers Compliance Board's ADA-ABA Accessibility Guidelines for Buildings and Facilities and ICC A117.1 for toilet compartments designated as accessible.

2.2 STAINLESS STEEL TOILET COMPARTMENTS

- A. Manufacturers:
1. All American Metal Corp
 2. ASI Accurate Partitions – Diamond Textured (Design Standard)
 3. General Partitions
 4. Metpar Corporation
 5. Sanymetal
- B. Toilet-Enclosure Style: Overhead Braced, Floor Anchored
- C. Urinal-Screen Style: Wall hung with Full Length Stainless Steel U-Bracket at wall.
- D. Door, Panel, and Pilaster Construction: Seamless, metal facing sheets pressure laminated to core material; with continuous, interlocking molding strip or lapped-and-formed edge closures; corners secured by welding or clips and exposed welds ground smooth. Exposed surfaces shall be free of pitting, seam marks, roller marks, stains, discolorations, telegraphing of core material, or other imperfections.
1. Core Material: Manufacturer's standard sound-deadening honeycomb of resin-impregnated kraft paper in thickness required to provide finished thickness of 1 inch (25 mm) for doors and panels and 1-1/4 inches (32 mm) for pilasters.
 2. Grab-Bar Reinforcement: Where indicated provide concealed internal reinforcement for grab bars mounted on units of size and material adequate for panel to withstand applied downward load on grab bar of at least 250 lbf (1112 N), when tested according to ASTM F446, without deformation of panel.
 3. Tapping Reinforcement: Provide concealed reinforcement for tapping (threading) at locations where machine screws are used for attaching items to units.
- E. Facing Sheets and Closures: Stainless-steel sheet of nominal thicknesses as follows:
1. Pilasters, Braced at Both Ends: Manufacturer's standard thickness, but not less than 0.038 inch (0.95 mm).
 2. Pilasters, Unbraced at One End: Manufacturer's standard thickness, but not less than 0.050 inch (1.27 mm).

3. Panels: Manufacturer's standard thickness, but not less than 0.031 inch (0.79 mm)
 4. Doors: Manufacturer's standard thickness, but not less than 0.031 inch (0.79 mm).
 5. Flat-Panel Urinal Screens: Thickness matching the panels.
 6. Integral-Flange, Wall-Hung Urinal Screens: Manufacturer's standard thickness, but not less than 0.031 inch (0.79 mm).
- F. Pilaster Shoes: Stainless steel sheet, not less than 0.031-inch (0.79-mm) nominal thickness and 3 inches (76 mm) high, finished to match hardware.
- G. Brackets (Fittings):
1. Full-Height (Continuous) Type: Manufacturer's standard design; stainless steel.
- H. Stainless Steel Finish: Design standard textured finish or other manufacturer's diamond texture on exposed faces. Protect exposed surfaces from damage by application of strippable, temporary protective covering before shipment.

2.3 HARDWARE AND ACCESSORIES

- A. Hardware and Accessories: Manufacturer's heavy-duty operating hardware and accessories.
1. Hinges: Manufacturer's minimum 0.062-inch- (1.59-mm-) thick stainless steel paired, self-closing type that can be adjusted to hold doors open at any angle up to 90 degrees allowing emergency access by lifting door. Mount with through-bolts.
 2. Latch and Keeper: Manufacturer's heavy-duty surface-mounted cast-stainless steel latch unit designed to resist damage due to slamming, with combination rubber-faced door strike and keeper, and with provision for emergency access. Provide units that comply with regulatory requirements for accessibility at compartments designated as accessible. Mount with through-bolts.
 3. Coat Hook: Manufacturer's heavy-duty combination cast-stainless steel hook and rubber-tipped bumper, sized to prevent in-swinging door from hitting compartment-mounted accessories. Mount with through-bolts.
 4. Door Bumper: Manufacturer's heavy-duty rubber-tipped cast-stainless steel bumper at out-swinging doors. Mount with through-bolts.
 5. Door Pull: Manufacturer's heavy-duty cast-stainless steel pull at out-swinging doors that complies with regulatory requirements for accessibility. Provide units on both sides of doors at compartments designated as accessible. Mount with through-bolts.
- B. Overhead Bracing: Manufacturer's standard continuous, extruded-aluminum head rail with antigrip profile and in manufacturer's standard finish.
- C. Anchorages and Fasteners: Manufacturer's standard exposed fasteners of stainless steel, finished to match the items they are securing, with theft-resistant-type heads. Provide sex-type bolts for through-bolt applications. For concealed anchors, use stainless steel, hot-dip galvanized-steel, or other rust-resistant, protective-coated steel anchors compatible with related materials.

2.4 MATERIALS

- A. Stainless Steel Sheet: ASTM A240/A240M or ASTM A666, Type 304, stretcher-leveled standard of flatness.
- B. Stainless Steel Castings: ASTM A743/A743M.
- C. Zamac: Not Allowed

2.5 FABRICATION

- A. Fabrication, General: Fabricate toilet compartment components to sizes indicated. Coordinate requirements and provide cutouts for through-partition toilet accessories and solid blocking within panel where required for attachment of toilet accessories.
- B. Overhead-Braced Units: Provide manufacturer's standard corrosion-resistant supports, leveling mechanism, and anchors at pilasters to suit floor conditions. Provide shoes at pilasters to conceal supports and leveling mechanism.
- C. Floor-Anchored Units: Provide manufacturer's standard corrosion-resistant anchoring assemblies with leveling adjustment nuts at pilasters for structural connection to floor. Provide shoes at pilasters to conceal anchorage.
- D. Door Size and Swings: Unless otherwise indicated, provide 24-inch- (610-mm-) wide in-swinging doors for standard toilet compartments and 36-inch- (914-mm-) wide out-swinging doors with a minimum 32-inch- (813-mm-) wide clear opening for compartments designated as accessible.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine areas and conditions, with Installer present, for compliance with requirements for fastening, support, alignment, operating clearances, and other conditions affecting performance of the Work.
 - 1. Confirm location and adequacy of blocking and supports required for installation.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. General: Comply with manufacturer's written installation instructions. Install units rigid, straight, level, and plumb. Secure units in position with manufacturer's recommended anchoring devices.
 - 1. Maximum Clearances:
 - a. Pilasters and Panels: 1/2 inch (13 mm).
 - b. Panels and Walls: 1 inch (25 mm).
 - 2. Full-Height (Continuous) Brackets: Secure panels to walls and to pilasters with full-height brackets.
 - a. Locate bracket fasteners so holes for wall anchors occur in masonry or tile joints.
 - b. Align brackets at pilasters with brackets at walls.
- B. Overhead-Braced Units: Secure pilasters to floor and level, plumb, and tighten. Set pilasters with anchors penetrating not less than 1-3/4 inches (44 mm) into structural floor unless otherwise indicated in manufacturer's written instructions. Secure continuous head rail to each pilaster with no fewer than two fasteners. Hang doors to align tops of doors with tops of panels, and adjust so tops of doors are parallel with overhead brace when doors are in closed position.

- C. Urinal Screens: Attach with anchoring devices to suit supporting structure. Set units level and plumb, rigid, and secured to resist lateral impact.

3.3 ADJUSTING

- A. Hardware Adjustment: Adjust and lubricate hardware according to hardware manufacturer's written instructions for proper operation. Set hinges on in-swinging doors to hold doors open approximately 30 degrees from closed position when unlatched. Set hinges on out-swinging doors to return doors to fully closed position.

END OF SECTION 102113.14

SECTION 102600 - WALL AND DOOR PROTECTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Interior Design Drawings

1.2 SUMMARY

- A. Section Includes:
 - 1. Corner guards.
 - 2. Impact-resistant wall coverings.

1.3 ACTION SUBMITTALS

- A. Product Data: Include construction details, material descriptions, impact strength, fire-test-response characteristics, dimensions of individual components and profiles, and finishes for each impact-resistant wall protection unit.
- B. Compliance documentation for ASTM E 84 or UL 723 for minimum Class B Flame Spread Index.
- C. Shop Drawings: For each impact-resistant wall protection unit showing locations and extent. Include sections, details, and attachments to other work.
- D. Samples for Initial Selection: For each type of impact-resistant wall protection unit indicated.
- E. Samples for Verification: For each type of exposed finish required, prepared on Samples of size indicated below.
 - 1. Wall and Corner Guards: 12 inches long. Include examples of joinery, corners, end caps, top caps, and field splices.
 - 2. Impact-Resistant Wall Covering: 6 by 6 inches square.

1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For qualified Installer.
- B. Material Certificates: For each impact-resistant plastic material, from manufacturer.
- C. Material Test Reports: For each impact-resistant plastic material.
- D. Warranty: Sample of special warranty.

1.5 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For each impact-resistant wall protection unit to include in maintenance manuals.

1.6 MAINTENANCE MATERIAL SUBMITTALS

- A. Turn over to Owner any unused materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1.7 QUALITY ASSURANCE

- A. Installer Qualifications: An employer of workers trained and approved by manufacturer.
- B. Source Limitations: Obtain impact-resistant wall protection units from single source from single manufacturer.
- C. Product Options: Drawings indicate size, profiles, and dimensional requirements of impact-resistant wall protection units and are based on the specific system indicated. Refer to Section 014000 "Quality Requirements."
- D. Surface-Burning Characteristics: Provide impact-resistant, plastic wall protection units with surface-burning characteristics as determined by testing identical products per ASTM E 84 / UL 723 – Class A.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Store impact-resistant wall protection units in original undamaged packages and containers inside well-ventilated area protected from weather, moisture, soiling, extreme temperatures, and humidity.

1.9 PROJECT CONDITIONS

- A. Environmental Limitations: Do not deliver or install impact-resistant wall protection units until building is enclosed and weatherproof, wet work is complete and dry, and HVAC system is operating and maintaining temperature at 70 deg F for not less than 72 hours before beginning installation and for the remainder of the construction period.

1.10 WARRANTY

- A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of impact-resistant wall protection units that fail in materials or workmanship within specified warranty period.
 - 1. Failures include, but are not limited to, the following:
 - a. Deterioration of plastic and other materials beyond normal use.
 - 2. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. PVC Plastic: ASTM D 1784, Class 1, textured, chemical- and stain-resistant, high-impact-resistant PVC or acrylic-modified vinyl plastic with integral color throughout; extruded and sheet material, thickness as indicated.

1. Impact Resistance: Minimum 25.4 ft-lbf/in. of notch when tested according to ASTM D 256, Test Method A.
 2. Chemical and Stain Resistance: Tested according to ASTM D 543 and ASTM D 1308.
 3. Self-extinguishing when tested according to ASTM D 635.
 4. Flame-Spread Index: 25 or less.
 5. Smoke-Developed Index: 450 or less.
- B. Aluminum Extrusions: Alloy and temper recommended by manufacturer for type of use and finish indicated, but with not less than strength and durability properties specified in ASTM B 221 for Alloy 6063-T5.
- C. Stainless-Steel Sheet: ASTM A 240/A 240M.
- D. Fasteners: Aluminum, nonmagnetic stainless-steel, or other noncorrosive metal screws, bolts, and other fasteners compatible with items being fastened. Use security-type fasteners where exposed to view.
- E. Adhesive: As recommended by impact-resistant plastic wall protection manufacturer and with a VOC content of 70 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).

2.2 CORNER GUARDS

- A. Surface-Mounted, Resilient, Plastic Corner Guard: Assembly consisting of snap-on plastic cover installed over continuous retainer; including mounting hardware; fabricated with 90- or 135-degree turn to match wall condition.
- a. Refer to Interior Design Drawings for specifications, materials and color designations.

2.3 IMPACT-RESISTANT WALL COVERINGS

- A. Impact-Resistant Rigid Wall Sheet: Fabricated from plastic sheet wall-covering material.
- a. Refer to Interior Design Drawings for specifications, materials and color designations.

2.4 FABRICATION

- A. Fabricate impact-resistant wall protection units to comply with requirements indicated for design, dimensions, and member sizes, including thicknesses of components.
- B. Assemble components in factory to greatest extent possible to minimize field assembly. Disassemble only as necessary for shipping and handling.
- C. Fabricate components with tight seams and joints with exposed edges rolled. Provide surfaces free of wrinkles, chips, dents, uneven coloration, and other imperfections. Fabricate members and fittings to produce flush, smooth, and rigid hairline joints.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and wall areas, with Installer present, for compliance with requirements for installation tolerances, fire rating, and other conditions affecting performance of work.

- B. Examine walls to which impact-resistant wall protection will be attached for blocking, grounds, and other solid backing that have been installed in the locations required for secure attachment of support fasteners.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Complete finishing operations, including painting, before installing impact-resistant wall protection system components.
- B. Before installation, clean substrate to remove dust, debris, and loose particles.

3.3 INSTALLATION

- A. General: Install impact-resistant wall protection units level, plumb, and true to line without distortions. Do not use materials with chips, cracks, voids, stains, or other defects that might be visible in the finished Work.
- B. Impact-Resistant Wall Covering: Install top and edge moldings, corners, and divider bars as required for a complete installation.

3.4 CLEANING

- A. Immediately after completion of installation, clean plastic covers and accessories using a standard, ammonia-based, household cleaning agent.
- B. Remove excess adhesive using methods and materials recommended in writing by manufacturer.

END OF SECTION 102600

SECTION 102800 - TOILET, BATH, AND LAUNDRY ACCESSORIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Public-use washroom accessories.
 - 2. Childcare accessories.
 - 3. Underlavatory guards.
 - 4. Adult Restroom Changing Table

1.3 COORDINATION

- A. Coordinate accessory locations with other work to prevent interference with clearances required for access by people with disabilities, and for proper installation, adjustment, operation, cleaning, and servicing of accessories. Comply with ADA requirements for all accessories.
- B. Deliver inserts and anchoring devices set into concrete or masonry as required to prevent delaying the Work.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes.
 - 2. Include anchoring and mounting requirements, including requirements for cutouts in other work and substrate preparation.
 - 3. Include electrical characteristics.
- B. Samples: For each exposed product and for each finish specified, full size.
 - 1. Approved full-size Samples will be returned and may be used in the Work.
- C. Product Schedule: Indicating types, quantities, sizes, and installation locations by room of each accessory required.

1. Identify locations using room designations indicated.
2. Identify accessories using designations indicated.

1.5 INFORMATIONAL SUBMITTALS

- A. Sample Warranty: For manufacturer's special warranties.

1.6 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For accessories to include in maintenance manuals.

1.7 WARRANTY

- A. Manufacturer's Special Warranty for Mirrors: Manufacturer agrees to repair or replace mirrors that fail in materials or workmanship within specified warranty period.
 1. Failures include, but are not limited to, visible silver spoilage defects.
 2. Warranty Period: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. Structural Performance: Design accessories and fasteners to comply with the following requirements:
 1. Grab Bars: Installed units are able to resist **250 lbf (1112 N)** concentrated load applied in any direction and at any point.

2.2 PUBLIC-USE WASHROOM ACCESSORIES

- A. Source Limitations: Obtain accessories from single source from single manufacturer.
- B. Surface mounted, stainless frame: B-165 Series Basis-of-Design Product: The design for accessories is based on products indicated. Subject to compliance with requirements, provide the named product or a comparable product by one of the following:
 1. A & J Washroom Accessories, Inc.
 2. American Specialties, Inc.
 3. Bobrick Washroom Equipment, Inc. – Basis of Design
 4. Bradley Corporation.

- C. Combination Towel (Folded) Dispenser/Waste Receptacle :Recessed towel dispenser: B-43944
Where indicated
- D. Mirror – Locally fabricated to dimension indicated on Drawings with stainless steel frame.
- E. Bobrick – Surface-mounted multi-roll toilet tissue dispenser – B-2888
- F. Bobrick – Sanitary Napkin Disposal – B-35139. One per stall in women’s group restroom.
- G. Bobrick – Grab Bars – B5806 – Lengths per drawings
- H. Bobrick Folding Utility Shelf – B-287. One per stall in group restroom
- I. Koala Kare Products – Diaper Changing Station – Model KB200-05SS – Locate per plans.
- J. Bobrick – Surface-Mounted Soap Dispenser – B-2111 One per sink, where indicated
- K. Bobrick – Shelf With Mop and Broom Holder – B-239x34 Where indicated
- L. Bobrick – Clothes Hook – B-212. One per stall in group restrooms.
- M. Bobrick - Utility Shelf – B-298x24. One per group restroom.

2.3 UNDERLAVATORY GUARDS

- A. Underlavatory Guard:
 - 1. TrueBro / IPS Corporation
 - 2. Material and Finish: Antimicrobial, molded plastic, white.
 - 3. Provide unit where indicated.

2.4 ADULT ADA RESTROOM CHANGING TABLE

- A. Adjustable height, folding electronic changing table.
- B. Manufacturer:
 - 1. Max-Ability – VersaMax Adult Restroom Changing Table
 - a. Electric fold with wall control
 - b. 32” x 72” table
 - c. Folded depth 11” from wall
 - d. Unfolded depth 39.25 inches

2.5 MATERIALS

- A. Stainless Steel: ASTM A240/A240M or ASTM A666, Type 304, 0.031-inch- (0.8-mm-) minimum nominal thickness unless otherwise indicated.

- B. Fasteners: Screws, bolts, and other devices of same material as accessory unit, unless otherwise recommended by manufacturer or specified in this Section, and tamper and theft resistant where exposed, and of stainless or galvanized steel where concealed.
- C. Chrome Plating: ASTM B456, Service Condition Number SC 2 (moderate service).
- D. Mirrors: ASTM C1503, Mirror Glazing Quality, clear-glass mirrors, nominal 6.0 mm thick.

2.6 FABRICATION

- A. General: Fabricate units with tight seams and joints, and exposed edges rolled. Hang doors and access panels with full-length, continuous hinges. Equip units for concealed anchorage and with corrosion-resistant backing plates.
- B. Keys: Provide (6) universal keys for internal access to accessories for servicing and resupplying per toilet room.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Installations shall comply with ADA requirements for mounting height, and reach ranges. Notify Architect of any conflicts between these requirements and those indicated on the Drawings.
- B. Install accessories according to manufacturers' written instructions, using fasteners appropriate to substrate indicated and recommended by unit manufacturer. Install units level, plumb, and firmly anchored in locations and at heights indicated.
 - 1. Remove temporary labels and protective coatings.
- C. Grab Bars: Install to comply with specified structural-performance requirements.

3.2 ADJUSTING AND CLEANING

- A. Adjust accessories for unencumbered, smooth operation. Replace damaged or defective items.
- B. Clean and polish exposed surfaces according to manufacturer's written instructions.

END OF SECTION 102800

SECTION 104413 - FIRE PROTECTION CABINETS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Fire-protection cabinets for the following:
 - a. Portable fire extinguisher.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. Show door hardware, cabinet type, trim style, and panel style. Include roughing-in dimensions and details showing semirecessed-, or surface-mounting method and relationships of box and trim to surrounding construction.
- B. Shop Drawings: For fire-protection cabinets.
- C. Samples: For each type of exposed finish required.

1.4 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For fire-protection cabinets to include in maintenance manuals.

1.5 COORDINATION

- A. Coordinate sizes and locations of fire-protection cabinets with wall depths.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Source Limitations: Obtain fire-protection cabinets, accessories, and fire extinguishers from single source from single manufacturer.

2.2 FIRE-PROTECTION CABINET

- A. Cabinet Type: Suitable for fire extinguisher
 - 1. JL Industries
 - 2. Croker
 - 3. Larsen's

- B. Cabinet Construction: Non-Rated

- C. Cabinet Material: Stainless steel, #4 Non-directional finish.

- D. Semirecessed Cabinet: One-piece combination trim and perimeter door frame overlapping surrounding wall surface, with exposed trim face and wall return at outer edge (backbend).
 - 1. Rolled-Edge Trim: 2 ½ inch backbend depth.
 - 2. Stainless steel door with vertical duo panel and acrylic glazing.

- E. Door Hardware: Manufacturer's standard door-operating hardware of proper type for cabinet type, trim style, and door material and style indicated.
 - 1. Provide friction latch and continuous hinge to allow door to open 180 degrees.

- F. Accessories:
 - 1. Mounting Bracket: Manufacturer's standard steel, designed to secure fire extinguisher to fire-protection cabinet, of sizes required for types and capacities of fire extinguishers indicated, with plated or baked-enamel finish.
 - 2. Lettered Door Handle: One-piece, cast-iron door handle with the word "FIRE" embossed into face.

- G. Materials:
 - 1. Stainless Steel: ASTM A240/A240M or ASTM A666, Type 304.
 - 2. Transparent Acrylic Sheet: ASTM D4802, Category A-1 (cell-cast sheet)

2.3 FABRICATION

- A. Fire-Protection Cabinets: Provide manufacturer's standard box (tub) with trim, frame, door, and hardware to suit cabinet type, trim style, and door style indicated.
 - 1. Weld joints and grind smooth.
 - 2. Miter corners and grind smooth.

- B. Cabinet Doors: Fabricate doors according to manufacturer's standards, from materials indicated and coordinated with cabinet types and trim styles.

- C. Cabinet Trim: Fabricate cabinet trim in one piece with corners mitered, welded, and ground smooth.

2.4 GENERAL FINISH REQUIREMENTS

- A. Comply with NAAMM's AMP 500, "Metal Finishes Manual for Architectural and Metal Products," for recommendations for applying and designating finishes.

- B. Protect mechanical finishes on exposed surfaces of fire-protection cabinets from damage by applying a strippable, temporary protective covering before shipping.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine walls and partitions for suitable framing depth and blocking where cabinets will be installed.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. General: Install fire-protection cabinets in locations and at mounting heights indicated.
 - 1. Fire-Protection Cabinets: 42 inches above finished floor to top of fire extinguisher.
- B. Fire-Protection Cabinets: Fasten cabinets to structure, square and plumb.

3.3 ADJUSTING AND CLEANING

- A. Remove temporary protective coverings and strippable films, if any, as fire-protection cabinets are installed unless otherwise indicated in manufacturer's written installation instructions.
- B. Adjust fire-protection cabinet doors to operate easily without binding. Verify that integral locking devices operate properly.
- C. On completion of fire-protection cabinet installation, clean interior and exterior surfaces as recommended by manufacturer.
- D. Replace fire-protection cabinets that have been damaged or have deteriorated beyond successful repair by finish touchup or similar minor repair procedures.

END OF SECTION 104413

1 1

DIVISION

EQUIPMENT

SECTION 115213 - PROJECTION SCREENS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Electrically operated, front-projection screens.
- B. Related Requirements:
 - 1. Section 055000 "Metal Fabrications" for metal support framing for front-projection screens.

1.2 DEFINITIONS

- A. ALR: Ambient-light rejection; for specular reflective viewing surfaces, measured as the percentage of ambient light striking the viewing surface that has equal angles of incidence and reflection.
- B. Gain: Ratio of light reflected from viewing-surface material to that reflected perpendicularly from a magnesium carbonate surface as determined in accordance with SMPTE RP 94.
- C. Half-Gain Angle: The angle, measured from the axis of the viewing surface to the most central position on a perpendicular plane through the horizontal centerline of the viewing surface, where the gain is half of the peak gain.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: Show layouts and types of front-projection screens. Include the following:
 - 1. Drop heights.
 - 2. For end-mounted motors, location of screen centerline relative to ends of screen case.
 - 3. Anchorage details, including connection to supporting structure for suspended units.
 - 4. Details of juncture of screen case or trim with adjacent finishes.
 - 5. For electrically operated units, wiring diagrams and location of wiring connections.
 - 6. Accessories.
- C. Samples: For each type of exposed finish and for each color and finish specified, in manufacturer's standard sizes.
- D. Samples for Initial Selection: For each type of exposed finish.
- E. Samples for Verification: For each type of exposed finish, in manufacturer's standard sizes.

1.4 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For front-projection screens to include in maintenance manuals.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Store front-projection screens in manufacturer's protective packaging and according to manufacturer's written instructions.

1.6 COORDINATION

- A. Coordinate layout and installation of front-projection screens with adjacent construction, including ceiling suspension systems, light fixtures, HVAC system components, A/V Systems and Controls.

1.7 WARRANTY

- A. Manufacturer limited warranty: 5 years from date of purchase.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Viewing-Surface and Masking Materials:
 1. Mildew-Resistance Rating: Zero or 1 when tested in accordance with ASTM G21.
 2. Flame Resistance: Passes NFPA 701.
 3. Flame-Spread Index: Not greater than 75 when tested in accordance with ASTM E84.

2.2 MANUFACTURERS

- A. Acceptable Manufacturer: Draper®, Inc., which is located at: 411 S. Pearl P. O. Box 425; Spiceland, IN 47385-0425. ASD. Toll Free Tel: 800-238-7999; Tel: 765-987-7999; Fax: 866-637-5611; Web: www.draperinc.com.
- B. Alternate Manufacturer: Da-Lite
- C. Requests for substitutions will be considered in accordance with provisions of Section 01600.

2.3 MOTORIZED, CEILING RECESSED, FRONT PROJECTION SCREENS

- A. Access E: Electric motor operated, steel case. Ceiling-recessed, 18-gauge steel headbox, 7-3/8 inches high x 8-1/16 inches deep (188 mm high x 205 mm wide) including trim flanges with white paint finish and stamped 13-gauge steel end caps.
 - 1. Bottom closure panel forms slot for passage of viewing surface and can be released to hang down or be removed for access to operating mechanism and viewing surface. Bottom perimeter flange provides support and trim for acoustical ceiling panels and trim for gypsum board ceiling.
- B. Motor mounted inside screen roller on rubber isolation insulators. Motor UL certified, rated 110-120V AC, 60 Hz, three wire, instantly reversible, lifetime lubricated with pre-set accessible limit switches.
- C. Quiet Motor mounted inside screen roller on rubber isolation insulators. Motor operates at 44db. UL certified, rated 110-120V AC, 60 Hz, three wire, instantly reversible, lifetime lubricated with pre-set accessible limit switches.
- D. Projection Viewing Surface
 - 1. ClearSound White Weave XT900E - On Axis gain of 0.9. 180 degree viewing cone. Acoustically transparent woven blend of fiberglass and PVC. Acoustical properties are comparable to the highest quality speaker grille cloth. Some control of ambient light is recommended. Flame and mildew resistant. Not recommended for viewing less than 10 feet (305 cm) from screen. 4K ready.
 - 2. Seamless screen.
 - 3. HDTV Format (16:9) Black Masking border.
 - a. 220 inch diagonal, 106 inches c 188 inches.
 - 4. Controls: Remote, key-operated, three-position control switch installed in recessed device box with flush cover plate matching other electrical device cover plates in room where switch is installed.
 - a. Provide with one control switch.
 - b. Provide power supply for low-voltage systems if required.
 - c. Provide key-operated, power-supply switch.
 - d. Provide video interface control for connecting to projector. Projector provides signal to raise or lower screen.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install front-projection screens at locations indicated on Drawings to comply with screen manufacturer's written instructions.
- B. Install front-projection screens with screen cases in position and in relation to adjoining construction indicated. Securely anchor them to supporting substrate in a manner that produces a smoothly operating screen that, when lowered, has flat viewing surface and plumb vertical edges.
 - 1. Install low-voltage controls in accordance with NFPA 70 and complying with manufacturer's written instructions.

- a. Wiring Method: Install wiring in raceway, except in accessible ceiling spaces and in gypsum board partitions, where unenclosed wiring method may be used. Use UL-listed plenum cable in environmental air spaces, including plenum ceilings. Conceal raceway and cables, except in unfinished spaces.
2. Test electrically operated units to verify that screen controls, limit switches, closures, and other operating components are in optimum functioning condition.
3. Test manually operated units to verify that screen-operating components are in optimum functioning condition.

END OF SECTION 115213

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DIVISION

FURNISHINGS

SECTION 122413 - ROLLER WINDOW SHADES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Motor-operated roller shades with single rollers.

1.2 ACTION SUBMITTALS

- A. Product data for each type of product.
 - 1. Include styles, material descriptions, construction details, dimensions of individual components and profiles, features, finishes and operating instructions.
- B. Shop Drawings: Show fabrication and installation details for roller shades including shadeband materials, their orientation to rollers and their seam and batten locations as well as shade pocket housings and configurations. Include electrical components and wiring diagrams for each shade system and control system.
- C. Samples for each exposed product and for each color and texture available for selection
- D. Samples for verification of each product and finish selected.

1.3 CLOSEOUT SUBMITTAL

- A. Maintenance data for roller shades, motors and control systems

1.4 WARRANTY

- A. Manufacturer's hardware and shade fabric warranty: Manufacturer agrees to repair or replace roller window shades that fail in materials or workmanship within specified warranty period.
 - 1. Failures include but are not limited to mounting hardware, headbox, clutch fascia and shade fabric.
 - 2. Warranty Period: 20 years from date of substantial completion.

PART 2 - PRODUCTS

2.1 MOTOR-OPERATED, SINGLE-ROLLER SHADES

- A. Product: Subject to compliance with requirements, provide products from one of the following:
 - 1. Basis of Design: MechoShade Systems LLC; WhisperShade IQ2-DC System. Tubular, asynchronous, integral DC motor. 24 VDC; temperature Class B, thermally-protected, totally enclosed, maintenance-free. Powered by low voltage power supply connection equipped with disconnect plug assembly furnished with EDU.
 - 2. Draper FlexShade ST30 DC
- B. Motorized Operating System: Provide factory-assembled, shade-operator system of size and capacity and with features, characteristics, and accessories suitable for conditions indicated, complete with electric motor and factory-prewired motor controls, power disconnect switch, enclosures protecting controls and operating parts, and accessories required for reliable

operation without malfunction. Include wiring from motor controls to motors. Coordinate operator wiring requirements and electrical characteristics with building electrical system.

1. Electrical Components: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
 2. Electric Motor: Manufacturer's standard tubular, enclosed in roller.
 - a. Electrical Characteristics: 24 VDC
 - b. Maximum Total Shade Width: As required to operate roller shades indicated.
 - c. Maximum Shade Drop: As required to operate roller shades indicated.
 - d. Maximum Weight Capacity: As required to operate roller shades indicated.
 3. Provide localized power supply for each shade group as needed.
 4. Power to power supply by Electrical Contractor, final low-voltage wiring by shade manufacturer or installer.
 5. Low-Voltage Wall Controls;
 - a. Momentary dry contact switch enables manual local control of any individual shade motor or shade group/sub-group.
 6. Control Functions:
 - a. Open: Automatically open controlled shades to fully open position when button is pressed.
 - b. Close: Automatically close controlled shades to fully closed position when button is pressed.
 - c. Presets: For selection of predetermined shade positions.
 7. Crank-Operator Override: Crank and gearbox operate shades in event of power outage or motor failure.
 8. Limit Switches: Adjustable switches interlocked with motor controls and set to stop shades automatically at fully raised and fully lowered positions.
- C. Rollers: Corrosion-resistant steel or extruded-aluminum tubes of diameters and wall thicknesses required to accommodate operating mechanisms and weights and widths of shadebands indicated without deflection. Provide with permanently lubricated drive-end assemblies and idle-end assemblies designed to facilitate removal of shadebands for service.
- D. Mounting Hardware: Brackets or endcaps, corrosion resistant and compatible with roller assembly, operating mechanism, installation accessories, and mounting location and conditions indicated.
- E. Roller-Coupling Assemblies: Coordinated with operating mechanism and designed to join up to three inline rollers that are operated by one roller drive-end assembly.
- F. Shadebands:
 1. Shadeband Material: Light-filtering fabric.(3%)
 2. Shadeband Bottom (Hem) Bar: Steel or extruded aluminum.
 - a. Type: Enclosed in sealed pocket of shadeband material.
 - b. Color and Finish: As selected by Architect from manufacturer's full range.
- G. Installation Accessories:
 1. Front Fascia: Aluminum extrusion that conceals front and underside of roller

and operating mechanism and attaches to roller endcaps without exposed fasteners.

- a. Shape: L-shaped.
 - b. Height: Manufacturer's standard height required to conceal roller and shadeband assembly when shade is fully open, but not less than 4 inches .
2. Installation Accessories Color and Finish: As selected from manufacturer's full range.

2.2 ROLLER SHADE FABRICATION

- A. Unit Sizes: Fabricate units in sizes to fill window and other openings as follows, measured at 74 deg F:
- B. Shadeband Fabrication: Fabricate shadebands without battens or seams to extent possible, except as follows:
 1. Vertical Shades: Where width-to-length ratio of shadeband is equal to or greater than 1:4, provide battens and seams at uniform spacings along shadeband length to ensure shadeband tracking and alignment through its full range of movement without distortion of the material.
 2. Railroaded Materials: Railroad material where material roll width is less than the required width of shadeband and where indicated. Provide battens and seams as required by railroaded material to produce shadebands with full roll-width panel(s) plus, if required, one partial roll-width panel located at top of shadeband.

PART 3 - EXECUTION

3.1 ROLLER SHADE INSTALLATION

- A. Install roller shades level, plumb, and aligned with adjacent units according to manufacturer's written instructions.
- B. Opaque Shadebands: Located so shadeband is not closer than 2 inches to interior face of glass. Allow clearances for window operation hardware.
- C. Electrical Connections: Connect motor-operated roller shades to building electrical system.
- D. Adjust and balance roller shades to operate smoothly, easily, safely, and free from binding or malfunction throughout entire operational range.

3.2 CLEANING AND PROTECTION

- A. Clean roller shade surfaces after installation.
- B. Provide final protection and maintain conditions in a manner acceptable to manufacturer.
- C. Replace damaged roller shades.

3.3 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operated and maintain motor-operated roller shades.

END OF SECTION 122413

SECTION 124813 - ENTRANCE FLOOR MATS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes the following:
 - 1. Entrance carpet tiles.

1.3 SUBMITTALS

- A. Product Data: Include construction details, material descriptions, dimensions of individual components and profiles, and finishes.
- B. Shop Drawings: Show the following:
 - 1. Adjacent flooring materials and transitions.
- C. Samples for Initial Selection: For each type of product indicated.
- D. Samples for Verification: For each type of product indicated submit full sized tile.
- E. Maintenance Data: For floor mats to include in maintenance manuals.

1.4 QUALITY ASSURANCE

- A. Source Limitations: Obtain floor mats through one source from a single manufacturer.

1.5 PROJECT CONDITIONS

- A. Field Measurements: Indicate measurements on Shop Drawings.

PART 2 - PRODUCTS

2.1 ENTRANCE CARPET TILES

- A. Performance: Physical properties of the entrance matting shall conform to the following minimums:
 - 1. Tufted, loop pile, solution dyed duracolor premium nylon
 - 2. 5/32 gauge
 - 3. 24" x 24"
 - 4. 38.0 oz per sq. yd.

5. Backing: Ecoflex NXT
 6. Safety
 - a. Surface flammability ASTM E684 Class 1
 7. Performance:
 - a. Lifetime warranty
- B. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. Mohawk Group (Basis of Design)
 2. Selections from the following: Step Up II; First Step II, Step In Style II
 - a. Choice of tile selected from manufacturers full range of colors and patterns.
- C. Recessed Frames: Manufacturer's standard extrusion.
1. Extruded Aluminum: ASTM B 221, Alloy 6061-T6 or Alloy 6063-T5, T6, or T52.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and floor conditions for compliance with requirements for location, sizes, minimum recess depth, and other conditions affecting installation of floor mats and frames.
1. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Install tiles to comply with manufacturer's written instructions. Set tops at height recommended by manufacturer for most effective cleaning action; coordinate top of mat surfaces with bottom of doors that swing across mats to provide clearance between door and mat.
1. For installation in terrazzo flooring areas, provide allowance for grinding and polishing of terrazzo without grinding surface of recessed frames. Coordinate with other trades as required.

3.3 PROTECTION

- A. After completing frame installation and concrete work, provide temporary filler of plywood or fiberboard in recesses and cover frames with plywood protective flooring. Maintain protection until construction traffic has ended and Project is near Substantial Completion.

END OF SECTION 124813

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DIVISION

CONVEYING EQUIPMENT

SECTION 144200 - WHEELCHAIR LIFTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Vertical platform lifts.

- B. Related Requirements:

- 1. Section 033000 "Cast-in-Place Concrete" for setting sleeves, inserts, and anchoring devices in concrete.

1.3 DEFINITIONS

- A. Definitions in ASME A18.1 apply to Work of this Section.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product.

- 1. Include construction details, material descriptions, dimensions of individual components, and finishes for lifts.
 - 2. Include rated capacities, operating characteristics, electrical characteristics, safety features, controls, finishes, and accessories.

- B. Shop Drawings: For each lift.

- 1. Include plans, elevations, sections, details, attachments to other work, and required clearances.
 - 2. Indicate dimensions, weights, loads, and points of load to building structure.
 - 3. Include details of equipment assemblies, method of field assembly, components, and location and size of each field connection.
 - 4. Include diagrams for power, signal, and control wiring.

- C. Samples for Initial Selection: For surfaces and components with factory-applied color finishes.

- 1. Include Samples of integrally colored materials and accessories involving color selection.

D. Samples for Verification: For each type of exposed finish required, prepared on Samples of sizes indicated below:

1. Metal Finish: Manufacturer's standard-size unit, not less than 3 inches square.

1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For manufacturer and Installer.

B. Product Certificates: For each type of lift.

1. Include statement that runway, ramp or pit, dimensions as shown on Drawings, and electrical service as shown and specified are adequate for lift being provided.

C. Sample Warranty: For special warranty.

1.6 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data: For each type of lift to include in operation and maintenance manuals.

1. In addition to items specified in Section 017823 "Operation and Maintenance Data," include the following:
 - a. Parts list with sources indicated.
 - b. Recommended parts inventory list.

B. Inspection and Acceptance Certificates and Operating Permits: As required by authorities having jurisdiction for normal, unrestricted use of lifts.

C. Continuing Maintenance Proposal: Submit a continuing maintenance proposal from Installer to Owner, in the form of a standard one-year maintenance agreement, starting on date initial maintenance service is concluded. State services, obligations, conditions, and terms for agreement period and for future renewal options.

1.7 QUALITY ASSURANCE

A. Installer Qualifications: An authorized representative who is trained and approved by manufacturer.

1. Maintenance Proximity: Not more than two hours' normal travel time from Installer's place of business to Project site.

1.8 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of lifts that fail in materials or workmanship within specified warranty period.

1. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Accessibility Requirements: Comply with applicable provisions in the U.S. Architectural & Transportation Barriers Compliance Board's ADA-ABA Accessibility Guidelines and ICC A117.1.
- B. Regulatory Requirements: Comply with ASME A18.1, "Safety Standard for Platform Lifts and Stairway Chairlifts."
- C. Fire-Rated, Runway-Enclosure Door Assemblies: Assemblies complying with NFPA 80 that are listed and labeled by a qualified testing agency, for fire-protection ratings indicated, based on testing at as close to neutral pressure as possible according to [NFPA 252] [or] [UL 10B].
 - 1. Temperature-Rise Limit: Provide doors that have a maximum transmitted temperature end point of not more than 450 deg F above ambient after 30 minutes of standard fire-test exposure.

2.2 VERTICAL PLATFORM LIFT

- A. Vertical Platform Lift, General: Preengineered lift system.
 - 1. Basis-of-Design: Savaria, Multilift, Unenclosed Brompton, ON, Canada.
 - 2. Equal products may be considered from the following:
 - a. Garaventa
 - b. Freedom Lift
 - c. Virtuoso
- B. Number of Stops: As indicated in Drawings.

2.3 COMMERCIAL WHEELCHAIR LIFT

- A. Screw Vertical Platform Lift: The lift described here, manufactured by Savaria Lifts Inc., is a vertical platform lift consisting of a tower with a lifting platform. The platform is made to accommodate a wheelchair user or a person with impaired mobility.
- B. Work described in this section includes providing equipment, incidental material and labor required for a complete, operable ACME screw drive wheelchair lift installation. Lifts shall be erected, installed, adjusted, tested and placed in operation by lift system manufacturer, or manufacturer's authorized installer.
 - 1. Lifts shall be in accordance:
 - a. ASME A18.1 and ADAAG compliant (USA).
- C. The following preparatory work to receive the lifts specified in this section is part of the work of other sections:
 - 1. Permanent 120 VAC, 20 amp single phase power to operate lift to be provided from a lockable fused/cartridge type disconnect switch with auxiliary contacts for battery operation. Refer to

drawings for permanent power specifications and location of disconnects. Temporary power may be provided to expedite installation of lift.

2. Provide rough openings per lift contractor's shop drawings.
3. Provide substantial, level pit floor slab as indicated on the lift contractor's shop drawings.

D. Characteristics – Stage Lift:

1. Rated Load: 750 lb (340 kg).
2. Rated Speed: 8 fpm (0.04 m/s).
3. Car Dimensions:
 - a. 36 inches W by 48 inches D
4. Levels Serviced: 2.
5. Car Configuration:
 - a. Front/rear exit.
6. Travel: 30 inches. (Maximum travel is 72 inches (1829 mm) including pit depth).
7. Pit Depth:
 - a. 3 inches (76 mm) - Standard.
8. Powder Coat Finish: Almond beige.
9. Operation: Constant pressure.
10. Power Supply: 120 volt, 20 amp, 1 phase, 60 Hz.
11. Drive System: ACME screw and back-up nut.
12. Manual Emergency Operation: A manual hand crank is provided to lower or raise the platform in case of emergency.
13. Emergency Power:
 - a. No battery backup - Standard.
14. Controller: Relay logic based controller.

E. Characteristics – Connection Corner Lounge:

1. Rated Load: 750 lb (340 kg).
2. Rated Speed: 8 fpm (0.04 m/s).
3. Car Dimensions:
 - a. 36 inches W by 48 inches D
4. Levels Serviced: 2.
5. Car Configuration:
 - a. Front/rear exit.
6. Travel: 38 inches. (Maximum travel is 72 inches (1829 mm) including pit depth).
7. Pit Depth:
 - a. 3 inches (76 mm) - Standard.
8. Powder Coat Finish: Almond beige.
9. Operation: Constant pressure.
10. Power Supply: 120 volt, 20 amp, 1 phase, 60 Hz.
11. Drive System: ACME screw and back-up nut.
12. Manual Emergency Operation: A manual hand crank is provided to lower or raise the platform in case of emergency.
13. Emergency Power:
 - a. No battery backup - Standard.
14. Controller: Relay logic based controller.

F.

- G. Car Enclosure: Side Guards of platform shall have a steel frame with a powder coat finish and steel panel inserts to a minimum of 42 inches (1067 mm) high.

H. Doors and Gates:

1. First landing door:
 - a. Flush closing operation with enclosure side.
 - b. Operation:
 - 1) Manual - with hydraulic closer.
 - c. Door Width:
 - 1) 34 inches (889 mm) clear opening.
2. Upper Landing Door/Gate:
 - a. Door/gate type:
 - 1) 42 inches (1067 mm) low profile aluminum gate with a concealed electro/mechanical interlock.
 - b. Flush closing operation with enclosure side.
 - c. Operation:
 - 1) Manual - with hydraulic closer.
 - d. Door/Gate Width:
 - 1) 34 inches (889 mm) clear opening.

I. Call Stations: Provide a surface, flush, or doorframe mounted call/send station.

1. Call stations will be:
 - a. Keyless.

J. Lift Enclosure by others:

1. Fully Enclosed Unit:
 - a. Gates only at upper and lower landing

K. Car Operation:

1. Car operating panel shall consist of constant pressure buttons, an emergency stop button and an on/off key switch (when applicable).
2. Auxiliary lighting: The car shall be equipped with a battery operated light fixture. The battery shall be the rechargeable type with an automatic recharging system.

L. Acme Screw Drive: The screw should have a diameter of 1 inch (25 mm) and a back-up nut shall be installed.

M. Stopping Device: All limit switches shall be located in a position to be inaccessible to unauthorized persons. They shall be located behind the mast wall and be accessible through removable panels.

N. Terminal Stopping Device: Normal terminal stopping devices shall be provided at top and bottom of runway to stop the car positively and automatically.

O. Guide Rails and Bracket: Guide rails and brackets shall be used to guide the platform and sling. Roller guide shoes shall be used for better ride quality and durability. Guide rails shall form part of the structural integrity of the unit and be integral to the mast enclosure, ensuring stability and minimum platform deflection when loaded.

P. Car Sling: Car sling shall be fabricated from steel tubing 42 inches high (1070 mm) with adequate bracing to support the platform and car enclosure. Roller guide shoes shall be mounted on the top and bottom of the car sling to engage the guide rails. Guide shoes to be roller type with 3 inches (76 mm) diameter wheels.

- Q. Wiring: All wiring and electrical connections shall comply with applicable codes. Insulated wiring shall have flame-retardant and moisture proof outer covering and shall be run in conduit, or electrical wire ways.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances, critical dimensions, and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. General: Comply with ASME A18.1 and manufacturer's written instructions for installation of lifts unless otherwise indicated.
- B. Wiring Method: Conceal conductors and cables within housings of units or building construction. Do not install conduit exposed to view in finished spaces. Bundle, lace, and train conductors to terminal points with no excess and without exceeding manufacturer's limitations on bending radii.
- C. Coordinate runway doors with platform travel and positioning, for accurate alignment and minimum clearance between platforms, runway doors, sills, and door frames.
- D. Position sills accurately and fill space under sills solidly with nonshrink, nonmetallic grout.
- E. Coordinate platform doors with platform travel and positioning.
- F. Adjust stops for accurate stopping and leveling at each landing, within required tolerances.
 - 1. Leveling Tolerance: 1/4 inch up or down, regardless of load and direction of travel.
- G. Lubricate operating parts of lift, including drive mechanism, guide rails, hinges, safety devices, and hardware.
- H. Test safety devices and verify smoothness of required protective enclosures and other surfaces.

3.3 FIELD QUALITY CONTROL

- A. Acceptance Testing: On completion of lift installation and before permitting use of lifts, perform acceptance tests as required and recommended by ASME A18.1 and authorities having jurisdiction.
- B. Operating Test: In addition to acceptance testing, load lifts to rated capacity and operate continuously for 30 minutes between lowest and highest landings served. Readjust stops, signal equipment, and other devices for accurate stopping and operation of system.
- C. Advise Owner, Architect, and authorities having jurisdiction in advance of dates and times tests are to be performed on lifts.

3.4 MAINTENANCE SERVICE

- A. Initial Maintenance Service: Beginning at Substantial Completion, maintenance service shall include 12 months' full maintenance by skilled employees of lift Installer. Include quarterly preventive maintenance, repair or replacement of worn or defective components, lubrication, cleaning, and adjusting as required for proper lift operation. Parts and supplies shall be manufacturer's authorized replacement parts and supplies.

3.5 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain lifts. Include a review of emergency systems and emergency procedures to be followed at time of operational failure and other building emergencies.
- B. Check operation of lifts with Owner's personnel present and before date of Substantial Completion. Determine that operating systems and devices are functioning properly.
- C. Check operation of lifts with Owner's personnel present not more than one month before end of warranty period. Determine that operating systems and devices are functioning properly.

END OF SECTION 144200